

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**SEPTEMBER 23, 2010**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Williams at 7:30 p.m. on Thursday, September 23, 2010, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. James Barnard, Mrs. Tammy Cruise, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Doug Stuart, Mr. Earl Rupp, and Mrs. Sue Williams in attendance.

Mr. Christopher Crawford entered the meeting at 7:35 p.m. during Employee Recognition.

Mr. Frank Besancon entered the meeting at 7:37 p.m. during Student Recognition.

Mr. Philip Schlabach was unable to attend the meeting.

Chris Kubilus and Cody Robinson led the Pledge of Allegiance to the flag.

**STUDENT RECOGNITION**

The Board of Education recognized the achievements of the following students:

Chris Kubilus from Smithville, WCSCC Electronics Student, WCSCC Student Excellence Award.

Kyle Moreno from Wooster, WCSCC Computer Networking Student, WCSCC Student Excellence Award.

Aaron Maley from Wooster, WCSCC Precision Machining Student, WCSCC Student Excellence Award.

Adam Morr from Northwestern, WCSCC Truck Mechanics Student, WCSCC Student Excellence Award.

Patrick Murphy from Norwayne, WCSCC Truck Mechanics Student, WCSCC Student Excellence Award.

Cody Robinson from Chippewa, WCSCC Ag Mechanics/Power Technologies Student, WCSCC Student Excellence Award.

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**EMPLOYEE RECOGNITION**

The Board of Education recognized the achievements of the following employees:

Chris Boyan, WCSCC Interactive Media Instructor, WCSCC Staff Excellence Award.  
Vallie Tew, WCSCC Computer Networking Instructor, WCSCC Staff Excellence Award.  
Chris Dalessandro, WCSCC IT Specialist, WCSCC Staff Excellence Award.  
Ed Grzybowski, WCSCC IT Specialist, WCSCC Staff Excellence Award.  
Cheryl Boyer, WCSCC IT Manager, WCSCC Staff Excellence Award.  
Jacob Mollohan, WCSCC IT Summer Worker & Former Student, WCSCC Student Excellence Award.  
Anthony Mollohan, WCSCC IT Summer Worker & Former Student, WCSCC Student Excellence Award.  
Clairice Shook, WCSCC IT Summer Worker & Former Student, WCSCC Student Excellence Award.  
Daniel Yoder from Waynedale, WCSCC Maintenance Summer Worker & Former Student, WCSCC Student Excellence Award.

**OUTSTANDING BUSINESS PARTNER**

Brenn-Field Nursing Center, Orrville, was recognized as the outstanding business partner for September.

Mr. Crawford left the meeting at 7:48 p.m.

**BOARD MINUTES**

A motion by Dr. Roadruck was seconded by Mr. Besancon to approve the minutes from the August 26, 2010, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

Mr. Crawford returned to the meeting at 7:50 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mr. Stuart was seconded by Mr. Barnard to approve the Superintendent's Report as follows:

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SUPERINTENDENT'S REPORT – (Con't)

1. Director's Report

2. Principal's Report

3. OSFC Update

A brief update on new information and meetings regarding the OSFC renovation project was presented at this time.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Mrs. Cruise to approve the Treasurer's Consent Agenda as follows:

1. Finance

a. Approve the list of purchase orders for the month.

b. Approve the Financial Reports for August, 2010.

c. Approve the following Appropriation Transfers within funds for the FY11 School Year:

General Fund

From:

001 1100 500	Supplies	\$5,800.00
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To:

001 1100 600	Equipment	\$5,800.00
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d. Approve the following Change Funds/Petty Cash Funds for the FY11 School Year:

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TREASURER'S CONSENT REPORT – (Con't)

Change Funds

\$ 300.00	Cafeteria
350.00	Culinary Arts C.S.
100.00	Treasurer's Office
100.00	Adult Education Office
80.00	Horticulture C.S.
75.00	Central Supply
75.00	Principal's Office
75.00	R. Jacobs – Fees
50.00	Animal Care C.S.
50.00	Cosmetology C.S.
25.00	Front Office – Parking Permits
\$ 1,280.00	Total Change Funds

Petty Cash Funds

\$1,200.00	All School District Account
1,000.00	Adult Education
\$2,200.00	Total Petty Cash

- e. Approval to accept the August Customer Service Report as the final report for the 2009-10 School Year and to set the starting balances for the 2010-11 School Year at the same amount as the August ending balance.

The final FY10 Report indicates that, overall, the customer service accounts earned a “profit” for the year of \$1,692.12.

- f. Approval to accept the donation of \$1,400 from Linda Roberts, an instructor at the Gault Family Learning Center. The Orrville Families Learning Together program will receive \$1,100 and the Wooster Adult Basic & Literacy Education program will receive \$300.
- g. Approve the following Purchase Orders over \$5,000:
- 1) ATI/Educational Resources, first half of payment for Total Testing for adult PN day classes 2010, \$6,640.00.
  - 2) WCCSCC Adult Ed/Direct Loans, Direct Loan Awards transferred for education costs for October 2010 (FY11), \$50,000.00.

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TREASURER'S CONSENT REPORT – (Con't)

- 3) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for October 2010 (FY11), \$60,000.00.
  - 4) Tri-County Computer Services/Midland Council of Government, Gault Family Learning Center annual FY11 network equipment maintenance, \$6,590.18.
  - 5) Tri-County Computer Services/Midland Council of Government, WCSCC annual FY11 Member District Administration Fees, \$22,616.00.
- h. Approval of the 2010-2011 Rotary Account Budgets as proposed per the Rotary Account Portfolio.
- i. Approved of the 2010-2011 Student Activity Account Budgets as proposed per the SAA Account Portfolio

Roll call vote on the motion was as follows: Mr. Barnard, yes; Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; and Mrs. Williams, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Crawford was seconded by Mrs. Cruise to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment
  - a) Approval of the Updated Bargaining Unit Members and Full-Time Certified Staff Seniority List effective September 23, 2010.
  - b) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Teaching Certification Area
Basinger	Carla	General
Beltich	Anthony	Adolescence to Young Adult
Broehl	Nate	Adolescence to Young Adult
Carter	Chris	Licensed Teacher Aide
Curtis	Leroy	Adolescence to Young Adult
Foskett	Shannon	Adolescence to Young Adult

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SUPERINTENDENT’S CONSENT REPORT – (Con’t)

Garrison	Betty	Adolescence to Young Adult
Hager	Frank	Adolescence to Young Adult
Hawk	Gary	Business
Holland	Robert	Vocational
Holton	Nathan	General
Kerns	Keith	Adolescence to Young Adult
McAnany	Maureen	Adolescence to Young Adult
McClosky	Mike	General
Miller	Patrick	Adolescence to Young Adult
Miller	Connie	English
Moffett	John	Adolescence to Young Adult
Patterson	James	General
Pope	Paul	Adolescence to Young Adult
Schwarzer	Stuart	Adolescence to Young Adult
Sommer	Mark	Adolescence to Young Adult
Stephenson	Deborah	Licensed Teacher Aide
Wachtel	Bradley	General
Weber	Gayle	General
Williams	Rebekah	Adolescence to Young Adult
Wilson	Janel	School Nurse-BSN Hourly-\$23.00 per hour

- c) Resignation of Carmen Bowman, Adult Basic & Literacy Education (ABLE) Instructor, effective June 1, 2010.
- d) Resignation of Jenny Curtis, Adult Basic & Literacy Education (ABLE) Instructor, effective July 30, 2010 for the purpose of retirement.
- e) Resignation of Pam Vogt, Families Learning Together (FLT) Instructor, effective July 1, 2010.
- f) Approval of employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 school year:
  - 1) Sue Ann Adams, Adult Education Transitions Coordinator, AE1, 184 days, Step 24, \$46,127 (correction in Step).
  - 2) Cheryl Jindra, Instructor, ABLE, GFLC-ABLE Rotary, ESL, Step 9, \$15.00 hourly.

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SUPERINTENDENT'S CONSENT REPORT – (Con't)

- g) Approval of the following personnel as Extra Help Tutor for the 2010-2011 school year on an as needed basis, per time sheets, pay based on appropriate placement on the Certified Salary Schedule for Teacher Assistants/Tutors per the negotiated agreement:

	<u>Step</u>	<u>Hourly Rate</u>
Gregg Gillespie	1 Bachelors	\$ 19.42

- h) Employment of Bruce Steiner, Weekday School Monitor, \$12 per hour per the negotiated agreement.
- i) Employment of Kevin Wilson, Weekday School Monitor, \$12 per hour per the negotiated agreement.

2. Classified Employment

Withdrawn

- a. ~~Employment of Joy Smetzer, Study Hall Monitor, 2.25 hours per day, \$9 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI.~~
- b. Employment of Chad Curtis, Study Hall Monitor, 2.25 hours per day, \$9 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI.
- c. Employment of Char Allen, Study Hall Monitor, 2.25 hours per day, \$9 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI.
- d. Resignation of Terry Bumgardner, Maintenance, for the purpose of retirement, effective October 31, 2010.
- e. Approval of the following revised classified staff contracts:
- 1) Pamela Waggy, Nursery School Aide, at a rate of \$12.73 per hour; 71 days + 4 holidays at 5.5 hours, 74 days + 2 holidays at 7 hours, and 34 days + 4 holidays at 4 hours (number of days has increased).
  - 2) Pamela Waggy, Early Childhood Education grocery shopping, field trip monitor, preschool orientation, preschool conferences; hourly/as needed, per time sheets, at a rate of \$12.73 per hour (added "preschool orientation" and "preschool conferences").
- f. Approval of the Updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective September 23, 2010.

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SUPERINTENDENT'S CONSENT REPORT – (Con't)

- g. Approval of the following individuals to substitute in the area(s) indicated. Approval is pending receipt of BCI/FBI:

Last Name	First Name	Position
Carter	Chris	Cafeteria
Stephenson	Deborah	Cafeteria, Secretary

- h. Approval of employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2010-2011 year:

1) Joy Stoller, Child Care Aide, FLT, Step 4, \$8.10 hourly.

3. Contracts

- a. Approve the following Consultant Contracts:

- 1) Tony Howman, set-up and clean-up for adult Practical Nursing graduation ceremony and reception on or about September 17, 2010, \$150.00.
- 2) Counseling Center, Post Partum Depression presentation for MOMS program, on or about October 25, 2010, \$35.00.
- 3) OSU Extension Service, Organize Everything, on or about October 15, 2010, \$70.00.
- 4) STEPS, Fetal Alcohol Syndrome presentation for MOMS program, on or about October 20, 2010, \$35.00.
- 5) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about October 2010, \$285.00.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; Mrs. Williams, yes; and Mr. Barnard, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mr. Crawford was seconded by Mr. Stuart to approve the following Grants and Agreements:



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**GRANTS AND AGREEMENTS – (Con't)**

- a. Approval for the Mentoring our Mothers for Success (MOMS) program to apply for a grant through the Wayne County Community Foundation in the amount of \$2,500. This grant will be used to provide materials and supplies for the program.

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Schlabach, yes; Mr. Rupp, yes; Mrs. Williams, yes; Mr. Barnard, yes; and Mr. Besancon, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Barnard was seconded by Mr. Crawford to approve the following documents and materials:

- a. Approval of the Teaching Professions Handbook.
- b. Approval of the Cosmetology Handbook.
- c. Approval of a recommendation by the Labor Management Committee for the following uniform additions for the 2010-2011 school year:
  - 1) Auto Technologies Aide – one lab coat per week.
  - 2) Animal Care and Management Aide – one lab coat per week.
  - 3) Ag Mechanics Aide – one lab coat per week.

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

**ADJOURNMENT**

A motion by Dr. Roadruck was seconded by Mr. Crawford to adjourn the September 2010 Regular Board Meeting at 8:08 p.m.

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ADJOURNMENT – (Con't)

Voice call vote on the motion was as follows: Mr. Barnard, Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

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President

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Treasurer