

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
FEBRUARY 16, 2011

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Wednesday, February 16, 2011, in the Career Center.

Prior to the start of the meeting, Mr. Christopher Crawford was given the Oath of Office by the Treasurer.

ROLL CALL

Roll Call showed members Mr. Christopher Crawford, Mrs. Tammy Cruise, Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. Frank Besancon entered the meeting at 7:35 p.m. during Student/Staff Recognition.

Mr. James Barnard was unable to attend the meeting.

Kendra Miller and Rosa Weaver, Students of the Month, led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Brian Brauneck, Industrial Maintenance Technologies, WCSCC Adult Education Student of the Month Award.

Kendra Jett, Practical Nursing, WCSCC Student of the Month from Chippewa.

Lauren Wade, Early Childhood Education & Care, WCSCC Student of the Month from Chippewa.

Kendra Miller, Medical Assisting, WCSCC Student of the Month from Waynedale.

Rosa Weaver, Practical Nursing, WCSCC Student of the Month from Waynedale.

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Gary Wimer, WCSCC Electronics Instructor, WCSCC Staff Excellence Award.

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EMPLOYEE RECOGNITION – (Con't)

Julie Kastner, WCSCC Adult Basic & Literacy Education Coordinator, WCSCC Staff Excellence Award.

Anne O'Planick, WCSCC Mentoring Our Mothers for Success, WCSCC Staff Excellence Award.

Susie Slack, WCSCC Families Learning Together, WCSCC Staff Excellence Award.

HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Chippewa Local Schools and Southeast Local Schools. Richard Roth, Waynedale High School Principal, attended the meeting.

BOARD MINUTES

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the minutes from the January 13, 2011, Organizational Meeting with the correction to note Roll Call on the vote to approve Board Meeting Dates as amended and the January 13, 2011, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. Important Dates

Parent-Teacher conferences will take place on Thursday, February 17, 2011. Students will not have school on Friday, February 18, 2011. There will be no school on Monday, February 21, 2011 due to observance of President's Day. Dinner with Your Teacher will be Wednesday, April 13, 2011. Please plan to attend and RSVP to Kip or Jeff.

An updated list of dates for WCSCC Spring Events 2011 was given.

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SUPERINTENDENT'S REPORT – (Con't)

4. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was given.

5. Calamity Days

Information has been forwarded to the Ohio Department of Education seeking the approval of 1/12/2011, 2/1/2011, and 2/2/2011 as calamity days. Information has been submitted and approval has been received from the Ohio Department of Education for December 14, 2010 as a calamity day.

6. Region 8 BPA Competition Results

The State Competition is in Columbus and will be held March 11-12, 2011.

7. Shared Services

8. Foundation Programs

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Crawford to approve the Treasurer Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for January 2011.
- c. Approve the following Transfers of Appropriations within funds for FY11:

From:

001 2500 400

Fiscal Services

\$300.00

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TREASURER CONSENT AGENDA – (Con't)

To:

001 2300 800 Board of Education – Other Expenses \$300.00

d. Amend our FY11 Certificate of Estimated Resources as follows:

<u>Certificate of Estimated Resources:</u>		<u>Amend</u>	<u>Total Resources</u>
451	OneNet	- 2,500.00	\$ -0-
499	Other State Grants	- 3,000.00	\$ 272.37
501	ABLE Federal Grant	+ 27,926.03	\$ 267,926.03
524	Vocational Ed Grant	+ 32,987.61	\$ 457,987.61
590	ITQ Grant	+ 39.34	\$ 9,480.31
004	LFI Fund	+ 145,000.00	\$ 146,000.00
022	Trust Funds	+ 400,000.00	\$ 402,500.00
Total Amendment		+ 600,452.98	
Total Estimated Receipts			\$21,516,329.62
Total Amount Available including Beginning Balances			\$29,254,856.85

. Amend the following Appropriations for FY11

<u>Fund</u>		<u>Amend</u>	<u>Total Appropriations</u>
451	ONenet Grant	- 2,500.00	\$ -0-
499	Other State Grants	- 3,000.00	\$ 272.37
501	ABLE Grant	+ 29,965.86	\$ 254,965.86
524	CTPD Grant	+ 51,997.49	\$ 426,997.49
590	ITQ Grant	+ 39.34	\$ 5,039.34
004	LFI Fund	+ 100,000.00	\$ 700,000.00
022	Trust Funds	+ 400,000.00	\$ 405,000.00
Total Amendment		+ 576,502.69	
Total FY11 Appropriations			\$22,435,157.75

A worksheet was available on the amended Certificate of Estimated Resources and Appropriations for FY11.

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TREASURER CONSENT AGENDA – (Con't)

This is the first amendment to the Certificate of Estimated Resources for FY11. The majority of the changes are the difference between estimated grants and the actual amount to be received for FY11. We have also estimated an additional \$400,000 under 022 Trust Funds to account for the Direct Federal Loans being received by Adult Education students and an additional \$145,000 going to the LFI Fund for the Renovation Project.

- d. Approval to amend the contract with Rea and Associates for 2010 GAAP Report services an increase of \$850 for additional work related to the renovation project.

This brings the total cost for FY10 GAAP Report to \$8,850.

- e. Approval to set up a trust fund to accept donations and give scholarships in the name of the Lynne Welker Scholarship Fund.
- f. Approval to dispose of 3 Resusci Anne CPR dummies that are disintegrating with the following barcode tags: 00001004, 00001005, 00001006.
- g. Approval to accept the donation of a Wheel Horse riding lawn mower, snow blade, and plow with an approximate value of \$200 from Richard Ratzell to be used by the Ag Mechanics Program.
- h. Approval to accept the following donations in memory of James Luke:
 - \$25.00 from Beaver Wholesale Meats
 - \$10.00 from Dorothy and Richard Slater TTEE
 - \$25.00 from Cal and Sandrea Clason
 - \$25.00 from Bob and Phyllis A. Miller
 - \$50.00 from Wayne County Care Center
 - \$10.00 from Stewart and Elizabeth McCoy
 - \$25.00 from Judith and DeVanne Sigler
 - \$25.00 from Lois (Betty) and Elmer Franks
 - \$25.00 from Burk and Sandra DeHontz
- i. Approval to remove 100 lockers, originally located in D-wing, from inventory.
- j. Approval to donate 100 lockers to Dalton and they will be responsible for the removal.

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TREASURER CONSENT AGENDA – (Con't)

- k. Approval to remove the following from inventory:
- File cabinet
 - Tall armoire style computer cabinet
 - Floor lamp
 - Desk chair (wheeled, upholstered)
 - Box fans (3)
 - 2 locking wheeled computer cabinets
 - 2 metal storage cabinets – 1 tall, 1 short
 - 2 single drawer files containing teaching materials
 - Magazine rack (wire, wall hanging style)
 - Hanging file (Houghton Mifflin reading materials)
 - Several boxes of books and instructional materials
- l. Approval to donate the items from (i) above to the Habitat for Humanity Retail Store in Wooster.
- m. Approval to accept a donation in the amount of \$2,500 from Mr. Barry Romich Company to be used by the Adult Basic & Literacy Education program.
- n. Approve the following Purchase Orders over \$5,000:
- 1) WCSCC Adult Education/Pell Grant Awards transferred for education costs for March 2011, \$15,000.
 - 2) WCSCC Adult Education/Direct Loan Awards transferred for education costs for March 2011, \$15,000.
 - 3) WCSCC Board Fee Pays, student fee waiver for students that qualify for free/reduced lunch as of 1/31/11, \$754 (under \$5,000, but needs approval).

