

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
FEBRUARY 26, 2009

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Besancon at 7:30 p.m. on Thursday, February 26, 2009, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Christopher Crawford, Mrs. Tammy Cruise, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Philip Schlabach, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. James Barnard was unable to attend the meeting.

Sebastian Jackson (WCSCC Ag Mechanics Student from Northwestern) led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Brooke Riegler, Medical Assisting, WCSCC Student of the Month from Chippewa.
Brandon Talmon, Carpentry, WCSCC Student of the Month from Chippewa.
Brooke Yoder, Culinary Arts, WCSCC Student of the Month from Waynedale.
Daniel Yoder, Ag Mechanics/Power Technologies, WCSCC Student of the Month from Waynedale.
Jamie Smetzer, Adult Practical Nursing Student, Adult & Community Education Student of the Month.

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Mary Lou Lisic, 2008-09 Junior Achievement Teacher of the Year. The award presented by Allie Savage of Junior Achievement.

The WCSCC is being honored by the Ohio National Guard for the exemplary way we handled the deployment of Shannon Hornacek.

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EMPLOYEE RECOGNITION – (Con't)

Catherine Knight, Adult Practical Nursing Instructor, Adult & Community Education Staff Member of the Month.

BOARD MINUTES

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the minutes from the January 15, 2009, Organizational Meeting and January 15, 2009, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Dr. Roadruck was seconded by Mr. Crawford to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. OSFC Update

The Superintendent will give a brief update on new information and meetings regarding the OSFC renovation project.

4. Board and Administrative Goals

As several board members requested, this goal has been moved to the exhibits and will be only sent electronically unless requested.

5. Student Passage and Retention Rates
6. Possible Special Board Meeting.
7. Separate Storage Building
8. New Roof Install Considerations

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SUPERINTENDENT'S REPORT – (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Mr. Stuart to approve the Treasurer's Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for January 2009.
- c. Amend our FY09 Certificate of Estimated Resources and Appropriations as follows:

<u>Certificate of Estimated Resources:</u>				Appropriations
440	Entry Level Grant	+	2,700.00	\$ 4,200.00
451	OneNet State Grant	+	500.00	\$ 3,000.00
452	SchoolNet Grant	-	70.00	\$ 2,660.00
461	Career Development	+	5,000.00	\$ 5,000.00
499	Other State Grants	+	13,794.00	\$ 19,630.40
501	ABLE Federal Grant	+	5,242.66	\$ 252,891.78
524	Vocational Ed Grant	+	87,611.40	\$ 404,397.06
572	Evenstart Federal Grant	-	41,909.62	\$ 261,549.70
573	Chapter 2 Federal Grant	-	3,369.58	\$ 603.42
584	Drug Free Schools Grant	-	516.69	\$ 1,491.31
590	ITQ Grant FY06	-	961.00	\$ 2,039.00
003	Permanent Improvement Fund	-	1,000,000.00	\$ 3,250,000.00
004	LFI Fund	+	568,779.00	\$ 500,000.00
010	OSFC Fund	+	10,735,000.00	\$ 5,000,000.00
034	Maintenance Fund	+	290,716.00	\$ -0-
Total Amendment				\$ +10,662,516.17 \$

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TREASURER CONSENT AGENDA – (Con't)

Total Amount Available – Estimated Certificate of Estimated Resources	\$24,646,708.88
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Total FY09 Appropriations	\$24,620,281.72
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A worksheet on the amended Certificate of Estimated Resources and Appropriations for FY09 was done.

This is the first amendment to the Certificate of Estimated Resources and Appropriations for FY09. Many of the individual amendments cover the difference between estimated grants and the actual amount approved for FY09. We had believed that there would be decreases in amounts available for our Adult Education's ABLE and Evenstart Grants. We had estimated an increase in the Perkins or Vocational Education Grants that did not happen; instead amounts remained at near the same amount as last year. We also had to add funds and adjust amounts for the OSFC Project.

- d. Approve the FY08 Audit Report as received from Rea and Associates.

