

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**MAY 18, 2011**

Prior to the start of the meeting, the District Records Commission – Board President, Superintendent, and Treasurer – met to consider district records.

Prior to the start of the meeting, Mr. Douglas Zook was given the Oath of Office as the Board Member Appointed by Chippewa Local School District to complete the term of Mr. Christopher Crawford.

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Wednesday, May 18, 2011, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. James Barnard, Mr. Frank Besancon, Mrs. Tammy Cruise, Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Douglas Zook in attendance.

Mr. Frank Besancon entered the meeting at 8:23 p.m. during Board Communications.

Mr. Curt Denning was here at Roll Call but entered the Official Board Meeting during Board Communications.

Dr. Gregory Roadruck was here at Roll Call but had to leave during Student Recognition and did not return.

**STUDENT RECOGNITION**

The Board of Education recognized the achievements of the following students:

Amanda Young, AE Practical Nursing Student, receiving the Sprenger Retirement Center Scholarship.

Laura Klinefelter, AE Practical Nursing Student, receiving the Sprenger Retirement Center Scholarship.

Danielle Shields, AE Practical Nursing Student, WCSCC AE Student of the Month Award.

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**STUDENT RECOGNITION – (Con't)**

All Students placing in the Top 10 at State and Nationals and those in various leadership positions in WCSCC Student Organizations will be recognized. A list of students will be distributed.

**EMPLOYEE RECOGNITION**

The Board of Education recognized the achievements of the following employee:

Janice Anderson, Medical Office Management Instructor, WCSCC Staff Excellence Award.

Carol Mills, Administrative Assistant, WCSCC Staff Excellence Award.

**BOARD MINUTES**

A motion by Mr. Keener was seconded by Mr. Stuart to approve the minutes from the April 20, 2011, Regular Board Meeting and the April 12, 2011, Special Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

**EXECUTIVE SESSION**

A motion by Mr. Barnard was seconded by Mr. Besancon to go into Executive Session at 8:28 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Barnard, yes; Mr. Besancon, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

President Williams called the Board back into Regular Session at 8:53 p.m.

A motion by Mr. Stuart was seconded by Mr. Besancon to go into Executive Session at 8:54 p.m. to discuss negotiations.

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EXECUTIVE SESSION – (Con't)

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Barnard, yes.

The motion was carried.

President Williams called the Board back into Regular Session at 9:00 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Lawson was seconded by Mrs. Cruise to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was given.

4. Important Date
  - a. Senior Recognition Ceremony will be on Tuesday, May 24<sup>th</sup> at 7 p.m. at the University of Akron Wayne College.
  - b. Staff Recognition Ceremony will be on Thursday, May 26<sup>th</sup> at 3:00 p.m. in the Commons.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mrs. Grim was seconded by Mr. Stuart to approve the Treasurer Consent Agenda as follows:

1. Finance

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TREASURER'S CONSENT AGENDA – (Con't)

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for April 2011.
- c. Approve the following list of Appropriation Transfers within the funds for the FY2011 School Year:

General Fund

From:

001 1300 600 Career & Tech New Equipment	\$55,000.00
001 2500 600 Fiscal Services - Equipment	2,000.00
Total Transfers Out	\$57,000.00

To:

001 1300 700 Career & Tech Repl Equip	\$55,000.00
001 2500 800 Fiscal – County Auditor Fees	2,000.00
Total Transfers In	\$57,000.00

- d. Approve increasing the General Fund Budget for State and National Competition costs from \$10,000 to \$20,000 for FY11.
- e. Approve increasing the amount of the Board Service Fund for FY11 to \$12,500.

Maximum allowable amount is \$20,000.

- f. Approve the FY10 Audit Report received from the State Auditor's Office.

This is a very good audit report and noted as a "clean" audit by the Auditor's Office.

- g. Approve the May update of the Five Year Forecast for the School District reflecting the following changes to Assumptions:
  - 1) Retirements and Resignations of staff members approved at the March 2011 Regular Board Meeting.

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TREASURER'S CONSENT AGENDA – (Con't)

- 2) Additional Benefit Premium Holiday for FY12 and 5% increase in premium cost approved by the Stark County COG.
  - 3) The cost of purchased services was increased to reflect additional services being purchased through Tri-County ESC beginning FY12.
- h. Approval to offer the following used/surplus equipment for purchase by Wayne County schools from 7:00 a.m. to 3:00 p.m. on June 27 and 28, 2011; and remaining items will be offered for purchase by the public from 7:00 a.m. to 3:00 p.m. on July 2 and 3, 2011:

1) 30 – 4 drawer file cabinets	\$ 10.00 each
2) 6 misc. A.V. carts	\$ 5.00 each
3) 3 televisions	\$ 25.00 each
4) 10 brown stacking chairs	\$ 2.00 each
5) 75 hard plastic F-23 chairs	\$ 1.00 each
6) 10 – 4' round tables	\$ 3.00 each
7) 5 – blue front computer tables	\$ 7.00 each
8) 6 – wood grain computer tables	\$ 7.00 each
9) Approximately 100 student desks	\$ 1.00 each
10) 30 – fabric wheeled office chairs	\$ 5.00 each
11) 6 – 6' metal bookshelves	\$ 5.00 each
12) 10 – 6' 2-door metal storage cabinets	\$ 5.00 each
13) 4 – 5' metal teacher desks w/ 2 drawers	\$ 5.00 each
14) 1 – 2 drawer lateral file cabinet	\$ 5.00
15) 14 – 32"x5' wood grain-top tables (not folding)	\$ 5.00 each
16) 10 – 2'x3'x6' blond wood cupboards	\$ 4.00 each
17) 2 – 80 quart Hobart mixers 208v 3 phase (no safety devices)	\$ 50.00 each
18) 3 – ideal arc Lincoln welders	\$100.00 each
19) 1 – tractor dino unit	\$250.00
20) 1 – genie personal lift (not operational)	\$ 50.0
21) 1 – parts washer	\$ 20.00
22) 1 – 1995 Ford 1 ton dump truck (not running/needs extensive engine work)	\$2,500
23) 6 – auto tech metal work benches	\$ 10.00 each
24) Miscellaneous computers	\$ 20.00 each
25) 1 – 9x12 wood storage building	\$ 50.00
26) 1 – 8x14 insulated truck bed box	\$ 50.00
27) 1 – homemade tri-axel trailer (rough shape)	\$300.00
28) 1 – old sprayer tank	\$ 75.00

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TREASURER'S CONSENT AGENDA – (Con't)

NOTE: More items may become available prior to this sale. Habitat for Humanity will be contacted, after both sale dates, for the remainder of the items or they will be scrapped/placed in the trash.

The following items will also be up for sale on the dates listed. More items may become available prior to the sale. However, the remaining items will be put back in storage until a proper public auction would be found to consign them to:

1) 2 – 6' hot well stainless steel serving lines	\$100.00 each
2) 1 – 6' salad bar	\$ 25.00
3) 1 – 6' primo refrigerated pizza assembly station	\$300.00
4) 1 – Lincoln pizza impinger	\$200.00
5) 1 – pizza glass holding case with 5 shelves	\$100.00
6) 1 – wells band saw	\$ 50.00
7) Miscellaneous body shop alignment tools	\$200.00 for all
8) 1 – body shop frame straightening car rack	\$1,500.00
9) 1 – Blackhawk portable auto lift	\$500.00
10) 1 – 4' bed ways clausing metal lathe	\$500.00
11) 1 – wells index vertical mill (no tooling)	\$500.00

i. Approval to scrap the following vehicles that were donated to the Auto Technologies program for educational purposes:

- 1) 1 – 1985 fleet side Chevrolet pick up truck
- 2) 1 – 1985 Dodge Dakota
- 3) 1 – 1999 Mystique Mercury
- 4) 1 – 1989 Buick estate wagon

j. Approval to pay \$500 for books, uniforms, tools and lab for 13<sup>th</sup> year student Mason Harris, Truck Mechanics student.

k. Approval to scrap the school owned 1981 Ford 1 ton stake side from our fleet of vehicles. This unit was replaced with a new truck two years ago and was used for spreading salt that took its toll on it. It is not road worthy.

l. Approval to dispose of the following books (Note: They were offered to our associate schools and none wanted them):

26 copies of Physics, 2002, Zitzewitz, Glencoe McGraw-Hill, ISBN# 0-07-823896-X.

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TREASURER'S CONSENT AGENDA – (Con't)

- m. Approval to increase lunch prices \$0.25 effective the beginning of the 2011-12 school year:

	<u>Current</u>	<u>New</u>
Student	\$2.25	\$2.50
Adult	\$2.75	\$3.00

- n. Approval for amendments to the following Student Activities Account:
- 1) Student Memorial Fund #9409 – addition to expenditures to include tuition and fee expenses in the amount of \$1,000.
- o. Approve the following Purchase Orders over \$5,000:
- 1) Vision Pro, Inc., Smart Boards and projectors, \$5,960.
  - 2) Ohio Department of Education, return of unused Perkins funds allocated for Ford PAS Training, \$5,707.63
  - 3) Laser Shot, Inc., Laser Shot firearms simulator, \$6,620.
  - 4) Buckeye Educational Systems, RS-200 computer low voltage network wiring panel and curriculum, \$18,178.
  - 5) Plasma Cam, Inc., cutting system, software, etc. + \$4,000 trade in credit, \$7,765.23.
  - 6) Dynalogic Concepts, Digital and Electronics training modules, \$14,000.
  - 7) WCSCC Board Fee Pays, student fee waiver for free/reduced lunch students, \$1,013.
  - 8) Global Government/Education, purchase of NetBooks for classroom use, \$10,027.90.
  - 9) Apple, iPads and MacBook Pro for instructor use with students, \$7,218.95.
  - 10) Central Christian Church, installation of wiring, wiring upgrades, server prior to occupancy of rental space, June rent, and moving supplies, \$14,666.66.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

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**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Besancon was seconded by Mr. Barnard to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a. Kelly Calderone, English Instructor, moved to Class V, Step 6 due to the completion of required coursework/semester hours.
- b. Approval of a supplemental contract for Jill Parker for A+ tutoring for up to 60 hours at \$28.97 per hour from June 1, 2011 through August 19, 2011.
- c. Approval of a supplemental contract for Cheryl Koehler for A+ tutoring for up to 60 hours at \$28.97 per hour from June 1, 2011 through August 19, 2011.
- d. Approval to pay Joyce Hocking severance pay for remaining sick leave per the WCJVSEA Negotiated Agreement upon her retirement.
- e. The Superintendent recommends approval by the Board of Education for the Director of Operations and Adult Education to be delegated the responsibility, in lieu of the Superintendent, to sign all Adult Education requisitions, purchase orders, and associated forms, certificates, and documents.
- f. Resignation of Gill Graham, Adult Education Business Instructor, effective June 30, 2011.
- g. Employment of the following persons as Certified Personnel for the 2011-2012 school year as per Board Policy and negotiated agreement:

	<b>2012</b>
<b>NAME</b>	<b>CONTRACT</b>
Chmura, Theresa	C (184 days @ 7.0 hrs)
Hawkins, Anita	C (184 days @ 7.0 hrs)

- h. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:

- 1) Kevin Fields Jr., Trade and Industry Apprenticeship Instructor



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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- i. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2011-2012 year:

- 1) Brett Baker, Trade & Industry Apprenticeship Instructor
- 2) Kevin Baldwin, Public Safety Services Instructor
- 3) Michael Barnhouse, Business Education Instructor
- 4) Connie Barnes, Instructor, FLT Rotary
- 5) Lynette Boggs, Trade & Industry Apprenticeship Instructor – supplemental
- 6) Marianne Bricker, Instructor, AE, ABLE, Adult Literacy, Work First, MOMS
- 7) Cynthia Buckland, Adult Practical Nursing Instructor, BSN
- 8) Scott Brown, Trade & Industry Apprenticeship Instructor – supplemental
- 9) Elke Keppler-Bopp, Adult Education Instructor
- 10) Roger Clark, Public Safety Services Instructor
- 11) Donald Clement, Instructor, ABLE, ESL Civics, Adult Literacy
- 12) Theresa Click, Business Education Instructor
- 13) John Collier, Trade & Industry Apprenticeship Instructor
- 14) John Cullen, Assessment & Counseling Coordinator, AE, CTPD
- 15) Mark DelPropost, Public Safety Services Instructor
- 16) Rhonda Edgerton, Instructor, ABLE, Adult Literacy
- 17) Denise Edington, Instructor, ABLE, Adult Literacy
- 18) Cheryl Fields, Adult Practical Nursing Instructor, RN
- 19) Barbara Fedorchak, Instructor, MOMS
- 20) Thomas Gasser, Public Safety Services Coordinator
- 21) Ann Gastier, Assessment & Testing, AE, CTPD
- 22) Larry Gigax, Instructor, ABLE, Adult Literacy, Work First
- 23) Patricia Glessner, Public Safety Services Instructor
- 24) Judy Harland, Instructor, MOMS
- 25) Jeana Harley, Adult Education Instructor
- 26) Emily Hartzler, Instructor, ABLE, ESL, Civics, Adult Literacy
- 27) Anita Hawkins, Business Education Instructor – supplemental
- 28) Michelle Hedberg, Business Education Instructor – supplemental
- 29) Michelle Hedberg, Business Education Instructor, AE1 – supplemental
- 30) Gladene Hershberger, Instructor, MOMS
- 31) Daniel Holderman, Trade & Industry Apprenticeship Instructor
- 32) Candace Holland, Business Education Instructor
- 33) Ellen Howell, Adult Practical Nursing Instructor, RN
- 34) Michael James, Trade & Industry Apprenticeship Instructor
- 35) Cheryl Jindra, Instructor, ABLE, Adult Literacy, ESL Civics
- 36) Julie Kastner, AE, ABLE Coordinator, ABLE, Adult Literacy, ESL Civics, Work First

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 37) Kathie Kister, Business Education Instructor
- 38) Cheryl Koehler, Guidance Counselor – supplemental
- 39) Lesa Krites, Instructor, MOMS
- 40) Bonnie Lucas, Instructor, MOMS
- 41) Melody Martell, Adult Education Instructor
- 42) Rodney Martell, Trade & Industry Apprenticeship Instructor – supplemental
- 43) Paul Marty, Trade & Industry Apprenticeship Instructor
- 44) Bernadine Mast, Adult Practical Nursing Instructor, BSN
- 45) Keri Merickel, Adult Education Instructor – supplemental
- 46) Keri Merickel, Medical Assisting Coordinator – supplemental
- 47) Melanie Miller, Adult Education Instructor
- 48) John Norris, Trade & Industry Apprenticeship Instructor
- 49) Anne O'Planick, Coordinator, MOMS
- 50) Merri Pycraft, Instructor, ABLE, Adult Literacy
- 51) Cheryl Redfern, Assessment Coordinator, AE, CTPD – supplemental
- 52) Debora Ritz, Adult Practical Nursing Instructor, BSN
- 53) John Robison, Instructor, ABLE, Adult Literacy, MOMS
- 54) Linda Roberts, Instructor, ABLE, Adult Literacy
- 55) Melvin Russell, Trade & Industry Apprenticeship Instructor
- 56) Lara Schmidt, Trade & Industry Apprenticeship Instructor
- 57) Chris Shook, Public Safety Services Instructor
- 58) Bobbie Shope, Adult Education Instructor
- 59) Jackie Shrock, Child Care Instructor - Supplemental
- 60) Mary Sue Slack, Coordinator, Adult Literacy, FLT Rotary
- 61) Mary Sue Slack, Instructor, ABLE, Adult Literacy
- 62) Keith Speirs, Trade & Industry Apprenticeship Instructor
- 63) Bruce Steiner, Trade & Industry Apprenticeship Instructor - supplemental
- 64) Glenda Stephens, Instructor, FLT Rotary
- 65) John Stouffer, Business Education Instructor
- 66) Jeromy Straub, Public Safety Services Instructor
- 67) James Studer, Public Safety Services Instructor
- 68) Richard Swartz, Business Education Instructor
- 69) Terri Wade, Business Education Instructor
- 70) Stephen Waltman, Public Safety Services Instructor
- 71) Andrew Weaver, Adult Education Instructor
- 72) Josi Weaver-Kranz, Business Education Instructor - supplemental
- 73) Josi Weaver-Kranz, Business Education Instructor, AE - supplemental
- 74) Josi Weaver-Kranz, Business Education Instructor, AE, ABLE, CTPD - supplemental
- 75) Alan Wilson, Public Safety Services Instructor
- 76) Jeff Wilson, Trade & Industry Apprenticeship Instructor

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 77) Janel Wilson, Adult Practical Nursing Instructor, BSN
- 78) Kevin Wilson, Trade & Industry Apprenticeship Instructor - supplemental
- 79) James Young, Trade & Industry Apprenticeship Instructor - supplemental

2. Classified Employment

- a. Employment of the following classified Cosmetology Aide, Kimberly Weaver, per the Classroom Aides Salary Schedule, \$9.98 per hour, part time/hourly/time sheets/as needed starting May 2, 2010.
- b. Employment of the following classified Cosmetology Aide, Kimberly Weaver, per the Classroom Aides Salary Schedule, part time/hourly/time sheets/as needed effective 2011-12 school year.
- c. Resignation of Penny Schwanger, Administrative Assistant for Central Supply, effective at the end of the day May 20, 2011.
- d. Revised contract for Pamela Waggy: 180 days (35 days at 4 hours, 69 days at 5.5 hours, 76 days at 7 hours) plus 10 holidays (3 holidays at 4 hours, 6 holidays at 5.5 hours, and 1 holiday at 7 hours). This change is a result of the decrease in the number of in-service days next year (from two to one).
- e. Employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2011-2012 year:
  - 1) Melnee Benfield, Child Care Aide, FLT Rotary
  - 2) Therese Clevenger, Part Time Office, ABLE, Adult Literacy, FLT Rotary, Work First
  - 3) Barbara Fedorchak, Part Time Office, MOMS
  - 4) Rhonda Goodrich, Child Care Aide, FLT Rotary
  - 5) Amanda Gorfi, Classroom Assistant
  - 6) Judy Harland, Program Aide, FLT Rotary
  - 7) Danielle Johnston, Child Care Aide, FLT Rotary
  - 8) Andy Pea, Classroom Assistant
  - 9) James Perry Jr., Classroom Assistant
  - 10) Brenda Porter, Child Care Aide, FLT Rotary
  - 11) Mike Raymond, Classroom Assistant
  - 12) Sharon Reichert, Part Time Office, ABLE, FLT Rotary, Adult Literacy, MOMS, Work First
  - 13) Kathryn Sears, Adult Education Part Time Office

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- 14) Jamie Shaw, Child Care Aide, FLT Rotary
- 15) Joy Stoller, Child Care Aide, FLT Rotary
- 16) Jonathan Stull, Classroom Assistant
- 17) David Welch, Classroom Assistant

3. Contracts

a. Approve the following Consultant Contracts:

- 1) Jason Black, Dive Into Workplace Diversity, on or about April 26, 2011, \$60.
- 2) OSU Extension Service, Live Well on Less, on or about April 13, 2011, \$70.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, abstained; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Barnard, yes; Mr. Besancon, yes; and Mrs. Cruise, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mr. Stuart was seconded by Mr. Keener to approve the following Grants and Agreements:

- a. Approval to seek bids for dairy and bread products for the 2011-2012 school year.
- b. Approval of Affiliation Agreement with The University of Akron for student teaching experience at WCSCC.
- c. Approval to offer the Vital Connections course June, 2011 in partnership with the University of Akron. The University of Akron pays the instructor and the Wayne County Schools Career Center provides operating expenses (i.e. course notebooks).
- d. Approval of the annual membership renewal fee of \$1,250 payable to the Wayne Economic Development Council.
- e. Approval of a site agreement with the Fredericksburg Library for Adult Basic & Literacy Education program.
- f. Approval of a site agreement with the Orrville Christian Church for Adult Basic & Literacy Education program.

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GRANTS AND AGREEMENTS – (Con't)

- g. Approval of a site agreement with the Rittman Grace Church for Adult Basic & Literacy Education program.
- h. Approval for Adult & Community Education to apply for FY12 grants in the approximate amounts listed:
  - 1) Adult Basic & Literacy Education (ABLE) - \$177,542
  - 2) Adult Basic & Literacy Education (ABLE) English for Speakers of Other Languages (ESOL)/Civics - \$41,400
  - 3) Grant application funded by the Wayne County Department of Job & Family Services (WCDJFS):
    - Work First (WE) \$8,000 (co-applicant with Goodwill Industries of Wayne County)
    - Mentoring our Moms for Success (MOMS) - \$200,000
- i. Approval to apply for additional FY11 funds in the amount of \$15,000 for the Adult Basic & Literacy Education program.
- j. Approval to apply for a grant from Junior Service Club in the amount of \$500 for the Families Learning Together Program.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mrs. Cruise, yes; and Mr. Denning, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Barnard was seconded by Mr. Denning to approve the following documents and materials:

- a. Approval of Medical Terminology Express, Gylys and Master, 2011, FA Davis Company. ISBN #978-0-8036-2388-0.
- b. Approval of Environmental Science, Withgott, 2010, Pearson Education Inc., Boston, MA. ISBN #0-13-372475-1.
- c. Approval of Literature, Allen, Janet et.al., 2008, McDougal Littell, Evanston, IL. ISBN #0-618-94475-3.

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DOCUMENTS AND MATERIALS – (Con't)

- d. Approval of Introductory Microsoft Office 2010, Pasewark and Pasewark, 2011, Cengage Learning, USA. ISBN #0-538-47550-1.
- e. Approval of Pilot Web-Based A+ Program for Summer 2011.
- f. Approval of the WCSCC High School Student Handbook.
- g. Approval of the revised 2011-12 School Calendar.
- h. Approval of the following overnight field trip request:

<u>DATE</u>	<u>STAFF</u>	<u>TYPE OF TRIP</u>
6/19/11-6/25/11	Pam Vorkapich, Scott Brown and Susie Lawson	SkillsUSA Nationals – 4 students attending Kansas City, MO

- i. Approval of the following new, revised, and replacement policies/guidelines:

<b>SECTION</b>	<b>NUMBER</b>	<b>TITLE</b>
Bylaw	167	Voting
Policy	1613	Student Supervision and Welfare
Policy	2412	Homebound Instruction Program
Policy	2461	Recording of IEP Team Meetings
Policy	3213	Student Supervision and Welfare
Policy	3215	Use of Tobacco by Professional Staff
Policy	4213	Student Supervision and Welfare
Policy	4215	Use of Tobacco by Classified Staff
Policy	5200	Attendance
Policy	5512	Use of Tobacco
Policy	6231	Appropriations and Spending Plan
Policy	6460	Vendor Relations
Policy	7434	Use of Tobacco on School Premises
Policy	7540.03	Student Network and Internet Acceptable Use and Safety
Policy	7540.04	Staff Network and Internet Acceptable Use and Safety
Policy	7540	Computer Technology and Networks
Policy	8431	Preparedness for Toxic Hazard and Asbestos Hazard
Policy	8500	Food Services
Policy	8550	Competitive Food Sales
Policy	9150	School Visitors

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DOCUMENTS AND MATERIALS – (Con't)

Policy	9160	Public Attendance at School Events
Guideline	6611	Ticket Sales
Guideline	7510A	Use of District Facilities
Guideline	8431A	Pesticide Applications
Guideline	8453.01	Control of Blood-Borne Pathogens
Guideline	7540.05	Proper Use of Email Account

j. Approval of the following job descriptions:

- 1) Practical Nursing Coordinator
- 2) NATCEP Coordinator

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mrs. Cruise, yes; Mr. Denning, yes; and Mrs. Grim, yes.

The motion was carried.

**SPECIAL BOARD MEETING**

A motion by Mrs. Williams was seconded by Mrs. Cruise to have a Special Board Meeting on May 31, 2011. Starting at 7:30 p.m. to consider negotiated agreements and any such other business which may be necessary to transact.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Barnard, yes; Mr. Besancon, yes; Mrs. Cruise, yes; Mr. Denning, yes; Mrs. Grim, yes; and Mrs. Keener, yes.

The motion was carried.

**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mr. Stuart to adjourn the May Regular Board Meeting at 9:28 p.m.

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Joint Vocational School District Board of Education

ADJOURNMENT – (Con't)

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

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President

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Treasurer