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mr. Keener to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- a) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

- 1) Casie Hershberger, Cosmetology

- b) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Class	Step	Salary	Sub Area
Barwick	Sharon	BSN	2	\$23.50	HS & Adult Nursing Instructor and School Nurse
Hodkinson	Annette	RN	2	\$22.50	HS & Adult Nursing Instructor and School Nurse
Kaufman	Joyce	RN	1	\$22.00	HS & Adult Nursing Instructor and School Nurse
Miller	Kimberly	RN	2	\$22.50	HS & Adult Nursing Instructor and School Nurse
Mollohan	Elise	BSN	2	\$23.50	HS & Adult Nursing Instructor and School Nurse
Wellock	Darlene	MSN	1	\$24.00	HS & Adult Nursing Instructor and School Nurse
Widmer	Jody	BSN	5	\$25.00	HS & Adult Nursing Instructor and School Nurse

- c) Approval of employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:

- 1) Kevin Wilson, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
2) Lynette Boggs, AE Instructor, Step 10, \$25.00 hourly.

2. Contracts

- a. Approve the following Consultant Contracts:

- 1) Akron Zoo, Fur, Feathers, and Scales Zoomobile presentation, on or about March 22, 2011, \$100.
2) Jason Black, Stress Control Strategies, on or about February 22, 2011, \$60.
3) Jason Black, Assertiveness Training, on or about March 2, 2011, \$60.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 4) Jason Black, Assertiveness Training, on or about May 11, 2011, \$60.
- 5) Your Human Resource Center, Drug & Alcohol Assessments & Job Skill Behavior Group for MOMS program, on or about March 2011, \$185.
- 6) Great Lakes Theater Festival, Shakespeare Workshop for high school students, on or about March 28 – April 1, 2011, \$1,570 plus hotel rooms and lunch on the final day.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlara, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Besancon, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mr. Crawford was seconded by Dr. Roadruck to approve the following Grants and Agreements:

- a. Approval to accept a grant from United Way of Wayne and Holmes Counties for the Families Learning Together program in the amount of \$10,500.
- b. Approval to apply for a grant from Dollar General for Adult Basic & Literacy Education and Families Learning Together programs in the amount of \$20,000.
- c. Approval to use St. Paul's Lutheran church as a site for various meetings for FY11 at the cost of \$75 per use.
- d. Approval for WCSCC to participate in fund raising activities to supplement rent and program expenses of Career Center programs operated at the Gault Family Learning Center.
- e. Approval of an agreement between Other Mothers and the WCSCC Mentoring Our Mothers for Success (MOMS) program that allows the MOMS program to donate products made in their production workshop to Other Mothers retail store. In return Other Mothers will provide work experience activities for the clients of the MOMS program.
- f. Approval to renew an agreement with the Wayne County Chapter of the American Red Cross to use the Wayne County Schools Career Center as a mass care shelter.

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GRANTS AND AGREEMENTS – (Con't)

- g. Approval of a Use of College Facilities Agreement between WCSCC and The University of Akron Wayne College (Boyer Gymnasium) for the Senior Recognition Ceremony on or about May 24, 2011.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

PURCHASE OF ELECTRIC GENERATION

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve Resolution #11-1, authorizing the Treasurer or a Designee to enter into an agreement for the purchase of electric generation from the winning bidder of a request for proposal open to all licensed competitive retail electric service providers.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mrs. Cruise, yes.

The motion was carried.

URGENT NECESSITY

A motion by Mr. Besancon was seconded by Mr. Keener to approve Resolution #11-2 to declare an urgent necessity to solicit bids for the interior concrete remediation.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; and Mr. Denning, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve the following documents and materials:

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DOCUMENTS AND MATERIALS – (Con't)

- a. Approval of the Wayne County Schools Career Center 2011-2012 School Year Calendar.
- b. Approval of the Course of Study for Pre-Nursing.
- c. Approval of the job description for IT Specialist.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

APRIL SPECIAL BOARD MEETING

A motion by Dr. Roadruck was seconded by Mr. Stuart to set April 12, 2011, beginning at 6:45 p.m. for a Special Board Meeting to consider OSFC Renovation Project Bids.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

ADJOURNMENT

A motion by Mr. Besancon was seconded by Mrs. Cruise to adjourn the February Regular Board Meeting at 9:00 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer