

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

OCTOBER 28, 2010

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Thursday, October 28, 2010, in the Career Center.

ROLL CALL

Roll Call showed members Mr. James Barnard, Mr. Frank Besancon, Mr. Christopher Crawford, Mrs. Tammy Cruise, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Philip Schlabach, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mrs. Williams led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Monique Overstreet, Medical Office Management, WCSCC Student of the Month from Wooster.

Alannah Hudson, Landscape & Plant Technologies, WCSCC Student of the Month from Wooster.

Amanda Bruce, Computer Networking, WCSCC Student of the Month from Triway.

Karen Smith, Hospitality, WCSCC Student of the Month from Triway.

Paul Kenny, recent Welding Technologies graduate, WCSCC AE Student of the Month.

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Chris Boyan, WCSCC Interactive Media Instructor, WCSCC Staff Excellence Award.

Vallie Tew, WCSCC Computer Networking Instructor, WCSCC Staff Excellence Award.

Beth Gagnon, WCSCC Practical Nursing Instructor, WCSCC Staff Excellence Award.

Joan Kanne, WCSCC Practical Nursing Instructor, WCSCC Staff Excellence Award.

Pam Tarleton, WCSCC Head Cook, WCSCC Staff Excellence Award.

Vicki Ickes, WCSCC Cook, WCSCC Staff Excellence Award.

Theda Neer, WCSCC Cafeteria Cashier, WCSCC Staff Excellence Award.

Myrna Ramseyer, WCSCC Cook, WCSCC Staff Excellence Award.

Bonnie Shields, WCSCC Cafeteria Monitor, WCSCC Staff Excellence Award.

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EMPLOYEE RECOGNITION – (Con't)

Kathy Hanna, WCSCC Hospitality Instructor, WCSCC Staff Excellence Award.

HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Wooster City School District and Triway Local School District.

At this point, the meeting was moved from the Commons to the AAA room.

Mrs. Lawson and Mr. Besancon left the meeting.

BOARD MINUTES

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the minutes from the September 23, 2010 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

At 8:04 p.m. Mrs. Lawson returned to the meeting.

A motion by Mrs. Lawson was seconded by Mr. Crawford to approve the Superintendent's Report.

1. Director's Report
2. Principal's Report

At 8:14 p.m. Mr. Besancon returned to the meeting.

3. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was presented at this time.

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SUPERINTENDENT'S REPORT – (Con't)

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mr. Crawford was seconded by Mr. Barnard to go into Executive Session at 8:24 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

President Williams called the Board back into Regular Session at 8:50 p.m.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the Treasurer's Consent Agenda as follows:

1. Finance
 - a. Approve the list of purchase orders for the month.
 - b. Approve the Financial Reports for September, 2010.
 - c. Approve the following Appropriation Transfers within funds for the FY11 School Year:

General Fund

From:

001 1300 700	Replacement Equip	\$100,000.00
001 2500 800	Fiscal Other Expenses	750.00

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TREASURER'S CONSENT REPORT – (Con't)

Total Transfers Out		\$100,750.00
To:		
001 2200 400	Support Services	\$100,000.00
001 2300 800	Board of Education Other Expenses	750.00
Total Transfer In		\$100,750.00

- d. Approval of an update to the OSFC required Maintenance Plan following the retirement of a maintenance employee on October 31, 2010.

Effective 11/1/10

The following will be charged to the 034 Maintenance Fund

Maintenance Manager	Salary and Benefits	90%
Custodial/Maintenance	Salary and Benefits	90%
Tech Support Specialist	Salary and Benefits	25%
Tech Support Specialist	Salary and Benefits	25%

Trevor Berger of Lawhon and Associates, Consultants, states that after the OSFC has given interim approval to the Maintenance Plan, which the school district currently has, changes to the District's 034 expenditures at the District's discretion within the legal guidelines of the 034 fund (outlined in the Maintenance Business Plan) and the District's project agreement with OSFC.

- e. Approval of the October 2010 update of the Five Year Forecast and Assumptions as presented.

As noted as part of the Assumptions, current economic conditions make forecasting very difficult for this year and beyond. While this forecast uses a five per cent cut in state funding for FY11 and an additional five per cent cut in state funding for FY12, we have not received anything definite on the amount of state funding in the next state budget. Again this is only a guess or estimate based on what others believe could happen in the next state budget. In addition, it is very possible that additional cuts in state funding or other factors could reduce revenues or increase expenditures. This forecast will be updated and presented to the Board as soon as possible if or when additional information becomes available that changes the forecast.

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TREASURER'S CONSENT REPORT – (Con't)

- f. Approval to accept the donation of one gait belt and one tympanic thermometer from Titus Yoder, Wayne Health Services and Supplies of Wooster with an approximate value of \$50 for use in the Practical Nursing and Nurse Aide programs.
- g. Approval to accept the donation of \$6 from Scott Brown, WCSCC Math Teacher for deposit to the SAA 919A Pre-Nursing Assistant account.
- h. Approval to accept the amendment to the National Honor Society SAA Account #972A.
- i. Approval to accept the donation of various food samples through Gordon Food Service for WCSCC students, to be offered during the grand opening of the cafeteria October 25-29, 2010.
- j. Approval of the following donations for sophomore visits:
 - 1) Lowes: 10 tool boxes
 - 2) Cleveland Tool and Cutter: 7 t-shirts, 6 hats, 1 coat
 - 3) U.S. Safety Gear: 1 safety vest, 2 piece ratchet tie down set, 1 flashlight, 1 pair of safety glasses
 - 4) Gerber Lumber: 2 water bottles, 2 coffee cups, 1 tape measure, 4 can coolers, 1 set of allen wrenches, 1 t-shirt, 1 tack puller, 1 trowel
 - 5) Advisory Members: 3 \$25 gift cards to Lowes
 - 6) Smithville Hardware: 2 stoking hats, 1 set of glasses
- k. Approve the following Purchase Orders over \$5,000:
 - 1) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 9/16/10, \$22,221.
 - 2) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 9/27/10, \$10,736.50.
 - 3) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 10/7/10, \$7,557.50.
 - 4) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 10/7/10, \$4,250.00 (under \$5,000, but needs approval).
 - 5) Innovations First, Inc., classroom lab kit with Cortex, \$7,749.91.
 - 6) Orlo Auto Parts, Inc., tool box purchase per student deposits, \$7,409.27.
 - 7) WCSCC Adult Education/Pell Grant Awards transferred for education costs for November 2010, \$30,000.

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- 8) ATI/Educational Resources, payment #1 of 2 for Total Testing Service for Adult Practical Nursing evening 2012 class (to be paid for by student fees), \$5,644.
 - 9) Diesel Energy, John Deere Trainer and all hardware and software, \$17,908.11.
 - 10) Advanced Technology Consultant, SST 1200 Standard Annual System, \$8,600.
 - 11) Bush Refrigeration, walk-in cooler for Landscape & Plant Technologies, \$9,200.
 - 12) Direct Loans, indirect student loan money for tuition and charges for October 2010, \$40,000.
 - 13) Direct Loans, indirect student loan money for tuition and charges for November 2010, \$30,000.
 - 14) Thompson Auctioneers, Inc., for instructional equipment, up to \$50,000.
1. Approval of the 2010-2011 Rotary Account Budget as proposed for Adult Practical Nursing.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Barnard was seconded by Mrs. Grim to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Approval of a supplemental contract for Lyn Boggs to serve as a mentor for Aaron Miller for the 2010-2011 school year at 3% of her base salary per the negotiated agreement.
- b) It is recommended that the Board approve Pamela Vorkapich, High School Senior Practical Nursing Instructor, to be paid an additional 1/7 of her salary for teaching a 0 period class for FY10.
- c) Employment of the following as the 2010-2011 HSTW Committee Chairpersons per the negotiated agreement:

Michael Boggs Co-coordinator

3%

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Theresa Morgan	Co-coordinator	3%
Danielle Connelly	Guidance & Public Information Co-chair	1%
Barb Nichols	Evaluation & Technology Co-chair	1%
Cheryl Boyer	Evaluation & Technology Co-chair	
Bruce Steiner	Curriculum & Instruction Co-chair	1%
Lyn Boggs	Curriculum & Instruction Co-chair	1%

- d) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Teaching Certification Area
Condry	Gary	General
First	Amanda	Business
Keener	John	General
Rowlands	Keith	AYA
Shenberger	Angy	Teacher Aide

- e) Approval of employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010 - 2011 school year:

- 1) Merri Pycraft, Instructor, ABLE, GFLC-ABLE Rotary, FLT, Step 9, \$15.00 hourly

- f) Approve X-Option pay for the following Certified personnel:

Amber Abrecht	\$7,321.02
Rod Martell	\$4,183.44
Shelly Perry	\$7,321.02
Gary Wimer	\$7,321.02
Chris Boyan	\$6,798.09
Keri Merickel	\$7,321.02
Janice Anderson	\$7,321.02
Joann Tabellion	\$7,321.02
Rich Grimes	\$5,752.23
Terry Vickers	\$7,321.02
Mike Boggs	\$7,321.02
Sarah Stahl	\$7,321.02
Aaron Miller	\$4,706.37

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Vallie Tew	\$4,444.91
Mary Lou Lisic	\$7,321.02
Wayne Bartter	\$7,321.02
Kevin Wilson	\$6,013.70
Clarence Sullivan	\$7,321.02
Andy Arko	\$7,321.02
Deb McDonald	\$7,321.02

2) Classified Employment

a) Resignation of Grace Miller, Administrative Assistant for Health Technologies, effective November 1, 2010.

b) Employment of the following as the 2010-2011 HSTW Committee Chairpersons to be paid per time sheets based on the teacher's base salary according to Appendix C of the Classified negotiated agreement:

Dale Tackett	Guidance & Public Information Co-chair	1%
Lola Hatfield	Professional Development Chair	2%

c) Approval of the following individuals to substitute in the area(s) indicated. Approval is pending receipt of BCI/FBI:

Last Name	First Name	Position
Mast	Tyler	Custodian
Shenberger	Angy	Cafeteria

d) Approval of the employment of Shelly Martin, Health Technologies Administrative Assistant, pending receipt of BCI/FBI background check. Class IV, Step 6, per classified negotiated agreement for 145 work days and 9 holidays effective October 27, 2010.

e) Approval of Tyler Mast part-time as needed for up to 40 hours per week through April 1, 2011 at Step 0 of the Casual Labor scale for snow removal.

3 Contracts

a. Approve the following Consultant Contracts:

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- 1) MedPro Group, nurse fee for administering vaccines to WCSCC staff members on October 5, 2010, \$300.
- 2) Tri-County Educational Service Center, Crisis Prevention Training, \$2,420.
- 3) Jason Black, Fight or Flight, on or about October 13, 2010, \$40.
- 4) Bonnie Krueger, Organize Everything, on or about October 15, 2010, \$70.
- 5) Greg Thompson, First Aid Refresher, on or about October 12, 2010, \$100.
- 6) Greg Thompson, First Aid Basics, on or about October 19, 2010, \$100.
- 7) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group presentation for MOMS program, on or about November 2010.

4. Volunteers

- a. Approve the following volunteers for Adult Basic & Literacy Education (ABLE) and Families Learning Together (FLT):
 1. Donald Beane, Retired Teacher
 2. Damon Hickey, Retired from College of Wooster
 3. Cheryl Oswald, Returning Volunteer
 4. Rebecca Parobeck, Previous University of Akron Student
 5. Kayla Wilson, Previous University of Akron Student

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mr. Crawford, yes; Mrs. Cruise, abstain.

The motion was carried

GRANTS AND AGREEMENTS

A motion by Mr. Stuart was seconded by Mr. Barnard to approve the following Grants and Agreements:

- a. Approval of a Memo of Understanding between Stark State College and the Wayne County Schools Career Center regarding partnership in offering the Registered Nurse Completion for the Licensed Practical Nurse.

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GRANTS AND AGREEMENTS – (Con't)

- b. Agree to enter into contract with WQKT/WKVX for advertising during 28 high school basketball game broadcasts plus extras from December 2010 to February 2011 for a total of \$1,176.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford yes; Mrs. Cruise, yes; and Mrs. Grim, yes;

The motion was carried

DEPOSITORIES RESOLUTION

A motion by Mr. Stuart was seconded by Mr. Barnard to approve the following depositories resolution #10-8.

WHEREAS, the present depository period of the Wayne County Joint Vocational School District ends on December 7, 2010, and

WHEREAS, it is necessary to provide for deposits of school district monies in accordance with provisions of the Ohio Revised Code, and

WHEREAS, it is estimated that all of the monies coming under the control of the Board of Education during this period will be needed during the depository period,

BE IT THEREFORE RESOLVED, that the Board estimates its inactive deposits for this period to be zero dollars, and

BE IT FURTHER RESOLVED, that the Treasurer of the Board of Education is hereby authorized and directed to accept applications from eligible depositories for the deposit of active and interim monies for the five-year depository period beginning December 8, 2010, and ending December 7, 2015,

BE IT FURTHER RESOLVED, that the Board of Education will meet at 7:30 p.m. on November 17, 2010, to designate depositories in accordance with provisions of the Ohio Revised Code.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes;

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DEPOSITORIES RESOLUTION – (Con't)

Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Barnard to approve the following documents and materials:

- a. Approval of a revision of Board Administrative Guideline 3440c Professional Memberships.
- b. Approval of the High School Early Childhood Education Staff Handbook
- c. Approval of the High School Early Childhood Education Preschool Parent Handbook
- d. Approval of the Adult Basic & Literacy Education (ABLE), English as a Second/Other Language (ESOL), and Families Learning Together (FLT) Student Handbook.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

JANUARY 2011 ORGANIZATIONAL AND REGULAR BOARD MEETING

A motion by Mr. Besancon was seconded by Mr. Crawford to set the date and time for the January 2011 Organizational Meeting as January 13, 2011 starting at 7:00 p.m. with the January Regular Meeting to immediately follow. The meeting will be held in the Career Center.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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ADJOURNMENT

A motion by Mr. Besancon was seconded by Mr. Barnard to adjourn the October 2010 Regular Board Meeting at 9:04 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer