

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**MARCH 16, 2011**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Wednesday, March 16, 2011, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. Christopher Crawford, Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marljar, Mr. Earl Rupp, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. Frank Besancon entered the meeting at 7:44 p.m. during Board Committee Reports.

Mr. James Barnard entered the meeting at 8:00 p.m. during Resolution #11-3.

Mrs. Tammy Cruise and Dr. Gregory Roadruck were unable to attend the meeting.

Mrs. Amy Tietz led the Pledge of Allegiance to the flag.

**STUDENT RECOGNITION**

The Board of Education recognized the achievements of the following students:

MacKenzie Devore, Cosmetology, WCSCC Student of the Month from Smithville.  
Lindsaye Evans, Culinary Arts, WCSCC Student of the Month from Smithville.

**EMPLOYEE RECOGNITION**

The Board of Education recognized the achievements of the following employee:

Amy Tietz, WCSCC Math Instructor, WCSCC Staff Excellence Award.

**HOME SCHOOL PARTNER RECOGNITION**

The Board of Education recognized Green Local School District. Mr. Tim Keib, Smithville High School Principal., attended the meeting.

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**BOARD MINUTES**

A motion by Mr. Stuart was seconded by Mr. Crawford to approve the minutes from the February 16, 2011, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Crawford, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. OSFC Update  
A brief update on new information and meetings regarding the OSFC renovation project was given.
4. Calamity Days  
Information has been forwarded to the Ohio Department of Education seeking the approval of 2/22/2011 and 2/25/2011 as calamity days.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mr. Keener was seconded by Mr. Stuart to approve the Treasurer Consent Agenda as follows:

1. Finance
  - a. Approve the list of purchase orders for the month.

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TREASURER'S CONSENT AGENDA – (Con't)

- b. Approve the Financial Reports for February 2011.
- c. Amend our FY11 Certificate of Estimated Resources as follows:

<u>Certificate of Estimated Resources:</u>		<u>Amend</u>	<u>Total Resources</u>
524 Career and Technical Ed Federal Grant	+	1,639.65	\$ 459,627.26
Total Amendment		+ 1,639.65	
Total Estimated Receipts			\$21,517,969.27
Total Amount Available including Beginning Balances			\$29,256,496.50

- d. Amend the following Appropriations for FY11:

<u>Fund</u>		<u>Amend</u>	<u>Total Appropriations</u>
524 Career and Technical Ed Federal Grant	+	1,639.65	\$ 428,637.14
Total FY11 Appropriations			\$22,436,797.40

A worksheet on the amended Certificate of Resources and Appropriations was included with the board exhibits.

- e. Approval to accept a donation of \$2,465 for the Lynn Welker Memorial Scholarship Fund.
- f. Approval to accept a donation of a \$10 Taco Bell gift card from Michelle Bower to the National Honor Society. This card is to be awarded to the winner of the National Honor Society Lunch Time Corn Hole Tournament.
- g. Approval to accept a donation of bolts, screws, and miscellaneous hardware for fastener cabinet in lab, approximately 200 lbs., approximate value of \$350 from Smithville Hardware for use in Construction Technologies.
- h. Approval to accept the following donation in memory of James Luke:  
  
\$50.00 from Steven and Pamela Sloat

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TREASURER'S CONSENT AGENDA – (Con't)

- i. Approval to accept a donation in the amount of \$368.50 from the Edward, Arlene, and Kaye Maibach Fund, a component fund of the Wayne County Community Foundation. The purpose of this donation is for an annual contribution for traditional student programs.
- j. Approve the following Purchase Orders over \$5,000:
  - 1) WCSCC Adult Education/Pell Grant Awards transferred for education costs for April 2011, \$110,000.
  - 2) WCSCC Adult Education/Direct Loan Awards transferred for education costs for April 2011, \$100,000.
  - 3) American Education Corporation, WBA + Upgrade promotion, \$6,513.95.
  - 4) CDW Government, Inc., Microsoft Desktop License and Software Assurance, \$7,558.36.
  - 5) Vision Pro, Inc., projector and Smart document camera, \$5,740.
  - 6) Pocket Nurse, Adult Ed lab equipment, \$7,652.80.
- k. Approval to accept the amendment to the Diversity SAA Account #960A with the addition of fundraising projects in the amount of \$250.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Crawford was seconded by Mr. Denning to approve the Superintendent's Consent Agenda as follows:

1. Classified Employment

- a. Employment of the following individual to substitute in area indicated. Approval is pending receipt of BCI/FBI background checks:

Last Name	First Name	Sub Area
Hershberger	Casie	Teaching Aide

2. Contracts

- a. Approve the following Consultant Contracts:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 1) Counseling Center, Post Partum Depression presentation for MOMS program, on or about April 18, 2011, \$35.
- 2) STEPS, Fetal Alcohol Syndrome presentation for MOMS program, on or about April 20, 2011, \$35.
- 3) Your Human Resource Center, Drug & Alcohol Assessments & Job Skill Behavior Group for MOMS program, on our about April 2011, \$285.
- 4) Karie Addington-Smith, certification for Dog Grooming/Bather Brusher Certification, \$380.
- 5) Memories Party Center, providing venue and food for prom, April 16, 2011, not to exceed \$8,000.
- 6) Hats Off Entertainment, providing music for prom, April 16, 2011, \$550.

3. Volunteers

- a. Approval of Ann Kersting, OARDC retiree.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Besancon, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mrs. Grim was seconded by Mr. Crawford to Amend the List of Grants and Agreements by removing item E.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

A motion by Mrs. Grim was seconded by Mr. Crawford to approve the following Grants and Agreements:

- a. Approval to accept a grant from the Sisters of Charity Foundation for the Families Learning Together program in the amount of \$15,000.

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GRANTS AND AGREEMENTS – (Con't)

- b. Approval to accept additional grant money from United Way of Wayne and Holmes Counties for the Families Learning Together programs in the amount of \$5,000. Original allocation was \$10,000.
- c. Approval to addendum to Akron Children's Clinical Agreement to conform to current requirements.
- d. Approval to enter into an agreement with All Events Rental to provide ramps, stage, chairs, etc. for the Senior Recognition Ceremony for a total of \$2,107.50.
- e. ~~Approval to accept the water vapor contract for flooring.~~

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mr. Denning, yes.

The motion was carried.

**TAX AMOUNTS AND RATES**

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the following Resolution # 11-3:

**\*\*NOTE:** Large exhibits will be sent electronically and copies will be placed on the back table for reference. These large exhibits will also be voted on by a Roll Call for each individual grant or agreement. They can also be mailed to Board Members upon request.

- a. Motion to approve of the following Board Resolution dealing with the Acceptance of the Amounts of Rates of Tax Collection as determined by the Budget Commission of Wayne County:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2011; and

WHEREAS, the Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, what part within, the ten mill tax limitation; therefore be it

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TAX AMOUNTS AND RATES – (Con't)

RESOLVED, by the Board of Education of the Wayne County Joint Vocational School District, Wayne County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted; and be it further

RESOLVED, that thereby be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation follows:

General Fund	4.10 mills	outside 10 mill limit	
Collected at:	2.000000 mills Res/Ag		2.277659 Other

Permanent Improvement Fund	.750 mills	outside 10 mill limit	
Collected at:	.702192 mills Res/Ag		.733650 Other

Estimated Income as approved by the Wayne County Budget Commission:

<u>General Fund:</u>		<u>Permanent Improvement Fund:</u>
Real Estate Tax	\$3,388,000	\$1,189,500
Personal Property Tax	10,600	2,000
Other	1,157,000	340,200
Total Estimated Tax Income	\$4,555,600	\$1,531,700

A History of Tax Values and Collections was distributed.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Denning, yes; and Mrs. Grim, yes.

The motion was carried.

**MAINTENANCE CONTRACT CORRECTION**

A motion by Mr. Crawford was seconded by Mr. Stuart to approve Resolution #11-4 to correct Tom Nadelin's retirement pay and benefits per the Addendum to Administrative/Supervisory Contract.

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**MAINTENANCE CONTRACT CORRECTION – (Con't)**

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Denning, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

**WATER VAPOR EMISSION CONTROL SYSTEM**

A motion by Mr. Crawford was seconded by Mr. Keener to approve Resolution #11-5 rejecting proposals received, affirming and declaring the continued existence of an Urgent Necessity.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; and Mrs. Lawson, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Crawford was seconded by Mrs. Lawson to approve the following documents and materials:

- a. Approval of new BOE Policy #9130 Public Complaints.
- b. Approval of Delmar's Comprehensive Medical Assisting (Administrative and Clinical Competencies), 4<sup>th</sup> edition, 2010: Lindh, Pooler, Tamparo, and Dahl; Delmar Cengage Learning ISBN-10: 1-4354-1914-6.
- c. Approval of the job description for ADP Specialist.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.



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**EXECUTIVE SESSION**

A motion by Mr. Crawford was seconded by Mr. Barnard to go into Executive Session at 8:20 p.m. for the purpose of discussing negotiations and personnel.

Roll call vote on the motion was as follows: Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; and Mrs. Marlar, yes.

The motion was carried.

President Williams called the Board back into Regular Session at 8:42 p.m.

**ADJOURNMENT**

A motion by Mr. Crawford was seconded by Mr. Stuart to adjourn the March Regular Board Meeting at 8:43 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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President

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Treasurer