Site/ Class_____ **FY14**

Staff use only:
Returning_____
Interview _____
Board _____
Comp. _____
Training _____
FBI/BCI _____
Local ✓

VOLUNTEER APPLICATION

A BACKGROUND CHECK IS REQUIRED*

Adult Basic and Literacy Education / English for Speakers of Other Languages
Families Learning Together Preschool
A program of the Wayne County Schools Career Center

Name: _____ (_____)_ Date: _____
Last First Last 4 digits Social Security

Address: _____
Street City State Zip

Phone: (_____)_____ E-mail address: _____

Place of employment (if employed): _____

If retired or not employed, what was your last place of employment? _____

How did you hear about our program? _____

Have you ever tutored / volunteered before? _____ No _____ Yes Where? _____

Would you prefer:

ABLE_____
- Math _____
- Reading _____
- Language/Writing _____
- Computer Skills _____

English for Speakers of Other Languages _____

Families Learning Together Preschool _____

Time of Day Preferred:
Morning_____ Afternoons_____ Evenings_____

Day(s) Preferred: M____ T____ W____ TH____

Languages (other than English) that you know: _____

Education (circle last year completed): 12 GED College 1, 2, 3, 4 Assoc Degree Bachelors Masters PhD

Have you ever been convicted of a felony? _____ Yes _____ No

How long have you been a resident of Wayne County? _____ **(Applicants who have lived locally for less than 2 years may be required to have a FBI/BCI background check performed – there is a cost involved.)**

*Because ABLE/ESOL has the potential to serve older youth (16 and 17 year-olds), we are required by Wayne County Schools Career Center to ask volunteers to have a background check performed prior to beginning work at one of our sites. A local background check which is **free** through the Wayne County Sheriff's office, is conducted annually on all returning volunteers. Thank you for understanding this requirement!

Return To: ABLE / ESOL / FLT Coordinator
c/o Central Christian Church
407 North Market Street
Wooster, OH 44691

(over please)

AUTHORIZATION AND REQUEST FOR A CRIMINAL RECORDS CHECK
ADULT BASIC AND LITERACY EDUCATION (ABLE)
ENGLISH AS A SECOND/OTHER LANGUAGE
FAMILIES LEARNING TOGETHER PRESCHOOL

I, _____, hereby authorize ABLE to request the Wooster/Wayne County Sheriff's department to release information regarding any record of charges or convictions contained in its files, or in any criminal file maintained on me, whether said file is in a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by state and federal law. I do release said police/sheriff's department from all liability that may result from any such disclosure made in response to this request.

_____ _____
Signature of Applicant Date

Print applicant's full name: _____

Print all other names used by the applicant (if any):

_____

_____

Date of Birth: _____

Place of Birth: _____

Social Security Number: _____

Driver's License Number: _____

State Issuing License: _____

License Expiration Date: _____

Request Sent to :
Wayne County Justice Center
Attention: Records Dept.
201 W. North St.
Wooster, Ohio 44691

Requested By:
Adult Basic and Literacy Education (ABLE)
c/o Central Christian Church
407 N. Market Street
Wooster, Ohio 44691