

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**November 18, 2009**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Besancon at 7:33 p.m. on Wednesday, November 18, 2009, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. Frank Besancon, Mr. Christopher Crawford, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Mr. Earl Rupp, Mr. Philip Schlabach, and Mr. Doug Stuart in attendance.

Mrs. Sue Williams entered the meeting at 7:43 p.m. during Student Recognition.

Dr. Gregory Roadruck entered the meeting at 7:58 p.m. during the First Executive Session.

Mr. James Barnard, Mrs. Tammy Cruise, and Mrs. Janice Grim were unable to make the meeting.

Samantha Cline, Triway, Criminal Justice, and Amy Miller, Dalton, Landscape and Plant Technologies, WCSCC Student Ambassadors, led the Pledge of Allegiance to the flag.

**STUDENT RECOGNITION**

The Board of Education recognized the achievements of the following students:

Micajah Merriman, Precision Machining, WCSCC Student of the Month from Dalton.

Keri Shrewsbury, Practical Nursing, WCSCC Student of the Month from Dalton.

Kaitlyn Shipe, Medical Assisting, WCSCC Student of the Month – Home Schooled.

Derwin Loverink, Engineering Technologies, WCSCC Student of the Month – Home Schooled.

Edie Pitcher, Medical Office Billing & Coding Specialist, WCSCC Adult Ed Student of the Month.

**HOME SCHOOL PARTNER RECOGNITION**

The Board of Education recognized Dalton Local School District. Scott Beatty, Superintendent, and High School Principal, Larry Case, shared information on Dalton Local School District.

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**BOARD MINUTES**

A motion by Mrs. Lawson was seconded by Mr. Crawford to approve the minutes from the October 22, 2009, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**EXECUTIVE SESSION**

A motion by Mr. Crawford was seconded by Mr. Stuart to go into Executive Session at 7:56 p.m. for the purpose of discussing personnel and a potential legal claim.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

President Besancon called the Board back into Regular Session at 8:20 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mr. Crawford was seconded by Mr. Keener to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. OSFC Update  
Gave a brief update on new information and meetings regarding the OSFC renovation project.
4. HR Flow Chart 2009-2010
5. Important Dates  
Thanksgiving vacation is from Thursday, November 26<sup>th</sup> through Monday, November 30<sup>th</sup>. School reconvenes on Tuesday, December 1<sup>st</sup>.

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**SUPERINTENDENT'S REPORT – (Con't)**

Christmas vacation is from Monday, December 21<sup>st</sup> through Friday, January 1<sup>st</sup>.  
School reconvenes on Monday, January 4<sup>th</sup>.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mr. Crawford was seconded by Mr. Stuart to approve the Treasurer's Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for October 2009.
  - 1) Overall General Fund receipts are less from last year at this same time and estimated receipts per our SM2 are less than estimated.
    1. A Rollback and Homestead payment from the State of approximately \$250,000 is late this year. This is normally received in October.
    2. Interest income is less than prior years.
  - 2) Overall expenditures are less than estimated by \$61,775.
    1. Capital Outlay or equipment expenditures are less than expected at this time. We still need to spend monies in career technical services, supplies, and equipment to meet our weighted spending requirements.
- c. Appoint the current Board President as the President Pro-tem for the 2010 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing.
- d. Approve the following Purchase Orders over \$5,000:
  - 1) Ryan's Pet Supplies, various grooming kit items per student fees, \$6,034.51.
  - 2) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for November 2009 (FY10), \$60,000.00.

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- 3) Mast-Lepley Silo, Inc., various tractor attachments/kits, \$6,068.61 with \$500.00 trade-in from used blade.
  - 4) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for December 2009, \$20,000.00.
  - 5) Buckeye Educational Systems, robot for Engineering Technologies, \$10,935.00.
- e. Accept the following donations:
- 1) Dial bore gauge, Kyoritsu Centrizer, internal measurement for blind holes (2), depth gauge (3), hand speed counter, compact indicator, Federal Testmaster .0005 from Mr. Robert L. O'Neal to be used in our Precision Machining Program, \$2,256.60.
  - 2) 5,164 pounds of ½" x 4" steel bar from Gerdau Ameristeel Bright Bar, \$600.00.
  - 3) 60, 100-240 volt AC adapters from Instructor Jeff Blough to be utilized by any career and technical program with a need for them (value not determined).
  - 4) Approximately \$20,000 from Wooster Rotary to the Families Learning Together program.
- f. Approval to dispose of the following inventory:
- 1) Canon ir105 copier, tag #13430 – damaged, serial #mpt01546, xcc03152, xfs12204.
  - 2) Canon irC3100 copier, tag #14925, serial #jer07850, jgx083606.
  - 3) Canon ir5000 copier, no tag, serial #da88649, xcj90874, mpl31052.
  - 4) Canon ir6000 copier, tag #15563, serial #da61193, nsn02630, xcj93591.
  - 5) Canon NP6545 copier, tag #11396, serial #a15697, njf05152, xld06880.
  - 6) Xerox WorkCenter Pro 416P copier, no tag, serial #ym6012602, xah3026092, xcf3021356.

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- 7) Ricoh Priport JP1230 duplicator, tag #18186, serial #7252.
  - 8) Ricoh Priport JP1230 duplicator, tag #13xxx – damaged, serial #7221.
  - 9) Steiner blade model #BD260, serial #2747 valued at \$500 towards trade in.
- g. Approval to sell the disposed of copiers and duplicators listed above (items 1-8) to Wulff Enterprises, Inc. for a total of \$2,400.00
- h. Approval to trade in to Mast Lepley Steiner blade model #BD260, serial #2747 towards a new “V” blade for our existing Steiner tractor for use on our new sidewalks (see item 9 above) for a total of \$500.00. The need for new equipment is due to the fact that we have doubled the amount of sidewalks along with the width.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Besancon, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Crawford was seconded by Dr. Roadruck to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Resignation of Jody Hostetler, Career-Technical and Nursing Supervisor, Administrator of the High School and Adult Practical Nursing Programs, the Program Coordinator of the High School NATCEP and Adult NATCEP, and as the Dean of the Medical Assisting Program, effective beginning November 28, 2009.
- b) Resignation of Andrew Cerniglia, Dean of Students, for the purpose of accepting a Career Technical Supervisor position, effective November 19, 2009.
- c) Resignation of Lynette Boggs, Engineering Technologies Instructor, for the purpose of accepting the Dean of Students position, effective November 19, 2009.

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- d) Resignation of Jackie Schrock, Adult Practical Nursing Instructor, for the purpose of accepting the Adult Practical Nursing Teacher/Practical Nursing Coordinator position, effective November 19, 2009.
- e) Resignation of Lynette Boggs, Engineering Technologies Instructor, for the purpose of accepting the Dean of Students position, effective November 19, 2009.
- f) Resignation of Jackie Schrock, Adult Practical Nursing Instructor, for the purpose of accepting the Adult Practical Nursing Teacher/Practical Nursing Coordinator position, effective November 19, 2009.
- g) Employment of Chris Seal, Math Instructor, compensated at Class 1, Step 0, for 108 days, on or about December 10, 2009.
- h) Employment of the following persons as Certified Personnel in the area indicated for the 2009-2010 school year:
  - 1) Andrew Cerniglia, Career-Tech Supervisor, Step 0.
  - 2) Lynette Boggs, Dean of Students, Class 5, Step 16.
  - 3) Jackie Shrock, Adult Practical Nursing Teacher/Practical Nursing Coordinator, Class 5, Step 19, continue with 184 day teacher contract.
  - 4) Jackie Shrock, Adult Practical Nursing Teacher/Practical Nursing Coordinator, 14 days extended time.
- i) It is recommended that the Board approve the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2009-2010 year:
  - 1) Jackie Shrock, AE Child Care Instructor, Step 20, \$21.00 hourly – supplemental.
  - 2) Bruce Woodruff, AE Instructor, Step 20, \$21.00 hourly – supplemental.
- j) Approval of the following Certified individuals to substitute in area(s) indicated. All approvals are pending receipt of certification and BCI/FBI background checks.

**Certified**

LICENSURE	LAST NAME	FIRST NAME
General	Applegate	Bruce
AYA	Brenner	Eric
General	Burns	Douglas
AYA	Cooke	Sam
Vocational	DeLong	Stephanie
Teacher Aide	Goodrich	Rhonda

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AYA	Griffen	Daniel
General	Hartzler	Lee
AYA	Heeke	Donna
AYA	Hogue	Michael
Vocational	Holland	Robert
AYA	Ickes	James
General	Imhoff	Elizabeth
General	Kane	Chris
HPE	Kiel	Deborah
Foreign	Largent	Chelsea
General	Lee	Anthony
Teacher Aide	Martinez	Stephanie
General	Miller	David
Health Service	Pawlicki	Mary
General	Sawyer	Kyle
AYA	Shaffer	Margaret
AYA	Shetler	Rodney
General	Sidle	Laurie
Teacher Aide	Smith	Betty
Music	Snively	Fay
Foreign	Tabiando	Jill
AYA	Tooley	Peter
General	Zvolensky	Robert

2. Classified Employment

- a. Approval of the following persons as a Classified Substitute in the area(s) indicated. All approvals are pending receipt of certification (if required) and BCI/FBI background checks:

**Classified**

SUB AREA	LAST NAME	FIRST NAME
Secretary/Café	Murray	Angela
Secretary/Café	Smith	Betty

- b. It is recommended that the Board approve the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2009-2010 year:
  - 1) Melnee Beth Benfield, Child Care Aide, FLT, Step 9, \$9.10 hourly.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

3. Contracts

a. Approve the following Consultant Contracts:

- 1) Harris Day Architects for preparation of Grid Smart AEP Grant application and documentation, \$4,800.00.
- 2) Counseling Center, Assertiveness Training, on or about October 19, 2009, \$90.00.
- 3) Sharon Delgadillo, Intelligent Investing, on or about May 6-May 27, 2010, \$30.00 per student – not to exceed 20 students.
- 4) Every Woman's House, Domestic Abuse presentation for MOMS program, on or about December 16, 2009, \$35.00.
- 5) Dennis Lipp, Painting For the Fun of It, on or about February 1-March 15, 2010, \$200.00 per course and an additional \$50.00 per student, not to exceed 10 students
- 6) Dennis Lipp, Painting From Your Heart, on or about February 4-March 11, 2010, \$200.00 per course and an additional \$50.00 per student, not to exceed 10 students.
- 7) OSU Extension Service, Budget Basics, on or about January 28, 2010, \$52.50.
- 8) OSU Extension Service, Budget Basics, on or about March 23, 2010, \$52.50.
- 9) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about November 2009, \$1,000.00.
- 10) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about December 2009, \$1,000.00.
- 11) Tri-County ESC, Nurturing Parent Program for FLC Program, on or about December 2-16, 2009, \$105.00.
- 12) United States Coast Guard Auxiliary 09-02, Boating Skills and Seamanship, on or about February 2-March 23, 2010, \$35.00 per student – not to exceed 25 students
- 13) United States Coast Guard Auxiliary 09-02, Ohio Boating Education Course (OBEC), on or about April 20-May 11, 2010, \$30.00 per student – not to exceed 25 students.
- 14) Forest Wilson, Living Debt Free in the 21<sup>st</sup> Century, on or about May 17, 2010, \$25.20 per student – not to exceed 20 students.
- 15) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about December 2009, \$285.00.
- 16) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about November 2009, \$285.00.



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**SUPERINTENDENT’S CONSENT AGENDA – (Con’t)**

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Mr. Crawford to approve the following Grants and Agreements:

- a. Approval to enter into a contract with WQKT/WKVX for advertising during regular season basketball games.
- b. Acknowledge the current list of approved change orders and potential change orders for the asbestos, site work and swing space packages of the OSFC renovation project..
- c. Approval to enter into an Articulation Agreement with The University of Akron Wayne College to create a seamless transition option for the Wayne County Schools Career Center Adult Education students seeking a University of Akron Wayne College Associate of Technical Studies Degree that articulates with the Adult Education programs.
- d. Approval of a facility and equipment use agreement with the following departments for Emergency Medical Services Training:

Apple Creek Fire Department  
Canaan Twp. Fire Department  
Central Fire District  
Kidron Fire Department  
Marshallville Fire Department  
New Pittsburg Fire Department

Orrville City Fire Department  
Paint Township Fire & Rescue  
Rittman EMS  
Sterling Fire District  
Town & Country Fire District  
Wooster Township Fire Department

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mr. Keener, yes.

The motion was carried.

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**ASBESTOS HAZARD ABATEMENT BID WITHDRAWAL**

A motion by Dr. Roadruck was seconded by Mr. Schlabach to approve a Resolution #09-29 Vacating this Board's prior finding that Quality Asbestos & Demolition Services, LLC, was not a responsible bidder and accepting the withdrawal of said Bidder's bid for the Asbestos Hazard Abatement Contract related to the renovations and additions to the Wayne County Career Center in connection with the School District's Ohio School Facilities Commission Vocational Facilities Assistance Program Project.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Keener, yes; and Mrs. Lawson, yes.

The motion was carried.

**ALTERNATE PRINCIPAL LICENSE**

A motion by Mr. Stuart was seconded by Dr. Roadruck to approved the following Resolution #09-30 requesting alternative principal license for Lynette Boggs from the Ohio Department of Education, Office of Certification/Licensure for the position of Dean of Students.

BE IT RESOLVED by the Board of Education of Wayne County Joint Vocational School District, Wayne County, Ohio, that:

Lynette Boggs is placed in the position of Dean of Students for a minimum of the next three years, and WHEREAS

Dr. Kip Crain, Superintendent, will serve during the three years as mentor for Lynette Boggs, and WHEREAS

Lynette Boggs will be a member of the Wayne County Joint Vocational School administrative leadership team, and

THEREFORE, the Board of Education and Superintendent of Wayne County Joint Vocational School District request alternative principal licensure for Lynette Boggs from Ohio Department of Education, Office of Certification/Licensure.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Keener, yes; Mrs. Lawson, yes; and Mrs. Marlar, yes.

The motion was carried.

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**DOCUMENTS AND MATERIALS**

A motion by Mr. Crawford was seconded by Mr. Schlabach to approve the following documents and materials.

- a. Approval of the Course of Study for Welding and Metal Fabrication.
- b. Approval of the Course of Study for Criminal Justice.
- c. Approval of job description for the following position:
  - 1) Practical Nursing Coordinator
- d. Approval of the following overnight field trip request:

<u>DATE</u>	<u>STAFF</u>	<u>TYPE OF TRIP</u>
Leave Friday afternoon	Joy Taylor	Cincinnati Zoo to view "Crew
Return Saturday afternoon		Scientists for the Future Program"

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**EXECUTIVE SESSION**

A motion by Mr. Crawford was seconded by Dr. Roadruck to go into Executive Session at 8:32 p.m. for the purpose of discussing personnel – evaluation of the Superintendent and Treasurer.

Roll call vote on the motion was as follows: Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; and Dr. Roadruck, yes.

The motion was carried.

President Besancon called the Board back into Regular Session at 9:41 p.m.

**ADJOURNMENT**

A motion by Mr. Crawford was seconded by Dr. Roadruck to adjourn the November Regular Board Meeting at 9:42 p.m.

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ADJOURNMENT – (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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President

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Treasurer