

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**MAY 16, 2012**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stuart at 7:30 p.m. on Wednesday, May 16, 2012, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Douglas Zook in attendance.

Mr. Frank Besancon entered the meeting at 7:40 p.m. during Student Recognition.

Mrs. Susan Marlar and Mr. Don Noble were unable to attend the meeting.

**STUDENT RECOGNITION**

The Board of Education recognized the achievements of the following students:

Jacob Blough, WCSCC AE Practical Nursing Student, receiving the Sprenger Health Care Scholarship and the Wallace and Catherine Lytle Family Scholarship.

Brooke Worstell, WCSCC Practical Nursing Student from Dalton, receiving the Edward, Arlene, and Kaye Maibach Scholarship.

Students placing in the Top 10 at State and Nationals and those in various leadership positions in WCSCC Student Organizations will be recognized. A list of students was distributed.

**EMPLOYEE RECOGNITION**

The Board of Education recognized the achievements of the following employees:

Bruce Steiner, WCSCC Precision Machining Instructor, WCSCC Staff Excellence Award

**EXECUTIVE SESSION**

A motion by Mr. Besancon was seconded by Mr. Keener to go into Executive Session at 8:18 P.M. for the purpose of discussing personnel.

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EXECUTIVE SESSION – (Con't)

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

President Stuart called the Board back into Regular Session at 8:40 p.m.

**BOARD MINUTES**

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the minutes from the April 18, 2012, Regular Board Meeting, and the May 1, 2012, Special Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Keener was seconded by Mr. Besancon to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. Important Upcoming Dates and Times
  - a. The Senior Recognition Ceremony will take place at Wayne College on May 22<sup>nd</sup> at 7PM. Board Members are invited to attend and share this special ceremony with our students. 6:30PM arrival time is suggested for Board Members. Invitations will be arriving in your mail. RSVPs can be made to Barb Houmard at 330-669-7000 x. 1202.
  - b. May 22<sup>nd</sup> is also the last day for seniors.
  - c. May 23<sup>rd</sup> and 24<sup>th</sup> is the junior field trip to Wayne College.
  - d. The last day for juniors is Friday, May 25<sup>th</sup>.
  - e. HOSA (Health Occupations) Nationals are in Orlando, FL June 20-June 23, 2012. HOSA involves students from Dental Assisting, Medical Assisting and Patient Care Technologies.

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SUPERINTENDENT'S REPORT – (Con't)

- f. SkillsUSA Nationals are in Kansas City, MO June 22-June 28, 2012.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Dr. Roadruck was seconded by Mr. Steiner to approve the Treasurer's Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for April 2012.
- c. Approve the following Appropriation Transfers within the funds for the FY12 School Year:

General Fund

From

001 1300 100 Career and Tech - Salaries	\$100,000.00
001 1300 200 Career and Tech – Benefits	25,000.00
001 1300 500 Career and Tech – Supplies	50,000.00
001 1300 700 Career and Tech – Repl Equipment	35,000.00
001 2200 400 Support – Services	25,000.00
Total Transfers Out	\$235,000.00

To

001 1100 100 Academic - Salaries	\$100,000.00
001 1100 200 Academic – Benefits	75,000.00
001 1300 400 Career and Tech – Services	50,000.00
001 1300 600 Career and Tech – New Equip	10,000.00

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TREASURER'S CONSENT AGENDA – (Con't)

Total Transfers In \$235,000.00

- d. Approval to accept the following donations:
  - 1) 2 - \$10 Starbucks Gift Cards to the WCSCC STAR Program from Junior Achievement of North Central Ohio, Inc.
- e. Approve the modification of the name of the Kay Myers Scholarship to the Kay Myers and Mary Darl Mastrine Scholarship.
- f. Approval to remove the following items from the Wayne County JVSD vehicle and inventory list effective June 1, 2012 for the purpose of trade in:
  - 1) 1983 International 32 Passenger School Bus #7 - \$1,200
  - 2) 1986 International 65 Passenger Bus #12 - \$1,500
  - 3) 1991 International 44 Passenger Bus #10 - #1,200
- g. Approve the following Purchase Orders over \$5,000:
  - 1) MCPc, LSWAPs – State and Local Share, \$80,591.62.
  - 2) WCSCC Adult Education, AWE/ABLE Planning Grant-Expenses for AWE “We Are One” Staff Meeting, \$6,350.
  - 3) Buckeye Educational Systems, Bridges Grant Software, \$5,350.
  - 4) Houghton Mifflin Co., algebra textbooks, \$27,729.66.
  - 5) McGraw Hill, Connect 6 year course management platform with textbooks, \$11,165.59.
  - 6) Depco LLC, test console, NIDA Skills student license, etc., \$14,580.
  - 7) Electronix Express, handheld digital O-Scope, \$7,800.
  - 8) Navarre Trailer Sales, Inc., 8’x24’ enclosed Haulmark trailer, \$6,371.
  - 9) Fastenal Co., 19 drawer triple bay roller cabinet, \$5,141.63.
  - 10) Mast-Lepley Silo, Inc., EZGO Sport II Blue Electric, \$5,650.
  - 11) Specialized Products Co., fiber certification tool and fiber cleaver, \$6,081.
  - 12) Tri-County ESC, addition to blanket purchase order for Discipline Center, \$8,840.
  - 13) Revision to Apple Computer Inc., MacBook Pro Laptops for Engineering Technologies, \$39,823.20.

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TREASURER'S CONSENT AGENDA – (Con't)

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Besancon, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mrs. Grim was seconded by Mr. Besancon to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2012-2013 year:
  - 1) Sue Ann Adams, Adult Education Instructor, Step 20, \$21.000 hourly.
  - 2) Kevin Baldwin, Public Safety Services instructor, Step 10, \$25.00 hourly.
  - 3) Mike Boggs, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly – Supplemental.
  - 4) Theresa Click, Adult Education Instructor, Step 20, \$21.00 hourly.
  - 5) Daniel Davis, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly – Supplemental.
  - 6) Ann Gastier, Assessment & Testing, Step 20, \$21.00 hourly.
  - 7) Patricia Glessner, Public Safety Services Instructor, Step 7, \$22.00 hourly.
  - 8) Daniel Holderman, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
  - 9) Ellen Howell, RN, Adult Practical Nursing Instructor, Step 4, \$23.50 hourly.
  - 10) Michael James, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
  - 11) Kathie Kister, Business Education Instructor, Step 20, \$21.00 hourly.
  - 12) Dale Klinec, Trade & Industry Apprenticeship, Step 10, \$25.00 hourly.
  - 13) Rodney Martell, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly – Supplemental.
  - 14) Melody Martell, Adult Education Instructor, Step 13, \$17.00 hourly.
  - 15) Paul Marty, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
  - 16) Jeff Mehling, Trade & Industry Apprenticeship Instructor, Step 5, \$20.00 hourly.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 17) Keri Merickel, Adult Education Instructor, Step 20, \$21.00 hourly – Supplemental.
  - 18) Keri Merickel, Medical Assisting Coordinator, Step 15, \$27.00 hourly – Supplemental.
  - 19) Debora Ritz, BSN, Adult Practical Nursing Instructor, Step 7, \$26.00 hourly
  - 20) Jennifer Rue, Adult Education Instructor, Step 9, \$15.00 hourly.
  - 21) Melvin Russell, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
  - 22) Bruce Steiner, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly – Supplemental.
  - 23) Richard Swartz, Business Education Instructor, Step 15, \$18.00 hourly.
  - 24) Stephen Waltman, Public Safety Services Instructor, Step 10, \$25.00 hourly.
  - 25) Darlene Wellock, MSN, Adult Practical Nursing Instructor, Step 2, \$24.50 hourly.
  - 26) Alan Wilson, Public Safety Services Instructor, Step 10, \$25.00 hourly.
  - 27) Janel Wilson, BSN, Adult Practical Nursing Instructor, Step 3, \$24.00 hourly.
  - 28) Jeff Wilson, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
  - 29) James Young, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly – Supplemental.
  - 30) Sarah Stahl, Adult Education Instructor, Step 20, \$21.00 hourly – Supplemental.
- b) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, as needed per time sheets effective 2012-2013 year:
- 1) Linda Roberts, Instructor, ABLE, Adult Literacy, AE, Step 11, \$16.00 hourly.
- c) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, as needed per time sheets effective 2012-2013 year:
- 1) Connie Barnes, Instructor, FLT Rotary, Step 12, \$16.50 hourly.
  - 2) Marianne Bricker, Instructor, AE, ABLE, Adult Literacy, Step 19, \$20.50 hourly.
  - 3) Donald Clement, Instructor, ABLE, ESL Civics, Adult Literacy, Step 14, \$17.50 hourly.
  - 4) Rhonda Edgerton, Instructor, ABLE, Adult Literacy, Step 10, \$15.50 hourly.
  - 5) Sara Fox, Instructor, ABLE, Adult Literacy, Step 14, \$17.50 hourly.

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- 6) Thomas Gasser, Public Safety Services Coordinator, Step 12, \$24.00 hourly, maximum hours not to exceed 1100 per fiscal year.
  - 7) Larry Gigax, Instructor, ABLE, Adult Literacy, Step 14, \$17.50 hourly.
  - 8) Emily Hartzler, Instructor, ABLE, ESL Civics, Adult Literacy, Step 9, \$15.00 hourly.
  - 9) Karen Hughes, BSN, State Tested Nurse Aide Instructor, Step 9, \$27.00 hourly.
  - 10) Shirley Hummel, Instructor, ABLE, Adult Literacy, Step 14, \$17.50 hourly.
  - 11) Cheryl Jindra, Instructor, ABLE, ESL Civics, Adult Literacy, Step 11, \$16.00 hourly.
  - 12) George Johnson, Customized Skill Training Coordinator, Step 6, \$18.00 hourly.
  - 13) Julie Kastner, Coordinator, AE, ABLE, Adult Literacy, ESL Civics, Step 15, \$27.00 hourly.
  - 14) Norma Mast, Instructor, ABLE, Adult Literacy, Step 14, \$17.50 hourly.
  - 15) Melanie Miller, Adult Education Instructor, Step 17, \$19.00 hourly.
  - 16) John Norris, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
  - 17) Merri Pycraft, Instructor, ABLE, Adult Literacy, Step 11, \$16.00 hourly.
  - 18) Linda Roberts, Instructor, ABLE, Adult Literacy, Step 12, \$16.50 hourly.
  - 19) John Robison, Instructor, ABLE, Adult Literacy, Step 14, \$17.50 hourly.
  - 20) Mary Sue Slack, Coordinator, FLT Rotary, Adult Literacy, Step 8, \$20.00 hourly.
  - 21) Jane Studer, Adult Education Instructor, Step 13, \$17.00 hourly.
  - 22) Jennifer Zehnder, Instructor, FLT Rotary, Step 11, \$16.00 hourly.
- d) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2011-2012 year:
- 1) Mike Raymond, Public Safety Services Instructor, Step 2, \$17.00 hourly.
  - 2) Robert Wright, Public Safety Services Instructor, Step 2, \$17.00 hourly.
- e) Resignation of Martha Miller-Plumb, for the purpose of retirement, effective at the end of the day on May 29, 2012.
- f) Resignation of Denise Edington, ABLE Instructor, effective May 31, 2012 for the purpose of retirement.
- g) Resignation of Michael O. Boggs, Welding Instructor, at the end of the day on May 29, 2012.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- h) Approval of revisions to the 2011-2014 Administrative and Managerial Handbook.
- i) Approval to employ the following summer school teachers at a rate of \$125 per day, not to exceed 16 days:

Jeff Bowen	Kelly Calderone-Davis
Dan Davis	Julia Menchaca
Jill Parker	Luke Power
Bruce Steiner	Alan Zimmerman

2. Classified Employment

- a. Correction in the number of days for Lola Hatfield, from 190 days to 195 days, for the 2012-2013 school year.
- b. Resignation of Kyle Moreno, IT Department Assistant, effective at the end of the day on April 27, 2012.
- c. Approval of Corey Brumfield, IT Department Assistant, up to 40 hours per week, as needed/per time sheets, effective July 1, 2012 to September 7, 2012, Step 0 of the Casual Labor Wage Scale.
- d. Approval of Travis Minnich, IT Department Assistant, up to 40 hours per week, as needed/per time sheets, effective July 1, 2012 to September 7, 2012, Step 0 of the Casual Labor Wage Scale.
- e. Approve the revised 2012-2013 contract for Pam Waggy; Step 10 @ \$13.53 per hour; 71 - 5.5 hour days + 5 holidays, 75 - 7 hour days + 3 holidays, 35 – 4 hour days + 2 holidays (one additional 4 hour day).
- f. Employment of the following individual to substitute in the area(s) indicated. All approvals are pending receipt of necessary certifications and BCI/FBI background checks:

Last	First	Sub Area
Griffin	Roxanna	Classroom Aide



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- g. Approval of the following persons as Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled as needed per time sheets effective 2012-2014 year:

- 1) Melnee Benfield, Child Care Aide, FLT Rotary, Step 12, \$9.90 hourly.
- 2) Therese Clevenger, Part Time Office Secretary, ABLE, Adult Literacy, FLT Rotary, ESL Civics, Step10, \$13.00 hourly.
- 3) Angela Gochnauer, Child Care Aide, FLT Rotary, Step 6, \$8.70 hourly.
- 4) Rhonda Goodrich, Child Care Aide, FLT Rotary, Step 6, \$8.70 hourly.
- 5) Laura Kelly, Child Care Aide, FLT Rotary, Step 6, \$8.70 hourly.
- 6) Judy Harland, Program Aide, AE, ABLE, Adult Literacy, FLT Rotary, Step 8, \$12.20 hourly.
- 7) Brenda Porter, Child Care Aide, FLT Rotary, Step 12, \$9.90 hourly.
- 8) Sharon Reichert, Part Time Office, ABLE Adult Literacy, FLT Rotary, Step 10, \$13.00 hourly.
- 9) Joy Stoller, Child Care Aide, FLT Rotary, Step 6, \$8.70 hourly.
- 10) Anamaris Valentin, Child Care Aide, FLT Rotary, Step 2, \$7.90 hourly.

3. Volunteers

- a. Julia M. Kennedy, College of Wooster Volunteer Network and Spanish Education Minor, Adult Basic and Literacy Education (ABLE).

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; and Mr. Denning, yes.

The motion was carried.

**TREASURER'S CONTRACT**

A motion by Mr. Zook was seconded by Mrs. Lawson to approve:

1. Treasurer's Contract:

- a. The personnel committee recommends approval to extend a 3-year contract, effective August 1, 2012 to July 31, 2015, to Mary Workman as Treasurer of the Wayne County Joint Vocational School District with an annual salary of \$75,000.
- b. Approval of up to 5 additional contract days prior to August 1, 2012, per diem rate \$294.12, for new Treasurer Workman.

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TREASURER'S CONTRACT – (Con't)

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; and Mrs. Grim, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mrs. Grim was seconded by Dr. Roadruck to approve the following Grants and Agreements:

- a. Approval an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center.
- b. Approval to renew the agreement for participation in the Stark/Portage Area Computer Consortium (SPARCC) Online Learning Consortium for the 2012-2013 school year.
- c. Approval of a Memo of Understanding for Online Dual Enrollment Courses with Stark State College and WCSCC.
- d. Approval to seek bids for dairy and bread products for the 2012-2013 school year.
- e. Approval of a site agreement with the Wayne County Justice Center for Adult Basic & Literacy Education.
- f. Approval of a site agreement with Ashland /West Holmes Career Center for English for Speakers of Other Languages referrals.
- g. Approval of a site agreement with Canton City Schools for Distance Education for Adult Basic & Literacy education.
- h. Approval of a memo of understanding with the College of Wooster – Wooster Volunteer Network Program House to provide volunteers for the ABLE program.
- i. Approval of a rental lease agreement between WCSCC Adult Basic & Literacy Education and Central Christian Church for the ABLE site.
- j. Approval of a Facility Agreement between the Wayne County Schools Career Center and Copley Primary Care (AE Medical Assisting).

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GRANTS AND AGREEMENTS AGENDA – (Con't)

- k. Approval of a minor modification to the clinical agreement between the Wayne County Schools Career Center Adult Practical Nursing Program and Akron Children's Hospital.
- l. Approval to renew annual membership to the Wayne Economic Development Council for \$1,250.
- m. Approval for Adult & Community Education to apply for FY13 grants in the approximate amounts listed:
  - 1) Adult Basic & Literacy Education (ABLE) - \$177,542.
  - 2) Adult Basic & Literacy Education (ABLE) English for Speakers of Other Languages (ESOL) Civics - \$30,000.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve the following documents and materials:

- a. Approval of the revisions to the Nursing Program Faculty Handbook.
- b. Approval of the Course of Study for Human Services – Cosmetology.
- c. Approval of the job description for Student Support Coordinator.
- d. Approval of the following revised Administrative Guidelines, Policies, and Forms:

Section	Numer	Action	Title
Policy	1230V1	Delete	Superintendent
Policy	1230V2	Revised	Responsibilities of the Superintendent
Policy	1240	Revised	Evaluation of the Superintendent
Policy	1320V1	Delete	Duties of the Treasurer
Policy	1320V2	Revised	Duties of the Treasurer

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DOCUMENTS AND MATERIALS – (Con’t)

Policy	1330	Revised	Evaluation of the Treasurer
Policy	1530	Revised	Evaluation of Administrators
Policy	1540	Revised	Suspension of Administrative Contracts
Policy	3120.06	Revised	Selecting Student Teachers/Administrative Interns
Policy	3131	Revised	Reduction in Staff
Policy	5460.01	New	Diploma Deferral
Policy	6460	Revised	Vendor Relations
Policy	7530.01V1	Revised	Wireless Communication Allowance and Staff Use of Wireless Communications Devices
Policy	7530.01V2	Revised	Staff use of Wireless Communication Devices
Policy	7540.03	Revised	Student Network and Internet Acceptable Use and Safety
Policy	7540.04	Revised	Staff Network and Internet Acceptable Use and Safety
Policy	8320.01	Revised	Personal Information Systems
Policy	8330	Revised	Student Records
Policy	8405	Revised	Environmental Health and Safety Issues
Policy	8451	New	Pediculosis (Head Lice)
Guideline	5340A	Revised	Student Accident/Illness/Concussion
Guideline	5605	Revised	Disciplining Student with Disabilities
Guideline	5605A	Revised	Disciplining a 504 Student
Guideline	5610	Revised	Suspension and Expulsion
Guideline	6700	Revised	Fair Labor Standards Act (FLSA)
Forms	7530.01 F1	Revised	Wireless Communication Allowance Request Form
Forms	8330 F9	Revised	Annual Notification to Parents Regarding Student Records and Specific Events/Activities
Forms	8330 F14	Revised	Agreement Regarding Release of Education Records to Organizations Conducting Studies for or on Behalf of the District
Forms	8330F16	New	Agreement Regarding Release of Education Records to Entities Conducting Audits or Evaluations of Federal or State-Supported Education Programs or to Enforce or Comply with Federal Legal Requirements
Forms	8450AF1	Delete	Treatment of Head Lice
Forms	8450AF2	Delete	Notification of Head Lice

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DOCUMENTS AND MATERIALS – (Con’t)

Forms	8450AF3	Delete	Pediculosis (Head Lice) Treatment Form
Forms	8451F1	New	Sample Letter to Parent/Guardian of Child with Lice
Forms	8451F2	New	Sample Notification Letter to Parent/Guardian
Policy	8462	Revised	Student Abuse and Neglect
Policy	5517.01	Revised	Bullying and Other Forms of Aggressive Behavior
Forms	8451 F3	Revised	Pediculosis Treatment Form
Forms	8451 F4	Revised	Steps for Treating Head Lice

e. Approval of the following overnight field trip requests:

<u>DATE</u>	<u>STAFF</u>	<u>EVENT/LOCATION</u>
6/22-6/28/12	Pam Vorkapich Scott Brown	SkillsUSA SkillsUSA National Leadership Conference and Competition Kansas City Convention – Kansas City, MO

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

**ADJOURNMENT**

A motion by Mr. Steiner was seconded by Mr. Keener to adjourn the May Regular Board Meeting at 9:05 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Treasurer