

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

AUGUST 26, 2010

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Thursday, August 26, 2010, in the Career Center.

ROLL CALL

Roll Call showed members Mr. James Barnard, Mr. Christopher Crawford, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Dr. Gregory Roadruck, Mr. Philip Schlabach, Mr. Earl Rupp, and Mrs. Sue Williams in attendance.

Mr. Frank Besancon, Mrs. Tammy Cruise, Mrs. Susan Marlar, and Mr. Doug Stuart were unable to attend the meeting.

Tyler Mast, Andrew Forrer, Garret Goad, Construction Technologies Students, led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Tyler Mast, 2010 graduate of Triway and WCSCC Construction Technologies student, WCSCC Student Excellence Award.

Andrew Forrer from Smithville, WCSCC Construction Technologies student, WCSCC Student Excellence Award.

Garret Goad from Wooster, WCSCC Construction Technologies student, WCSCC Student Excellence Award.

Donald Teal from Smithville, WCSCC Construction Technologies student, WCSCC Student Excellence Award.

EMPLOYEE RECOGNITION

Introduction of Craig Wellert, President of the Wayne County Joint Vocational School District Education Association.

Introduction of Andrew Arko, Vice-President of the Wayne County Joint Vocational School District Education Association.

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EMPLOYEE RECOGNITION – (Con't)

The Board of Education recognized the achievements of the following employees:

Brett Gough, Buildings and Grounds Instructor, WCSCC Staff Excellence Award.

Rod Martell, WCSCC Construction Technologies Instructor, WCSCC Staff Excellence Award.

Tom Nadelin, WCSCC Maintenance Manager, WCSCC Staff Excellence Award.

Lynn Moomaw, WCSCC Director of Operations, WCSCC Staff Excellence Award.

At this time, Brenda Linnick, Executive Director of United Way of Wayne & Holmes County, gave a brief presentation on the programs of United Way.

BOARD MINUTES

A motion by Dr. Roadruck was seconded by Mr. Crawford to approve the minutes from the July 22, 2010, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Crawford, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Rupp, and Mrs. Williams – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Dr. Roadruck was seconded by Mrs. Lawson to go into Executive Session at 8:16 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Barnard, yes; Mr. Crawford, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; and Mrs. Williams, yes.

The motion was carried.

President Williams called the Board back into regular session at 8:38 p.m.

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SUPERINTENDENT'S REPORT

A motion by Mrs. Lawson was seconded by Mr. Crawford to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report

3. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was presented at this time.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Crawford, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Rupp, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Grim was seconded by Mr. Keener to approve the Treasurer's Consent Agenda as follows:

General Fund Receipt Report				
	<u>FY08</u> <u>Actual</u>	<u>FY09</u> <u>Actual</u>	<u>FY10</u> <u>Actual</u>	<u>FY11</u> <u>Forecasted</u>
R.E. Taxes	\$3,898,269	\$3,955,393	\$4,055,430	\$4,040,000
T.P.P. Taxes	570,516	274,448	42,397	25,000
State Foundation	5,615,299	5,717,934	5,690,591	5,750,000
Rollback/Hstead/ Tax Reimb	1,117,581	1,381,765	1,531,786	1,500,000
All Other including Interest Income	309,553	95,487	44,718	50,000
Total Revenue	\$11,511,418	\$11,425,027	\$11,364,922	\$11,365,000

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TREASURER'S CONSENT AGENDA – (Con't)

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for July, 2010.
- c. Approve the donation of the analog security camera system to the Gault Family Learning Center.
- d. Accept the donation of \$143.82 worth of gift certificates from Ryan's restaurant in Wooster for the STAR Student of the Month Program.
- e. Approve the following Purchase Orders over \$5,000:
 - 1) Fisher Scientific, various items for science, \$5,743.26.
 - 2) Print Management Partners, brochures and postage, \$5,342.
 - 3) MAX Teaching, Inc., two days of in-service training and expenses (October 15th & 18th), \$5,500.
 - 4) Paul's Equipment, 1999 Thomas/International Diesel School Bus, \$7,500.
 - 5) WCSCC Adult Education / Pell Grant Awards transferred for education costs for September 2010, \$50,000.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; Mrs. Williams, yes; and Mr. Barnard, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Dr. Roadruck was seconded by Mr. Crawford to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Approval of Kathie Kister, Enrollment, Retention and Ambassador Services, \$29.23 hourly per time sheets, not to exceed 189 hours, for the 2010-2011 school year.

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- b) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Teaching Area
Ashford	Jim	Business
Boyd	Kelly	Early Childhood
Falb, BSN	Rachel	Practical Nursing – Step 1, BSN Hourly \$23.00
Kraker	Mark	Phys Ed
Ritz, BSN	Debora	Practical Nursing – Step 5, BSN Hourly \$25.00
Wilson, BSN	Janel	Practical Nursing – Step 1, BSN Hourly \$23.00

- c) Approval of employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2009-2010 school year:

- 1) Thomas Gasser, Public Safety Services Coordinator, AE, CTPD, Step 9, \$21.00 hourly – maximum hours not to exceed 10 per remainder of fiscal year

- d) Approval of employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 school year:

- 1) Sue Ann Adams, Adult Education Transitions Coordinator, AE1, 184 days, Step 23, \$46,127.00.
- 2) Scott Brown, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly.
- 3) Donald Clement, Adult Education Instructor, Step 19, \$20.50 hourly.
- 4) Lesa Krites, Instructor, MOMS, Step 5, \$13.00 hourly.
- 5) Rachel Falb, Adult Practical Nursing Instructor, BSN, Step1, \$23.00 hourly.
- 6) Shirley Hummel, Instructor, ABLE, GFLC-ABLE Rotary, Step 12, \$16.50 hourly.
- 7) Debora Ritz, Adult Practical Nursing Instructor, BSN, Step 5, \$16.50 hourly.
- 8) Glenda Stephens, Instructor, FLT, Step 10, \$15.50 hourly.
- 9) Rebecca Thornton, Adult Education Instructor, Step 20, \$21.00 hourly.
- 10) Janel Wilson, Adult Practical Nursing Instructor, BSN, Step 1, \$23.00 hourly.

- e) Approval of the following revised Adult Education contracts:

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- 1) Beverly Cahill for 61 days of extended time per the negotiated agreement at AE1 step 18, \$32.18 hourly (number of days not originally specified).
 - 2) Karen Davis for 69 days of extended time per the negotiated agreement at AE3 step 18, \$37.44 hourly (number of days not originally specified).
- f) Approval of the revised 120+ Adult Education Salary Schedule for FY11.
- g) Approval of the following personnel as Extra Help Tutors for the 2010-2011 school year on an as needed basis, per time sheets, pay based on appropriate placement on the Certified Salary Schedule for Teacher Assistants/Tutors per the negotiated agreement:

	<u>Step</u>	<u>Hourly Rate</u>
Barb Nichols	2 Masters	\$ 22.48
Jill Parker	8 Masters	\$ 28.97
Donna Ehlert	6 Masters	\$ 26.72
Theresa Morgan	1 Masters	\$ 21.42
Kelly Calderone	4 Bachelors	\$ 21.87
Lori Bartel	1 Bachelors	\$ 19.42
Cheryl Koehler	1 Masters	\$ 21.42
Elizabeth Miller	5 Bachelors	\$ 22.69

2. Classified Employment

- a. Employment of Kristi Maximovich, Administrative Assistant for Discipline, for 184 days plus 10 holidays, a total of 194 days, at 5.75 hours per day, salary based on her current hourly rate (\$15 per hour), effective on Convocation Day.
- b. Resignation of Peggy Kindy, AA TRC, effective August 2, 2010.
- c. Resignation of Deb Feisler, Bus Driver, for the purpose of retirement, effective October 1, 2010.
- d. Pamela Waggy, Early Childhood Education Aide, \$12.73 per hour, 70 days and 4 holidays at 5.5 hours, 72 days and 2 holidays at 7.0 hours, and 29 days and 4 holidays at 4 hours.
- e. Pamela Waggy, grocery shopping and field trip monitor for Early Childhood Education, hourly/as needed/per time sheets, \$12.73 per hour.
- f. Approval to employ up to 10 student workers for the FY11 school year.

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- g. Approval of the following individual to substitute in the area indicated. Approval is pending receipt of BCI/FBI:

Last Name	First Name	Teaching Area
Himes	Renee	Cook/Cashier

- h. Approval of employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:

- 1) Rhonda Goodrich, Child Care Aide, FLT, Step 4, \$8.10 hourly.
- 2) Danielle Johnston, Child Care Aide, FLT, Step 4, \$8.10 hourly.
- 3) Jamie Shaw, Child Care Aide, FLT, Step 1, \$7.50 hourly.
- 4) Kieunna Yeagley, Child Care Aide, FLT, Step 4, \$8.10 hourly.

3. Contracts

- a. Approve the following Consultant Contracts:

- 1) Ashley Ekey, floral design consulting for the Landscape and Plant Technologies Program during the 2010-2011 school year, \$1,200.00.
- 2) Jason Black, Fight or Flight, on or about August 16, 2010, \$20.00.
- 3) Counseling Center, Stress Control Strategies, on or about August 17, 2010, \$60.00.
- 4) Counseling Center, Stress Control Strategies, on or about October 13, 2010, \$60.00.
- 5) EJ Therapy Services, Autism – Issues & Answers, on or about October 26, 2010, \$80.00.
- 6) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about September 2010, \$285.00.
- 7) MAX Teaching, two days (October 15^h & 18th) of in-service on MAX teaching strategies, \$5,000.00.

