

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**March 15, 2023 Regular Board Meeting (Wednesday, March 15, 2023)***Generated by Andrea Roman on Thursday, March 16, 2023***Meeting called to order at 7:00 PM**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Doug Stuart at 7:30 p.m. on Wednesday, March 15, 2023 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

Pledge of Allegiance given by Raelana Moore and Gavin Maibach

**ROLL CALL**

Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

Ryan Kuzma and Don Noble were unable to attend.

**MOTION TO APPROVE THE MARCH 15, 2023 REGULAR BOARD MEETING AGENDA - CORRECTIONS - ADDITIONS - DELETIONS**

Roll Call Vote to Approve the March 15, 2023 Regular Board Meeting Agenda and Addendum (if there is one) as presented/amended.

Motion by Susie Lawson, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

Kimberly Huffman, Alex Dewitt, Dan Davis, Jen Rue, Kayla James, Kendall Lloyd

**STAFF AND STUDENT RECOGNITION**

Updates given from:

Northwestern Local Schools, Jeff Layton, Superintendent, Tyler Keener, Principal

Norwayne Local Schools, Kevin Leatherman, Superintendent

**High School Staff Excellence Awards**

Kendall Lloyd, Math Instructor

**Northwestern Student Recognition**

Emma Adkison, Graphic Design & Photography, WCSCC Student of the Month

Kiersten Skelly, Industrial Electronics, WCSCC Student of the Month

Aron Fry, Early Childhood Education & Care, WCSCC Perseverance Award

James Pitts, Powerline Technologies, WCSCC Achievement Award

**Norwayne Student Recognition**

Adam Demassimo, Agribusiness & Production, WCSCC Student of the Month

Raelana Moore, Patient Care Technologies, WCSCC Student of the Month

Gavin Maibach, Machining Technologies, WCSCC Perseverance Award

Austin Riley, Graphic Design & Photography, WCSCC Achievement Award

**NCSS Secondary Teacher of the Year Award**

Kimberly Huffman

**Student Presentation on Business Professionals of America (BPA)**

**BOARD MINUTES**

Motion and then Voice Vote to Approve the Minutes from the February 15, 2023 Regular Meeting

Motion by John Smith, second by Ann Tschantz.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**SUPERINTENDENT'S REPORT**

A. Director's Report

B. Principal's Report

C. Superintendent Update on Telehealth

D. Superintendent Update on Safety Strategies and Issues

E. Career Tech Program Board Reports

F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Spring Break	4/3-4/6/23	M-Th		
Good Friday	4/7/23	F		
Waiver Day/Teacher In-Service	4/17/23	M		
Cupcakes and Classmates	4/17/23	M	WCSCC Commons and Labs	6-7:30 p.m.
WCSCC Board of Education Meeting	4/26/23	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Meeting
OSBA NE Region Spring Conference	3/28/23	T	Commons	5-8:30 p.m.

Motion and then Voice Vote to approve Superintendent's Report Items A-F

Motion by Jody Starcher, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**TREASURER'S CONSENT AGENDA**

A. Approval of the Financial Reports for January 2023

B. Approval of the List of Purchase Orders and Budgetary Check Register for February 2023

C. Approval of the FY23 Amended Appropriations

Motion and then Roll Call Vote to approve Items A-C of the Treasurer's Consent Agenda.

Motion by Susie Lawson, second by Lisa Gwin.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**SUPERINTENDENT'S CONSENT AGENDA****NOTES:**

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

## A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Noah Wellman	AE Trade & Industry Instructor	Resignation	4/12/23

## B. Classified Employment

1. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hrs per week (unless specifically noted):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
John Anderson	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	6	3/20/23
Jenna Messner	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	5	3/20/23

2. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2022-2023 year:

NAME	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Seon Kim	Aide/Monitor	5	\$11.53	2/7/23
Michelle Ehrmantrout	Cashier/Cook	3	\$10.86	3/20/23
	Aide/Monitor	3	\$10.86	3/20/23

## C. Consultant Contracts

1. Ramsier Financial, Retirement Planning Today, on or about April 27 & May 4, 2023, \$20 per student
2. Ramsier Financial, Retirement Planning Today, on or about May 2 & May 9, 2023, \$30 per student

## D. Volunteers - None

## E. Approval to Remove from Inventory

1. Approval to remove the 2001 Honda Accord 1HGCG66861A128491, in poor condition, from inventory and donate it to 3C Towing in exchange for towing the two donated General Motors vehicles from Tri-C (board approved 2/15/23) to WCSCC
2. Approval to remove the 1999 Honda Accord 1HGCG165XXA045003, in poor condition, from inventory and donate it to 3C Towing in exchange for towing the two donated General Motors vehicles from Tri-C (board approved 2/15/23) to WCSCC

## F. Approval of Donations

1. Two message books from Summa Health for use by WCSCC Administrative Assistants, valued at approximately \$20
2. \$10,000 from the Gene Haas Foundation for use in the Machining Technologies program

Motion and then Roll Call vote to approve Items A-F of the Superintendent's Consent Agenda.

Motion by Ann Tschantz, second by Sandra Cerniglia.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**NEW BUSINESS**

- A. Approval of a quote for cabling with McClintock Electric, Inc. for a total of \$5,351.75 through the e-rate process for FY22-23
- B. Approval of a quote for a switch upgrade with Midland Council of Governments dba Tri-County Computer Services Association - TCCSA for a total of \$32,842.08 through the e-rate process for FY22-23

- C. Approval of a quote for updated lab refresh for computers, etc. from Apple Inc. for Graphic Design & Photography and IT Media for a total of \$173,003.48
- D. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School District and the Wayne County Joint Vocational School District Education Association whereas it is necessary to have the staff present for an evening event the same day as the April 17, 2023 Waiver Day, the school day will change to 9:30 a.m.-4:30 p.m. with a one hour lunch scheduled into the Waiver Day agenda for that one day only
- E. Approval of Quote #NGMP065 from CDW-G for purchase of student laptops for a total of \$144,500

Motion and then Roll Call Vote to approve Items A-E in New Business.

Motion by Susie Lawson, second by Jody Starcher.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

## **REGULAR AGENDA**

### **A. Grants and Agreements**

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
2. Approval of an Affiliation Agreement with Mt. Eaton Care Center Inc. for clinical learning experiences
3. Approval of an Affiliation Agreement with West View Healthy Living for clinical learning experiences
4. Approval of a Standard Form of Agreement between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career center for a New Welding Lab Addition
5. Approval to accept a renewal grant in the amount of \$30,000 from the Orrville Area United Way for the Families Learning Together and Aspire programs
6. Approval of a Memorandum of Agreement with the Orrville Area United Way
7. Approval to accept a grant from Wayne Holmes United Way in the amount of \$12,320 for fast track programming and IET credential programs
8. Approval of a 2023 Partner Provider Agreement with The United Way of Wayne and Holmes Counties, Inc.

Motion and then Roll Call Vote to approve Items 1-8 in Grants and Agreements.

Motion by John Smith, second by Sandra Cerniglia.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

### **B. Resolutions**

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor
2. Approval of the JUUL Labs, Inc. Resolution, with a proposed \$20,248 settlement and all related documents

Motion and then Roll Call Vote to approve Resolutions 1-2.

Motion by Susie Lawson, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**C. Documents and Materials**

1. Approval of the revised WCSCC Affiliation Agreement Master (copies available at the meeting or see attachments)
2. Approval of the following overnight field trip requests (copies available at the meeting or see attachments):

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
SkillsUSA	SkillsOhio Courtesy Corp	Greater Columbus Convention Center	4/23-4/26/23	10	1	0
SkillsUSA	SkillsOhio State Championships	Greater Columbus Convention Center	4/24-4/26/23	50	6	0
BPA	Nat'l Leadership Conference and Competition	Hilton Ahaheim/Anaheim Conference Center	4/25-4/30/23	6	2	0

3. Approval of the WCSCC Special Services Guidelines for Home School Partners
4. Approval of the WCSCC Emergency Operations Plan revisions

Motion and then Voice Vote to approve Items 1-4 in Documents and Materials.

Motion by Zachary Bolinger, second by Jody Starcher.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**ITEMS OF DISCUSSION**

- A. First reading of the following revised/new/deleted board policies

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
po0164	Revised	Notice of Meetings
ag6320A	Revised	Purchasing
po6320	Revised	Purchasing and Bidding
ag6320C1	Revised	Bidding
po6325	Revised	Procurement - Federal Grants/Funds
po6450	Revised	Local Purchasing

- B. Superintendent Advisory Committee Reports

- C. Board Discussion

**EXECUTIVE SESSION**

Motion by Susie Lawson was seconded by Zachary Bolinger to go into Executive Session at 8:49 p.m. for the purpose of reviewing negotiations.

Motion and then Roll Call Vote to approve the Executive Session.

Motion by Susie Lawson, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

President Doug Stuart called the meeting back to order at 8:54 p.m.

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn at 8:54 p.m.

Motion by Susie Lawson, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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President

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Treasurer