

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
NOVEMBER 17, 2010

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Wednesday, November 17, 2010, in the Career Center.

ROLL CALL

Roll Call showed members Mr. James Barnard, Mr. Christopher Crawford, Mrs. Tammy Cruise, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. Philip Schlabach entered the meeting at 7:33 p.m. during School District Recognition.

Mr. Frank Besancon entered the meeting at 7:36 p.m. during School District Recognition.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Rebecca Maibach, Business & Marketing Technologies, WCSCC Student of the Month from Heritage Private.

Sam Young, Business & Marketing Technologies, WCSCC Student of the Month from Norwayne.

Hanna Barone, Medical Assisting, WCSCC Student of the Month from Norwayne.

Nick Fugate, Ag Mechanics/Power Technologies, WCSCC Student of the Month from Northwestern.

Rilee Stair, Cosmetology, WCSCC Student of the Month from Northwestern.

Deb Davies, Adult Medical Assisting, WCSCC AE Student of the Month.

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Donna Ehlert, WCSCC Intervention Specialist, WCSCC Staff Excellence Award.

Michelle Hedberg, AE Office Technologies Instructor, WCSCC Staff Excellence Award.

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HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Norwayne Local School District and Northwestern Local School District. Mr. and Mrs. Larry Acker attended the meeting from Norwayne Local. Mr. Jeff Layton and Mr. Mike Burkholder attended the meeting from Northwestern Local.

PUBLIC HEARING

At this time, the Board President opened the Public Hearing to consider the retirement/reemployment of Mr. Tom Nadelin, Maintenance Manager on January 1, 2011.

The Board President declared that the Public Hearing was over at 8:02 p.m. and returned to the Regular Meeting.

BOARD MINUTES

A motion by Mr. Barnard was seconded by Mrs. Cruise to approve the minutes from the October 28, 2010 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Philip Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve the Superintendent's Report.

1. Director's Report
2. Principal's Report
3. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was presented.

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SUPERINTENDENT'S REPORT – (Con't)

4. Data Team Reports

The Data Team gave a presentation of end-of-year reports for 09-10.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mrs. Grim to approve the Treasurer's Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for October, 2010.
- c. Approve the following Transfer of Appropriation for the FY11 School Year:

From:

001 2500 700	Fiscal Replacement Equipment	\$1,000.00
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To:

001 2400 700	Admin Replacement Equipment	\$1,000.00
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- d. Approval to appoint the current Board President as the President Pro-tem for the 2011 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing.
- e. Approval to designate the following as depositories for a five year period beginning December 8, 2010 and ending December 7, 2015:

First National Bank
Orrville, OH

Premier Bank
Wooster, OH

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TREASURER'S CONSENT AGENDA – (Con't)

Chase Bank
Akron, OH

First Merit Bank, N.A.
Wooster, OH

Apple Creek Banking Company
Apple Creek, OH

Wayne Savings Community Bank
Wooster, OH

PNC
Wooster, OH

- f. Approval to accept a donation of \$75 from Crown Hill Mennonite Church, 9693 Benner Rd., Rittman, OH for deposit to the SAA 914A account (WCSCC FCCLA) for their service of caring for the parishioners' children from 10:30 a.m.–5:30 p.m. on November 7, 2010.
- g. Approval to accept a donation of \$11.45 from anonymous donors for deposit to the SAA 971A account (WCSCC Key Club) throughout their Muscular Dystrophy community service drive for 2010.
- h. Approval to accept a donation of \$100 from AAUW Wooster Branch and Wooster Kiwanis for deposit to the SAA 971A account (WCSCC Key Club) for their assistance during the final day of the 2010 AAUW-Kiwanis Used Book Sale in September.
- i. Approve the following Purchase Orders over \$5,000:
 - 1) WCSCC Adult Education/Direct Loans, Direct Loan Awards transferred for education costs for December 2010 (FY11), \$60,000.
 - 2) WCSCC Adult Education/Pell Grant Awards, Pell Grant Awards transferred to education costs for December 2010 (FY11), \$60,000.
 - 3) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 10/7/10, \$2,111 (under \$5,000, but needs approval).
 - 4) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 10/7/10, \$1,481 (under \$5,000, but needs approval).

Roll call vote on the motion was as follows: Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

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SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Barnard to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Teaching Certification Area
Christman	Tracy	Teacher Aide
McWhorter	Sandra	AYA
Mullen	Kathryn	School Nurse-BSN-Step 4-\$24.50

- b) Approval of employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 school year:

- 1) Anita Hawkins, Business Education Instructor, Step 20, \$21.00 hourly – Supplemental.

2. Classified Employment

- a. Resignation of Chad Curtis, Study Hall Monitor, effective after the end of the day on October 29, 2010.
- b. Employment of Bradley Jarvis, Study Hall Monitor, 2.25 hours per day, \$9.00 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI.
- c. Employment of Riyeesa Pickett, Study Hall Monitor, 2.25 hours per day, \$9.00 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI.
- d. Approval of the following individuals to substitute in the area(s) indicated. Approval is pending receipt of BCI/FBI:

Last Name	First Name	Position
Christman	Tracy	Aide, Secretary
Johnson	Elizabeth	Aide

3. Contracts

- a. Approve the following Consultant Contracts:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 1) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group presentation for MOMS program, on or about December 2010, \$285.00.
- 2) Dunlap Community Hospital, Laughter is Good Medicine, on or about December 9, 2010, \$50.00.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Barnard, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mr. Barnard was seconded by Mr. Crawford to approve the following Grants and Agreements:

- a. Approval to serve as a Job Assessment site for Goodwill Industries, which will entail an IT intern, along with his/her job coach, to be on site for 80 hours, 4-5 hours per day. All costs to be covered by Goodwill.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

MARKETING, RETENTION, AND RECOGNITION RESOLUTION

A motion by Mr. Crawford was seconded by Mrs. Grim to approve the following resolution #10-9.

WHEREAS, marketing and student retention is an important function of a Career Center,

AND WHEREAS, monies in the past have been used for these purposes from the CCIP Perkins Grant,

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MARKETING, RETENTION, AND RECOGNITION RESOLUTION – (Con't)

AND WHEREAS, recent updates to guidelines indicate that the Perkins Grant can not be used for some of these items;

NOW, THEREFORE, IT BE RESOLVED, that the Board of Education establish budget account number 001 2124 519 within the General Fund for Marketing and Retention plus Recognition provided in Board Policy 6680 and appropriate \$9,000 per year into this budget account.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Stuart was seconded by Mr. Barnard to approve the following documents and materials:

a. Approval of the following job descriptions:

- 1) AA Receptionist – HS
- 2) AA Student Services and Curriculum
- 3) AA TRC
- 4) AA Attendance
- 5) AA Discipline
- 6) AA Principal
- 7) IT Specialist
- 8) Maintenance Custodian
- 9) Manager Maintenance

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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EXECUTIVE SESSION

A motion by Mr. Crawford was seconded by Mrs. Lawson to go into Executive Session at 8:18 p.m. for the purpose of discussing personnel and the evaluation of the Superintendent and Treasurer.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mrs. Cruise, yes.

The motion was carried.

President Williams called the Board back into Regular Session at 9:25 p.m.

ADJOURNMENT

A motion by Dr. Roadruck was seconded by Mr. Stuart to adjourn the November 2010 Regular Board Meeting at 9:27 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer