



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, April 17, 2013
7:30 PM
Agenda (Exhibit A)

I. Opening

- A. Call to Order - Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the April 17, 2013 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partners
 - 1. Park Mazda of Wooster
 - 2. Ebner Furnaces, Inc. of Wadsworth
- F. Student and Staff Recognition
 - 1. Chase Balczianas, Interactive Media, WCSCC Student of the Month from Chippewa
 - 2. Megan Norman, Landscape & Plant Technologies, WCSCC Student of the Month from Chippewa
 - 3. Tiffany Powell, Medical Assisting, WCSCC Student Success Award from Chippewa
 - 4. Greg Schaub, Interactive Media, WCSCC Extra Help Student of the Month from Chippewa
 - 5. Olivia Steiner, Practical Nursing, WCSCC Student of the Month from Central Christian
 - 6. Joanna Steiner, Practical Nursing, WCSCC Student of the Month from Heritage Private
 - 7. Daniel Sohar, Precision Machining Technology, WCSCC Adult Education Exceptional Student of the Month
 - 8. Jill Parker, Extra Help Coordinator, WCSCC Staff Excellence Award
- G. Motion to approve the minutes from the March 20, 2013 Regular Board Meeting (**Exhibit B**) (**Voice**)

H. Board Committee Reports (**Exhibit C**)

Note: All items will be in written reports in exhibit unless a board member wants to request discussion, highlight an item, or add to a report.

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Bob Reynolds
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Bill Gantz
Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) (**Roll Call**)

II. Superintendent's Report

1. Director's Report (**Exhibit D**)
2. Principal's Report (**Exhibit E**)
3. Important Upcoming Dates and Times (copies available)
 - a. April 18-20th is FCCLA State Competition at the Ohio State Fairgrounds.
 - b. WCSCC Prom will be held on April 20th. Grand March will take place at WCSCC in the Commons. Dinner and dancing will be at Memories.
 - c. SkillsUSA State Competition runs from April 23rd through April 24th in Columbus.
 - d. Dinner With Your Teacher will take place from 6-7:30 p.m. on April 25th.
 - e. The Ag Mechanics/Power Technologies FFA Banquet will be held on April 30th at
 - f. 6:30 p.m. in the lab
 - g. The Wooster Chamber of Commerce Breakfast will take place at 7:30 a.m. on May 2nd at the Wooster Country Club.**
 - h. The Animal Care and Management FFA Banquet will be held on May 2nd at 6 p.m. in the Commons.
 - i. May 8th through 12th is the BPA National Conference in Orlando, Florida.
 - j. "We Believe In You" focus on girls event, sponsored by the Women's Network, will take place in the board room on May 9th. Two middle school girls from each home school will attend.
 - k. The Adult Education Open House and Job Fair will take place on May 9th from 5-8 p.m.
 - l. The Staff Recognition/Retirees Picnic will be held on May 14th at 3 p.m. in the Commons.**
 - m. We will be honoring all State and National Winners and Student Ambassadors at the WCSCC Board of Education meeting on Wednesday, May 15th.**
 - n. BPA Awards will be held May 12th in the Commons and begin at 7 p.m.
 - o. The Senior Recognition ceremony will take place at Wayne College on May 21st from 7-9 p.m.**
 - p. The High School Practical Nursing Pinning Ceremony will be held at 7 p.m. on May 23rd in the Commons.

4. Calamity Days

Information had been forwarded to the Ohio Department of Education seeking the approval of 3/25/13 as a calamity day due to inclement weather. Approval was received on 4/8/13.

5. Superintendent will give an update on career-tech lab changes.
6. Motion to approve Superintendent's Report (**Voice**)

III. Treasurer’s Consent Agenda (Roll Call After Discussion):

Note: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

1. Finance

- a. Approve the list of purchase orders for the month (**Exhibit F**)
- b. Approve the Financial Reports for March 2013 (**Exhibit G**)
- c. Approval to accept the following donations:
 - 1) Three plumbing trainers valued at \$100 from Bill Peters for use in the Construction Technologies program
 - 2) Two ambulance cots with the approximate value of \$2,000 from the Town & Country Fire District for use in the EMS program
 - 3) Label printer with the approximate value of \$75 from the Wooster Area Chamber of Commerce
 - 4) Three gastrostomy tubes from Pleasant View Nursing Home for use in lab, approximate value of \$60
 - 5) Nursing top donated by Stephanie Morris, approximate value of \$30
- d. Motion to approve the Treasurer’s Consent Agenda (**Roll Call**)

IV. Superintendent’s Consent Agenda (Roll Call After Discussion):

Note: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Superintendent recommends the following actions:

NOTE: All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

1. Certified Employment

- a. Employment of the following persons as Certified Personnel for the 2013-2014 school year as per Board Policy and negotiated agreement:

NAME	CONTRACT	CLASS	STEP
Abrecht, Amber	New 2	4	8
Allen, Charlotte	2nd 1 (182 days @ 5.75 hrs)	\$19.42/hr	1
Arko, Andy	C	2	22
Bartel, Lori	C	4	14

Boggins, Kathy	3rd 1	6	11
Brown, Scott	C	4	29
Cahill, Beverly	11th 1 (166 days)	4	22
Calderone-Davis, Kelly	C	5	9
Casteel, Jennifer	2 of 2	4	6
Chmura, Theresa	C	7	24
Collins, Jamie	C	5	11
Davis, Dan	New 2	4	9
Edington, Sarah	2 of 2	5	5
Ehlert, Donna	C	6	13
Fields, Kevin	New 1 (182 days at 5.75 hrs)	\$18.60/hr	0
Gagnon, Beth	C	6	25
Gerber, Mark	New C	4	17
Gillespie, Gregg	New C	5	21
Gough, Brett	2 of 2	4	16
Grimes, Rich	C	2	21
Gummo, Dawn	3rd 1	5	2
Hanna, Kathy	C	2	17
Harlan, Jim	C	7	25
Hartzler, Melinda	2 of 2	5	15
Hawkins, Anita	C (184 days @ 7 hrs)	4	29
Hedberg, Michelle	10th 1 (182 days @ 7 hrs)	AE 1	13
Hoefges, Betty	C	6	19
Hornacek, Shannon	New 2	4	7
Huffman, Kimberly	C	5	17
Kanne, Joan	8th 1 (158 days)	AE 2	17
Knight, Annie	2nd 1	3	2
Krites, Lesa	New 1 (182 days at 5.75 hrs)	\$18.60/hr	0
Kurfiss, Sonya	1 st 1 (126 days)	AE2	7
Layfield-Bower, Michelle	C	5	17
Martell, Melody	3rd 1 (Hrly/time sheets/reg sched/ as needed)	\$20.25/hr	LPN 5
Martell, Rod	C	2	15
McDonald, Debra	C	5	20
Mehling, Jeff	2nd 1	1	4
Menchaca, Julia	C	4	19
Merickel, Keri	C	3	35
Miller, Aaron	New 2	4	13
Miller, John	C	7	22
Morabito, Mike	2 of 2	5	27
Morgan, Theresa	C	5	15
Nester, Leslie	2 of 2	4	35
Nichols, Barb	C	5	29
Nicholson, Andrew	C	6	17
Nussbaum, Liz	2nd 1	4	2
Peters, William	New 1	6	15
Perry, Shelly	C	2	29

Plank, Deb	New 1	3	1
Plybon, Linda	C	5	31
Power, Luke	2nd 1	5	1
Ritchey, Helena	New 2	4	6
Rue, Jennifer	New 1	1	0
Schrock, Melissa	28th 1 (184 days @ 6.25 hrs)	4	31
Seal, Chris	2 of 2	1	6
Shetler, Richard	2 of 2	4	17
Shrock, Jackie	22nd 1 (184 days)	6	24
Starlin, Danielle	New 2	1	7
Stebbins, Sandra	C	5	18
Stecz, Catina	New 2	4	8
Steiner, Bruce	New 2	4	8
Sullivan, Clarence	C	4	28
Sweitzer-Zona, Lisa	C	7	20
Tabellion, Joann	New 2	4	18
Tietz, Amy	C	5	11
Tietz, Brad	C	5	13
Tresch, Dawn	9th 1 (125 days)	AE 1	20
Vorkapich, Pamela	C	5	25
Weaver-Kranz, Josi	7th 1 (184 days)	AE1	18
Wellert, Craig	C	4	20
Wilson, Robert K.	C	4	28
Wimer, Gary	C	5	29
Woodruff, Bruce	C	5	21
Young, Jim	6th 1 (192 days)	AE1	14
Zimmerman, Alan	C	4	34
Zimmerman, Liala	C	6	22

b. Non-renewal of the limited contracts for the following Certified Personnel:

- 1) Amanda Mowery, English Instructor

c. Employment of the following individuals to substitute in area(s) indicated for the 2012-2013 school year:

Last Name	First Name	Teaching Area
Pumneo	Kimber	General
Perry	Michelle	General
Koontz	Karen	Early Childhood
Radabaugh	Terry	Handicapped
Fedorchak	Annaliese	Early Childhood
Barto	Alisa	General
Garvin	Cheryl	Handicapped
Yoder	Regina	Intervention Specialist
Burgan	Danielle	Early Childhood

Sherwood	Justine	Handicapped & AYA
Long	Jesse	AYA

Last	First	Sub Area	Step	Rate	Degree
Dews	Linda	Nursing	5	\$25.00/hr	BSN
Kurfiss	Sonya	Nursing	7	\$26.00/hr	BSN
Calame	Tara	Nursing	5	\$25.00/hr	BSN
Lyons	Jennifer	Nursing	2	\$23.50/hr	BSN

d. Approval of the following contracts through Tri-County ESC, for the purpose of employment, for the 2013-2014 school year:

- 1) Tracy Todich, School Nurse, 189 days at 7 hours daily
- 2) Janet Palm, GRADS Coordinator, 199 days at 7 hours daily
- 3) Gregory Foster, SAC Aide, Career-Technical, 185 days at 7 hours daily
- 4) Jenny Baechle, Intervention Specialist, 185 days at 7 hours daily
- 5) Cheryl Koehler, High School Part Time Career Assessment Specialist, up to 609 hours per time sheets
- 6) Jean Boen, Placement Coordinator, 185 days at 7 hours daily

e. Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2012-2013 year:

- 1) Jennifer Lyons, Adult Practical Nursing Instructor, BSN, Step 2, \$23.50 hourly, effective 4/1/13
- 2) Nathan Murphy, Public Safety Services Instructor, Step 5, \$20.00 hourly, effective 4/18/13
- 3) Ginger Preston, Adult Practical Nursing Instructor, BSN, Step 7, \$26.00 hourly, effective 4/1/13
- 4) Linda Dews, Adult Practical Nursing Instructor, BSN, Step 5, \$25.00 hourly, effective April 1, 2013.

f. Approval of the following hourly rates for part-time coordinators, instructors, casual labor and child care aides/food service with Adult Education Contracts between July 1, 2013 and June 30, 2014:

- 1) Adult Education part-time coordinator rate: no increase with a cap of \$27.00 per hour
- 2) Adult Education part-time hourly instruction rate: no increase with a cap of \$21.00 per hour
- 3) Apprentice, Fire, EMS, and Law Enforcement hourly instruction rate: no increase with a cap of \$25.00 per hour
- 4) Casual Labor scale: no increase with a cap of \$13.00 per hour
- 5) Adult Education medical/nursing part-time hourly instruction rate: no increase
- 6) 120+ Adult Education Salary Schedule: no increase
- 7) Child Care Aides Rates: increase based on increase in minimum wage

<u>Step</u>	<u>Hourly</u>
1	\$ 8.00
2	\$ 8.20
3	\$ 8.40
4	\$ 8.60
5	\$ 8.80
6	\$ 9.00
7	\$ 9.20
8	\$ 9.40
9	\$ 9.60
10	\$ 9.80
11	\$ 10.00
12	\$ 10.20
13	\$ 10.40
14	\$ 10.60

2. Classified Employment

- a. Employment of the following persons as Classified Personnel for the 2013-2014 school year as per Board Policy and negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Abrecht, Amber	Animal Care/Feeding	C	Hrly/time shts as needed	\$13.00/hr	7
Becker, Deb	Acct Clerk	New 2	12 month	II (7/11)	14
Beery, Norman	Aide	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$10.23/hr	1
Boggins, Jessica	Aide	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$10.48/hr	2
Bottomley, Matthew	Custodian	C	12 month	3	25
Bumgardner, Kathy	Admin Assistant	C	215 days + 10 holidays	3	21
Cooper, Diana	Admin Assistant	C	12 month		15
Dalessandro, Chris	IT Specialist	C	220 + 11 holidays	6	16
Decker, Lori	Casual Labor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$9.00/hr	1
Engman, Connie	AE Admin Asst/Evening Resource Coordinator	New 2	188 days + 11 holidays @ 7 hrs/day	\$15.00/hr	3
Fields, Kevin	Casual Labor	New 2	Part time/as needed/per time sheets	\$9.40/hr	1
Forren, Linda	Custodian	C	12 month	4	34
Gillespie, Gregg	Greenhouse Maintenance	C	Hrly/time shts as needed	\$14.00/hr	11

Goodrich, Carolyn	Adult Ed Office Sec'y	C	239 days + 11 holidays	3	22
Grzybowski, Ed	IT Specialist	C	220 + 11 holidays	6	11
Haley, Jason	Safety & Security Monitor	C	182 days + 10 holidays @ 7 hrs/day	6	11
Haley, Jason	Casual Labor	New 1	Part time/hrly/as needed/per time sheets	\$9.40/hr	1
Hartmann, Ed	Aide	2 of 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$10.48/hr	2
Hatfield, Lola	Admin Assistant	C	195 days + 10 holidays	4	11
Hobbs, Christine	Study Hall Monitor	2 of 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk 5.75 hrs/day	\$9.80/hr	2
Houmard, Barbara	Student Act'y Liaison	C	190 days + 10 holidays	6	25
Ickes, Vicki	Cook	C	182 days + 10 holidays @ 6 hrs/day	3	23
Jackson, Cole	Maint/Custodian	C	12 month	4	10
Leisure, Sharon	Adult Ed Office Sec'y	C	239 days + 11 holidays	5	18
Lessiter, Heather	Study Hall Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$9.40/hr	1
Markley, Brenda	Acct Clerk	C	12 month	I	18
Martin, Shelly	Admin Assistant	2 of 2	225 days + 11 holidays	4	9
Maximovich, Kristi	Admin Assistant	New 2	12 month	(7/11)	9
Neer, Theda	IRP Clerk	2 of 2	Hrly/reg sched/as needed up to 5.75 hrs/day for a max of 212 days + 10 holidays	\$13/hr	12
Neff, Andrea	Adult Ed Sec'y	C	229 days + 11 holidays @ 6 hrs/day	4	26
Oser, Brenda	Acct Clerk	C	245 days + 11 holidays	II	24
Overstreet, Monique	Aide	2 of 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$9.80/hr	2
Peters, Loretta	Custodian	C	12 month	4	30
Pumphrey, Tammy	Admin Assistant/Recep	C	190 days + 10 holidays	4	17
Ragins, Regina	Admin Assistant	C	210 days + 10 holidays	4	25
Ramseyer, Myrna	Cook	C	182 days + 10 holidays @ 6hrs/day	3	19
Rutter, Christina	Cafeteria Monitor	New 2	Hrly/time shts/reg sched/as needed	\$11.00/hr	5
Sears, Kathryn	Admin Assistant	C	12 month	4 (7/11)	11
Shelly, Darlene	Cafeteria Cashier	2 of 2	Hrly/time shts/reg sched/as needed	\$9.80	2

Shelly, Darlene	Aide	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$10.23/hr	1
Shook, Clairice	Casual Labor	New 2	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	\$10.20/hr	3
Smith, Tom	Custodian	C	12 month	3	11
Tackett, Dale	Admin Assistant	C	228 days + 11 holidays	4	20
Tackett, Sharon	Custodian	C	12 month	4	16
Tarleton, Pam	Head Cook	C	187 days + 10 holidays @ 7 hrs/day	4	16
Tiano, William	Aide	2 of 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$10.48/hr	2
Waggy, Pam	Aide	C	72 days + 5 holidays @ 5.5 hrs/day, 76 days + 3 holidays @ 7 hrs/day, 35 days + 2 holidays @ 4 hrs/day	\$13.53/hr	11
Waggy, Pam	Grocery Shopping/Field Trip Monitor/Pre-School Orientation and Conferences	C	Hrly/time shts as needed for a maximum of 60 hours	\$13.53/hr	11
Wellert, Craig	Vehicle Maintenance	New 2	Hrly/time shts as needed	\$15.00/hr	13
Wellman, Alisha	Admin Assistant	New 1	190 days + 10 holidays	3 (7/11)	2
Wilfong, Carolyn	Cafeteria Cashier	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/week	\$9.40/hr	1
Wilfong, Carolyn	Aide	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$9.98/hr	0
Yarman, Trina	Aide	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	\$10.48/hr	2

b. Employment of the following individuals as Classified Personnel, part-time, as needed, per time sheets, per schedule for the remainder of the 2012-2013 school year:

1) Carolyn Wilfong, Bus Driver (VAN ONLY), Step 0, \$8.57 hourly

c. Resignation of Sidney Cammer, Classroom Aide, effective at the end of the day on May 24, 2013.

d. Resignation of Stephanie Long, Classroom Aide, effective at the end of the day on May 26, 2013.

e. Employment of the following individuals to substitute in area(s) indicated for the 2012-2013 school year:

Last	First	Sub Area
Overstreet	Heather	Classified
Johnston	Pamela	Classified
Jones	Christine	Classified

3. Consultant Contracts: none this month

4. Volunteers:

- a. Approval of Marc Harvey, who works for Living Water Community Church, to volunteer for Adult Basic & Literacy Education & Families Learning Together Programs

5. Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. Regular Agenda:

1. Motion to approve the following Grants and Agreements (Roll Call After Discussion):

- a. Approval of an agreement with the Ohio Restaurant Association Education Foundation Ohio ProStart Agreement for the 2013-2014 school year (copies available).
- b. Approval of the annual membership renewal fee of \$1,250 payable to the Wayne Economic Development Council.
- c. Approval for Adult Education to apply for supplemental grants for program enhancement and operation up to a maximum of \$10,000 each, as needed, for the 2013-2014 school year.
- d. Approval to accept a renewal grant in the amount of \$68,000 from the United Way of Wayne and Holmes Counties for the Families Learning Together program.
- e. Approval to apply for a grant in the amount of \$250 from the Junior Service Club to help support Families Learning Together in purchasing outdoor play equipment.
- f. Approval of the following Adult Education tuition rates for the 2013-2014 school year for adult programs and services:
 - 1) Office Training Programs \$5.75 per hour
 - 2) Licensed Practical Nursing Programs/NATCEP \$7.53 per hour
 - 3) Medical Assisting \$6.00 per hour
 - 4) Industrial Training Programs \$6.25 per hour
 - 5) Customized Training up to \$95 per hour
 - 6) Short Term Courses \$6.00 - \$20.00
- g. Approval of a Memo of Understanding with Stark State College for Online Dual Enrollment Courses for the 2013-2014 school year (copies available).
- h. Approval of a Memo of Understanding with Stark State College for Dual Enrollment at the High School Site for the 2013-2014 school year (copies available).

- i. Approval of a Memo of Understanding with Stark State College for Dual Enrollment at the College Site for the 2013-2014 school year (copies available).

2. Motion to approve the following Resolutions: none this month

3. Motion to approve the following Documents and Materials (Voice):

- a. Approval of the following overnight field trip requests (copies available):

<u>DATE</u>	<u>STAFF</u>	<u>EVENT/LOCATION</u>
5/8-5/12/13	Anita Hawkins	Business Professionals of America (BPA) National Leadership Conference and Competition Walt Disney World Dolphin Hotel Orlando, FL
5/15-5/17/13	Lesia Krites	Ohio Invitational Culinary Arts Tournament Knox County Career Center Mount Vernon, OH

- b. Approval of the revised Course of Study for Truck Mechanics (copy available).
- c. Approval of the new edition of the following textbook (copy available):
 - 1) Heavy Duty Truck Systems, 2011, Sean Bennett, Delmar, Cengage Learning, 978-1-4354-8382-8 and student workbook
- d. Approval of the revisions/additions to the following handbooks (copies available):
 - 1) WCSCC Adult Practical Nursing Student Handbook
 - 2) WCSCC High School Practical Nursing Student Handbook
 - 3) 2013-2014 WCSCC High School Student Parent Handbook
- e. Approval of the following textbooks for use in Graphic Design and Photography (copies available):
 - 1) Photography and Digital Imaging (5th Edition), Rosen & Devries, 2005, Kendall/Hunt Publishing
 - 2) The Adobe Photoshop CS5 Book for Digital Photographers, Scott Kelby, 2011, New Riders
- f. Approval of the following revised Administrative Guidelines, Policies and Forms:

Section	Number	Status	Title
Policy	6152	Revised	Student Fees, Fines, and Charges

VI. Items of Discussion

1. First reading of the following job description (copies available):
 - a. Café Snack Shack Monitor
 - b. Career Services Coordinator
2. First reading of the following textbooks (copies available):
 - a. Foundations of Restaurant Management and Culinary Arts, Level One, 2011, (NRAEF) Pearson Education, Inc. 978-0-13-801938-9 and Activity Guide Workbook 978-0-13-707050-3
 - b. Foundations of Restaurant Management and Culinary Arts, Level Two, 2001, (NRAEF) Pearson Education, Inc. 978-0-13-138022-6 and Activity Guide Workbook 978-0-13-138071-4
 - c. Core Training Manual/Ohio Certified Nursery Technician, 2012, The Ohio Nursery and Landscape Association, Inc., Edited by ONLA Staff
 - d. Common Pests, Diseases & Disorders of Ornamental Trees & Shrubs, 2003, The Ohio Nursery and Landscape Association, Inc.
 - e. Landscape Plants for Ohio, 3rd edition, 2007, The Ohio Nursery and Landscape Association, Inc.
 - f. Perennial Plants for Ohio, 2nd edition, 2007, The Ohio Nursery and Landscape Association, Inc.
 - g. Landscape Training Manual/Ohio Certified Nursery Technician, 2012, The Ohio Nursery and Landscape Association, Inc., Edited by ONLA Staff
 - h. Grower Training Manual/Ohio Certified Nursery Technician, 1999, The Ohio Nursery and Landscape Association, Inc.
 - i. Garden Center Training Manual/Ohio Certified Nursery Technician, 1999, The Ohio Nursery and Landscape Association, Inc.
 - j. Welding Skills, 4th edition, 2010, Moniz and Miller, American Technical Publishers
3. First reading of the revised Course of Study for Electronics and Computer Networking (copy available).
4. Board discussion.

VII. Executive Session

1. For discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action (**Roll Call**)

VIII. Adjournment (Voice)

NOTE: The next Regular Board Meeting will be held on Wednesday, May 15, 2013. The reception will begin at 7:00 PM and the meeting will begin at 7:30 PM.