

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
JANUARY 13, 2011

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:35 p.m. on Thursday, January 13, 2011, in the Career Center.

ROLL CALL

Roll Call showed members Mr. James Barnard, Mr. Frank Besancon, Mrs. Tammy Cruise, Mr. Curt Denning, Mrs. Janice Grim, Mrs. Susie Lawson, Mrs. Susan Marlar, Mr. Earl Rupp, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. Christopher Crawford, Mr. Philip Keener, and Dr. Gregory Roadruck were unable to attend the meeting.

Mrs. Williams led the Pledge of Allegiance to the flag.

PUBLIC BUDGET HEARING

Mrs. Williams noted that the Public Budget Hearing was open.

The General Fund Budget is based on the Five Year Forecast approved in October, 2010. At this point state foundation receipts and property tax reimbursements from the State are estimated to be cut 5% in FY12 with property taxes remaining approximately the same. Projected expenses consider salaries and benefits decreasing in the General Fund due to changes in full time positions and retiring or resigning employees not being replaced or replaced with employees at lower steps on the salary schedules. Other budget items remain at near the same cost with a small increase in the cost of purchased services (utilities). Overall the General Fund Budget for FY12 is \$290,000 (2.4%) less than the FY11 Budget, \$11,567,500 compared to \$11,857,500. The FY12 Budget for all Funds totals \$21,002,410 down from \$31,643,910. This is due to the near completion of the OSFC Renovation Project. Any news from the state that affects this budget will be reflected in a Five Year Forecast update and adjusted prior to appropriations being adopted for the FY12 Fiscal Year in July or August, 2011.

A motion by Mr. Barnard was second by Mrs. Lawson to close the Public Budget Hearing and proceed with the January Regular Meeting.

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PUBLIC BUDGET HEARING – (Con't)

Roll call vote on the motion was as follows: Mr. Barnard, yes; Mr. Besancon, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

BOARD MINUTES

A motion by Mr. Stuart was seconded by Mr. Barnard to approve the minutes from the December 15, 2010, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Mrs. Lawson reported that the Northeast Regional Conference will be held at the Career Center on March 23, 2011, starting at 6:00 p.m.. Board Members should share this information with their home Boards and invite them to attend.

SUPERINTENDENT'S REPORT

A motion by Mr. Barnard was seconded by Mr. Besancon to approve the Superintendent's Report as follows:

1. Director's Report

2. Principal's Report

3. Guidance Counselor Breakfast

The monthly Wayne County Guidance Counselor's Meeting will be held at the Heritage Room Restaurant on Wednesday, January 12th at 8:30 a.m. The Culinary Arts program will make their breakfast buffet and host the counselors.

4. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was given at this time. Plans are in process to install a vapor barrier to improve floor covering. Costs will be shared.

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SUPERINTENDENT'S REPORT – (Con't)

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Treasurer Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for December, 2010.
- c. Notice that the Budget Hearing with the County Budget Commission will be on February 7, 2011 at 3:30 p.m. at the County Administration Building.
- d. Approval to accept a donation of \$2,500 from the Wayne County Community Foundation, to be deposited to the MOMS Rotary Account 018-1839-9698 for equipment and supplies for MOMS Shop.
- e. Approve the following Purchase Orders over \$5,000:
 - 1) Squires, Sanders & Dempsey, legal services, \$7,772.20.
 - 2) Wooster Printing & Litho, Spring 2011 Course Catalog, \$8,083.00.
 - 3) WCSCC Adult Ed/Pell, Pell Grant Awards transferred to education costs for February, 2011, \$90,000.00.
 - 4) WCSCC Adult Ed/Direct Loans, Direct Loan Awards transferred for education costs for February, 2011, \$60,000.00.
 - 5) PenceOhio Corporation, Career Passport Portfolios and Diploma Covers, \$6,820.00.
 - 6) CDW Government, Inc., laptops, \$9,821.60.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Barnard, yes.

The motion was carried.

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SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mr. Barnard to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Teaching Certification Area
Allen	Ermal	General
Farster	Dan	General
Stoltz	Kevin	Career Tech

- b) Chris Boyan, Administrative Position of Coordinator of Adult Education Evening and High School Aides & Extracurricular Events for FY11 at a stipend of \$3,000 – Supplemental.
- c) Approved the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:
- 1) Brett Baker, Trade & Industry Apprenticeship Instructor, Step 6, \$21.00 hourly.
 - 2) Richard Shaffer, Trade & Industry Apprenticeship Instructor, Step 6, \$21.00 hourly.

