

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

October 19, 2022 Regular Board Meeting (Wednesday, October 19, 2022)*Generated by Andrea Roman on Wednesday, November 2, 2022***Meeting called to order at 7:30PM**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President TJ DeAngelis at 7:30 p.m. on Wednesday, October 19, 2022 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

ROLL CALL

Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

Sue Herman and Doug Stuart were unable to attend.

MOTION TO APPROVE THE OCTOBER 19, 2022 REGULAR BOARD MEETING AGENDA - CORRECTIONS - ADDITIONS - DELETIONS

Motion and then Roll Call Vote to Approve the October 19, 2022 Regular Board Meeting Agenda as presented/amended.

SUPERINTENDENT'S CONSENT AGENDA**A. Addendum to Certified Employment**

Addition of 2. Employment of the following for the 2022-2023 school year as supplemental positions per negotiated agreement:

Others		
HSTW Employment, Enrollment, Enlistment 3 E's Chair	2.0% Class I, Step 1 Base	Michael McMorrow
HSTW Social Emotional Learning (SEL) Chair	2.0% Class I, Step 1 Base	Samantha Skelly
HSTW Career Tech/Academic Standards Crosswalk Chair	2.0% Class I, Step 1 Base	Dan Davis

Motion by Kurt Steiner, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

Deb McDonald, Dan Davis, Kayla James, Jen Rue, Kelly Miller, Bill Peters, Bev Squirrel, Kim Huffman, Tim Irving, Jeff Mehling, and Ben McConahay.

STAFF AND STUDENT RECOGNITION

Updates given from:

Triway Local Schools, Nate Schindewolf, Superintendent, Scott Warton, Principal, Josh Stutz, Director of Secondary Education, Andy Buchholz, Director of Student Services

Wooster City Schools, Gabe Tudor, Superintendent

1. High School Staff Excellence Awards

Connie Engman, AA to Director of Operations & AE

Ben McConahay, Diesel Technologies Instructor

2. Triway Student Recognition

Aubree Ison, Business Entrepreneurship, Student of the Month

Zoey Radford, Early Childhood Education and Care, Student of the Month

Kyle Kenney, Hospitality, Achievement Award

3. Wooster Student Recognition

London Hubbard, Practical Nursing, Student of the Month

Stella Howard, Graphic Design and Photography, Student of the Month

Brian Smith, Hospitality, Perseverance Award

Liberty Hernley, Patient Care Technologies, Achievement Award

4. Other Schools

Mark Kauffman, Industrial Electronics, Student of the Month - Manchester High School

Nathan Miller, Engineering Technologies, Student of the Month - Home Schooled

Faith Stoller, Practical Nursing, Perseverance Award - Heritage Private

BOARD MINUTES

Motion and then voice vote to Approve the September 21, 2022 Regular Meeting minutes.

Motion by Susie Lawson, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

SUPERINTENDENT'S REPORT

A. Director's Report

B. Principal's Report

C. Career Tech Program Board Reports

D. Updates on Superintendent's Advisory Committees

E. Update on Construction Projects - Superintendent and/or Director

F. Update on CTE Report Card

G. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Fall Advisory Committee Meetings	10/20/22	Th	WCSCC	5:00 p.m.
WCSCC Board of Education Meeting	11/16/22	W	Commons	7:00 p.m. Reception 7:30 p.m. Meeting
Thanksgiving Break	11/24/22-11/28/22	Th-M		

Motion and then Voice Vote to approve Superintendent's Report Items A.-G.

Motion by Susie Lawson, second by Philip Keener.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

TREASURER'S CONSENT AGENDA

A. Approval of the Financial Reports for September 2022

B. Approval of the List of Purchase Orders and Budgetary Check Register for September 2022

Motion and then Roll Call Vote to approve Items A.-B. of the Treasurer's Consent Agenda.

Motion by Ann Tschantz, second by Kurt Steiner.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

SUPERINTENDENT'S CONSENT AGENDA

NOTES:

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

A. Certified Employment

1. Approval of X-Option pay for Certified Personnel per list to be provided at the board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
2. Employment of the following for the 2022-2023 school year as supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Alexandria DeWitt
Dual Enrollment	1.5%	Kimberly Huffman
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller
Parking Lot Monitor	\$12/hr	Richard Grimes
Parking Lot Monitor	\$12/hr	Rod Martell
HSTW Employment, Enrollment, Enlistment 3 E's Chair	2.0% Class I, Step 1 Base	Michael McMorrow
HSTW Social Emotional Learning (SEL) Chair	2.0% Class I, Step 1 Base	Samantha Skelly
HSTW Career Tech/Academic Standards Crosswalk Chair	2.0% Class I, Step 1 Base	Dan Davis

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 school year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Randy Endsley	HS Academic/Career Tech Teacher	10/7/22

4. Revision to the employment of the following person(s) as full-time Certified Personnel for the 2022-2023 school year as per Board Policy and the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Charlotte Allen	CT Special Ed Coordinator (VOSE)	New 1	185	5	9	8/1/22 (was 8/12/22)
David Leatherman	Auto Technologies Instructor	New 1	185	1	10	8/11/22 (was 8/12/22)

