

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

September 24, 2009

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Besancon at 7:36 p.m. on Thursday, September 24, 2009, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Christopher Crawford, Mrs. Tammy Cruise, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Dr. Gregory Roadruck, Mr. Earl Rupp, Mr. Philip Schlabach, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

Mr. James Barnard and Mrs. Janice Grim were unable to attend the meeting.

Mr. Besancon led the Pledge of Allegiance to the flag.

EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Danielle Connelly, Marketing & Retention Coordinator, WCSCC Staff Member of the Month.

Alison Roberts, Math instructor, WCSCC Staff Member of the Month.

BOARD MINUTES

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the minutes from the August 27, 2009, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mrs. Cruise was seconded by Dr. Roadruck to approve the Superintendent's Report as follows:

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SUPERINTENDENT'S REPORT – (Con't)

1. Director's Report
2. Principal's Report
3. OSFC Update
Our construction manager, Quandel, gave a brief update on new information and meetings regarding the OSFC renovation project.
4. Annual Report
A more concise Annual Report will be distributed at the November Advisory Committee Meeting. To save time and money, we will make a 4 page brochure instead of 6 pages, but still will include all the vital statistics and our great National- and State-contest winning students from last year!

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Mr. Stuart to approve the Treasurer's Consent Agenda as follows:

1. Finance
 - a. Approve the list of purchase orders for the month.
 - b. Approve the Financial Reports for August 2009.
 - c. Approve the following Appropriation Transfers within funds for the FY10 School Year:

Adult Education Fund

From:

012 1300 400

Services

\$1,000.00

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TREASURER'S CONSENT AGENDA – (Con't)

To:

012 1300 600	Equipment	\$1,000.00
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AE Workforce Program

From:

012 1300 600 9770	Equipment	\$4,000.00
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To:

012 1300 100 9770	Salaries	\$2,500.00
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012 1300 200 9770	Benefits	500.00
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012 1300 400 9770	Services	1,000.00
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Total Transfers In		\$4,000.00
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AE MOMS Fund

From:

012 2700 400 9791	Services	\$500.00
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To:

012 2800 400 9791	Transportation Services	\$500.00
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d. Approve the following Change Funds/Petty Cash Funds for the FY10 School Year:

Change Funds

\$ 300.00	Cafeteria
350.00	Old School House
100.00	Treasurer's Office
80.00	Horticulture
100.00	Adult Education Office
75.00	Central Supply
50.00	Animal Care C. S.
50.00	Student Fees
50.00	Tech Office

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TREASURER'S CONSENT AGENDA – (Con't)

50.00	Hand Books
25.00	Front Office – Parking Permits
\$1,230.00	Total Change Funds

Petty Cash Funds

\$1,200.00	All School District Account
5,000.00	Adult Education
\$6,200.00	Total Petty Cash

- e. Approval to accept the August Customer Service Report as the final report for the 2008-09 School Year and to set the starting balances for the 2009-10 School Year at the same amount as the August ending balance.

The Final FY09 Report indicates that overall the customer service accounts earned a “profit” for the year of \$8,174.99.

- f. Approve the following Purchase Orders over \$5,000:
- 1) MAX Teaching, Inc., training for all staff members, 100 teacher workbooks, mileage reimbursement for 6 trips, lodging, and shipping, \$10,735.00.
 - 2) Tri-County ESC, first quarter contract payment, \$13,146.00.
 - 3) Tri-County ESC, second quarter contract payment, \$13,146.00.
 - 4) Tri-County ESC, third quarter contract payment, \$13,146.00.
 - 5) Tri-County ESC, fourth quarter contract payment, \$13,146.00.
 - 6) WCSCC Adult Education/Pell Grant Awards transferred for education costs for October 2009, \$50,000.00.
 - 7) Whitaker Myers Insurance, school insurance renewal, \$40,997.00.
- g. Accept the following donation:
- 1) Fiber Optic Fusion Splicer to the Telecommunications/Power Transmission program from the City of Orrville Department of Public Utilities.
- h. Approve the 2009-2010 Student Activity Account budgets as proposed.
- i. Approval to dispose of the following inventory:
- 1) Food Prep textbooks, published 1988.
 - 2) Food Service careers book, published 1977.

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TREASURER'S CONSENT AGENDA – (Con't)

- 3) Food Prep for Hotels, published 1968.
- 4) Food Prep, published 1967.
- 5) Math Principles for Food Service.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Crawford was seconded by Mrs. Lawson to approve the Superintendent's Consent Agenda as follows including the Deletion of Item b):

1. Certified Employment

Employment of the following persons as Certified Personnel for the 2009-2010 school year as per Board Policy and negotiated agreement:

- a) James Harlan, Social Studies Instructor, moved to Class VII, Step 20 due to completion of required coursework/semester hours.
- b) ~~Rodney Martell, Carpentry/Construction Instructor, move to continuing contract due to completion of required coursework/semester hours.~~
- c) Debra McDonald, Senior Early Childhood Education Instructor, moved to Class IV, Step 15 due to completion of required coursework/semester hours.
- d) Resignation of the following persons:
 - 1) Alison Roberts, Math Instructor, effective October 4, 2009.
 - 2) Michelle Holston, MOMS Instructor, effective September 18, 2009.
- e) Employment of the following person as a long-term Certified Substitute in the area indicated for the 2009-2010 school year:
 - 1) Christopher Seal - Math

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- f) Approval of the following Certified individuals to substitute in area(s) indicated. All approvals are pending receipt of certification and BCI/FBI background checks.

LICENSURE	LAST NAME	FIRST NAME
General	Akins	Jeffrey
General	Allen	Ermal
AYA	Armentrout	Jerry
AYA	Blough	Lindsay
AYA	Boquist	Joye
Phys. Ed.	Bratcher	Andrew
AYA	Broehl	Nathan
General	Brosseau	Terri
General	Brumfield	Jennifer
General	Ferrel	Anne
AYA	Foskett	Shannon
General	Frybarger	Rebecca
AYA	Hager	Frank
Technology	Hawk	Gary
AYA	Hochstetler	Brian
General	Holton	Nathan
General	Jackson	Tommy
AYA	Keller	Inell
AYA	King	Jan
Family Cons.	Knisely	Gerry
Phys. Ed.	Kraker	Mark
General	Kundtz	Irving
AYA	Mast	Frances
AYA	McAnany	Maureen
General	McLaughlin	Larry
AYA	Meyer	Natalie
AYA	Miller	Kathleen
General	Miller	Stephanie
AYA	Nagy	Carl
AYA	Nussbaum	Elizabeth
General	Ogden	Robert
AYA	Petruzzi	Erin
Vocational	Rader	Linda
General	Roberts	John
AYA	Rowlands	Keith
Cosmetology	Russo	Denise

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- i. Approval of the Updated Bargaining Unit Members and Administrative Staff Full-Time Certificated Staff Seniority List effective September 24, 2009

2. Classified Employment

- a. Approval of the following persons as a Classified Substitute in the area(s) indicated for the 2009-2010 school year, pending receipt of certification (if required) and BCI/FBI background checks:

Position	Last Name	First Name
Café, Secretary	Beltz	Sheri
Teacher Aide	Blough	Wendy
Café, Secretary	Byrd	Sherry
Teacher Aide/Secretary	Chio	Salena
Café, Secretary	Connock	Kelley
Teacher Aide/Café/Secretary	Derflinger	Jennifer
Teacher Aide/Secretary	Ferrel	Anne
Teacher Aide	Franklin	Christine
Café, Secretary	Johnson	Magaret
Custodial	Joneikis	Jo Ann
Café, Secretary, Custodian	Keim	Michelle
Café, Custodian	King	Jan
Teacher Aide	Johnson	Magaret
Café, Secretary	Lehman	Lola
Secretary	Louis	Paula
Teacher Aide	Powell	Monica
Secretary	Rock	Marylin
Café, Teacher Aide/Library	Scribber	Cheryl
Custodial	Snyder	James
Café, Custodian, Secretary	Stoltzfus	Michael
Teacher Aide	Weigand	Teresa
Teacher Aide	Zimmerman	Wanda

- b. Approval of the Updated Bargaining Unit Members and Support Staff Full-Time Classified Staff Seniority List effective September 24, 2009.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

3. Contracts

a. Approve the following Consultant Contracts:

- 1) Nancy Borton, train students in the fine art of decorating cakes for Culinary Arts program, on or about October 15, 2009, \$100.00.
- 2) Robert Cline, train students on management, programming and operating the POS in the Old School House Restaurant, on or about October 15, 2009, \$100.00.
- 3) Evie Zimmerly, rental of the Fountain for Student Leadership Council for one day, on or about October 19-23, 2009, \$50.00.
- 4) Your Human Resource Center, Drug & Alcohol Assessments & Job Skills Behavior Group for MOMS program, on or about October 2009, \$285.00.
- 5) Jeff Stewart, We Gather & Stand Together: Immigrant Worker Project 100 hours of English instruction, on or about October 2009, \$1,000.00.

4. Volunteers

Motion to approve the following volunteers for Adult Basic & Literacy Education (ABLE) & English for Speakers of Other Languages (ESL):

Donald Beam	Gladys Geiser
Lloyd Boyer	Catherine Graves
Janet Calhoun	Cheryl Oswald
Jim Collier	George Shambaugh
Christie Davis	Rodney Shetler
Douglas Fate	Myron Weber

Roll call vote on the motion was as follows: Mr. Crawford, yes; Mrs. Cruise, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Besancon, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Dr. Roadruck was seconded by Mr. Crawford to approve the following Grants and Agreements:

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GRANTS AND AGREEMENTS – (Con't)

- a. Agree to participate in the Fall 2009 Protective Eyewear Program sponsored by OACTE. The WCSCC will receive 395 pairs of safety glasses free of charge.
- b. Approval of change orders and potential change orders for the site work and swing space packages of the OSFC renovation project.
- c. Approval for the Central Fire District Training to use the WCSCC parking area behind Auto Mechanics during the month of September 2009 for training exercises. The training is for automobile rescue techniques, which will occur after the high school day and a staff member will be present. There will be no charge per BOE policy.

Roll call vote on the motion was as follows: Mrs. Cruise, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Dr. Roadruck, yes; Mr. Rupp, yes; Mr. Schlabach, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Crawford, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Crawford Keener to approve the following documents and materials.

- a. Approval of job description for the following position:

- 1) Alternative Day Placement Instructor

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

ADJOURNMENT

A motion by Mr. Crawford was seconded by Mr. Stuart to adjourn the September Regular Board Meeting at 8:02 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Crawford, Mrs. Cruise, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Dr. Roadruck, Mr. Rupp, Mr. Schlabach, Mr. Stuart, and Mrs. Williams – all say yes.

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ADJOURNMENT – (Con't)

The motion was carried.

President

Treasurer