

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**March 23, 2022 Regular Board Meeting (Wednesday, March 23, 2022)**

*Generated by Andrea Roman on Monday, April 4, 2022*

**Meeting called to order at 7:00 PM**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President TJ DeAngelis at 7:30 p.m. on Wednesday, February 16, 2022 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

**ROLL CALL**

Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

Sue Herman, Greg Roadruck, and Kurt Steiner were unable to attend.

**MOTION TO APPROVE THE FEBRUARY 16, 2022 AGENDA - CORRECTIONS - ADDITIONS - DELETIONS**

Motion and then Roll Call to Approve the Board Agenda as presented/amended.

**SUPERINTENDENT'S CONSENT AGENDA**

**NOTES:**

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

**B. Classified**

*Addition of 3. Resignation of Erin Birkes, Aide/Monitor, effective at the end of the day on March 21, 2022*

**REGULAR AGENDA**

**C. Document and Materials**

*Addition of 2. Approval of the revises 2022-2023 School Year Calendar*

**EXECUTIVE SESSION**

**A. Executive Session**

*Addition of A. For the purpose of dismissal, discipline, or demotion of a public employee*

Motion by Mike Davis, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

Deb McDonald, Dan Davis

**STUDENT AND STAFF RECOGNITION**

Updates given from:

Smithville Local Schools, Dean Frank, Superintendent, Andy Bratcher, Principal  
Dalton Local Schools, James Saxer, Superintendent, Chris Black, Principal

**1. High School Staff Excellence Awards**

Sarah Andrasik, English Teacher  
Pete Kerling, Culinary Arts Teacher

**2. Dalton Student Recognition**

Hannah Ferrell, IT Media, Student of the Month  
Christopher McCourt, Medical Assisting, Student of the Month  
Gavin Feltis, Powerline Technologies, Achievement Award  
Damian Shaw, Welding Technologies, Achievement Award  
Matthew White, Ag Mechanics, Perseverance Award

**3. Smithville Student Recognition**

Evan Blough, Robotics and Automation, Student of the Month  
Abigail Lengacher, Medical Assisting, Student of the Month  
Clark Marshall, Culinary Arts, Achievement Award  
Tiarra Banton, Dental Assisting, Perseverance Award

**4. Adult Education Staff Excellence Awards**

Tammy Auble, AE Career Assessment Specialist

**5. Adult Education Student Recognition**

Rachel Wenger, Practical Nursing - Evening, AE Student of the Month

**BOARD MINUTES**

Motion to Approve the Minutes from the February 16, 2022 Special Meeting and February 16, 2022 Regular Meeting

Motion by Philip Keener, second by Doug Stuart.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

**SUPERINTENDENT'S REPORT**

**A.** Director's Report

**B.** Principal's Report

**C.** Career Tech Program Board Reports

**D.** Updates on Safety Protocols

**E.** Updates on Superintendent's Advisory Committees

**F.** Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Spring Break	4/11-4/14/22	M-Th		
Good Friday	4/15/22	F		
Waiver Day	4/18/22	M		
WCSCC Board of Education Meeting	4/20/22	W	Commons	7:00 p.m. Reception/ 7:30 p.m. Meeting

Motion and then Voice Vote to approve Superintendent's Report Items A., B., C., D., E. and F.

Motion by Susie Lawson, second by Mike Davis.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

### **TREASURER'S CONSENT AGENDA**

**A.** Approval of the List of Purchase Orders and Budgetary Check Register for February 2022

**B.** Approval of the Financial Reports for February 2022

**C.** Approval to enter into an agreement with Sedgwick as part of the 2023 Worker's Compensation Group Experience Rating Program. The estimated premium is \$11,371 with an estimated savings of \$3,790. The annual enrollment fee is \$750. Sedgwick is endorsed by OSBA and OASBO.

Motion and then Roll Call Vote to approve items A., B., and C. of the Treasurer's Consent Agenda.

Motion by Dan Stavnezer, second by Philip Keener.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

### **SUPERINTENDENT'S CONSENT AGENDA**

NOTE:

- Items under the Superintendent's Report are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

#### **A. Certified Employment**

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Mike Boggs	AE Welding Instructor	Resignation	3/8/22

2. Employment of the following for the 2021-2022 school year as supplemental positions per the negotiated agreement:

<b>WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS</b>	
Joann Tabellion	3.0% (of Class 1, Step 1 Base)

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Michael Chan	HS Academic/Career Tech Teacher	2/21/22

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Douglas Miller	Adult Education Certified	II	9	\$22.71	3/23/22
Florence Steiner	Adult Education Certified	II	0	\$17.27	3/1/22

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Florence Steiner	Adult Education Certified	IV	16	\$35.89	3/1/22

## B. Classified Employment

### 1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Deborah Baisel	Aide/Monitor	Resignation	7/12/21
Erin Birkes	Aide/Monitor	Resignation	3/21/22
Jacob Haskins	IT Technician	Resignation	3/10/22
Stefanie Tuttle	Aide/Monitor	Resignation	3/11/22

### 2. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2021-2022 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Tracy Shelton	Aide/Monitor	New 1	Hrly/time shts/ as needed	1	5	3/17/22

## C. Consultant Contracts (None)

## D. Volunteers (None)

## E. Approval to Remove from Inventory

1. Approval to remove the attached list of technology items from inventory. They will be sent through Buildings & Grounds for dismantling and recycling.

## F. Approval of Donations

1. Farmall BN Tractor (1946) from Sterling Farm Equipment for use in the Ag Mechanics program, with an approximate value of \$300

2. Wheelchair from Dean Boley for use in the school clinic, with an approximate value of \$75

3. Donation of 40 gently used prom dresses to O'Huddle, Inc. to assist students from economically disadvantaged families to have affordable prom dress options for the upcoming prom season through O'Huddles' Prom Boutique Program, with an approximate value of \$2,000

4. 77 bags of plant-based hair color and 16 tubes of demi color from Cosmo Prof for use in the Cosmetology program, with an approximate value of \$340

5. Shampoo, conditioners, mask mud treatments, heat spray, oil spray, and style spray from Cosmo Prof for use in the Cosmetology program, with an approximate value of \$100

6. 11,080 pounds of steel sheets from Rayco Manufacturing for use in the Welding program, with an approximate value of \$7,423.60

Motion and then Roll Call vote to approve Items A., B., C., D., E., and F. of the Superintendent's Consent Agenda

Motion by Brent Brown, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

**REGULAR AGENDA**

**A. Grants and Agreements**

1. Approval of a Memorandum of Understanding with North Central State College for the College Credit Plus Program for the 2022-2023 school year
2. Approval of the use of the Board Room/G101 and two buses and drivers for the Vital Connections program on or about June 6-9, 2022
3. Approval of a Standard Form Agreement between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for renovations in Front Office Area/Clinic, Technology Resource Center (TRC), and Superintendent's Office (2022 WCSCC Renovations)
4. Approval of a Legal Notice - Invitation to Bid for bidding instructions for the above (see Item #3) 2022 WCSCC Renovations
5. Approval of a Legal Notice - Invitation to Bid for advertising and posting on the WCSCC website for the above (see Item #3) 2022 WCSCC Renovations
6. Approval to accept a renewal grant in the amount of \$30,000 from the Orrville Area United Way for the Families Learning Together & Aspire programs
7. Approval of a Memorandum of Agreement with the Orrville Area United Way
8. Approval of an Affiliation Agreement with Wooster Community Hospital for the purpose of providing a clinical component for the Adult Medical Assisting Program
9. Approval of an Employment Services Contract Addendum with the Tri-County Educational Service Center

Motion and then Roll Call Vote to approve Items 1-9 in Grants and Agreements

Motion by Don Noble, second by Susie Lawson.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

No: Mike Davis

**B. Resolutions**

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Motion and then Roll Call Vote to approve Item 1 in Resolutions.

Motion by Susie Lawson, second by Mike Davis.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

**C. Documents and Materials**

1. Approval of the following overnight field trip requests:

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
Key Club	Key Leader	Recreation Unlimited - Ashley, OH	4/8-4/10/22	2	0 (Chaperones selected by Kiwanis, are background checked, and have taken protection course training)	0

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
Future Farmers of America (FFA)	FFA	Henry ford Museum & Greenfield Village via Charter Bus - Dearborn, MI	4/29-4/30/22	30	3	1 (pending background check)
Future Farmers of America (FFA)	State FFA Convention	Ohio State Expo Center - Columbus, OH	5/4-5/6/22	28	3	0
SkillsUSA	SkillsOhio Courtesy Corp.	Greater Columbus Convention Center - Columbus, OH	5/1-5/4/22	10	1	0
SkillsUSA	SkillsOhio State Championships	Greater Columbus Convention Center - Columbus, OH	5/2-5/4/22	50	5	0

## 2. Approval of the revised 2022-2023 School Year Calendar

Motion and then Voice Vote to approve Item 1 & 2 in Documents and Materials.

Motion by Dan Stavnezer, second by Philip Keener

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

## NEW BUSINESS

A. Approval for sponsorship and support of Reid Geibel, Work Based Learning Coordinator, for the 2022-2023 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,500

Motion and then Roll Call Vote to approve Item A in New Business

Motion by Dan Stavnezer, second by Brent Brown.

Final Resolution: Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

## ITEMS OF DISCUSSION

A. Placement of documents in BoardDocs

B. First Reading of the following revised/new/deleted board policies

NUMBER	STATUS	TITLE
po 1616	Revised	Staff Dress and Grooming
po 2271	Revised	College Credit Plus Program
po2370.01	Revised	Blended Learning
po3216	Revised	Staff Dress and Grooming
po4216	Revised	Classified Staff Dress and Grooming
po5511	Revised	Dress and Grooming
po5772	Revised	Weapons
po6110	Revised	Grant Funds
po6114	Revised	Cost Principles – Spending Federal Funds
po6325	Revised	Procurement – Federal Grants/Funds
po6423	Revised	Use of Credit Cards
po7217	Revised	Weapons

po8500	Revised	Food Services
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C. The board discussed board meetings will have the zoom option through June 30, 2022 as permitted by law.

D. Board Discussion

1. The Board discussed the estimated cost of the 2022 summer renovation project and planning for future renovation projects for medical and welding programs. The Finance and Facility Committees will meet to review projects. The Board will also receive updates regarding potential projects.

**EXECUTIVE SESSION**

A motion by Mr. TJ DeAngelis was seconded by Susie Lawson to go into Executive Session at 9:10 p.m. for the purpose of dismissal, discipline, or demotion of a public employee

Motion and then Roll Call Vote to approve the Executive Session

Motion by TJ DeAngelis, second by Susie Lawson.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz

Brent Brown left the meeting at 9:24 p.m.

President TJ DeAngelis called the meeting back to order at 9:29 p.m.

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn 9:30 p.m.

Motion by Doug Stuart, second by Dan Stavnezer.

Motion Carried

Yes: Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Dan Stavnezer, Doug Stuart, Ann Tschantz  
Not Present at Vote: Brent Brown

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President

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Treasurer