5. According to the Master Agreement between the Wayne County JVS Education Association and the Wayne County Joint Vocational School District Board of Education, the Board of Education mistakenly placed a first year employee on a 184 day contract. Per Article 15 (C), the number of contract days for high school staff new to the district shall be one hundred eighty-five (185) in their first year of employment. Accordingly, it is our recommendation that the contract for Sleutz will be reissued for 185 days and that she be treated as commencing employment on August 11, 2022. It is our further recommendation that the district require her to make up the one day she missed at the beginning of the school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Alyssa Sleutz	Intervention Specialist	New 1	185 (was 184)	3	4	8/11/22 (was 8/12/22)

B. Classified Employment

1. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2022-2023 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Ann Hendershot	AA to Director of Operations & AE	New 1	170 + 10 holidays (prorated from 12 months)	NB AA Dir of Op (7/11)	10	10/17/22

2. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hrs per week (unless specifically noted):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Seon Hyung Kim	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	10/3/22
Kelcey Quillin	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	10/10/22

3. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2022-2023 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Blake Perrine	IT Help	New 1	Up to 8 hours per week	I	1	10/21/22
Scott Viator	IT Help through June 30, 2023	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	0	10/3/22

4. Approval of the reimbursement of \$62 for bus driver re-certification expenses per submitted paid invoice report from Med Pro Group for Ohio Department of Education required physical exam and audiogram for Jessica Gasser

C. Consultant Contracts (None)

D. Volunteers

1. Approval for the following volunteers for the Aspire and English Speakers of Other Languages (ESOL) for the 2022-2023 school year:

NAME	BACKGROUND INFORMATION
Geoffrey Allen	College of Wooster Student
William Callender	College of Wooster Student
William Christopher	College of Wooster Student
Mitchell Eckluna	College of Wooster Student
Duncan Hardy	College of Wooster Student
Benjamin Nichols	College of Wooster Student
Michael Protopapadakis	College of Wooster Student
Ryan Tepperman	College of Wooster Student

E. Approval to Remove from Inventory (None)

F. Approval of Donations

1. International engine and stand from Rush Truck Centers for use in the Diesel Technologies program, with an approximate value of \$10,000
2. Excavation for flag park from Bedrock Landscape, Inc., with an approximate value of \$7,500
3. Concrete work for flag park from B&K Construction, with an approximate value of \$7,500
4. Four pair of gently used scrub pants and two pair of 40x31 jeans from People to People Ministries for use in the Dean of Students Office to assist students from economically disadvantaged families to be in compliance with dress code, with an approximate value of \$100
5. Donations received from the following businesses and organizations for FFA
 - \$100 - Sterling Farm Equipment
 - \$1,000 - Gasser Electric
 - \$200 - Maibach Tractor, LLC
 - \$300 - Lowe & Young, Inc.
 - \$300 - TMS Stoller Tractor, Inc.
 - \$100 - Winkler Dairy
 - \$500 - Tate Farms

Motion and then Roll Call vote to approve Items A.-F. of the Superintendent's Consent Agenda.

Motion by Dan Stavnezer, second by Don Noble.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

REGULAR AGENDA**A. Grants and Agreements**

1. Approval of a Proposed Welding Lab Addition Feasibility Study, Meetings, and Tours from Sol Harris/Day Architecture
2. Approval of an Affiliation Agreement with Pomerene Hospital for the purpose of providing a clinical component for the Adult Medical Assisting Program
3. Approval of a Test Center Agreement with Kryterion to provide internet-based tests via Webassessor
4. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center

Motion and then Roll Call Vote to approve Items 1-4 in Grants and Agreements.

Motion by Philip Keener, second by Susie Lawson.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

B. Resolutions

None

C. Documents and Materials

1. Approval of the 2022-2023 Human Resources Flow Chart with names
2. Approval of the 2022-2023 Human Resources Flow Chart with positions

3. Approval of the following job description:

a. Communications and District Events Specialist

4. Approval of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
1617	Revised	Weapons
2220	Revised	Adoption of Courses of Study
2280	Revised	Preschool Program
2413	Revised	Career Advising
2430	Revised	District-Sponsored Clubs and Activities
3120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
3217	Revised	Weapons
4217	Revised	Weapons
5335	Revised	Care of Students with Chronic Health Conditions
5336	Revised	Care of Students with Diabetes
6550	Revised	Travel Payment & Reimbursement
6700	Revised	Fair Labor Standards Act (FSLA)
7217	Revised	Weapons
7440	Revised	Plant Security
7440.03	Revised	Small Unmanned Aircraft Systems
8210	Revised	School Calendar
8320	Revised	Personnel Files
8330	Revised	Student Records

5. Approval of the Annual Security Report 2022 for Adult & Community Education

6. Approval of the following overnight field trip requests:

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA	Fall Leadership Conference	Great Cols. Convention Ctr. - Columbus, OH	11/10-11/11/22	25	2	0

Motion and then Voice Vote to approve Items 1-6 in Documents and Materials.

Motion by Susie Lawson, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

NEW BUSINESS

None

ITEMS OF DISCUSSION

A. The Board discussed establishing the use of a Capital Projects Fund for the Welding Lab renovation. The project will be funded through General Fund and Permanent Improvement Funds.

B. The Board discussed the Superintendent and Treasurer Evaluations

C. The Board discussed OSBA Delegate information

EXECUTIVE SESSION

None

MOTION TO ADJOURN

Motion and then Voice Vote to Adjourn at 9:15 p.m.

Motion by Susie Lawson, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Ann Tschantz

President

Treasurer