

Pre-enrollment	Pre-enrollment				
Class	Enrollment application	WorkKeys--M, R, LI	Wonderlic	Program assessments	Payment arrangements
Administrative Office	Required	4,4,4	Required	Required	Required
Auto Technology	Required	4,4,4	Required	Required	Required
Building Maintenance	Required	4,4,4	Not Required	Required	Required
Computer & Accounting Office Specialist	Required	4,4,4	Required	Required	Required
Dental Assisting	Required	4,4,4	Required	Required	Required
EMT	Required	4,5,4	Not Required	Not Required	Required
Industrial Maintenance	Required	4,4,4	Not Required	Required	Required
Law Enforcement Training Academy	Required	4,5,4	Required	Not Required	Required
Manicurist	Required	4,4,4	Not Required	Not Required	Required
Medical Assisting	Required	4,4,4	Required	Required	Required
Medical Office Billing and Coding	Required	4,4,4	Required	Required	Required
Nurse Aide	Required	3,4,4	Not Required	Not Required	Required
Phlebotomy Tech	Required	4,5,4	Not Required	Not Required	Required
Practical Nursing	Required	5,5,4	Not Required	Not Required	Required
Precision Machining	Required	4,4,4	Not Required	Required	Required
Welding Technology	Required	4,4,4	Not Required	Required	Required
Pre-enrollment	Pre-enrollment				
Class	HS Diploma/GED	BCI/FBI	Drug Test	Drug Statement	Physical
Administrative Office	Required	Not Required	Not Required	Not Required	Not Required
Auto Technology	Required	Not Required	Not Required	Not Required	Not Required
Building Maintenance	Required	Not Required	Not Required	Not Required	Not Required
Computer & Accounting Office Specialist	Required	Not Required	Not Required	Not Required	Not Required
Dental Assisting	Required	Required	If Needed	Required	Required
EMT	Not Required	Not Required	Not Required	Not Required	Not Required
Industrial Maintenance	Required	Not Required	Not Required	Not Required	Not Required
Law Enforcement Training Academy	Required	Required	Required	Not Required	Required
Manicurist	Not Required	Not Required	Not Required	Not Required	Not Required
Medical Assisting	Required	Required	If Needed	Required	Required
Medical Office Billing and Coding	Required	Not Required	Not Required	Not Required	Not Required
Nurse Aide	Not Required	Not Required	If Needed	Not Required	Not Required
Phlebotomy Tech	Required	Not Required	If Needed	Not Required	Not Required
Practical Nursing	Required	Required	If Needed	Required	Required
Precision Machining	Required	Not Required	Not Required	Not Required	Not Required
Welding Technology	Required	Not Required	Not Required	Not Required	Not Required
Orientation Requirements	Orientation Requirements				
Class	Signed FA notificaion	Signed Payment Agr.	Emg. Medical Form	Student Release	Liability Waiver
Administrative Office	Required	If Needed	Required	Required	Required
Auto Technology	Required	If Needed	Required	Required	Required
Building Maintenance	Required	If Needed	Required	Required	Required

Computer & Accounting Office Specialist	Required	If Needed	Required	Required	Required
Dental Assisting	Required	If Needed	Required	Required	Required
EMT	Not Required	If Needed	Required	Required	Required
Industrial Maintenance	Required	If Needed	Required	Required	Required
Law Enforcement Training Academy	Required	If Needed	Required	Required	Required
Manicurist	Not Required	If Needed	Required	Required	Required
Medical Assisting	Required	If Needed	Required	Required	Required
Medical Office Billing and Coding	Required	If Needed	Required	Required	Required
Nurse Aide	Not Required	If Needed	Required	Required	Required
Phlebotomy Tech	Not Required	If Needed	Required	Required	Required
Practical Nursing	Required	If Needed	Required	Required	Required
Precision Machining	Required	If Needed	Required	Required	Required
Welding Technology	Required	If Needed	Required	Required	Required

Orientation Requirements	Orientation Requirements				
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Class	Network User	Photo Release	Laptop Agreement	First Aid / CPR	Flu Shot/Form
Administrative Office	Required	Required	Not Required	Not Required	Not Required
Auto Technology	Required	Required	Not Required	Not Required	Not Required
Building Maintenance	Required	Required	Not Required	Not Required	Not Required
Computer & Accounting Office Specialist	Required	Required	Not Required	Not Required	Not Required
Dental Assisting	Required	Required	Required	Not Required	Not Required
EMT	Not Required	Required	Not Required	Required	Not Required
Industrial Maintenance	Required	Required	Not Required	Not Required	Not Required
Law Enforcement Training Academy	Required	Required	Not Required	Not Required	Not Required
Manicurist	Required	Required	Not Required	Not Required	Not Required
Medical Assisting	Required	Required	Required	Not Required	Not Required
Medical Office Billing and Coding	Required	Required	Not Required	Not Required	Not Required
Nurse Aide	Not Required	Required	Not Required	Not Required	Not Required
Phlebotomy Tech	Required	Required	Required	Not Required	Not Required
Practical Nursing	Required	Required	Required	Required	Required
Precision Machining	Required	Required	Not Required	Not Required	Not Required
Welding Technology	Required	Required	Not Required	Not Required	Not Required

Orientation Requirements	Orientation Requirements				
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Class	Chickenpox	Tetanus	Hepatitis B	2-Step Mantoux	MMR
Administrative Office	Not Required	Not Required	Not Required	Not Required	Not Required
Auto Technology	Not Required	Not Required	Not Required	Not Required	Not Required
Building Maintenance	Not Required	Not Required	Not Required	Not Required	Not Required
Computer & Accounting Office Specialist	Not Required	Not Required	Not Required	Not Required	Not Required
Dental Assisting	Required	Required	Required	Required	Required
EMT	Required	Required	Required	Required	Required
Industrial Maintenance	Not Required	Not Required	Not Required	Not Required	Not Required
Law Enforcement Training Academy	Not Required	Not Required	Not Required	Not Required	Not Required

Manicurist	Not Required	Not Required	Not Required	Not Required	Not Required
Medical Assisting	Required	Required	Required	Required	Required
Medical Office Billing and Coding	Not Required	Not Required	Not Required	Not Required	Not Required
Nurse Aide	Not Required	Required	Required	Required	Required
Phlebotomy Tech	Not Required	Required	Required	Required	Required
Practical Nursing	Required	Required	Required	Required	Required
Precision Machining	Not Required	Not Required	Not Required	Not Required	Not Required
Welding Technology	Not Required	Not Required	Not Required	Not Required	Not Required

Accepted Students	Accepted Students				
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Class	Master Promisary Note	Loan Ent. Counseling	Title IV Verification		
Administrative Office	If Needed	If Needed	If Needed		
Auto Technology	If Needed	If Needed	If Needed		
Building Maintenance	If Needed	If Needed	If Needed		
Computer & Accounting Office Specialist	If Needed	If Needed	If Needed		
Dental Assisting	If Needed	If Needed	If Needed		
EMT	Not Required	Not Required	Not Required		
Industrial Maintenance	If Needed	If Needed	If Needed		
Law Enforcement Training Academy	If Needed	If Needed	If Needed		
Manicurist	Not Required	Not Required	Not Required		
Medical Assisting	If Needed	If Needed	If Needed		
Medical Office Billing and Coding	If Needed	If Needed	If Needed		
Nurse Aide	Not Required	Not Required	Not Required		
Phlebotomy Tech	Not Required	Not Required	Not Required		
Practical Nursing	If Needed	If Needed	If Needed		
Precision Machining	If Needed	If Needed	If Needed		
Welding Technology	If Needed	If Needed	If Needed		