

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**April 26, 2023 Regular Board Meeting (Wednesday, April 26, 2023)**

*Generated by Andrea Roman on Friday, April 28, 2023*

**Meeting called to order at 7:09 PM**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Doug Stuart at 7:30 p.m. on Wednesday, April 26, 2023 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

Pledge of Allegiance given by Morgan Vodika, and Bret Burd

**ROLL CALL**

Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

TJ DeAngelis, Don Noble, and Jody Starcher were unable to attend.

**MOTION TO APPROVE THE APRIL 26, 2023 REGULAR BOARD MEETING AGENDA - CORRECTIONS - ADDITIONS - DELETIONS**

Roll Call Vote to Approve the April 26, 2023 Regular Board Meeting Agenda and Addendum (if there is one) as presented/amended.

Motion by John Smith, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

Dan Davis, Kimberly Huffman, Deb McDonald, Bev Squirrell, Alex Dewitt, Rodney Martell, Andy Ballis, Rittman Board Member.

**OUTSTANDING BUSINESS PARTNER**

Superior Diesel

**STAFF AND STUDENT RECOGNITION**

Updates given from:

Orrville City Schools, Tim Adams Principal.

Rittman Exempted Village Schools, Nick Evans, Principal.

1. High School Staff Excellence Awards

Rodney Martell, Construction Technologies Instructor

## 2. Orrville Student Recognition

Matthew Anderson, Interactive Media, WCSCC Student of the Month

Maddie Little, Medical Assisting, WCSCC Student of the Month

Xamuel Gray, Business Entrepreneurship, WCSCC Perseverance Award

Morgan Vodika, Agribusiness & Production, WCSCC Achievement Award

## 3. Rittman Student Recognition

Charity Schar, Graphic Design & Photography, WCSCC Student of the Month

Hunter Shreve, Interactive Media, WCSCC Student of the Month

Tyler Leatherman, Welding Technologies, WCSCC Perseverance Award

Bret Burd, Diesel Technologies, WCSCC Achievement Award

## **BOARD MINUTES**

Motion to Approve the Minutes from the March 15, 2023 Regular Meeting (VOICE)

Motion and then Voice Vote to Approve the Minutes from the March 15, 2023 Regular Meeting

Motion by Ann Tschantz, second by Lisa Gwin.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

## **EXECUTIVE SESSION**

Motion by Susie Lawson was seconded by Zachary Bolinger to go into Executive Session at 8:06 p.m. for the purpose of reviewing negotiations, related employee hiring, and the employment of public employees

Motion and then Roll Call Vote to approve the Executive Session

Motion by Susie Lawson, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

Matt Brown and Lynn Moomaw were present.

President Doug Stuard called the meeting back to order at 8:44 p.m.

## **SUPERINTENDENT'S REPORT**

A. Director's Report

B. Principal's Report

C. Career Tech Program Board Reports

D. Important Upcoming Dates and Times

<b>EVENT</b>	<b>DATE</b>	<b>DAY</b>	<b>LOCATION</b>	<b>TIME</b>
Community Appreciation Day	4/29/23	S	WCSCC	10:30 a.m. - 2:00 p.m.
WCSCC Board of Education Meeting	5/17/23	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Meeting
Senior Recognition Ceremony	5/18/23	Th	Wayne Co. Fairgrounds Event Center	7-8:30 p.m.

Motion and then Voice Vote to approve Superintendent's Report Items A-D

Motion by John Smith, second by Sandra Cerniglia.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

### **TREASURER'S CONSENT AGENDA**

A. Approval of the Financial Reports for March 2023

B. Approval of the List of Purchase Orders and Budgetary Check Register for March 2023

C. Approval to enter into an agreement with Sedgwick as part of the 2024 Worker's Compensation Group Experience Rating Program. The Estimated premium is \$11,041 with an estimated savings of \$3,678. The annual enrollment fee is \$765. Sedgwick is endorsed by OSBA and OASBO.

Motion and then Roll Call Vote to approve Items A-C of the Treasurer's Consent Agenda.

Motion by Susie Lawson, second by Ann Tschantz.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

### **NEW BUSINESS**

A. New Business Item A.

1. Approval of annual sealcoating and parking lot repair by Pro Coat, including: clean work area, fill all major cracks with hot rubber, Seal 130,394 SF of parking lot area with two coats of tar sealer, re-stripe lots, and replace 10,548 SF of damaged surface with new asphalt for a total cost of \$45,059.10
2. Requesting a correction to the approval of a quote for updated lab refresh for computers, etc. from Apple Inc. for Graphic Design & Photography and IT Media for a total of \$173,003.48 to a five year lease agreement per the lease payment schedule for a total of \$183,344.55
3. Approval for sponsorship and support of Heather Lessiter, Communications and District Events Specialist for the 2023-2024 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,500

Motion and then Roll Call Vote to approve Items 1-3 in Item A. of New Business.

Motion by Zachary Bolinger, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

B. New Business Item B.

Approval of the 2023-2026 Certified Negotiated Agreement

Motion and then Roll Call Vote to approve Item B. in New Business

Motion by John Smith, second by Susie Lawson.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

C. New Business Item C.

Approval of the 2023-2026 Classified Negotiated Agreement

Motion and then Roll Call Vote to approve Item C. in New Business

Motion by Lisa Gwin, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

D. New Business Item D.

Approval of the 2023-2026 Part-Time Negotiated Agreement

Motion and then Roll Call Vote to approve item D. in New Business

Motion by Ann Tschantz, second by Susie Lawson.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

E. New Business Item E.

Approval of the 2023-2026 Administrator's Handbook

Motion and then Roll Call Vote to approve Item E. in New Business

Motion by Zachary Bolinger, second by Sandra Cerniglia.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

F. New Business Item F.

Approval of the 2023-2026 Non-Bargaining Handbook

Motion and then Roll Call Vote to approve Item F. in New Business

Motion by John Smith, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

G. New Business Item G.

Approval of the Casual Labor and Classified Substitute Wage Scale

Motion and then Roll Call Vote to approve Item G. in New Business

Motion by Susie Lawson, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

H. New Business Item H.

Approval of the Adult & Community Education Grant Funded Programs Pay Scale

Motion and then Roll Call Vote to approve Item H. in New Business

Motion by Zachary Bolinger, second by Susie Lawson.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

I. New Business Item I.

Approval of the Adult & Community Education Hourly Rates Pay Scale

Motion and then Roll Call Vote to approve Item I. in New Business

Motion by John Smith, second by Lisa Gwin.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

J. New Business Item J.

Approval of the Certified Substitute Handbook

Motion and then Roll Call Vote to approve Item J. in New Business

Motion by Zachary Bolinger, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

## SUPERINTENDENT'S CONSENT AGENDA

### NOTES:

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

#### A. Certified Employment

1. Resignation of Rebecca Thornton, Adult Education Nursing Instructor & Tutor, effective 5/1/23
2. Approval for the following staff to receive a \$100 stipend from Adult & Community Education to participate in the Summer TANF Career Exploration Day on June 14, 2023:

NAME
Suzette Best
Andrew Fuller
Krista Garver
Mikayla Hawkins
Sara Hostetler
Keri Hughes
David Leatherman
Rodney Martell
Benjamin McConahay
Angela Ramsay
Joann Tabellion

3. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bobbi Jo Lovejoy	Adult Education Certified - Nursing Instructor	IV	15 (was 13)	\$34.85 (was \$32.85)	4/27/23

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 school year:

<b>NAME</b>	<b>SUBSTITUTE TEACHING AREA(S)</b>	<b>EFFECTIVE DATE</b>
Bobbi Jo Lovejoy	HS Career Tech Teacher	4/27/23

5. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 year:

<b>NAME</b>	<b>POSITION</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Bobbi Jo Lovejoy	HS Nursing	IV	15	\$34.85	4/27/23

**B. Classified Employment**

1. Resignation of Kelsey Quillin, Aide/Monitor, effective 3/31/23

2. Revision to the employment of the following person(s) as full-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2022-2023 school year:

<b>NAME</b>	<b>POSITION</b>	<b>CONTRACT</b>	<b>DAYS</b>	<b>CLASS</b>	<b>STEP</b>	<b>EFFECTIVE</b>
Rhonda Turner	Acct. Clerk II	C	12 month	NB Acct. Clerk IIA (7/11) (was NB Acct. Clerk II (7/11))	15	4/17/23

**C. Consultant Contracts - None**

**D. Volunteers - None**

**E. Approval to Remove from Inventory - None**

**F. Approval of Donations**

1. \$1,000 from Lynn Moomaw for use on the flag park

2. Donations from the following for WCSCC Drug Free Clubs:

<b>Business/Organization</b>	<b>Donation Amount</b>
Lowe and Young	\$250
Wooster Motor Ways, Inc.	\$500
D&S Distribution, Inc.	\$500
Wooster Glass Company, Inc.	\$1,500
Wooster Hydrostatics, Inc.	\$500
United Titanium, Inc.	\$500
MCTV	\$500

<b>Business/Organization</b>	<b>Donation Amount</b>
BCI Wooster Division	\$500
<b>TOTAL</b>	<b>\$4,750</b>

3. Donations from the following for use on the 3 E's Celebration:

<b>Business/Organization</b>	<b>Donation Amount</b>
Wayne Economic Development Council	\$ 500
Orrville Chamber of Commerce	\$ 300
Mat Schaefer Realty	\$ 200
E-Pak	\$ 500
GOJO	\$ 500
<b>TOTAL</b>	<b>\$2,000</b>

Motion and then Roll Call vote to approve Items A-F of the Superintendent's Consent Agenda.

Motion by Susie Lawson, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

**REGULAR AGENDA**

**A. Grants and Agreements**

1. Approval of an Affiliation Agreement with Wayne County Combined General Health District for clinical learning experiences
2. Approval of an Affiliation Agreement with Majora Lane Center for Rehabilitation Nursing Care, Inc. d/b/a Altercare Majora Lane for clinical learning experiences
3. Approval of an Affiliation Agreement with Lifecare Hospice for clinical learning experiences
4. Approval of a 2023-2024 Ohio ACTE Organizational Membership renewal at a cost of \$4,500
5. Approval of the proposal for the contract to prepare the basic financial statements of the Wayne County Schools Career Center for the fiscal period(s) 7/1/22-7/31/25, awarded to Julian & Grube, Inc. for an annual cost of \$5,500

Motion and then Roll Call Vote to approve Items 1-5 in Grants and Agreements.

Motion by Susie Lawson, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz



**B. Resolutions**

1. Approval of the Resolution Affirming Support for the District's CTE Construction Facilities Expansion Grant application for the purpose of Expanding Programming in the areas of Welding, Networking and Cybersecurity, and Industrial Electronics

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**

Resolution Affirming Support for the District’s CTE Construction Facilities Expansion Grant Application for the purpose of Expanding Programming in the areas of Welding, Networking and Cybersecurity, and Industrial Electronics.

WHEREAS, the Board recognizes the local area business needs for career training in the high-demand fields of Welding, Networking and Cybersecurity, and Industrial Electronics; and

WHEREAS, Wayne County Joint Vocational School District seeks to maximize student enrollment in high-demand fields on main campus; and

WHEREAS, the Board is committed to providing programming that is aligned with the economic and labor development needs of our communities; and

WHEREAS, the CTE Construction Facilities Grant provides resources to support the construction of new program facilities that would enable the district to provide new programming to meet the needs of our local businesses; and

WHEREAS, without the support from receiving a CTE Construction Grant the costs associated with expanding programming would be prohibitive.

Motion and then Roll Call Vote to approve Item 1. in Resolutions

Motion by Susie Lawson, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

**C. Documents and Materials**

1. Approval of the following overnight field trip requests:

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
Educators Rising	State Officer Induction Ceremony & Training	Fairfield Inn - Columbus	4/25-4/26/23	4	1	0
Future Farmers of America	FFA State Convention	Ohio State Expo Center - Columbus, OH	5/3-5/5/23	15	3	0

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
Educators Rising	National Conference & Competition	Renaissance Orlando - Orlando, FL	6/24-6/27/23	6	2	0

2. Approval of the following revised/new/deleted board policies

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
po0164	Revised	Notice of Meetings
ag6320A	Revised	Purchasing
po6320	Revised	Purchasing and Bidding
ag6320C1	Revised	Bidding
po6325	Revised	Procurement - Federal Grants/Funds
po6450	Revised	Local Purchasing

Motion and then Voice Vote to approve Items 1-2 in Documents and Materials.

Motion by John Smith, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

**ITEMS OF DISCUSSION**

A. Superintendent Advisory Committee Reports

B. The Board discussed the OSBA Board Leadership Institute will be April 28-29 in Columbus.

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn at 9:25 p.m.

Motion by Susie Lawson, second by John Smith.

Final Resolution: Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Greg Roadruck, John Smith, Doug Stuart, Ann Tschantz

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President

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Treasurer