2. Classified Employment

- a. Employment of Terry Bumgardner, Bus Driver – Step 13, part-time, as needed, per time sheets, per schedule, for the remainder of the 2010-2011 school year.
- b. Employment of Christine Hobbs, Study Hall Monitor, 2.25 hours per day, \$9 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI.
- c. Approved to increase the minimum wage rate to \$7.40 effective January 1, 2011 in order to comply with the Ohio minimum wage rate.
- d. Approved an increase in the number of working days, from 195 to 213, for Carol Mills, Administrative Assistant to the Principal for the 2010-2011 school year.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- e. Approval of the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:

1) Paul Kenny, Classroom Assistant, Step 0, \$9.00 hourly.

3. Contracts

- a. Approve the following Consultant Contracts:

- 1) Every Woman's House, Domestic Abuse presentation for MOMS program, on or about February 2011, \$35.00.
- 2) Diane Ohlsen, Guiding Children – Ages 6 to 12 Years, on or about March 22, 2011, \$70.00.
- 3) OSU Extension Service, Kids in the Kitchen, on or about January 27, 2011, \$70.00.
- 4) OSU Extension Service, Health & Safety in Family Child Care, March 5, \$280.00.
- 5) OSU Extension Service, Health & Safety in Family Child Care, May 5-May 12, 2011, \$280.00.
- 6) OSU Extension Service, It's Been a Long Day, on or about March 10, 2011, \$70.00.
- 7) Greg Thompson, Adult, Child & Infant CPR, on or about January 19, 2011, \$185.00.
- 8) Greg Thompson, Adult, Child & Infant CPR, on or about March 23, 2011, \$185.00.
- 9) Greg Thompson, Adult, Child & Infant CPR, on or about May 25, 2011, \$185.00.
- 10) Tri-County ESC, Celebrating Our Differences – Children with Special Needs, on or about May 10, 2011, \$70.00.
- 11) Tri-County ESC, Child Development: 3-6 Years, on or about February 9, 2011, \$70.00.
- 12) Tri-County ESC, Exploring the Wonders of Children's Art, on or about May 18, 2011, \$70.00.
- 13) Tri-County ESC, Tell Me a Story, on or about March 15, 2011, \$70.00.
- 14) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group, on or about February 2011, \$285.00.

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Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlal, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mrs. Marlal was seconded by Mr. Barnard to approve the following Grants and Agreements:

- a. Approved to enter into an Agreement from January 1, 2011 through December 31, 2011 with Smithville Village to provide a resource officer at the school district at a cost of \$4,049.50.
- b. Approved to enter into a contract with WORKS International, Inc. The initial set up fee is \$1,000 and an annual fee of \$975, which is based on a rate of \$6.50 per employee. It is a 3-year contract starting April 1, 2011 that guarantees that price structure, but can be severed at any time without penalty.
- c. Approved to accept and sign the No-Cost Agreement for State Supported Instructional Television and Technology Services for 2010-2011.
- d. Approved to appoint Cheryl Boyer to the 2010-2011 WVIZ/PBS ideastream® Instructional Television and Technology Advisory Council.
- e. Approved the EPTI membership renewal for support of the Education Tax Policy Institute Consulting Service for a total of \$1,000.
- f. Approved the renewal of WCSCC Board Membership as an Orrville Area Chamber of Commerce member for a total of \$302, which includes an update to the enhanced Web listing.
- g. Approved a Purchase of Training contract with Wayne County Department of Job & Family Services (WCDJFS) effective January 1, 2011 – December 31, 2011. This contract will not exceed \$6,000.

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GRANTS AND AGREEMENTS – (Con't)

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mrs. Cruise, yes.

The motion was carried.

FY12 BUDGET

A motion by Mr. Barnard was seconded by Mrs. Grim to approve the 2011-12 School Year Budget as presented.

The FY12 General Fund Budget is in line with the Five Year Forecast approved by the Board in October, 2010 in the amount of \$11,567,500. The total Budget request is \$21,002,410.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mrs. Cruise, yes; and Mr. Denning, yes.

The motion was carried

DOCUMENTS AND MATERIALS

A motion by Mr. Barnard was seconded by Mrs. Cruise to approve the following documents and materials:

- a. Approval of the following overnight field trip request:

<u>DATE</u>	<u>STAFF</u>	<u>TYPE OF TRIP</u>
1/16-1/21/11	Pam Vorkapich	SkillsUSA Regional Officer Training Institute National SkillsUSA Headquarters, Leesburg, VA and visits to Washington, DC

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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ADJOURNMENT

A motion by Mr. Besancon was seconded by Mr. Barnard to adjourn the January Regular Board Meeting at 8:12 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer