

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

MARCH 25, 2010

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Thursday, March 25, 2010, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Christopher Crawford, Tammy Cruise, Mrs. Janice Grim, Mrs. Susie Lawson, Dr. Gregory Roadruck, Mr. Philip Schlabach, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. Frank Besancon entered the meeting at 7:40 p.m. during Student Recognition.

Mr. James Barnard entered the meeting at 8:05 p.m. during Executive Session.

Mr. Philip Keener, Mrs. Susan Marlar, and Mr. Earl Rupp were unable to attend the meeting.

Janelle DeHart, Student Ambassador – Orrville, Early Childhood Education & Care, led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

- a. Janelle DeHart, Early Childhood Education & Care, WCSCC Student of the Month from Orrville.
- b. Laura Gearhart, Landscape & Plant Technologies, WCSCC Student of the Month from Orrville.
- c. Sarah Hinkel, Medical Office Management, WCSCC Student of the Month from Rittman.
- d. Adam Schemrich, Engineering Technologies, WCSCC Student of the Month from Rittman.
- e. Robin Barnett, Adult Day Practical Nursing Student.

HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Orrville City School District and Rittman Exempted Village School District. Mr. Philip Hatten, Orrville High School Principal, and Butch Ullman, Rittman, Director of Operations.

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BOARD MINUTES

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the minutes from the February 25, 2010, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mrs. Lawson was seconded by Mr. Schlabach to go into Executive Session at 7:55 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

President Williams called the Board back into regular session at 8:07 p.m.

SUPERINTENDENT'S REPORT

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. OSFC Update
A brief update on new information and meetings regarding the OSFC renovation project was given.
4. Important Dates
 - a. Spring Break will be from April 2-9, 2010.
 - b. Dinner with the Teacher will be April 13th. Please plan to attend and RSVP to Kip or Jeff.

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SUPERINTENDENT'S REPORT – (Con't)

- c. WCSCC Prom “Moonlight Masquerade” will be on Saturday, April 17th. The Grand March will begin at 4:30 p.m. at Green Middle School and the Dinner and Dance will follow at 6:30 p.m. at The Pines.
 - d. Senior Recognition Ceremony will be on Friday, May 21st at 7:00 p.m. at the University of Akron Wayne College.
5. Calamity Days
Information has been forwarded to the Ohio Department of Education seeking the approval of February 26, 2010 as a calamity day.
 6. Workforce Development Performance Reports
WCSCC received our Adult Education and Secondary CTPD (Career Technical Planning District) Workforce Development Performance Reports from the Ohio Department of Education. For the first time, we met all of the high performance measure targets. Keep in mind that these are all high performance measures - not minimum standards - that are set. We went down a small amount in a few and up in others, but met all 14 targets (14 with a YES). There were six targets for Adult Education and eight targets for Secondary High Performance Measures. Congratulations administration, staff, and students!
 7. GRADS Program Review
Situations for pregnant and parenting teens are very different now than 40 years ago when the program started. Since ODE is no longer providing targeted funding for GRADS programs, we are asking each home school and Tri-County ESC to provide an individual to serve on a committee to review the need, structure, and funding for the GRADS program. Matt Brown, WCSCC CTE Supervisor, will be contacting superintendents and principals to ask for a committee representative. It was discussed with the superintendents at our February 19th meeting. Student retention and graduation is a focus of all our schools, however, we must do this in an efficient and effective way with limited resources and tight budgets.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Mrs. Cruise to approve the Treasurer's Consent Agenda as follows:

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TREASURER'S CONSENT AGENDA – (Con't)

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for February 2010. Our SM2 shows we are still in line with estimates. However, recent state meetings attended warns that the state still faces several shortages in funding and school districts could see future cuts in funding up to 22% per year. For us, that would be over \$1,000,000.00 per year.
- c. Approve the following Appropriation Transfers within funds for the FY10 School Year:

Adult Education – MOMS Fund

From:

012 1300 400 9791 Inst Services \$3,000.00

To:

012 2200 200 9791 Support Benefits \$3,000.00

The cost to cover the SERS Surcharge was taken from this account and was greater than the original amount appropriated.

- d. Amend our FY10 Certificate of Estimated Resources as follows:

<u>Certificate of Estimated Resources</u>	<u>Amend</u>	<u>Total Resources</u>
524 Career and Technical Ed Federal Grant	+\$20,022.57	\$448,588.49
590 ITQ Federal Grant	- 10.46	6,800.48
Total Amendment	+\$20,012.11	
Total Estimated Receipts		\$23,692,934.86
Total Amount Available including Beginning Balances		\$42,160,537.23

e. Amend the following Appropriations for FY10:

<u>Fund</u>		<u>Amend</u>	<u>Total Appropriations</u>
525	Career and Technical		

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TREASURER'S CONSENT AGENDA – (Con't)

Ed Federal Grant	+\$20,022.57	\$432,171.34
590 ITQ Federal Grant	- 10.46	4,966.25
Total Amendment	+\$20,012.11	
Total FY10 Appropriations		\$33,520,667.77

A worksheet was done on the amended Certificate of Resources and Appropriations.

f. Approve the following Purchase Orders over \$5,000:

- 1) ATI/Educational Resources, ½ year payment for PN Total Testing program, \$9,782.50.
- 2) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for April 2010, \$35,000.00.
- 3) Open Systems of Cleveland, Server Virtualization Project, \$60,000.
- 4) OARNET, Virtual Center Standard and vSphere 4, Enterprise software, \$6,698.50.
- 5) INS, Technology Center new equipment, \$45,079.10.
- 6) Buckeye Educational Systems, mobile electronics auto installer, \$10,426.

g. Accept the following donations:

- 1) \$343.15 from the Wayne County Community Foundation – Edward, Arlene, and Kaye Maibach Fund to be used for traditional student programs.
- 2) \$2,360.37 from the Wayne County Community Foundation – Edna M. Misere Estate to be used for educational equipment.
- 3) Approval to accept a donation of stainless steel stick and welding wire from Ebner Furnace in the approximate value of \$4,386.37 for Adult Education.

h. Approval to donate the following surplus furniture to the Mental Health Coalition /Mocha House, a non-profit organization (contact is Julie Bogner):

- 1) 50 chairs.
- 2) 10 miscellaneous tables.
- 3) 10 miscellaneous cafeteria style tables.
- 4) 20 task chairs.

- 5) 4 – 2 drawer file cabinets.
- i. Approval to accept the amendment to the 2009-2010 Student Activity Budget as proposed.

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TREASURER'S CONSENT AGENDA – (Con't)

- 1) SAA Budget 924A – Animal Care and Management.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Karen Leedy to work up to but not to exceed fifty days at up to seven hours per day (not to exceed 350 hours) from March 17, 2010 until June 3, 2010. Mrs. Leedy will be paid per time sheet at the hourly rate of \$30.76 based on the minimum teacher's salary schedule. Mrs. Leedy will work in the Administrative Offices with student discipline.
- b) Resignation of Jason Wetz, Certified Substitute, effective February 4, 2010.
- c) Approval of Linda Roberts, AE Instructor, FLT, Step 9, \$15.00 hourly.
- d) Resignation of Ellen G. Hockenberry, RN, AE LPN Instructor, effective April 5, 2010.
- e) Approval of a six-week military duty stipend for substitute Sam Cooke, \$750.
- f) Rod Martell, \$39.27 per hour, instructional rate as need for OSFC/LFI project. Instructional and supervision of Construction Technologies students. June 7, 2010 through August 13, 2010.

g) Sandy Elliott, Adult Ed Manager and Transitions Coordinator, new three year contract, August 1, 2010 through July 31, 2013, Step 8, 240 days.

h) Paul Brockett, Principal, new three year contract, August 1, 2010 through July 31, 2013, Step 8, 261 days.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

i) Jeff Schleich, Supervisor of Curriculum, new three year contract, August 1, 2010 through July 31, 2013, Step 8, 240 days.

j) Andrew Cerniglia, Supervisor of CT and Nursing, new three year contract, August 1, 2010 through July 31, 2013, Step 1, 240 days.

k) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2009-2010 year:

1) Rhonda Edgerton, Instructor, ABLE, GFLC-ABLE Rotary, Step 7, \$14.00 hourly.

2) Cheryl Fields, Adult Practical Nursing Instructor, RN, ADN, Step 1, \$22.00 hourly.

3) Valerie Gibson, Instructor, ABLE, GFLC-ABLE Rotary, Step 13, \$17.00 hourly.

4) Kathryn Mullen, Adult Practical Nursing Instructor, RN, ADN, Step 6, \$24.50 hourly.

5) Mary Pawlicki, Adult Practical Nursing Instructor, BSN, Step 1, \$23.00 hourly

6) Linda Roberts, Instructor, FLT, Step 9, \$15.00 hourly.

7) John Robison, Instructor, ABLE, GFLC-ABLE Rotary, MOMS, Step 11, \$16.00 hourly.

8) Janel Wilson, Adult Practical Nursing Instructor, RN, ADN, Step 1, \$22.00 hourly.

l) Approval of the following Certified individuals to substitute in area(s) indicated. All approvals are pending receipt of certification and BCI/FBI background checks.

Certified

LICENSURE/AREA	LAST NAME	FIRST NAME	PAY INFORMATION
Dental Assisting	Sweeney	Karen	Sub Daily Rate
General	Lytle	Tyler	Sub Daily Rate

Nursing Instructor	Pawlicki, RN, BSN	Mary	Medical/Nursing Instructors – Hourly Schedule – Step 1 – BSN \$23.00 per hour
Nursing Instructor	Wilson, RN, ADN	Janel	Medical/Nursing Instructors – Hourly Schedule – Step 1 – ADN \$22.00 per hour

2. Classified Employment

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

3. Contracts

a. Approve the following Consultant Contracts:

- 1) Dove Entertainment, six hours of music and lights for prom, on or about April 17, 2010, \$375.00.
- 2) The Pines Golf Club and Restaurant, dinner and facilities for prom on or about April 17, 2010, \$7,500.00.
- 3) The Asset Group, Inc., fixed asset management policy and procedure development counseling, \$3,000.00.
- 4) Tony Howman, set-up and clean-up for Practical Nursing pinning ceremony and reception May, 24, 2010, \$150.00.
- 5) Karla Addington-Smith, Bather Brusher Certification for the students that pass the hands on and written exam, \$110.00 per student.
- 6) Megan Andrea Connor, College Transitions: Writing, on or about March 22-April 14, 2010, \$300.00.
- 7) Megan Andrea Connor, College Transitions: Writing, on or about April 19-May 12, 2010, \$300.00.
- 8) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about April 2010, \$1,000.00.
- 9) Tri-County ESC, Nurturing Parent presentation for FLT program, on or about April 2010, \$105.00.
- 10) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about April 2010, \$285.00.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mrs. Cruise to approve the following Grants and Agreements:

- a. Approval to enter into an Agreement from January 1, 2010 through December 31, 2010 with Smithville Village to provide a resource officer at the school district at a cost of \$4,049.50.

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GRANTS AND AGREEMENTS – (Con't)

- b. Approve membership in the Education Tax Policy Institute for 2010. ETPI provides research and the facts concerning taxation and school funding. Cost is \$1,000.00 per year for Career and Technical Centers.
- c. Approval to allow safety inspections of the Wayne-Holmes Soap Box Derby Cars to be completed in the Auto Tech Lab, overseen by Kevin Wilson, on or about April 2010 (April date to be determined) from 7-9 p.m.
- d. Approval of the Consolidated ITQ Grant that was decreased by \$10.46 due to a reallocation from ODE.
- e. Approval for an increase in both Adult and Secondary Perkins funds due to a recent reallocation. We received an addition of \$7,578.51 for Adult Ed and \$12,444.06 for Secondary Ed.
- f. Approval for the acceptance of \$71,275.55 from the United Way for the Families Learning Together Program.
- g. Approval to apply for the PNC “Growing Up Great” grant.
- h. Approval to pay for North Central Accreditation Team Members travel, meals, and lodging (including bed & city taxes) expenses during the Adult & Community Education review scheduled for April 19-21, 2010.
- i. Approval to apply for the Ohio Board of Regents ABLE Innovation Grant in the amount of \$162,651. This project is a collaborative effort targeted at providing Medical Readiness Curriculum for improvement of reading, math, and foundational science to adult career center and college-ready students prior to entrance in a professional or certificate program. We intend to apply as a part of a consortium of Wayne, Holmes, Ashland, Tuscarawas and western Stark Counties including Wayne College, WCSCC, Ashland-West Holmes CC, Buckeye CC, and ABLE programs including Wayne County, Ashland-West Homes ABLE, Buckeye ABLE, Holmes

County Higher Education Center and Massillon City Schools ABLE. Wayne County ABLE is the lead agency applying for the grant and WCSCC would serve as the fiscal agent if approved.

- j. Approval to accept the low Plumbing bid received from Schmid Mechanical, Inc. for the LFI Administration Building Renovation in the amount of \$8,797.00.

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GRANTS AND AGREEMENTS – (Con't)

- k. Approval to accept the low Mechanical bid received from Schmid Mechanical, Inc. for the LFI Administration Building Renovation in the amount of \$56,527.00.
- l. Approval to accept the low Electrical bid received from AC-Split Bolt for the LFI Administration Building Renovation in the amount of \$30,637.00.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mrs. Cruise, yes.

The motion was carried.

AMOUNTS AND RATES OF TAX COLLECTION

A motion by Mr. Stuart was seconded by Mr. Keener to approve the following Resolution #10-2.

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2010; and

WHEREAS, the Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Wayne County Joint Vocational School District, Wayne County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted; and be it further

RESOLVED, that thereby be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

General Fund 4.10 mills outside 10 mill limit
 Collected at: 2.000000 Mills Res/Ag 2.211930 Other

Permanent
 Improvement Fund .750 mills outside 10 mill limit
 Collected at: .702957 mills Res/Ag .712479 Other

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AMOUNTS AND RATES OF TAX COLLECTION – (Con't)

Estimated Income as approved by the Wayne County Budget Commission:

<u>General Fund:</u>		<u>Permanent Improvement Fund:</u>
Real Estate Tax	\$3,362,200	\$1,181,800
Personal Property Tax	16,400	3,000
Other	1,116,200	331,700
 Total Estimated Tax Income	 \$4,506,400	 \$1,516,500

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; and Mrs. Grim, yes.

The motion was carried

URGENT NECESSITY

A motion by Mr. Crawford was seconded by Mr. Barnard to approve the Resolution #10-3 for Urgent Necessity-General Trades, Administration Building.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; and Mrs. Lawson, yes.

The motion was carried

DOCUMENTS AND MATERIALS

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve the following documents and materials:

- a. Approval of a new policy: #5335 Care of Students with Chronic Health Conditions.
- b. Approval of the Wayne County Schools Career Center Fixed Asset Management (FAM) Procedures.
- c. Approval of the following overnight field trip requests:

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DOCUMENTS AND MATERIALS – (Con't)

<u>DATE</u>	<u>STAFF</u>	<u>TYPE OF TRIP</u>
4/9-4/11/10	Jamie Collins	Key Club Ohio Key Club District Convention Hyatt Regency, Columbus, OH
4/23-4/24/10	Pam Vorkapich Scott Brown Various Staff	SkillsUSA Ohio State Championships Ohio Exposition Center/Fairgrounds Columbus, OH

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mr. Crawford was seconded by Mr. Barnard to go into Executive Session at 8:40 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mrs. Lawson, yes; and Dr. Roadruck, yes.

The motion was carried

President Williams called the Board back into regular session at 9:35 p.m.

ADJOURNMENT

A motion by Mrs. Cruise was seconded by Mr. Barnard to adjourn the March Regular Board Meeting at 9:36 p.m.

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ADJOURNMENT – (Con't)

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer