

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

April 15, 2020

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Philip Keener at 7:30 p.m. on Wednesday, April 15, 2020 in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

Oath of Office

Wooster – Sue Herman - given on 4/14/20 via video conference.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

Mr. DeAngelis, Mrs. Herman, and Mrs. Gwin were unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

A motion by Mr. Steiner was seconded by Mrs. Williams to approve the April 15, 2020 agenda, corrections, additions and deletions as follows:

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

B. Classified Employment:

Addition of 2. Employment of the following person part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Smith, Rocky	Casual Labor	C	Part time/hrly/ as needed/per time sheets	I	5	04/20/2020

V. REGULAR AGENDA (ROLL CALL)

Addition of 5. Approval of an Amendment to the Professional Services Agreement Between SolHarris/Day Architecture, Inc. and the Wayne County Schools Career Center for Animal Science, Truck Mechanics, and Agribusiness and Production lab renovations for a total of \$41,864 (copies available)

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VI. NEW BUSINESS (ROLL CALL)

Revision to A. Motion to approve and accept the lowest acceptable for construction of the Livestock Learning Center bid from Campbell Construction, Inc. for \$387,000 (see handout)

Motion to approve item A. (Roll Call)

Revision to B. Motion to approve and accept the lowest acceptable bid for the renovation of the Animal Science and Diesel Mechanics lab from Campbell Construction, Inc. for \$2,533,400 (see handout)

Motion to approve item B. (Roll Call)

VII. ITEMS OF DISCUSSION

Addition to A. First reading of the following revised/new/deleted board policy:

NUMBER	STATUS	TITLE
8210	Revised	School Calendar

Roll call vote on the motion was as follows: Mr. Steiner, Mrs. Williams, Mr. Besancon, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

STUDENT RECOGNITION

Students were not in attendance due to COVID-19

1. Dalton Student Recognition

Hunter Shisler, Robotics & Automation, WCSCC Student of the Month
Ashlyn Wright, Exercise Science & Sports Medicine, WCSCC Student of the Month
Zack Carter, Ag Mechanics, WCSCC Achievement Award
Nate Witmer, Hospitality, WCSCC Perseverance Award

2. Orrville Student Recognition

Bryce Baughman, Criminal Justice, WCSCC Student of the Month
Katlynn Dexter, Patient Care Technologies, WCSCC Student of the Month
Victoria Vender, Electronics & Computer Networking, WCSCC Perseverance Award

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STUDENT RECOGNITION – (Con't)

3. Rittman Student Recognition

Robert Horne, Electronics & Computer Networking, WCSCC Student of the Month
Blake Taras, Construction Technologies, WCSCC Student of the Month
Mateo Bard, Construction Technologies, WCSCC Perseverance Award
Jon Graves, Buildings and Grounds, WCSCC Achievement Award

4. Smithville Student Recognition

Afton Brown, Business Entrepreneurship, WCSCC Student of the Month
Maison Martell, Engineering Technologies, WCSCC Student of the Month
Wyatt Mullins, Powerline Technologies, WCSCC Achievement Award
Tagan Wellman, Precision Machining, WCSCC Perseverance Award

BOARD MINUTES

A motion by Mr. Besancon was seconded by Mrs. Tschantz to approve the minutes from the March 18, 2020 Regular Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mrs. Tschantz, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mr. Stavnezer was seconded by Mrs. Tschantz to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Updates on spring/summer renovations
- D. Updates on Superintendent's Advisory Committees
- E. Important Upcoming Dates and Times

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SUPERINTENDENT’S REPORT – (Con’t)

EVENT	DATE	DAY	LOCATION	TIME
Waiver Day – No School	4/20/20	M		
National Honor Society Induction Ceremony	4/21/20	T	CANCELLED	
Dinner With Your Teacher	4/23/20	Th	CANCELLED	
WCSCC Board of Education Meeting	5/20/20	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting
Senior Recognition Program – Save the Date!	5/21/20	Th	Wayne College – Boyer Gymnasium	6:15 p.m. Staff Report (7:00 p.m. – 9:00 p.m.)

Voice call vote on the motion was as follows: Mr. Stavnezer, Mrs. Tschantz, Mr. Besancon, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

TREASURER’S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Treasurer’s Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for March 2020
2. Approval of the Financial Reports for March 2020
3. Approval of the FY20 Amended Appropriations

Roll call vote on the motion was as follows: Mrs. Lawson, Mr. Stuart, Mr. Besancon, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

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SUPERINTENDENT’S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the Superintendent’s Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

A. Certified Employment

1. Lauren Romano, Math Instructor, moved to Class V, Step 6 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2020-2021 school year
2. Resignation of Jackie Lee, Aspire Instructor, effective April 16, 2020
3. Approval to rescind approval of the employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST		SUB AREA	EFFECTIVE DATE
Lovejoy	Bobbie Jo		HS Academic	03/30/2020

B. Classified Employment:

1. Resignation of Rebecca Dodds, Part-Time Cook, effective at the end of the day on June 30, 2020
2. Employment of the following person part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Smith, Rocky	Casual Labor	C	Part time/hrly/ as needed/per time sheets	I	5	04/20/2020

- A. Consultant Contracts (none)
- B. Volunteers (none)
- C. Approval to remove the following from inventory (none)
- D. Approval to accept the following donations (none)

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the Grants and Agreements as follows:

1. Approval of the annual membership renewal fee of \$1,250 payable to the Wayne Economic Development Council
2. Approval of the Wayne County Schools Career Center Drug Free Club Agreement with Great Lakes Biomedical
3. Approval of a Memorandum of Understanding with The Ohio Department of Higher Education for the purpose of WCSCC being a Center for Training Excellence (CTX). With the funds, WCSCC will offer contractual instruction-based training and business consultation services to local employers
4. Approval to accept a renewal grant in the amount of \$34,272 from Orrville United Way for Aspire
5. Approval of an Amendment to the Professional Services Agreement Between SolHarris/Day Architecture, Inc. and the Wayne County Schools Career Center for Animal Science, Truck Mechanics, and Agribusiness and Production lab renovations for a total of \$41,864

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

RESOLUTION

A motion by Mr. Noble was seconded by Mrs. Lawson to approve the following Resolution regarding employee evaluations due to COVID -19

1. Approval of the resolution regarding employee evaluations due to the COVID-19 crisis for the 2019-2020 school year

WHEREAS, on Monday, March 9, 2020, Governor Mike DeWine issued Executive Order 2020-01D Declaring a State of Emergency concerning COVID-19 to help contain the spread of the disease; and

WHEREAS, on Thursday, March 12, 2020, Ohio Department of Health Director Amy Acton, MD, MPH, issued an Order banning mass gatherings bringing together more than one hundred (100) or more persons in a single room or single space at a time in Ohio in order to prevent the spread of COVID-19 in

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RESOLUTION – (Con't)

the State of Ohio such as at/in an auditorium, stadium, arena, large conference room, meeting hall, theater, or any other confined indoor or space, and subsequently amended the order first to limit such gatherings to no more than fifty (50) persons, and then indicated that Ohioans should comply with the federal government's recommendation that no more than ten (10) people gather; and

WHEREAS, ODH Director Acton further stated that "For the purpose of clarity, a mass gathering does not include normal operations at airports, bus and train stations, medical facilities, libraries, shopping malls and centers, or other spaces where 100 or more persons may be in transit. It also does not include typical office environments, schools, restaurants, factories, or retail or grocery stores where large numbers of people are present, but it is unusual for them to be within arm's length of one another;" and

WHEREAS, on Thursday, March 12, 2020, Governor Mike DeWine announced that due to the ongoing COVID-19 crisis, he has ordered the closure of all Kindergarten through 12th grade schools to students for a period of three (3) weeks effective at the end of the school day on Monday, March 16, 2020, through Friday April 3, 2020; and

WHEREAS, Governor DeWine also announced that during the extended period of closure, school districts should work to provide education through alternative means, school district leadership may make decisions on whether to use their school buildings, and staff members should continue to report to school as directed by school district administrators; and

WHEREAS, consistent with Governor DeWine's Order of March 12, 2020, the Administration closed the District's school buildings to students from the end of the school day on Monday, March 16, 2020, through Friday April 3, 2020, and provided students with instruction through alternative methods during the building closure; and

WHEREAS, the Administration has also directed teaching staff to continue to provide education to students using alternative methods and has directed non-teaching staff to continue to report to duty and/or work remotely, if feasible; and

WHEREAS, on March 22, 2020, ODH Director Acton issued a Stay at Home Order which is in effect from March 24, 2020, through April 6, 2020, and, among other things, orders the cessation of all Non-essential business and operations except for "Minimum Basic Operations;" and

WHEREAS, the Stay at Home Order, however, states that the provision of K-12 education is an Essential Business and/or Operation that can continue; in particular, ODH Director Acton stated that "Educational institutions-including public and private K-12 schools...-for purposes of facilitating distance learning,...or performing essential functions, provided that social distancing of six-feet per person is maintained to the greatest extent possible [are Essential Businesses and Operations];" and

WHEREAS, on March 27, 2020, Am. Sub. H.B. No. 197 ("H.B. 197") was enacted, and includes temporary changes in response to the COVID-19 crisis; these changes will remain in effect until the end of the Governor DeWine's Declared State of Emergency or December 1, 2020 (whichever comes first); and

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RESOLUTION –(Con't)

WHEREAS, H.B. 197 act permits a district board of education to elect not to conduct evaluations of district employees, including teachers, administrators, or a superintendent for the 2019-2020 school year, if the board determines that it would be impossible or impracticable to do so; and

WHEREAS, H.B. 197 also provides that if a board of education elects not to evaluate an employee for the 2019-2020 school year, the employee may not be penalized for the purpose of reemployment for lack of an evaluation, but expressly states that H.B. 197 does not preclude a district board from using an evaluation completed prior to ODH Director Action's closure order in employment decisions; and

WHEREAS, on Monday, March 30, 2020, Governor DeWine extended the closure of all Kindergarten through 12th grade schools to students through Friday, May 1, 2020; and

WHEREAS, Governor DeWine did not modify his previous statement that during the extended period of closure, school districts should work to provide education through alternative means, school district leadership may make decisions on whether to use their school buildings, and staff members should continue to report to school as directed by school district administrators; and

WHEREAS, considering the COVID-19 crisis and the need to focus on providing WCSCC's students with quality and seamless education through alternative means, the Board of Education desires to temporarily suspend the evaluation procedures for those employees whose contracts do not expire at the end of the 2019-2020 school year and those employees who are not currently on an improvement plan.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education determines that in light of the COVID-19 crisis and to the extent evaluations were not completed before March 14, 2020, it is impossible and/or impracticable to conduct employee evaluations for the 2019-2020 school year, with the exception of those teachers and administrators whose contracts expire at the end of the 2019-2020 school year and those employees who have documented performance issues that require an evaluation this school year (which includes those employees who are currently on an improvement plan)..

BE IT FURTHER RESOLVED, that to the extent evaluations were not completed before March 14, 2020, the Board of Education elects not to conduct employee evaluations for the 2019-2020 school year, with the exception of those teachers and administrators whose contracts expire at the end of the 2019-2020 school year and those employees who have documented performance issues that require an evaluation this school year (which includes those employees who are currently on an improvement plan) because it is impossible and/or impracticable to do so.

BE IT FURTHER RESOLVED, that the Board of Education's determination does not preclude it from using an employee's evaluation completed prior to March 14, 2020, for purposes of employment decisions involving a teacher and administrator, including, but not limited to determining eligibility for reemployment and disciplinary actions.

BE IT FURTHER RESOLVED, that the Board of Education's determination shall not impact employment decisions made in future school years.

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RESOLUTION – (Con’t)

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll call vote on the motion was as follows: Mr. Noble, Mrs. Lawson, Mr. Besancon, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

A motion by Mr. Steiner was seconded by Mr. Stavnezer to approve the Resolution regarding distance learning due to COVID – 19:

2. Approval of the resolution regarding distance learning due to the COVID-19 crisis for the 2019-2020 school year

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020, until at least May 1, 2020; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code § 3313.482; and

WHEREAS, Ohio Department of Education guidance indicates that schools may use “blizzard bags” during this extended school closure, beyond the normal three days;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

BE IT FURTHER RESOLVED that the Board ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning, as set forth in **Exhibit A**, to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

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RESOLUTION – (Con’t)

Roll call vote on the motion was as follows: Mr. Steiner, Mr. Stavnezer, Mr. Besancon, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Stavnezer to approve the Documents and Materials as follows:

1. Approval of the following revised/new/deleted board policies. Note: These were listed for approval in March versus listed as first reading. This serves as the second reading and approval.

NUMBER	STATUS	TITLE
1520	Revised	Employment of Administrators
2464	Revised	Gifted Education and Identification
3120	Revised	Employment of Professional Staff
3120.04	Revised	Employment of Substitute Teachers
3120.05	Revised	Employment of Personnel in Summer School and Adult Education Programs
3120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4120	Revised	Employment of Classified Staff
4120.08	Revised	Employment of Personnel for Co-Curricular/Extra Curricular Activities
4124	Revised	Employment Contract
4162	Revised	Drug and Alcohol Testing of CDL License Holders and other Employees who perform Safety-Sensitive Functions
6107	Revised	Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures
2413	Revised	Career Advising

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stavnezer, Mr. Besancon, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

NEW BUSINESS

A motion by Mr. Besancon was seconded by Mrs. Lawson to approve the following New Business:

- A. Motion to approve and accept the lowest acceptable for construction of the Livestock Learning Center bid from Campbell Construction, Inc. for \$387,000

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NEW BUSINESS – (Con't)

Roll call vote on the motion was as follows: Mr. Besancon, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

A motion by Dr. Roadruck was seconded by Mr. Besancon to approve the following New Business:

- B. Motion to approve and accept the lowest acceptable bid for the renovation of the Animal Science and Diesel Mechanics lab from Campbell Construction, Inc. for \$2,533,400

Roll call vote in the motion was as follows: Dr. Roadruck, Mr. Besancon, Mrs. Lawson, Mr. Noble, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes

The motion was carried.

A motion by Mr. Steiner was seconded by Mr. Stuart to approve the following New Business:

- C. Approval of the following Adult Education Tuition Rates for the 2020-2021 school year:

Office Technology Programs	\$6.25 per hour	(no increase)
Licensed Practical Nursing Programs	\$7.75 per hour	(no increase)
Medical Assisting	\$6.25 per hour	(no increase)
Industrial Training Programs	\$12 per hour	(no increase)
Cosmetology	\$6.25 per hour	(no increase)
Dental Assisting	\$6.25 per hour	(no increase)
Law Enforcement Training Academy	\$7.75 per hour	(no increase)

Roll call vote on the motion was as follows: Mr. Steiner, Mr. Stuart, Mr. Besancon, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policy:

NUMBER	STATUS	TITLE
6325	Revised	Procurement – Feddeal Grants/Funds
8210	Revised	School Calendar

- B. Board discussion

1. The Board discussed the format of the next meeting. It was decided to utilize a combination of board members offsite and onsite utilizing Zoom.

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MOTION TO ADJOURN

A motion by Mr. Noble was seconded by Mr. Besancon to adjourn the April Regular Meeting at 8:35 p.m.

Voice call vote on the motion was as follows: Mr. Noble, Mr. Besancon, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

President

Treasurer