- b. Recommend approval of the following contracts through Tri-County ESC for the purpose of employment for the 2010-2011 school year:

- 1) Helen Bartashus, Special Education Consultant, 47 days per school calendar.
- 2) Gregory Foster, Career Technical/Classroom Aide, 7 hours daily per school calendar.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

4. Volunteers

- a. Approval of Tom Battles as a volunteer in our Intervention Services / Extra Help area. He will be working with Jill Parker, Intervention Coordinator throughout his time at WCSCC. Tom has been a valuable volunteer in years past assisting students in a tutoring role as well as assisting as an Administrative Assistant when a sub has otherwise been unavailable. He has a current teaching license and BCI/FBI check on file in the Director of Operations office.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Crawford, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mr. Crawford was seconded by Mr. Keener to approve the following Grants and Agreements:

- a. Approval of the 2010-2011 Memo of Understanding for Dual Enrollment at the High School Site between Stark State College and Public School Districts (WCSCC).
- b. Approval for a school membership with the Ohio Association of Career Technical Superintendents for the 2010-2011 school year for a total of \$2,300.00.
- c. Approval to enter into a Field Experience Agreement with the University of Akron, College of Education.
- d. Approval of an EMS Web Based Testing Agreement with the Ohio Department of Public Safety, Division of Emergency Medical Services in order to continue administering state firefighter examinations.
- e. Approval of a Memo of Agreement for Goodwill Industries to provide daily round-trip transportation services for participants of the Mentoring our Mothers for Success (MOMS) program from July 1, 2010 – June 30, 2011 in the amount of \$20,000 to be paid at the rate of \$1,666.66 per month.
- f. Approval for the Families Learning Together Program (FLT) to apply for a grant from the Smucker Foundation in the amount of \$15,000.00.

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- g. Approval for the Families Learning Together Program (FLT) to apply for an Orrville United Way grant in the amount of \$30,000.00.
- h. Approval for the Families Learning Together Program (FLT) to apply for the Barbara Bush Literacy Foundation grant in the amount of \$65,000.00.
- i. Approval for Adult Basic & Literacy Education (ABLE) to apply for the Greater Wayne County Foundation grant in the amount of \$10,000.00.
- j. Approval to participate in the Wayne County Discipline Center sponsored by the Tri-County Educational Service Center for the 2010-11 school year at the cost of \$40.00 per student per day.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Crawford, yes; and Mrs. Grim, yes.

The motion was carried.

TECHNICAL SERVICES AGREEMENT RESOLUTION

A motion by Mrs. Lawson was seconded by Mr. Schlabach to approve the following Resolution #10-7 approval of a revised Technical Services Agreement resolution between RoofTech, Inc., and the Board of Education of the Wayne County Joint Vocational School District for roof consultant services.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; Mrs. Williams, yes; Mr. Barnard, yes; Mr. Crawford, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Barnard was seconded by Mr. Crawford to approve the following documents and materials:

- a. Approval of the 2010 High School Resource Manual.
- b. Approval of the course of study for Teaching Professions.

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DOCUMENTS AND MATERIALS – (Con't)

- c. Approval of the WCSCC Child Development Learning Center Parent Handbook.
- d. Approval of the course of study for Transportation Systems – Automotive Technologies.
- e. Approval of Living Democracy, 2nd edition, 2009; Shea, Green and Smith; Pearson 0-13-602755-5 for dual enrollment.
- f. Approval to modify the wording to the “Student Lounge and Cafeteria” section of the Adult LPN Handbook as stated below:

Food and beverages are only permitted in the cafeteria. Water is permitted in the hallways, classrooms, and labs.

Hot lunches are served at the WCSCC cafeteria at minimal cost during lunch hours of the high school academic year. Students may carry/pack their lunch as well. A microwave is available in the cafeteria for student use. Soft drinks are not permitted in the cafeteria during the daytime lunch hours.

There are several businesses in Smithville that offer both meals and food as well. Please contact the office for details.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Crawford, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Rupp, and Mrs. Williams – all say yes.

The motion was carried.

ADJOURNMENT

A motion by Mr. Keener was seconded by Mr. Barnard to adjourn the August 2010 Regular Board Meeting at 8:59 p.m.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Crawford, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Schlabach, Mr. Rupp, and Mrs. Williams – all say yes.

The motion was carried.

President

Treasurer