

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**JANUARY 15, 2008**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Grim at 7:49 p.m. on Tuesday, January 15, 2008, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. James Barnard, Mr. Frank Besancon, Mr. Christopher Crawford, Mr. Dennis Finley, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Denise Parker, Mr. Earl Rupp, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mrs. Tammy Cruise and Dr. Gregory Roadruck were unable to attend the meeting.

**PUBLIC BUDGET HEARING**

Mrs. Grim opened the Public Budget Hearing.

A motion by Mr. Crawford was seconded by Mr. Keener to close the public budget hearing and proceed with the January Regular Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**BOARD MINUTES**

A motion by Mr. Barnard was seconded by Mrs. Williams to approve the minutes from the December 20, 2007, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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**TREASURER CONSENT AGENDA**

A motion by Mr. Barnard was seconded by Mr. Crawford to approve the Treasurer Consent Agenda as follows:

- A. Approve the list of purchase orders for the month.
- B. Approve the Financial Reports for December 2007.
- C. Motion to approve the Treasurer's Consent Agenda

The monthly spending plan, SM2 reflects that year to Date receipts are greater than estimated. This is due in part to the state tax loss reimbursement being received sooner than expected and not an indication that we will receive more than estimated by year's end. Overall expenditures are within one percent of estimates.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**EXECUTIVE SESSION**

A motion by Mr. Crawford was seconded by Mr. Besancon to go into Executive Session at 7:55 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follow: Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

Mrs. Grim called the Board back into Regular Session at 8:20 p.m.

**EMPLOYMENT**

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the staff changes:

A. Resignation of the following:

1. Cole Jackson, part-time Maintenance Worker, effective January 15, 2008 (to accept fulltime position at WCSCC).

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EMPLOYMENT – (Con't)

B. Employment of the following Certified Personnel for the 2007-2008 school year:

1. Alison Roberts, Math Instructor, to be paid an additional 1/7 of her salary for teaching a 0 period class for preparation.

C. Employment of the following Classified Personnel for the 2007-2008 school year:

1. Employment of Cole Jackson, part-time as needed in the Maintenance Department for a maximum of 40 hours per week at \$11.00 per hour effective January 1-15, 2008.
2. Employment of Cole Jackson, pending submittal of all required documentation, Maintenance Custodian Class IV, Step 4 for 108 work days and 4 holidays effective January 16, 2008.

D. Employment of the following persons as Certified Substitutes for the 2007-2008 school year:

1. Beverly McCoy, Academics.

E. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2007-2008 year:

1. Kathy Hanna, Adult Education Instructor, Step 20, \$21.00 hourly – Supplemental.
2. Michael James, Trade & Industry Apprenticeship Instructor, Step 10, \$24.00 hourly.
3. Pamela Vogt, Adult Education Instructor, Step 14, \$17.50 hourly.

A motion by Mr. Finley was seconded by Mr. Besancon to amend the motion by pulling out Item B. to allow for a separate vote on the item. Roll call vote on the motion was as follow: Mr. Besancon, yes; Mr. Crawford, no; Mr. Finley, yes; Mrs. Grim, no; Mr. Keener, no; Mrs. Lawson, no; Mrs. Parker, no; Mr. Rupp, no; Mr. Stuart, yes; Mrs. Williams, no; and Mr. Barnard, no.

The motion failed.

Mr. Finley made a motion to table Item B. Mr. Keener stated he did not believe the Board was following Parliamentary Procedure. Mr. Crawford called for the question on the original motion with the following vote:

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EMPLOYMENT – (Con't)

Roll call vote on the motion was as follow: Mr. Crawford, yes; Mr. Finley, no; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, no.

The original motion to approve staff changes passed.

**BOARD COMMITTEES**

The Following Appointments were made to Board Committees:

A. Communications and Community Relations Committee

Chair: Jan Grim  
Asst. Chair: Sue Williams  
Staff Liaison: Kip Crain

B. Curriculum Committee

Chair: Susie Lawson  
Asst. Chair: Dennis Finley  
Staff Liaison: Jeff Schleich

C. Facilities Committee

Chair: Frank Besancon  
Asst. Chair: Chris Crawford  
Staff Liaison: Lynn Moomaw

D. Finance and Legislative Committee

Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Member: Dennis Finley  
Staff Liaison: Jeff Slutz

E. Personnel Committee

Chair: Greg Roadruck  
Asst. Chair: Tammy Cruise  
Staff Liaison: Paul Brockett & Bernadette Meyer

F. Student Services Committee

Chair: Jim Barnard  
Asst. Chair: Earl Rupp  
Staff Liaison: Matt Brown

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BOARD COMMITTEES – (Con't)

G. Technology and Assessment Committee

Chair: Philip Keener  
Asst. Chair: Denise Parker  
Staff Liaison: Karen Leedy

H. Ad Hoc Committees

Diversity and Gender Equity: Susie Lawson, Committee Member

**SUPERINTENDENT'S REPORT**

A. Director's Report

B. Principal's Report

C. OSFC Project Update

1. Update from Construction Manager: Doug Miller, Quandel Group, Inc. Mr. Miller highlighted possible changes to the renovations project.
2. Report and Request from Architect: Scott Shively, Jeff Day, or Harris/Day Architects, Inc. Mr. Day reviewed the scope of the architect's work and why an increase in fees should be considered.

A motion by Mr. Crawford was seconded by Mr. Keener to go into Executive Session at 9:15 p.m. to obtain legal advice. Mr. Matt Sagone, Attorney with Squires, Sanders, and Dempsey, was invited into the Executive Session.

Roll call vote on the motion was as follow: Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

Mrs. Grim called the Board back into Regular Session at 9:50 p.m.

A motion by Mr. Besancon was seconded by Mr. Crawford to approve the Superintendent's Report.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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Mrs. Grim moved Item C. under New Business to Old Business, NSBA Membership was tabled in the prior year.

**NSBA MEMBERSHIP**

A motion by Mr. Crawford was seconded by Mr. Keener to bring off the table, motion to consider membership in the National School Board Association.

Motion to table consideration until the January Regular Meeting was made and approved at the October 25, 2007 Regular Board Meeting.

Roll call vote on the motion was as follow: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mr. Finley, yes.

The motion was carried.

A motion by Mrs. Lawson was seconded by Mr. Crawford to not consider membership in National School Boards Association.

Roll call vote on the motion was as follow: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; and Mrs. Grim, yes.

The motion was carried.

**FY09 BUDGET**

A motion by Mr. Keener was seconded by Mr. Crawford to approve the 2008-09 School Year Budget as presented.

The FY09 General Fund Budget is in line with the Five Year Forecast approved by the Board in October, 2007 in the total amount of \$11,698,500. This is a small increase of 1.4% over the FY08 Budget. The total Budget request is \$18,821,000 and the major increase from prior years is budgeting monies into the Permanent Improvement Fund and this will be spent only if necessary. The Permanent Improvement Budget is based on funds available in FY09 in the amount of \$3,250,000 and does not include any borrowing.

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FY09 BUDGET – (Con't)

Roll call vote on the motion was as follow: Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

**INVESTMENTS**

A motion by Mr. Finley was seconded by Mr. Crawford to invest inactive monies in the Permanent Improvement Fund and receipt investment income into the Permanent Improvement Fund.

Our Current Board Policy does not include provisions for investing Permanent Improvement monies. In addition to short term investments in Certificates of Deposits, we would like to receipt any other interest income into the P.I. Fund based on the month ending balance and interest rate on our overnight sweep account. This should help build additional funds for renovations in the Permanent Improvement Fund.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following Grants and Agreements:

1. Approve District Membership in the Wooster Area Chamber of Commerce.  
Note: Cost of membership is \$335.00.
2. Approve Practical Nursing Programs agreement with Educational Resources Incorporated for Entrance to Exit Testing (to prepare for the National Council Licensure Exam).
3. Agree to an increase in Junior and Senior Exercise Science and Sports Medicine Student Fees by \$7.44 due to an increase in cost of the uniform.
4. Approval to offer *Vital Connections – Educators Exploring Manufacturing* a graduate course through The University of Akron in cooperation with WCSCC and local manufacturers.
5. Approval of a facility and equipment use agreement with Wooster Community Hospital for Emergency Medical Services Training.

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**GRANTS AND AGREEMENTS – (Con't)**

6. Approve a Purchase of Training Contract with Wayne County Department of Job & Family Services (WCDJFS) effective January 1, 2008 – December 31, 2008.
7. Agree to accept a grant from Wayne-National City Foundation Contribution for furniture for Adult Ed classroom in the amount of approximately \$3,000.00.

Roll call vote on the motion was as follow: Mrs. Parker, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; and Mrs. Lawson, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Crawford was seconded by Mrs. Williams to approve the following documents and materials:

1. Updated Bargaining Unit Members and Support Staff Full-Time Classified Staff Seniority List effective January 8, 2008.
2. Updated Bargaining Unit Members and Administrative Staff Full-Time Certificated Staff Seniority List effective January 8, 2008.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**CONSULTANT CONTRACTS**

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following consultant contracts:

1. Paula Chenevy, Soothe the Crying Infant, on or about March 18, 2008, \$70.00.
2. Counseling Center, Assertiveness Training, on or about February 27, 2008, \$90.00.
3. Counseling Center, Assertiveness Training, on or about May 21, 2008, \$90.00.
4. Heatherlyn Day, Communicable Disease, on or about April 1 & 8, 2008, \$210.00.
5. Heatherlyn Day, Communicable Disease Refresher, on or about April 15, 2008, \$105.00.
8. Every Women's House, How Domestic Violence Effects Children presentation for MOMS program, on or about February 15, 2008, \$60.00.
9. Bonnie Krueger, Organize Everything, on or about March 7, 2008, \$70.00.



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CONSULTANT CONTRACTS – (Con't)

10. MADDENver Training Service, Ages & Stages Questionnaires, on or about April 16, 2008, \$70.00.
11. MADDENver Training Service, Help Them Talk, on or about March 12, 2008, \$70.00.
12. Karrie McAllister, Making Music with Children, on or about February 27, 2008, \$70.00.
13. Rita McAllister, Child Development - Ages 3 to 6 years, on or about May 8, 2008, \$70.00.
14. OSU Extension Service, Guiding Children's Behavior, on or about February 26, 2008, \$70.00.
15. OSU Extension Service, Health & Safety for Emergency / Substitute Caregivers, on or about March 19, 2008, \$105.00.
16. OSU Extension Service, Health & Safety in Family Child Care, on or about February 21, 2008, \$70.00.
17. OSU Extension Service, Organizing Your Home Child Care Business, on or about March 5, 2008, \$70.00.
18. OSU Extension Service, Overindulgence & Teaching Responsibility, on or about April 17, 2008, \$70.00.
19. OSU Extension Service, Live Well on Less, on or about April 7, 2008, \$70.00.
20. David Pickett, Reducing Your Taxes, on or about February 29, 2008, \$42.50.
21. Linda Runion, Decorating 911, on or about February 27 - March 12, 2008, \$200.00.
22. Addie Scheibe, Boutonniere & Corsage Design, on or about March 4, 2008, \$40.00.
23. Addie Scheibe, Centerpiece Design, on or about March 18, 2008, \$40.00.
24. Glen Shedlock, Talking to Children about Death, Dying & Grief, on or about February 11, 2008, \$70.00.
25. Tracy Shelton, Shaken Baby Syndrome presentation for MOMS program, on or about February 1, 2008, \$30.00.
26. Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about February 2008, \$1,111.10.
27. Donald Sweigert, Assistant for Firefighter Level II course, on or about January - May 2008, \$12.50 hourly - not to exceed 30 hours.
28. United States Coast Guard Auxiliary 09-02, America's Boating Course, on or about April 21 - May 12, 2008, \$30.00 per student - not to exceed 25 students
29. Kerry Weeman-Pickett, Basic Financial Planning for Women, on or about February 5 & 12, 2008, \$85.00.
30. Kerry Weeman-Pickett, Investing Made Simple, on or about April 22 & 29, 2008, \$85.00.
31. David Welch Sr., Assistant for Firefighter Level II course, on or about January - May 2008, \$12.50 hourly - not to exceed 30 hours.
32. Sherry Williams, Keepsake Album Design - The Basics, on or about March 13, 2008. \$45.00.

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CONSULTANT CONTRACTS – (Con't)

33. Sherry Williams, Mosaic Page - For Scrapbooks, on or about April 10, 2008, \$35.00.
34. Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about February 2008, \$665.00.
35. Rod Welker, Team Building Activities for SLC Field Trip/Convention, on or about February 18, 2008, \$500.00.
36. Mark Perna, Tools for Schools, retention of students, community awareness, and program recognition for both high school and adult education, on or about January – June, 2008, \$180.00/hour and expenses up to 100 hours.

Roll call vote on the motion was as follow: Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; and Mrs. Parker, yes.

The motion was carried.

**PURCHASE ORDERS**

A motion by Mrs. Lawson was seconded by Mr. Finley to approve the following purchase orders over \$5,000.00:

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|--|-------------|
| 1. Squire, Sanders & Dempsey, LLP<br>(Legal fees for Building Program) | \$10,000.00 |
| 2. Adult Education (Pell Grants)                                       | \$30,000.00 |
| 3. Tri-County ESC (Special Education Consultants)                      | \$27,864.38 |

Roll call vote on the motion was as follow: Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; and Mr. Rupp, yes.

The motion was carried.

**DONATIONS**

A motion by Mr. Crawford was seconded by Mr. Stuart to approve that the following donations:

1. Human Body Model Game, to Nursing, from Michelle Hedberg (approx value \$10.00).

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DONATIONS – (Con't)

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**VOLUNTEERS**

A motion by Mr. Crawford was seconded by Mr. Besancon to approve the following volunteers for ESOL Programs:

Emily Hartzler	Books in Stock	Gault Site
Lauren Hines		Orrville Site
Carrie Krochta	College of Wooster Student	Gault Site
Andrew Porter	College of Wooster Student	Orrville Site
Christina Somlo	College of Wooster Student	Orrville Site

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**EXECUTIVE SESSION**

A motion by Mrs. Grim was seconded by Mrs. Williams to go into Executive Session at 10:03 p.m. for the purpose of discussing negotiations.

Roll call vote on the motion was as follow: Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Parker, yes; Mr. Rupp, yes; and Mr. Stuart, yes.

The motion was carried.

Mrs. Grim called the Board back into Regular Session at 10:10 p.m.

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EXECUTIVE SESSION – (Con't)

Mrs. Lawson asked the Board to consider a different date for the March, 2008 Regular Board Meeting. This will be considered later when all Home Partner Associates School Board Meeting dates are known. Mrs. Lawson also reminded the Board of the upcoming Tri-County ESC Legal Seminar.

**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mr. Barnard to adjourn the January Regular Board Meeting at 10:14 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Parker, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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President

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Treasurer