This audit indicates the district is in compliance with all state and federal laws, regulations, and accounting requirements. Mr. Dan Watson of Rea and Associates noted this is the best audit a school district can receive. This speaks highly of all our staff members.

- e. Approve the following Purchase Orders over \$5,000:

- 1) Alternative Computer Technology, Inc. for 4 yrs. SOPHOS renewal license until 7/15/2013, \$9,222.00.
- 2) WCSCC Board Fee Pays for students on free and reduced lunches, \$8,390.00.
- 3) Dell, Mobile Computer Lab for use during OSFC renovations, \$40,443.00.

- f. Accept the following donations:

- 1) A new Singer sewing machine from Bernadette Meyer to be used at the Gault Family Learning Center – ABLE & MOMS programs. Approximate value is \$110.00.
- 2) 50 mouse pads from the Social Security Office to be used in the Office Technology programs. Approximate value is \$50.00.

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TREASURER CONSENT AGENDA – (Con't)

g. Approve the revision to the following SAA budget account:

- 1) SAA Budget 961A – Dental Assisting Account
Student Activity Expense Added Charitable Contributions \$500.00

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

a. Employment of the following persons as Certified Substitutes for the 2008-2009 school year:

- 1) Jeffrey Collins, General
- 2) Mary Baker, Phys Ed
- 3) Michael Bevins, General
- 4) Jeffrey Brown, General
- 5) Jeffrey Geaslen, General
- 6) Casie Hershberger, Cosmetology
- 7) Nicholas Houmard, Auto Collision
- 8) Russ Yoder, General

b. It is recommended that the Board approve the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2008-2009 year:

- 1) Vanessa Brower, Part-Time Sales Coordinator, Step 6, \$18.00 hourly - maximum hours not to exceed 525 for remainder of fiscal year.
- 2) Kent Murphy, Trade & Industry Apprenticeship Instructor, Step 6, \$21.00 hourly.
- 3) Bonnie Sander, Even Start Coordinator, 192 days, PAT, \$52,393.61.

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- 4) Jeromy Straub, Public Safety Services Instructor, Step 2, \$17.00 hourly.
 - 5) James Studer, Public Safety Services Instructor, Step 2, \$17.00 hourly.
 - 6) Josi Weaver-Kranz, Part-Time Computer Coordinator, Step 5, \$17.00 hourly – maximum hours not to exceed 175 for remainder of fiscal year – Supplemental.
 - 7) Josi Weaver-Kranz, Part-Time On-Line Training Coordinator, Step 5, \$17.00 hourly – maximum hours not to exceed 175 for remainder of fiscal year – Supplemental.
- c. Resignation of the following persons:
- 1) Doug Horst, Farm Business Planning & Analysis Coordinator, effective January 20, 2009.
 - 2) Violet O'Dell, hourly Adult Practical Nursing Instructor, effective February 9, 2009.
2. Classified Employment
- a. Employment of the following persons as Classified Substitutes for the 2008-2009 school year:
- 1) Jean Gagner, Teacher Aide or Support Staff (Clerical or Cafeteria).
3. Consultant Contracts
- a. Approve the following Consultant Contracts:
- 1) Joseph Stacklin, NATEF recertification, on or about March, 2009, \$470.00.
 - 2) Kirk Hilty, NATEF recertification, on or about March, 2009, \$200.00.
 - 3) Mike Marchewka, NATEF recertification, on or about March, 2009, \$200.00.
 - 4) Great Lakes Theater Festival, two teams of actors to present Macbeth to WCSCC seniors, on or about April 20-24, 2009, \$3,080.00 plus lodging for five nights.
 - 5) Akron Zoo, provide a zoo mobile to the preschool on or about March 16, 2009, \$100.00.
 - 6) Counseling Center, Stress Control Strategies, on or about March 25, 2009, \$105.00.
 - 7) Every Women's House, Domestic Violence presentation for MOMS program, on or about March 12, 2009, \$35.00.
 - 8) Omniessential, Adult, Child & Infant CPR, on or about February 5, 2009, \$140.00.

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- 9) Omniessential, Adult, Child & Infant CPR, on or about March 10, 2009, \$140.00.
- 10) Omniessential, Adult, Child & Infant CPR, on or about May 7, 2009, \$140.00.
- 11) Omniessential, First Aid Basics, on or about April 15 & 22, 2009, \$210.00.
- 12) Omniessential, First Aid Refresher, on or about April 29, 2009, \$105.00.
- 13) OSU Extension Service, Health & Safety in Family Child Care, on or about February 9 & 10, 2009, \$210.00.
- 14) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about March 2009, \$1,000.00.
- 15) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about February 2009, \$285.00.
- 16) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about March 2009, \$285.00.

4. Volunteers

- a. Approve the following volunteers for Adult Basic & Literacy Education (ABLE) & English for Speakers of Other Languages (ESL):

Karol Crosbie	College of Wooster employee
Christie Davis	
Kathleen Forfia	Buehler's employee
Shanna Springer	
Rodney Shetler	Shetler's Drywall

5. Approval to pay Beth Johnson 2 hours at the substitute rate of pay (\$9.00/hr) for reporting to WCSCC on Thursday, January 29th and the position was no longer needed due to a weather-related cancellation.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Besancon, yes.

The motion was carried.

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GRANTS AND AGREEMENTS

A motion by Mr. Stuart was seconded by Mr. Crawford to approve the following Grants and Agreements:

- a. Approve and accept an additional \$6,109.54 in EvenStart Grant for FY09.
- b. Approve the Schematic Design Documents relating to renovations to the Culinary Arts Building (future Administration Building).
- c. Approve and accept an Entry Level Mentoring State Grant in the amount of \$4,200.00 for FY09.
- d. Approve a decrease in the Secondary and Adult Education Credentialing Grants of \$603.00 each per the Governor's State cut backs. Each grant now totals \$9,397.00.
- e. Approve a 2009 agreement with Orrville Area United Way for funds in the amount of \$5,920.00 for the Families Learning Together Program at the Orrville Boys & Girls Club.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the following documents and materials:

- a. Revisions to the Application for Classified Position.
- b. Revisions to the Application for Certified Position.
- c. Course of Study for Agriculture and Power Technology.
- d. Course of Study for Auto Collision Repair.
- e. Adult & Community Education 120+ Schedule Tuition Reimbursement Policy.

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DOCUMENTS AND MATERIALS – (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

ID BADGES

A motion by Mr. Crawford was seconded by Mr. Schlabach to approve the Wayne County Schools Career Center to print ID badges for Tri-County Educational Service Center staff at a cost of \$1.50 each. Money received will be deposited into the Handbag/Tag Rotary (018-1310-519-9651). Processing and printing will be done by the Attendance Coordinator during regularly scheduled days and hours.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

BUILDING USE

A motion by Mr. Crawford was seconded by Mrs. Cruise to approve the American Society of Phlebotomy Technicians to use the WCSCC on Saturday, September 26, 2009. Mrs. Merickel, WCSCC Phlebotomy Instructor, will be in attendance and this continuing education training is directly related to WCSCC programming. Therefore, there will be no usage fee assessed, unless personnel services (i.e. custodial) are requested.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

LAB FEE WAIVER

A project for a non-profit organization titled “Change Thru Chance”. Seeking approval to waive the lab fee of \$400.00 for this non-profit organization and charge only for mileage reimbursement.

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LAB FEE WAIVER – (Con't)

A motion by Mr. Keener was seconded by Mr. Crawford to waive fees and only charge the cost to the district for any approved project for a non-profit organization.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mrs. Cruise, yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Dr. Roadruck was seconded by Mr. Keener to go into Executive Session at 8:30 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; and Mrs. Grim, yes.

The motion was carried.

Mr. Besancon called the Board back into Regular Session at 8:45 p.m.

ADJOURNMENT

A motion by Dr. Roadruck was seconded by Mr. Stuart to adjourn the February Regular Board Meeting at 8:46 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer