

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

JUNE 29, 2011

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Wednesday, June 29, 2011, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Douglas Zook in attendance.

Mr. Robert Reynolds, Wooster City Schools Board Member, replacing Mr. James Barnard; was unable to attend the meeting.

Mrs. Tammy Cruise was unable to attend the meeting.

Mr. Frank Besancon entered the meeting at 7:46 p.m. during Board Committee Reports.

Mathew Stuart, Son of Board Member Doug Stuart, led the Pledge of Allegiance to the Flag.

ELECTION OF VICE PRESIDENT

Mrs. Williams opened the floor for nominations for Vice President. Mrs. Lawson nominated Doug Stuart.

A motion by Dr. Roadruck was seconded by Mrs. Marlar to close the nominations and cast the ballots for Mr. Stuart as Vice President.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, abstained; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

BOARD MINUTES

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the minutes from the May 18, 2011, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

A motion by Dr. Roadruck was seconded by Mr. Zook to approve the minutes from the May 31, 2011, Special Board meeting.

Voice call vote on the motion was as follows: Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes, except Mr. Denning abstained.

The motion was carried.

BOARD COMMITTEE REPORTS

The Board made the following appointments and updates to the Board Committees:

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Susan Marlar
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

BOARD COMMITTEE REPORTS – (Con't)

4. Finance and Legislative Committee

Chair: Susie Lawson

Asst. Chair: Doug Stuart

Staff Liaison: Jeff Slutz

5. Personnel Committee

Chair: Greg Roadruck

Asst. Chair: Tammy Cruise

Staff Liaison: Paul Brockett

6. Student Services Committee

Chair: Earl Rupp

Asst. Chair: Douglas Zook

Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Philip Keener

Asst. Chair: Robert Reynolds

Staff Liaison: Cheryl Boyer

EXECUTIVE SESSION

A motion by Mrs. Grim was seconded by Mrs. Lawson to go into Executive Session at 7:50 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

President Williams called the Board back into Regular Session at 8:04 p.m.

SUPERINTENDENT'S REPORT

A motion by Mr. Stuart was seconded by Mr. Keener to approve the Superintendent's Report as follows:

1. Director's Report

2. Principal's Report

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S REPORT – (Con't)

3. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was given.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mrs. Grim to approve the Treasurer Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for May 2011.
- c. Approve the following list of Appropriation Transfers within the funds for the FY2011 School Year:

General Fund

From:

| | | |
|---------------------|--------------------------------|--------------|
| 001 1100 200 | Academic Benefits | \$60,000.00 |
| 001 1300 100 | Career and Technical Salaries | 40,000.00 |
| 001 1300 200 | Career and Technical Benefits | 145,000.00 |
| 001 2200 200 | Support Benefits | 10,000.00 |
| 001 2400 200 | Admin Benefits | 50,000.00 |
| 001 2700 200 | Maintenance Benefits | 30,000.00 |
| 001 2700 400 | Maintenance Purchased Services | 5,000.00 |
| 001 2700 600 | Permanent Improvements | 36,500.00 |
| 001 2700 700 | Maintenance Replacement Equip | 10,000.00 |
| Total Transfers Out | | \$386,500.00 |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

To:

| | | |
|--------------|--------------------------------|-------------|
| 001 1100 100 | Academic Salaries | \$85,000.00 |
| 001 1300 400 | Career and Tech Services | 30,000.00 |
| 001 1300 700 | Career and Technical Equipment | 15,000.00 |
| 001 2200 100 | Support Salaries | 85,000.00 |
| 001 2200 400 | Support Services | 10,000.00 |
| 001 2300 100 | Board of Education Salaries | 2,500.00 |
| 001 2300 400 | Board of Education Services | 2,500.00 |
| 001 2500 100 | Fiscal Salaries | 4,000.00 |
| 001 2500 800 | Fiscal Other Expenditures | 2,500.00 |
| 001 7400 900 | Advances Out | 150,000.00 |

Total Transfers In \$386,500.00

Lunchroom Fund

From:

| | | |
|--------------|----------|------------|
| 006 3100 200 | Benefits | \$6,000.00 |
|--------------|----------|------------|

To:

| | | |
|--------------|----------|------------|
| 006 3100 100 | Salaries | \$6,000.00 |
|--------------|----------|------------|

010 Local and State OSFC Fund

From:

| | | |
|----------|--------------------|--------------|
| 010 9008 | Local OSFC Project | \$410,000.00 |
|----------|--------------------|--------------|

To:

| | | |
|----------|--------------------|--------------|
| 010 9009 | State OSFC Project | \$410,000.00 |
|----------|--------------------|--------------|

d. Approve the following Appropriation Amendments for FY11:

| | | | |
|----------------------|----------|----|-----------|
| 010 OSFC State Funds | Increase | \$ | 65,000.00 |
| 022 Trust Funds | Increase | | 65,000.00 |
| 501 ABLE Grant | Increase | | 15,000.00 |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

| | | |
|----------------------------------|----------|------------------|
| 535 Federal Pell Grant | Increase | 103,584.78 |
| 590 Federal ITQ Grant | Increase | 3.36 |
| Total Appropriation Amendments | | \$ 248,588.14 |
| Total Appropriations for FY11 as | | \$ 22,685,385.54 |

e. Approval to amend the Certificate of Estimated resources for FY11 as follows:

| | | |
|---------------------------------------|----------|------------------|
| 006 Lunchroom Fund | Decrease | \$ 28,000.00 |
| 009 Uniform School Supplies | Decrease | 15,000.00 |
| 010 Local and State OSFC Fund | Increase | 65,000.00 |
| 018 Rotary Funds | Decrease | 5,200.00 |
| 022 Trust Funds | Increase | 65,000.00 |
| 034 OSFC Maint Fund | Decrease | 527.00 |
| 501 ABLE Grant FY11 | Increase | 15,000.00 |
| 535 Pell Grants | Increase | 103,584.78 |
| 590 ITQ Grant FY10 | Increase | 3.36 |
| Total Amendment #3 | | \$ 199,861.14 |
| Total Resources Available FY11 | | \$ 21,717,830.41 |
| Total Available from All Sources FY11 | | \$ 29,456,357.64 |

f. Approval of the following Cash Advances from the General Fund to state and Federal Grants:

| | |
|--------------------------------|--------------|
| 461 9813 HSTW FY11 | \$ 3,600.00 |
| 501 9873 ABLE Grant FY11 | 24,960.02 |
| 501 9874 EL/CIVICS FY11 | 4,425.04 |
| 524 9871 CTPD Grant FY11 | 43,946.20 |
| 524 9805 Adult CTPD Grant FY11 | 4,324.75 |
| 590 9865 ITQ Grant FY11 | 42.70 |
| Total Cash Advances | \$ 81,298.71 |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

The State will not distribute final payments on grants until Final Expenditure Reports are filed in July or August. This cash will be returned to the General Fund in July.

- g. Establish Temporary Appropriations to begin the 2011-12 School Year in an amount not to exceed one-fourth the total expenditure for the 2010-11 School Year effective July 1, 2011.
- h. Approve the following fund transfers on July 1, 2011:

From:

| | | |
|--------------------------------|----|--------------|
| 001 General Fund | \$ | 164,757.00 |
| 003 Permanent Improvement Fund | | 290,716.00 |
| Total Transfers Out | | \$455,473.00 |

To:

| | | |
|----------------------|----|------------|
| 034 Maintenance Fund | \$ | 455,473.00 |
|----------------------|----|------------|

Our OSFC Agreement requires we make another 20 annual transfers to the 034 Fund of \$164,757 and another 6 annual transfers of \$290,716 from the Permanent Improvement Fund for a total of \$6,696,573 in the 034 Fund. The transfers from the General Fund will be offset by charging maintenance salaries and benefits to the 034 Fund after the required Maintenance Agreement is approved.

- i. Accept the 5 per cent rate increase on Health Care Coverage through the Stark County COG beginning July 1, 2011.

Medical:

| | | |
|--------|------------|----------------|
| Single | \$561.02 | was \$534.30 |
| Family | \$1,362.75 | was \$1,297.86 |

Per the Negotiated Agreement, the Board pays 87% of the premium. The employee pays 13% of the premium.

Dental:

| | | |
|--------|----------|--------------|
| Single | \$71.27 | was \$67.88 |
| Family | \$175.72 | was \$167.35 |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

The Board pays 100% of the premium.

Vision:

| | | |
|--------|---------|-------------|
| Single | \$14.95 | was \$14.24 |
| Family | \$37.31 | was \$35.53 |

The Board pays 100% of the premium.

The 5 per cent increase will cost the district approximately \$60,000 additional per year in all funds but the additional holiday month will save more than this cost.

- j. Approve payment to Reliant Capital Solutions, LLC for a total of \$208.33 for two Fire Inspections done in previous school years by the State Fire Inspector in which a purchase order was not processed at that time and no payment was made.
- k. Approval for disposal of the following items:
 - 1) Principles of Athletic Training, Prentice, 13th Edition, Numbers 1-50.
 - 2) Principles of Athletic Training, Arnhim, 11th Edition, Numbers 1 and 31.
 - 3) Medical Terminology Systems, Gylys, 5th Edition, 3 complementary copies.
 - 4) The Americans – US and World Studies, 005 – 4 through 25, 27 through 29, 31, and 32.
 - 5) Electrical Motor Controls, ISBN 0-8269-1671-6, 22 copies.
 - 6) Electrical Motor Controls Work Book, ISBN 0-8269-1672-4, 22 copies.
 - 7) Electrical Motor Controls Manual, ISBN 0-8269-1668-6, 19 copies.
- l. Approval to donate a Cisco 3750 switch to TCCSA, as it is no longer needed at our location for local connectivity. Estimated value is \$1,500. They will assume maintenance and repair costs.
- m. Approve the list of student fees for the 2011-2012 school year.
- n. Approval to accept the following donations:
 - 1) Troybuilt 21” 6.75 HP push mower for small engine troubleshooting and repair / lawn mowing for Buildings & Grounds, approximate value of \$100.
 - 2) \$500 from Harris/Day Architects, Inc. for the WCSCC Student Ambassador Scholarship Fund.
 - 3) Various tools, drills and machining supplies (copies of list available) for Precision Machining, approximate value \$1,116.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

- 4) Used circuit boards from Acres of Fun for use in the AE Electronics lab, approximate value \$10.
 - 5) 1995 Volkswagen JG3 Jetta from Mr. Alan Nathan for use in the Auto Mechanics program, approximate value \$2,000.
- o. Approve the following Purchase Orders over \$5,000:
- 1) WCSCC Board Fee Pays, free/reduced lunch student uniform waiver funds, \$12,713.98.
 - 2) McGraw Hill, Hole's Essentials of Human Anatomy & Physiology textbooks, lab manual, and student study guides, \$9,998.06.
 - 3) Squires, Sanders & Dempsey, addition to PO 13303 for legal services, \$48,567.45.
 - 4) Squires, Sanders & Dempsey, additional legal services for Worker's Compensation, \$8,228.59.
 - 5) Waste Management of Ohio, Marathon RJ250SC self-contained trash compactor, cart dumper, installation, and freight, \$33,080.23.
 - 6) Pallotta Ford, Inc., 2011 Ford F-250 4x4 SD regular cab pickup, \$18,426.50.
 - 7) Orlo Auto Parts, Inc., 12,000 lb. surface mounted lift for Truck Mechanics, \$5,750.
 - 8) Apple Computer, Inc., iPod touch set and cart, \$15,841.95.
 - 9) Marianna, Inc., Cosmetology student tool kits, \$9,689.75.
 - 10) Baaron, Inc., Welding student tool kits, \$10,925.81.
 - 11) WCSCC Adult Ed/Direct Loans, Direct Loan Awards transferred for education costs for July 2011 (FY12), \$55,000.
 - 12) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for July 2011 (FY12), \$75,000.
 - 13) Computer Mixx, Lenovo ThinkCentre M90Z, \$54,498 (three quotes attached).
 - 14) Tri-County Computer Services, installation and related costs for connecting ABLE at Central Christian Church, \$5,890.
 - 15) Tri-County Computer Services, annual service costs for ISP and VOIP for ABLE, \$12,064.80.
 - 16) Tri-County Computer Services, annual VOIP costs, \$33,139.31.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Besancon, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a. Kimberly Huffman, Social Studies Instructor, moved to Class V, Step 15 due to the completion of required coursework/semester hours.
- b. Employment of the following Certified Personnel for the 2011-2012 school year:
 - 1) Dawn Gummo, Intervention Specialist/Math, pending verification of licensure and FBI/BCI background checks, Step 0, Class 4, per the negotiated agreement.
 - 2) Kathy Boggins, Intervention Specialist/English, pending verification of licensure and FBI/BCI background checks, Step 9, Class 6, per the negotiated agreement.
- c. Employment of Tracy Todich, School Nurse, for 9 days from August 1, 2011 through August 19, 2011 for a total of \$2,712.24.
- d. Recommended approval of the following contracts through Tri-County ESC, for the purpose of employment, for the 2011-2012 school year:
 - 1) Joyce Hocking, Intervention Specialist Assistant, 184 days at 7 hours daily.
 - 2) Tracy Todich, School Nurse, 180 days at 7 hours daily.
 - 3) Janet Palm, GRADS Coordinator, 199 days at 7 hours daily.
 - 4) Gregory Foster, SAC Aide, Career-Technical, 181 days at 6.5 hours daily.
- e. Employment of the following certified personnel for extended time for the 2011-2012 school year per the negotiated agreement:

Extended Time

High School

| | |
|--------------------|---------|
| Linda Plybon | 10 days |
| Deb Plank | 10 days |
| Lisa Sweitzer-Zona | 7 days |
| Cheryl Koehler | 12 days |
| Michelle Bower | 12 days |
| Betty Hoefges | 12 days |
| Melissa Schrock | 4 days |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

| | |
|-----------------|-----------|
| Jill Parker | 2 days |
| Deb McDonald | 4.5 days |
| Liala Zimmerman | 2 days |
| Cheryl Redfern | 2 days |
| Sarah Stahl | 2 days |
| Lynette Boggs | 1 day |
| Chris Boyan | 1 day |
| Jackie Schrock | 12.5 days |

Adult Education

| | |
|-----------------|-----------|
| Melissa Schrock | 4 days |
| Jackie Shrock | 12.5 days |

- f. Employment of the following for 2011-2012 supplemental positions per the negotiated agreement:

2011-2012 Supplemental Positions

CTSO

| | | |
|-----------------|------|---------------------|
| Deb McDonald | 2.0% | FCCLA/Hero Advisor |
| Craig Wellert | 2.5% | FFA Advisor |
| Liala Zimmerman | 0.5% | FEA Advisor |
| Pam Vorkapich | 5.0% | SkillsUSA Advisor |
| Scott Brown | 3.0% | SkillsUSA Assistant |
| Janice Anderson | 1.5% | BPA |

Department Chairs

| | | |
|-------------------|------|---------------------------------------|
| Richard Grimes | 6.0% | Business & Technology Dept. Chair |
| Liala Zimmerman | 6.0% | Health & Education Dept. Chair |
| Rod Martell | 6.0% | Construction, Mfg., Eng., Dept. Chair |
| Linda Plybon | 6.0% | Support Services Chair |
| Clarence Sullivan | 6.0% | Public Services Dept. Chair |
| Craig Wellert | 6.0% | Mechanics Dept. Chair |
| Scott Brown | 6.0% | Mathematics Dept. Chair |
| Kimberly Huffman | 6.0% | Social Studies Dept. Head |
| Catina Stecz | 6.0% | Science Dept. Head |
| Brad Tietz | 6.0% | English Dept. Head |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

Student Clubs

| | | |
|------------------|-------|----------------------------|
| Julia Menchaca | 1.25% | Key Club Advisor |
| Barb Nichols | 1.25% | Key Club Advisor |
| Michelle Bower | 2.5% | National Honor Society |
| Kimberly Huffman | 5.0% | Student Leadership Council |
| Jennifer Casteel | 2.5% | Prom Advisor |

Others

| | | |
|------------------|------|----------------|
| Theresa Morgan | 6.0% | HSTW Leader |
| Mike Boggs | 2.0% | HSTW Assistant |
| Deb McDonald | 6.0% | Lead Mentor |
| Jennifer Casteel | 1.5% | Wellness Chair |

| | | |
|----------------|-------------|------------------------|
| Scott Brown | \$12/hour | Parking Lot Monitor |
| Rich Grimes | \$12/hour | Parking Lot Monitor |
| Rod Martell | \$12/hour | Parking Lot Monitor |
| Bruce Steiner | \$12/hour | Parking Lot Monitor |
| Bruce Woodruff | 8.0% | Dean of Students |
| Andy Arko | \$100/event | Banquets |
| Andy Arko | \$50/event | Breakfast Banquets |
| Vicki Ickes | \$12/hour | Weekday School Monitor |
| Bruce Steiner | \$12/hour | Weekday School Monitor |

- g. Resignation of Sue Ann Adams, AE Career Services, for the purpose of retirement, effective June 30, 2011.
- h. Resignation of Rebecca Thornton, Child Day Care Instructor & Substitute Nursing Instructor, effective June 7, 2011.
- i. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, through July 31, 2011:
 - 1) Lesa Krites, Instructor, MOMS, Step 5, \$13.00 hourly.
 - 2) Gladene Hershberger, Instructor, MOMS, Step 10, \$15.50 hourly.
 - 3) Bonnie Lucas, Instructor, MOMS, Step 5, \$13.00 hourly.
 - 4) Anne O'Planick, Coordinator, MOMS, Step 9, \$21.00 hourly.

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- j. Approval of the following Adult Education contracts:
 - 1) Beverly Cahill for 61 days of extended time per the negotiated agreement at AE1, step 19, \$32.91 hourly.
 - 2) Karen Davis for 69 days of extended time per the negotiated agreement at AE3, step 19, \$38.35 hourly.

- k. Employment of the following Nursing/Medical individuals to substitute in area(s) indicated. All approvals are pending receipt of necessary certifications and BCI/FBI background checks:

| Last | First | Position | Salary | Step | Degree |
|-----------|-----------|----------------------|---------|------|--------|
| Barwick | Sharon | Nursing/School Nurse | \$24.00 | 3 | BSN |
| DiScipio | Denise | Nursing | \$26.00 | 9 | RN |
| Fields | Cheryl | Nursing/School Nurse | \$23.00 | 3 | RN |
| Hodkinson | Annette | Nursing | \$23.00 | 3 | RN |
| Kaufman | Joyce | Nursing | \$22.50 | 2 | RN |
| Maglott | Janine | Nursing/School Nurse | \$23.50 | 2 | BSN |
| Martell | Melody | Medical Assisting | \$19.25 | 3 | LPN |
| Mast | Bernadine | Nursing | \$27.00 | 9 | BSN |
| Miller | Kimberly | Nursing | \$23.00 | 3 | RN |
| Mollahan | Elise | Nursing | \$24.00 | 3 | BSN |
| Mullen | Kathryn | Nursing/School Nurse | \$25.00 | 5 | BSN |
| O'Brien | Katherine | Nursing | \$26.50 | 8 | BSN |
| Tylka | Jann | Nursing/School Nurse | \$23.00 | 3 | RN |
| Wellock | Darlene | Nursing | \$24.50 | 2 | MSN |
| Widmer | Jody | Nursing | \$25.50 | 6 | BSN |
| Wilson | Janel | Nursing | \$23.50 | 2 | BSN |

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

1. Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of necessary certifications and BCI/FBI background checks:

| Last Name | First Name | Teaching Area |
|--------------|------------|-------------------|
| Barnes | Patrick | Carpentry |
| Dixon | Shelley | Dental Assisting |
| Fish | James | Auto Mech |
| Fisher | Barbara | Academics |
| Garrison | Betty | Academics |
| Hamman | Jesse H. | Academics |
| Hedberg | Michelle | OAB, MOM |
| Hershberger | Casie | Cosmetology |
| Lance | Pat | Cosmetology |
| Miller | Connie | Academic |
| Miller | Josh | Criminal Justice. |
| Reed | Elaine | Academics |
| Rowe | Connie | Drafting |
| Swander-Reed | Jill | Academic |
| Swartz | Stephen | Telecom |
| Young | Jim | Engineering |

- m. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:
 - 1) Beth Gagnon, Adult Practical Nursing Instructor, MSN, Step 9, \$28.00 hourly - Supplemental
 - 2) Robert Markley, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly
- n. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2011-2012 year:
 - 1) Robert Ballentine, Public Safety Services Instructor, Step 9, \$24.00 hourly.
 - 2) Sharon Barwick, Adult Practical Nursing Instructor, BSN, Step 2, \$23.50 hourly.
 - 3) Kenneth Becker, Public Safety Services Instructor, Step 9, \$24.00 hourly.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 4) James Bowers, Public Safety Services Instructor, Step 5, \$20.00 hourly.
- 5) Mark Burns, Public Safety Services Instructor, Step 2, \$17.00 hourly.
- 6) Denise Discipio, Adult Practical Nursing Instructor, RN, Step 8, \$25.50 hourly.
- 7) Ted Elder, Public Safety Services Instructor, Step 9, \$24.00 hourly.
- 8) Rachel Falb, Adult Practical Nursing Instructor, BSN, Step 1, \$23.00 hourly.
- 9) Kevin Fields, Trade & Industry Apprenticeship Instructor, Step 1, \$16.00 hourly.
- 10) Beth Gagnon, Adult Practical Nursing Instructor, MSN, Step 9, \$28.00 hourly – Supplemental.
- 11) Dick Glessner, Public Safety Services Instructor, Step 8, \$23.00 hourly.
- 12) Josh Glessner, Public Safety Services Instructor, Step 1, \$16.00 hourly.
- 13) Annette Hodkinson, Adult Practical Nursing Instructor, RN, Step 2, \$22.50 hourly.
- 14) Karen Hughes, State Tested Nurse Aide Instructor, BSN, Step 9, \$27.00 hourly.
- 15) Shirley Hummel, Instructor, ABLE, Adult Literacy, Step 13, \$17.00 hourly.
- 16) Valerie Ison, Adult Practical Nursing Instructor, BSN, Step 9, \$27.00 hourly.
- 17) Tamara Johnson, Public Safety Services Instructor, Step 2, \$17.00 hourly.
- 18) Joan Kanne, Adult Practical Nursing Instructor, AE1, Step 15, \$30.00 hourly – Supplemental.
- 19) Joyce Kaufman, Adult Practical Nursing Instructor, RN, Step 1, \$22.00 hourly.
- 20) Dale Klinect, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
- 21) Michael Kollert, Public Safety Services Instructor, Step 7, \$22.00 hourly.
- 22) Catherine Knight, Adult Practical Nursing Instructor, AE3, Step 15, \$34.68 hourly – Supplemental.
- 23) Janine Maglott, Adult Practical Nursing Instructor, BSN, Step 1, \$23.00 hourly.
- 24) Robert Markley, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
- 25) Norma Mast, Instructor, ABLE, Adult Literacy, Step 13, \$17.00 hourly.
- 26) Kimberly Miller, Adult Practical Nursing Instructor, RN, Step 2, \$22.50 hourly.
- 27) Elise Mollohan, Adult Practical Nursing Instructor, BSN, Step 2, \$23.50 hourly.
- 28) Kathryn Mullen, Adult Practical Nursing Instructor, BSN, Step 5, \$25.00 hourly.
- 29) Kent Murphy, Trade & Industry Apprenticeship Instructor, Step 9, \$24.00 hourly.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 30) Katherine O'Brien, Adult Practical Nursing Instructor, BSN, Step 6, \$25.50 hourly.
- 31) Anne O'Planick, Coordinator, AE, Step 8, \$20.00 hourly.
- 32) Brian Peterman, Public Safety Services Instructor, Step 2, \$17.00 hourly.
- 33) Ardetta Romanchik, Public Safety Services Instructor, Step 3, \$18.00 hourly.
- 34) Richard Shaffer, Trade & Industry Apprenticeship Instructor, Step 6, \$21.00 hourly.
- 35) Jim Shriver, Public Safety Services Instructor, Step 9, \$24.00 hourly.
- 36) Eric Sparr, Public Safety Services Instructor, Step 1, \$16.00 hourly.
- 37) Donald Sweigert, Public Safety Services Instructor, Step 2, \$17.00 hourly.
- 38) Dallas Terrell, Public Safety Services Instructor, Step 4, \$19.00 hourly.
- 39) Dawn Tresch, Adult Practical Nursing Instructor, AE1, Step 18, \$32.18 hourly – Supplemental.
- 40) Jann Tylka, Adult Practical Nursing Instructor, RN, Step 1, \$22.00 hourly.
- 41) Pamela Vorkapich, Adult Practical Nursing Instructor, BSN, Step 9, \$27.00 hourly – Supplemental.
- 42) Lois Welch, Public Safety Services Instructor, Step 2, \$17.00 hourly.
- 43) Darlene Wellock, Adult Practical Nursing Instructor, MSN, Step 1, \$24.00 hourly.
- 44) Jody Widmer, Adult Practical Nursing Instructor, BSN, Step 5, \$25.00 hourly.
- 45) Jerry Winkler, Public Safety Services Instructor, Step 3, \$18.00 hourly.
- 46) Robert Wright, Public Safety Services Instructor, Step 2, \$17.00 hourly.

2. Classified Employment

- a. Employment of classified staff member, Kristi Maximovich, part time/hourly/as needed/per time sheets for summer employment, up to 29.5 hours per week at her current Casual Labor Scale pay rate through August 31, 2011.
- b. Employment of the classified staff member, Theda Neer, part time/hourly/as needed/per time sheets for summer employment, up to 29.5 hours per week at Step 9 on the Casual Labor Scale through August 31, 2011.
- c. Employment of student summer worker, Chris Kubulis, Information Technology Department Assistant, part time/hourly/as needed per time sheets, up to 40 hours per week at Step 0 of the Casual Labor Scale beginning July 1, 2011 through September 2, 2011.
- d. Employment of Chris Kubulis, Information Technology Department Assistant, part time/hourly/as needed per time sheets, up to 29.5 hours per week at Step 0 of the Casual Labor Scale beginning September 5, 2011 through June 30, 2012.

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- e. Employment of student summer worker, Kyle Moreno, Information Technology Department Assistant, part time/hourly/as needed per time sheets, up to 40 hours per week at Step 0 of the Casual Labor Scale beginning July 1, 2011 through September 2, 2011.
- f. Employment of Kyle Moreno, Information Technology Department Assistant, part time/hourly/as needed per time sheets, up to 29.5 hours per week at Step 0 of the Casual Labor Scale beginning September 5, 2011 through June 30, 2012.
- g. Approval to employ up to 10 students workers for the FY12 school year.
- h. Employment of Craig Wellert, Bus Mechanic, part-time/as needed/per time sheet/per schedule for the months of July and August at Step 7, \$18.00 per hour.
- i. Resignation of Dwight Campbell, Bus Driver, effective May 24, 2011.
- j. Resignation of Robert Cline, Culinary Arts Aide, effective May 27, 2011.
- k. Employment of the following individuals to substitute in the area(s) indicated. All approvals are pending receipt of necessary certifications and BCI/FBI background checks:

| Last | First | Sub Area |
|----------------|-----------|-------------------------|
| Christman | Tracy | Secretary & Aide |
| Hoffman | Deb | Cafeteria Monitor |
| Johnson | Elizabeth | Secretary |
| Mast | Tyler | Custodian |
| Miller | Barb | Secretary |
| Neuenschwander | Beverly | Secretary |
| Scribber | Cheryl | Café/Teach Aide/Library |
| Shelly | Darlene | Cook/Cashier |
| Shields | Kathy | Secretary, Adult Ed |
| Weinman | Lori | Secretary |
| Zuercher | Ron | Custodian |

3. Contracts

- a. Approve the following Consultant Contracts:

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 1) Jason Black, Fight or Flight, on or about October 3, 2011, \$70.
- 2) Jason Black, Dive into Workplace Diversity, on or about November 15, 2011, \$70.
- 3) Jason Black, Stress Control Strategies, on or about September 21, 2011, \$105
- 4) Counseling Center, Assertiveness Training, on or about September 28, 2011, \$105.
- 5) Counseling Center, Assertiveness Training, on or about October 19, 2011, \$105.
- 6) Bonnie Krueger, Organize Everything, on or about October 14, 2011, \$70.
- 7) Dennis Lipp, Painting For the Fun of It, on or about September 12 - October 17, 2011, \$300.
- 8) Dennis Lipp, Painting From Your Heart, on or about September 15 - October 20, 2011, \$300.
- 9) Peggy MacDonald-Finley, Travel 101, on or about July 19, 2011, \$60.
- 10) Peggy MacDonald-Finley, Travel 101, on or about August 16, 2011, \$60.
- 11) Peggy MacDonald-Finley, Travel 101, on or about September 13, 2011, \$60.
- 12) Peggy MacDonald-Finley, Travel 101, on or about October 11, 2011, \$60.
- 13) Peggy MacDonald-Finley, Travel 101, on or about November 8, 2011, \$60.
- 14) Peggy MacDonald-Finley, Travel 101, on or about December 6, 2011, \$60.
- 15) Peggy MacDonald-Finley, Travel Adventures Off the Beaten Path, on or about July 28, 2011, \$60.
- 16) Peggy MacDonald-Finley, Travel Adventures Off the Beaten Path, on or about August 25, 2011, \$60.
- 17) Peggy MacDonald-Finley, Travel Adventures Off the Beaten Path, on or about September 22, 2011, \$60.
- 18) Peggy MacDonald-Finley, Travel Adventures Off the Beaten Path, on or about October 20, 2011, \$60.
- 19) Peggy MacDonald-Finley, Travel Adventures Off the Beaten Path, on or about November 17, 2011, \$60.
- 20) Peggy MacDonald-Finley, Travel Adventures Off the Beaten Path, on or about December 15, 2011, \$60.
- 21) OSU Extension Service, Health & Safety in Family Child Care, on or about August 8 & 16, \$280.
- 22) OSU Extension Service, Health & Safety in Family Child Care, on or about October 13 & 19, \$280.
- 23) OSU Extension Service, Health & Safety in Family Child Care, on or about November 29 & December 6, \$280.
- 24) OSU Extension Service, The ABC's of Child Care, on or about August 23, 2011, \$70.
- 25) OSU Extension Service, Digging Yourself Out of Debt, on or about November 17, 2011, \$52.50.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 26) OSU Extension Service, Where Does My Money Go, on or about September 22, 2011, \$52.50.
- 27) OSU Extension Service, Live Well on Less, on or about December 5, 2011, \$70.
- 28) Mary Shumar, Books: To Laugh, Learn, Love, on or about September 20, 2011, \$70.
- 29) Mary Shumar, Your Amazing Brain, on or about August 18, 2011, \$70.
- 30) Mary Shumar, One, Two, Three: Play with Me (Math Standards), on or about August 11, 2011, \$70.
- 31) Summit Therapy Center, Behavioral Issues - Oh What Do I Do, on or about September 19, 2011, \$70.
- 32) Greg Thompson, Adult Child & Infant CPR, on or about August 24, 2011, \$185.
- 33) Greg Thompson, Adult Child & Infant CPR, on or about October 12, 2011, \$185.
- 34) Greg Thompson, Adult Child & Infant CPR, on or about December 7, 2011, \$185.
- 35) Keith Wellman, Tax Preparation for Child Care Providers, on or about November 2, 2011, \$70.
- 36) West Hill Baptist Church, rental and clean-up, on or about May 17, 2011, \$150.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; and Mr. Denning, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Dr. Roadruck was seconded by Mr. Keener to approve the following Grants and Agreements:

- a. Approval of a contract between Midland Council of Governments and Wayne County Schools Career Center – Adult Basic Literacy Education for Internet Service.
- b. Approval of a contract between Midland Council of Governments and Wayne County Schools Career Center – Adult Basic Literacy Education for Interconnected VOIP Services (VOIP).

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

GRANTS AND AGREEMENTS – (Con't)

- c. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; and Mrs. Grim, yes.

The motion was carried.

FINAL ASPHALT CONTRACT RESOLUTION

A motion by Mr. Stuart was seconded by Dr. Roadruck to approve the following Resolution#11-11 to accept the low bid from Barbicas Construction Company, Inc. in the amount of \$103,000 for the final asphalt contract.

A RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF BARBICAS CONSTRUCTION COMPANY, INC. FOR THE FINAL ASPHALT CONTRACT RELATED TO THE SCHOOL DISTRICT'S OHIO SCHOOL FACILITIES COMMISSION VOCATIONAL FACILITIES ASSISTANCE PROGRAM PROJECT.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Keener was seconded by Mrs. Grim to approve the following documents and materials:

- a. Approval of the following job description:
 - 1) Adult Medical Assisting Program Director
- b. Approval of the addendum to the following:
 - 1) High School Practical Nursing Handbook
 - 2) Adult Education Practical Nursing Handbook

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con't)

- c. Approval of Networking Fundamentals, Roberts, Richard M., 2012, Goodheart-Wilcox. ISBN #978-1-60525-365-5 (copy available).
- d. Approval of Networking Fundamentals Lab Manual, Roberts, Richard M., 2012, Goodheart-Wilcox. ISBN #978-1-60525-358-9 (copy available).
- e. Approval of Instructors Resource CD, Roberts, Richard M., 2012, Goodheart-Wilcox. ISBN #987-1-60525-359-6 (accompaniment to Networking Fundamentals and Lab Manual).
- f. Approval of Exam View Assessment Suite, Roberts, Richard M., 2012, Goodheart-Wilcox. ISBN #987-1-60525-360-2 (accompaniment to Networking Fundamentals and Lab Manual).
- g. Approval of PowerPoint Presentation, Roberts, Richard M., 2012, Goodheart-Wilcox. ISBN #987-1-60525-361-9 (accompaniment to Networking Fundamentals and Lab Manual).
- h. Approval of the 2011-2012 Human Resources Flow Chart.
- i. Approval of the following overnight field trip request:

| <u>DATE</u> | <u>STAFF</u> | <u>TYPE OF TRIP</u> |
|-------------|--------------|--|
| 7/8-7/14/11 | Deb McDonald | Family, Career & Community Leaders of America (FCCLA) National Leadership Conference & Competition Anaheim Hilton, Anaheim, CA |

- j. Approval of the latest editions of the following textbooks:
 - 1) Technical Graphics Communication, 4th Edition, ISBN #978-0-07-312837-5: 12 copies.
 - 2) The CNC Workshop, ISBN #978-1-58-503083-5: 13 copies.
 - 3) Learning MasterCAM x 2 Mill 2D Step-by-step, ISBN #978-0-83-113353-5: 13 copies.
 - 4) Modern Materials and Manufacturing Processes, 3rd Edition, ISBN #978-0-13-094698-0: 13 copies.
 - 5) Engineering Drawing and Design, 3rd Edition, ISBN #978-0-76-681634-3: 21 copies.
 - 6) SoftPlan Architectural Design Software User's Guide, no ISBN: 10 copies.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con't)

- 7) From Patient to Payment – Insurance Procedures for the Medical Office, 6th Ed., ISBN #978-0-07-340201-7: 20 copies.
- 8) Computers in the Medical Office, 6th Ed., ISBN #978-0-07-340199-7: 20 copies.
- 9) Modern Dental Assisting, ISBN #978-1-43-771729-7.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; and Mrs. Lawson, yes.

The motion was carried.

ITEMS OF DISCUSSION:

1. Discussion of amendment to employment contracts for the Superintendent and Treasurer, as recommended by OASBO and OSBA. This item will be on Items for Discussion at the July Regular Board Meeting.
2. Discussion to select a date for the Board and Administrative Workshop. The Superintendent will contact OSBA to see if they can provide a presenter on August 3, 2011, in the evening. If so the Board Workshop is tentatively set for August 3, 2011, between 7:00 p.m. and 9:00 p.m..

ADJOURNMENT

A motion by Mr. Besancon was seconded by Mr. Denning to adjourn the June Regular Board Meeting at 8:41 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

President

Treasurer