

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
MARCH 26, 2009

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Besancon at 7:38 p.m. on Thursday, March 26, 2009, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Christopher Crawford, Mrs. Tammy Cruise, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Mr. Philip Schlabach, and Mrs. Sue Williams in attendance.

Mr. James Barnard and Mr. Earl Rupp were unable to attend the meeting.

Dr. Gregory Roadruck entered the meeting at 7:57 p.m. during Board Committee Reports.

Mr. Doug Stuart entered the meeting at 8:01 p.m. during Board Committee Reports.

Ryan Sprunger (Ag Mechanics/Power Technologies Student from Dalton) led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Ryan Sprunger, Ag Mechanics/Power Technologies, WCSCC Student of the Month from Dalton.

Amy Miller, Landscape & Plant Technologies, WCSCC Student of the Month from Dalton.

Muriel Hamilton, Electronics & Computer Technologies, WCSCC Student of the Month, Home-Schooled.

Annette Everett, Adult Computer & Accounting Office Specialist Student, Adult & Community Education Student of the Month.

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Julie Kastner, Adult Basic & Literacy Education Instructor, Adult & Community Education Staff Member of the Month.

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HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Dalton Local School District, Mr. Scott Beatty, Dalton Superintendent, and Mr. Larry Case, Dalton High School Principal attended the meeting.

BOARD MINUTES

A motion by Mr. Keener was seconded by Mrs. Cruise to approve the minutes from the February 26, 2009, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Schlabach, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mr. Stuart was seconded by Mrs. Cruise to go into Executive Session at 8:05 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

Mr. Besancon called the Board back into regular session at 8:10 p.m.

SUPERINTENDENT'S REPORT

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. Presentation by WCSCC Data Team.

The WCSCC Data Team presented enrollment, retention, and intervention statistics.

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SUPERINTENDENT'S REPORT – (Con't)

4. Program Name Changes

Operating a Business will be changed to Business & Marketing Technologies per a recommendation by their advisory committee. We feel that this better reflects the current and ongoing content changes to the program for incoming students.

5. OSFC Update

The Superintendent gave a brief update on new information and meetings regarding the OSFC renovation project.

6. Board and Administrative Goals

As several board members requested, this goal has been moved to the exhibits and will be only sent electronically unless requested.

7. The following Calamity Days have been submitted and approved by the Ohio Department of Education:

January 15, 2009, due to snow and extremely low wind chills.

January 16, 2009, due to snow and extremely low wind chills.

January 28, 2009, due to a snow storm.

Note: WCSCC has one Calamity Day remaining for the 08-09 school year.

8. Susie Lawson and Doug Stewart earn OSBS Awards

Both received awards of achievement at the OSBA NE Region Spring Conference in Youngstown on Wednesday, March 18th. Susie also received the Pinnacle Award, the top achievement award for her outstanding leadership and involvement.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Dr. Roadruck to approve the Treasurer's Consent Agenda as follows:

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TREASURER'S CONSENT AGENDA – (Con't)

004 LFI Fund \$149,973.00

This brings the total in the LFI fund to \$718,752 and includes the cost to renovate The Old School House.

- e. Approve the following Purchase Orders over \$5,000:
 - 1) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for April 2009 (FY09), \$40,000.00.
 - 2) Gault Family Learning Center, April-June 2009 rent for third floor classrooms for ABLE, Even Start, ESL Civics, MOMS, Work First & Adult Education programs, \$18,387.38.
 - 3) Alternative Computer Technology, Inc., change to three years at \$7,492.08 for SOPHOS renewal license until 7/12/2012. This revised the purchase order approved last month.
 - 4) Dell Marketing LP, new laptops for Criminal Justice and Early Childhood Education programs, \$26,225.00.

- f. Accept the following donations:
 - 1) \$200.00 from Mr. Raymond Fry / Raymond Fry Family Trust to the WCSCC Animal Care & Management Program.
 - 2) \$188.57 annual contribution for traditional student programs, to WCSCC, from the Edward, Arlene & Kaye Maibach fund, component fund of the Wayne County Community Foundation.
 - 3) \$1,299.01 to purchase educational equipment, to WCSCC, from the Wayne County Community Foundation.
 - 4) 4,000 pounds of ½"x4"x12' steel bar stock from Mr. Gary Lenhart of the Gerdau Ameristeel Bright Bar Company, Orrville to be used in the Welding & Metal Fabrication program. Approximate value is \$400.00.
 - 5) 100 ct. of 1 pint containers of Basecoat Paints from Mr. Todd Jones of the Faber Foundation, Cuyahoga Falls. Approximate value is \$1,000.00.
 - 6) \$1,500.00 from NE Ohio Pork Producers Council to the Culinary Arts Student Activity Account for work at the Wayne County Fair.

- g. Approval to scrap the following inventory:
 - 1) Four wheel based office chairs as they become unneeded.
 - 2) WW2 army surplus shelving units from the telecomm building collapse that are in the maintenance building.

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TREASURER'S CONSENT AGENDA – (Con't)

- 3) Chain link fence that was taken down from the parking lot expansion and what will be taken down for the storage building construction.
- 4) The IBM 36 main frame computer system from the 1980s that is in the Kaufman Drive building.
- 5) Misc. original door frames and miscellaneous metal wall components from A-corridor renovations.
- 6) Four door freezer unit that was taken out of service from the kitchen in years past.

h. Approval to dispose of the following inventory:

- 1) Wood doors from the main building from over the years of different projects.
- 2) Two wooden bowling alley work benches from the Hort lab renovation.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marljar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Besancon, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Mrs. Lawson to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

a. Employment of the following certified personnel for the 2009-2010 school year:

- 1) Lynn Moomaw, Director of Operations and Adult & Community Education, new three year contract, August 1, 2009 through July 31, 2012, Step 14, 261 days.
- 2) Sandy Elliott, Adult Ed Manager and Transitions Coordinator, new one year contract, August 1, 2009 through July 31, 2010, Step 7, 215 days.
- 3) Jeff Schleich, Supervisor of Curriculum, new one year contract, August 1, 2009 through July 31, 2010, Step 7, 240 days.

b. It is recommended that the Board approve the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2008-2009 year:

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- 1) Jenny Curtis, Instructor, ABLE, Work Force, Step 16, \$18.50 hourly
 - 2) Tamara Jackson, Instructor, ABLE, MOMS, Work Force, Step 9, \$15.00 hourly
- c. It is recommended that the Board Approve the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2008-2009 year:
- 1) Theresa Clevenger, Part Time Office Secretary, ABLE, MOMS, Work Force, Work First, Step 7, \$11.80.
 - 2) Sharon Reichert, Adult Education Part Time Office, AE, ABLE, MOMS, Work Force, Work First, Step 7, \$11.80.
- d. Resignation of the following persons:
- 1) Bernadette Meyer, Adult Education Supervisor, for the purpose of retirement effective July 31, 2009.
 - 2) Rosemary Smucker, Senior Cosmetology Instructor, for the purpose of retirement effective June 30, 2009.
 - 3) Vanessa L. Brower, Part-Time Sales Coordinator, effective March 13, 2009.
2. Consultant Contracts
- a. Approve the following Consultant Contracts:
- 1) The Pines, food and facilities for prom, on or about April 18, 2009, \$8,500.00.
 - 2) Hats Off Entertainment, DJ services for prom, on or about April 18, 2009, \$550.00.
 - 3) Green Middle School, facilities for Grand March, on or about April 18, 2009, \$300.00.
 - 4) Every Woman's House, Domestic Violence Presentation for MOMS program, on or about June 18, 2009, \$35.00.
 - 5) Molly Hastings, STD/Birth Control Presentation for MOMS program, on or about June 26, 2009, \$35.00.
 - 6) STEPS, Fetal Alcohol Syndrome Presentation for MOMS program, on or about April 15, 2009, \$35.00.
 - 7) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about April 2009, \$1,000.00.
 - 8) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about May 2009, \$1,000.00.

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- 9) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project, on or about June 2009, \$1,000.00.
- 10) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group Presentation for MOMS program, on or about April 2009, \$285.00.
- 11) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group Presentation for MOMS program, on or about May 2009, \$285.00.
- 12) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group Presentation for MOMS program, on or about June 2009, \$285.00.
- 13) Tony Howman, Set-Up and Clean-Up for Practical Nursing graduation ceremony and reception, on or about July 24, 2009, \$150.00.
- 14) Tony Howman, Set-Up and Clean-Up for Practical Nursing graduation ceremony and reception, on or about October 23, 2009, \$150.00.

3. Volunteers

- a. Approve the following volunteers for Adult Basic & Literacy Education (ABLE) & English for Speakers of Other Languages (ESL):

Cheryl Weiss Adjunct Instructor & Director of ACCESS at
Ashland University

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; and Mr. Crawford, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mr. Keener was seconded by Mrs. Grim to approve the following Grants and Agreements:

- c. AMENDED Memorandum of Agreement Ohio School Facilities Commission Commissioning Services.
- d. To submit the Wayne County ABLE Program Memo of Understanding (MOU) proposal to Ashland County-West Holmes Career Center Adult Basic & Literacy Education Program for approximately \$1,000.

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GRANTS AND AGREEMENTS – (Con't)

- e. To submit the Even Start grant proposal to the Ohio Department of Education for approximately \$300,000 by April 24, 2009.
- f. ABLE as a collaborative partner in Economic Development Region 9 to pursue the “Stackable Certificates” Pilot Project Grant. The total amount for all partners is \$73,000.00.
- g. ABLE to pursue the FY10 Competitive Grant for the ABLE and ESOL programs. The amount is approximately \$250,000.00.
- h. To amend the Principal’s Student Activity Account, 903A, to accept donations including from the Wayne County Community Foundation with the purpose to promote student recognition in traditional student programs.
- i. To enter into an agreement with the Wayne County Chapter of the American Red Cross to use the Wayne County Schools Career Center as a mass care shelter.
- j. Motion to approve of the following Board Resolution #09-1 dealing with the Acceptance of the Amounts and Rates of Tax Collection as determined by the Budget Commission of Wayne County:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2009; and

WHEREAS, the Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Wayne County Joint Vocational School District, Wayne County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted; and be it further

RESOLVED, that thereby be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

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GRANTS AND AGREEMENTS – (Con't)

General Fund 4.10 mills outside 10 mill limit
Collected at: 2.000000 Mills Res/Ag 2.187479 Other

Permanent
Improvement Fund .750 mills outside 10 mill limit
Collected at: .703008 mills Res/Ag .704604 Other

Estimated Income as approved by the Wayne County Budget Commission:

<u>General Fund:</u>		<u>Permanent Improvement Fund:</u>
Real Estate Tax	\$3,334,700	\$1,172,100
Personal Property Tax	28,700	5,200
Other	1,116,200	330,100
Total Estimated Tax Income	\$4,479,600	\$1,507,400

A Nine Year History of Tax Values and Collections was included.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; and Mrs. Cruise, yes.

The motion was carried.

SITWORK AND SWING SPACE

A motion by Mr. Crawford was seconded by Dr. Roadruck to approve Resolution #09-2, approving construction documents and authorizing bidding for the site work and swing space in connection with the renovations and additions to the Wayne County Career Center and Construction of a new Adult Education Building to be constructed as part of the District's Ohio School Facilities Commission Vocational Facilities Assistance Program Project.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; and Mrs. Grim, yes.

The motion was carried.

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DESIGN DEVELOPMENT DOCUMENTS

A motion by Mr. Keener was seconded by Mr. Stuart to approve Resolution #09-3, approving design development documents and the detailed estimate of construction cost in connection with the renovations and additions to the Wayne County Career Center and construction of a new Adult Education Building to be constructed as part of the District's Ohio School Facilities Commission Vocational Facilities Assistance Program Project.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Crawford was seconded by Dr. Roadruck to approve the following documents and materials:

- a. Updated Bargaining Unit Members and Support Staff Full-Time Classified Staff Seniority List effective March 26, 2009.
- b. Updated Bargaining Unit Members and Administrative Staff Full-Time Certificated Staff Seniority List effective March 26, 2009.
- c. Seeking approval of the following overnight field trip requests:

<u>DATE</u>	<u>STAFF</u>	<u>TYPE OF TRIP</u>
3/12/09-3/13/09	Craig Wellert	State Contest at University of Northwestern
4/24/09-4/25/09	Pam Vorkapich	SkillsUSA State Competition
6/21/09-6/27/09	Pam Vorkapich	SkillsUSA National Competition
5/6/09-5/10/09	Janice Anderson	BPA National Competition

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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STORAGE BUILDING

A motion by Mr. Crawford was seconded by Mrs. Grim to approve the construction of a storage building that will be used for temporary storage space during the renovation process and permanent storage space for trade programs after the renovation. Most of the construction will be done by the Construction Technologies program and the total cost for the 20' x 80' building will be less than \$25,000.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; and Mrs. Lawson, yes.

The motion was carried.

FBI/BCI CHECKS

A motion by Mr. Stuart was seconded by Mr. Crawford to approve the following procedures regarding FBI/BCI checks for the OSFC renovation process:

Contractors/Crew Members On-Site Monitoring

- a. All contractors/crew members who will be in the main building without staff supervision (i.e. architect, construction manager) will be required to submit proof of BCI and FBI criminal records results less than one-year old and wear a WCSCC-provided ID tag.
- b. All contractors/crew members who will only be in the designated construction site and construction parking area will be required to wear a WCSCC-provided ID tag.
- c. Anyone contractor/crew member without a BCI/FBI check that needs access to areas in the main building must be escorted by a WCSCC staff member, a member of the Construction Management Team (Scott Elling or Brian Swope) or of the Design Team (Domenic Ferrante or Lee King).

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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VITAL CONNECTIONS

A motion by Mrs. Lawson was seconded by Mr. Crawford to offer Vital Connections – Educators Exploring Manufacturing during the week of June 8-11, 2009. This will be a summer graduate course for educators offered through the University of Akron H. Kenneth Barker Center for Economic Education, in cooperation with the Wayne County Schools Career Center and local manufacturers.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Dr. Roadruck was seconded by Mr. Stuart to go into Executive Session at 8:50 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; and Mrs. Marlar, yes.

The motion was carried.

Mr. Besancon called the Board back into Regular Session at 10:03 p.m.

ADJOURNMENT

A motion by Mr. Stuart was seconded by Dr. Roadruck to adjourn the March Regular Board Meeting at 10:04 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer