

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

MARCH 13, 2008

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Grim at 7:30 p.m. on Thursday, March 13, 2008, in the Career Center.

ROLL CALL

Roll Call showed members Mr. James Barnard, Mr. Christopher Crawford, Mrs. Tammy Cruise, Mr. Dennis Finley, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. Frank Besancon entered the meeting at 7:34 p.m. during communications.

Mrs. Denise Parker was unable to attend the meeting.

President Grim led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Erin Clausnitzer, Interactive Media, Student of the Month, Orrville High School
Jennifer Bresson-Pack, Pre-Nursing, Student of the Month, Orrville High School
Lyndsey Larch, Animal Care & Management, Student of the Month, Rittman High School
Emily Landis, Medical Assisting, Student of the Month, Rittman High School
Gloria Dotson, Office Specialist, Adult Education Student of the Month

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employee:

Kathy Sears, Administrative Assistant/Receptionist, Adult Education Staff Member of the Month.

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HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Orrville High School and Rittman High School. Mr. Jon Ritchie, Superintendent of Orrville City Schools and Rittman Exempted Village, attended the meeting.

SKILLSUSA UPDATE

Mrs. Janice Anderson and Mrs. Mary Lou Lisic updated the board on their student's accomplishments in State Competition and upcoming National Contest.

BOARD MINUTES

A motion by Mr. Barnard was seconded by Mrs. Cruise to approve the minutes from the February 28, 2008, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the Treasurer's Consent Agenda as follows:

- A. Approve the list of purchase orders for the month.
- B. Approve the following Appropriation Transfer within funds for the FY2008 School Year:

Lunchroom Fund

From:			
006 3100 500	Supplies		\$500.00
To:			
006 3100 400	Services		\$500.00

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TREASURER'S CONSENT AGENDA – (Con't)

Adult Education Fund - MOMS

From:
012 2200 500 9791 Supplies \$500.00
To:
012 2200 400 9791 Services \$500.00

C. Approve the Financial Reports for February 2008.

D. Treasurer's Report

The Treasurer's Office received the first advance payment of property taxes for the year on February 29, including the first collection on the new Permanent Improvement Levy. We were also notified with this advance that our share of the November Election is \$9,748.00 and this amount will be deducted from our first half tax collections. Overall, our tax collections are down at this point in the year, because tax bills were sent out later than in previous years.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

EMPLOYMENT

A motion by Mr. Keener was seconded by Mr. Finley to approve the staff changes:

A. Resignation of the following:

1. Robert Markley, Welding Instructor, for the purpose of retirement, effective May 31, 2008.

B. Contracts for the following persons:

1. Cheryl Boyer, IT Manager, new 3-year contract, effective August 1, 2008.
2. Tom Nadelin, Maintenance Supervisor, new 3-year contract, effective August 1, 2008.
3. Matt Brown, Student Services Supervisor, new 3-year contract, effective August 1, 2008.

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EMPLOYMENT – (Con't)

4. Bernadette Meyer, Adult Education Supervisor, new 3-year contract, effective August 1, 2008.
- C. Employment of the following persons as Certified Personnel for the 2007-08 school year:
1. Jim Ashford, Advisor for Diversity Club, compensated at ½% of Class 1, Step 0 Base.
- D. Employment of the following persons as Certified Substitutes for the 2007-08 school year:
1. Mason Alberts, Adolescent Young Adult
 2. Nikki Altenweg, Adolescent Young Adult
 3. Bonnie Anderson, Health Service Provider
 4. Jerry Armentrout, Adolescent Young Adult
 5. Jim Ashford, Vocational
 6. Johanna Badertscher, Family Cons.
 7. Kevin Baker, Adolescent Young Adult
 8. Ruth Bartrum, Adolescent Young Adult
 9. Mary Bartter-Baker, Physical Education
 10. Shalyn Bell, General
 11. Anthony Beltich, Adolescent Young Adult
 12. Adam Benson, Adolescent Young Adult
 13. Joye Boquist, Adolescent Young Adult
 14. Andrew Bratcher, Physical Education
 15. Nathan Broehl, Adolescent Young Adult
 16. Jeffrey Brown, Adolescent Young Adult
 17. Aisling Cadmus, General
 18. Brent Campbell, Health & Physical Education
 19. Wilma Cheatham, General
 20. Gary Condry, General
 21. Richard Corfman, Vocational
 22. Tamara Crain, Technology
 23. Jeffrey Dawson, Vocational
 24. Donald DeHass, Physical Education
 25. Kenneth DePriest, Physical Education
 26. Michael Dorr, Adolescent Young Adult
 27. George DuBois, Vocational
 28. Christopher Few, Physical Education
 29. Christine Finley, Vocational

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EMPLOYMENT – (Con't)

30. Amanda First, Vocational
31. Julie Fisher, General
32. Elridge Frazier, Adolescent Young Adult
33. Candace Fries, Vocational
34. Linda Garey, Adolescent Young Adult
35. Betty Garrison, Adolescent Young Adult
36. Josh Garrison, Physical Education
37. Patricia Geaslen, Adolescent Young Adult
38. Matthew Geitgey, Adolescent Young Adult
39. Carol Ghazarian, Adolescent Young Adult
40. David Gillespie, Vocational
41. Rachel Gilmor, General
42. Robin Gress, Vocational
43. Evan Hamilton, Vocational
44. James Hassemean, Adolescent Young Adult
45. Paul Hawkins, General
46. Nathan Holton, General
47. Barbara Holzhauser, Health & Physical Education
48. Erika Hughett, Adolescent Young Adult
49. Nancy Hurt, Adolescent Young Adult
50. Kaleena Ingels, General
51. Robert Kancler, Adolescent Young Adult
52. Nancy Kearney, General
53. Jennifer Keck, Adolescent Young Adult
54. Philip Kensicki, Adolescent Young Adult
55. Jan King, Adolescent Young Adult
56. Patricia Kinsinger, Intervention Specialist
57. Michelle Klann, Adolescent Young Adult
58. Gerry Knisely, Family Cons.
59. Leanne Koenig, General
60. Kelly Leway, Adolescent Young Adult
61. Jamie Lindeman, General
62. James Lindeman, Adolescent Young Adult
63. Jeffrey Linder, Vocational
64. Joseph Love, Adolescent Young Adult
65. Joan Mack, Physical Education
66. Benjamin McCauley, Adolescent Young Adult
67. Cynthia McClish, Health & Physical Education
68. Charles McConnell, General
69. Linda McCoy, Vocational
70. Melissa McLaughlin, Adolescent Young Adult

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EMPLOYMENT – (Con't)

71. Larry McLaughlin, General
72. Richard Mekoleske, General
73. Benjamin Michalak, Adolescent Young Adult
74. Kimberly Miller, General
75. John Moffett, Adolescent Young Adult
76. Michael Mullet, Adolescent Young Adult
77. Kathy Murray, Adolescent Young Adult
78. Tiffany Myers, Adolescent Young Adult
79. Patricia Nelson, Vocational
80. Brandon Nolin, Health & Physical Education
81. Ashley Nussbaum, Adolescent Young Adult
82. Kenneth Ocheltree, Vocational
83. Robert Ogden, General
84. Daniel Owolabi, Adolescent Young Adult
85. Carol Peacock, Counselor
86. Linda Perunko, Intervention Specialist
87. Penny Phipps, Vocational
88. Robert Platt, Adolescent Young Adult
89. Kimberly Powell, Intervention Specialist
90. Thomas Preston, Adolescent Young Adult
91. E. Evelyn Prichard, General
92. Michele Puglisi, General
93. Linda Rader, Vocational
94. Helena Ritchey, Adolescent Young Adult
95. Keith Rowlands, Adolescent Young Adult
96. Steven Sandison, General
97. Brianna Shadel, General
98. Harley Shaw, General
99. Kevin Shelly, Adolescent Young Adult
100. Sandra Smetzer, Adolescent Young Adult
101. Mark Snowbarger, Vocational
102. Barth Snyder, Vocational
103. Wesley Somogy, General
104. Bruce Steiner, Adolescent Young Adult, General
105. Andrea Steiner, General
106. Roger Stoll, Vocational
107. Megan Stryker, Physical Education
108. Kimberly Wilson, Adolescent Young Adult
109. Laura Winters, Health & Physical Education
110. Charles Woodard, Adolescent Young Adult
111. Lisa Woods, Health Service Provider

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EMPLOYMENT – (Con't)

- 112. Barbara Yablonski, General
- 113. Sarah Zimmerly, Vocational
- 114. Lynn Zimmerman, General

E. Employment of the following persons as Classified Substitutes for the 2007-2008 school year:

- 1. Jayne Armstrong, Custodial & Cafeteria
- 2. Marjorie Balyer, Administrative Assistant
- 3. Shannon Batdorf, Administrative Assistant
- 4. Mary Cross, Custodial & Cafeteria
- 5. Peg Dawson, Administrative Assistant
- 6. Jennifer Derflinger, Administrative Assistant & Cafeteria
- 7. Esther DeWitt, Custodial
- 8. Nancy Dillon, Administrative Assistant & Cafeteria
- 9. Brenda Elliott, Cafeteria
- 10. Rebecca Green, Administrative Assistant
- 11. Debra Hoffman, Cafeteria
- 12. Carol Horst, Administrative Assistant
- 13. Joy Hughes, Administrative Assistant & Cafeteria
- 14. Kimberly Kingman, Administrative Assistant
- 15. Patricia Kotasek, Administrative Assistant
- 16. Richard Lucas, Custodial
- 17. Barbara Miller, Administrative Assistant
- 18. Patricia Noel, Administrative Assistant
- 19. Harold Paramore, Custodial
- 20. Elizabeth Paul, Administrative Assistant
- 21. Lillian Sellers, Custodial, Administrative Assistant, & Cafeteria
- 22. Diane Shaum, Administrative Assistant & Cafeteria
- 23. Angie Sigler, Administrative Assistant
- 24. Sylvia Stoltzfus, Administrative Assistant & Cafeteria
- 25. Joan Campbell, Custodial
- 26. Shirley Cipolla, Custodial
- 27. Eric Fone, Custodial
- 28. Ron Zuercher, Custodial

Roll call vote on the motion was as follow: Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

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SUPERINTENDENT'S REPORT

A motion by Mrs. Lawson was seconded by Mr. Crawford to approve the Superintendent's report as follows:

A. Director's Report

B. Principal's Report

C. Program Name Changes

All current program names that include the word Technology will be changed to Technologies. In addition, Auto Mechanics will be changed to Auto Technologies and Horticulture to Landscape and Plant Technologies.

D. OSFC Project Update

The Superintendent gave a brief update on any new information on the OSFC renovation project. The district should move up on the OSFC funding list. Leeds Certification is an option for projects approved before 9/27/07.

E. Principles of Professional Conduct

The Superintendent gave a brief update on the ODE requirements for the Principles of Professional Conduct.

F. Senior to Sophomore Initiative

Superintendent discussed with the Board the Senior to Sophomore Initiative of Governor Strickland. The state will provide funding for one year only. A plan must be submitted on how the district will continue the initiative into future years.

G. Other Upcoming Important Dates

A list of spring events was given at the board meeting.

H. A Professional Meeting Statement Form was distributed to board members.

Employees will sign this statement prior to attending overnight meetings.

I. Accelerated Learning/Credit Recovery

Student enrollment and the teacher's schedule were shared.

Roll call vote on the motion was as follow: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Barnard, yes.

The motion was carried.

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AMOUNTS AND RATES OF TAX COLLECTIONS

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following Board Resolution #08-1 dealing with the Acceptance of the Amounts and Rates of Tax Collection as determined by the Budget Commission of Wayne County.

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2008; and

WHEREAS, the Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Wayne County Joint Vocational School District, Wayne County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted; and be it further

RESOLVED, that thereby be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

General Fund	4.10 mills	outside 10 mill limit
Collected at:	2.000000 Mills Res/Ag	2.31632 Other

Permanent		
Improvement Fund	.750 mills	outside 10 mill limit
Collected at:	.749103 mills Res/Ag	.750000 Other

Estimated Income as approved by the Wayne County Budget Commission:

<u>General Fund:</u>		<u>Permanent Improvement Fund:</u>
Real Estate Tax	\$2,890,900	\$1,484,100
Personal Property Tax	538,400	98,500
Total Estimated Tax Income	\$3,429,300	\$1,582,600

An Eight Year History of Tax Values & Collections was included.

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AMOUNTS AND RATES OF TAX COLLECTIONS – (Con't)

Roll call vote on the motion was as follow: Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

CALAMITY DAYS

A motion by Mr. Crawford was seconded by Mr. Barnard to declare December 5 & 6, 2007, February 1, 11, 12, & 26, 2008, as calamity days.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

Item C. was withdrawn from the agenda.

GRANTS AND AGREEMENTS

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following Grants and Agreements:

1. Approval for the Ohio Department of Agriculture (ODA) to use school district property (woods) as a location for one of their 2008 survey traps to monitor for the Emerald Ash Borer, an ash tree-killing insect.
2. Approval to amend the Principal's Student Activity Account, 903A, to accept donations including the Wayne County Community Foundation with the purpose to promote student recognition in traditional student programs.
3. Approval of a contract with Demshar Environmental Inc. for the state required 3-year AHERA re-inspection of the district's buildings for asbestos containing materials.
4. Approve amendment to the Computer Networking SAA Budget #930A to include lines 3 & 4 under Fund Raising Activities for the purpose of a field trip to Progressive Field to observe the networking connections and equipment used in the ball park.
5. Approve amendment to the Electronics SAA Budget # 932A & #933A to include line 5 under Fund Raising Activities for the purpose of a field trip to Progressive Field to observe the networking connections and equipment used in the ball park.

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GRANTS AND AGREEMENTS – (Con't)

6. Agree to allow safety inspections of the Wayne-Holmes Soap Box Derby Cars to be completed in the Auto Tech Lab, overseen by Kevin Wilson, on April 17, 2008, 7-9 p.m.
7. Approval of contract with Glendora Health Care Center to use as a clinical site for leadership and basic nursing care and high school and adult PN.

Roll call vote on the motion was as follow: Mrs. Cruise, yes; Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following documents and materials:

1. Board Policies Packet of revisions, additions, and deletions.
2. Interpersonal Messages: Communication and Relationship Skills, by Joseph A. DeVito, Pearson Education Inc., 2008, ISBN 0-205-49111-1, Communications Theory Class.
3. Adult Student Practical Nursing Handbook revisions.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

CONSULTANT CONTRACTS

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following consultant contracts:

1. Every Women's House, Healthy Relationships presentation for MOMS program, on or about April 18, 2008, \$60.00.
2. Molly Hastings, STD's / Birth Control presentation for MOMS program, on or about April 25, 2008, \$70.00.
3. STEPS, Fetal Alcohol Syndrome presentation for MOMS program, on or about April 11, 2008, \$52.50.

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CONSULTANT CONTRACTS – (Con't)

4. Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about April 2008, \$1,111.10.
5. Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about April 2008, \$665.00.
6. Pam Tegetmeir, Fitness Evaluations for Staff, on or about April 14, 15, 16, 17, or 18, 2008, \$600.00.
7. Hats off Entertainment, music for Prom, on or about April 19, 2008, \$550.00.
8. The Pines Restaurant, facilities and food for Prom, on or about April 19, 2008, \$7,800.00.
9. The Assembly of God Church, facilities for Grand March for Prom, on or about April 19, 2008, \$175.00.

Roll call vote on the motion was as follow: Mr. Finley, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mrs. Cruise, abstained.

The motion was carried.

PURCHASE ORDERS

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following purchase orders over \$5,000.00:

- | | |
|-------------------------------------|-------------|
| 1. Adult Education (Rent for April) | \$17,681.04 |
| 2. Adult Education (Pell Grants) | \$50,000.00 |

Roll call vote on the motion was as follow: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; and Mr. Finley, yes.

The motion was carried.

DONATIONS

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the following donations:

1. \$6,071.00 to purchase educational equipment, to WCSCC, from Wayne County Community Foundation.

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DONATIONS – (Con't)

2. \$877.00 annual contribution for traditional student programs, to WCSCC, from the Edward, Arlene, & Kaye Maibach Fund, a component fund of the Wayne County Community Foundation.
3. Time and skills to alter clothing for interviews, to Adult Education Students, from various community members (no value assigned).
4. Bicycle Rack, to Criminal Justice Program, from Smithville Police Department (approx value \$100.00).
5. 20 boxes of cultured stone, to Carpentry and Construction Technology Program, from Dutch Quality Stone (approx value \$1,047.00).
6. 1995 Dodge Intrepid ES, to Auto Mechanics Program, from Misty Gasser (no value assigned).
7. \$1,500.00 for working a booth at The Wayne County Fair, to Culinary Arts, from NE Ohio Pork Producers.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

GREEN SCHOOLS SUMMIT

A motion by Mrs. Lawson was seconded by Mr. Barnard to approve Chris Crawford to attend the Ohio Green Schools Summit on March 19 and 20 in Columbus, Ohio, with reimbursement and compensation per Board Policy.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mr. Besancon was seconded by Mr. Finley to go into Executive Session at 8:45 p.m. for the purpose of discussing personnel.

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EXECUTIVE SESSION – (Con't)

Roll call vote on the motion was as follow: Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Finley, yes; and Mrs. Grim, yes.

The motion was carried.

Mrs. Grim called the Board back into Regular Session at 10:11 p.m.

ADJOURNMENT

A motion by Dr. Roadruck was seconded by Mr. Stuart to adjourn the March Regular Board Meeting at 10:12 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Finley, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer