



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

518 West Prospect Street  
Smithville, Ohio 44677

High School: 330-669-7000  
High School Fax: 330-669-7001  
Adult Education: 330-669-7070  
Adult Ed Fax: 330-669-7071  
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**(To be held in the Commons with 6 ft. minimum Social Distancing)**

**Wednesday, April, 2020**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

A. Call to Order – Pledge of Allegiance – Moment of Silence

B. Oath of Office

Note: Oath of Office given to the newly appointed and reappointed board members

1. Wooster – Sue Herman

C. Roll Call

D. Motion to approve the April 15, 2020 Agenda – corrections – additions – deletions (**Roll Call**)

E. Public Participation/Introduction of Guests

F. Student Recognition (Note: Students not in attendance due to COVID-19)

1. Dalton Student Recognition

Hunter Shisler, Robotics & Automation, WCSCC Student of the Month

Ashlyn Wright, Exercise Science & Sports Medicine, WCSCC Student of the Month

Zack Carter, Ag Mechanics, WCSCC Achievement Award

Nate Witmer, Hospitality, WCSCC Perseverance Award

2. Orrville Student Recognition

Bryce Baughman, Criminal Justice, WCSCC Student of the Month

Katlynn Dexter, Patient Care Technologies, WCSCC Student of the Month

Victoria Vendler, Electronics & Computer Networking, WCSCC Perseverance Award

3. Rittman Student Recognition

Robert Horne, Electronics & Computer Networking, WCSCC Student of the Month

4. Smithville Student Recognition

Afton Brown, Business Entrepreneurship, WCSCC Student of the Month  
 Maison Martell, Engineering Technologies, WCSCC Student of the Month  
 Wyatt Mullins, Powerline Technologies, WCSCC Achievement Award  
 Tagan Wellman, Precision Machining, WCSCC Perseverance Award

G. Motion to approve the minutes from the March 18, 2020 Regular Meeting (**Exhibit B**) (**Voice**)

H. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT’S REPORT (VOICE)**

A. Director’s Report (**Exhibit C to be presented at the meeting**)

B. Principal’s Report (**Exhibit D**)

C. Updates on spring/summer renovations

D. Updates on Superintendent’s Advisory Committees

E. Important Upcoming Dates and Times

| EVENT                                       | DATE    | DAY | LOCATION                           | TIME  |
|---|---------|-----|------------------------------------|---|
| Waiver Day – No School                      | 4/20/20 | M   |                                    |   |
| National Honor Society Induction Ceremony   | 4/21/20 | T   | CANCELLED                          |   |
| Dinner With Your Teacher                    | 4/23/20 | Th  | CANCELLED                          |   |
| WCSCC Board of Education Meeting            | 5/20/20 | W   | G101/Board Room                    | 7:00 p.m. Reception<br>7:30 p.m. Regular Meeting  |
| Senior Recognition Program – Save the Date! | 5/21/20 | Th  | Wayne College – Boyer<br>Gymnasium | 6:15 p.m. Staff Report<br>(7:00 p.m. – 9:00 p.m.) |

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for March 2020 (**Exhibit E**)

2. Approval of the Financial Reports for March 2020 (**Exhibit F**)

- 3. Approval of the FY20 Amended Appropriations (**Exhibit G – to be presented at the board meeting**)

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

- 1. Lauren Romano, Math Instructor, moved to Class V, Step 6 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2020-2021 school year
- 2. Resignation of Jackie Lee, Aspire Instructor, effective April 16, 2020
- 3. Approval to rescind approval of the employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

| LAST    | FIRST     |  | SUB AREA    | EFFECTIVE DATE |
|---------|-----------|--|-------------|----------------|
| Lovejoy | Bobbie Jo |  | HS Academic | 03/30/2020     |

B. Classified Employment:

- 1. Resignation of Rebecca Dodds, Part-Time Cook, effective at the end of the day on June 30, 2020

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

F. Approval to accept the following donations (none)

*Motion to approve the Superintendent’s Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval of the annual membership renewal fee of \$1,250 payable to the Wayne Economic Development Council (copies available)
2. Approval of the Wayne County Schools Career Center Drug Free Club Agreement with Great Lakes Biomedical (copies available)
3. Approval of a Memorandum of Understanding with The Ohio Department of Higher Education for the purpose of WCSCC being a Center for Training Excellence (CTX). With the funds, WCSCC will offer contractual instruction-based training and business consultation services to local employers (copies available)
4. Approval to accept a renewal grant in the amount of \$34,272 from Orrville United Way for Aspire

*Motion to approve Grants and Agreements (Roll Call)*

**B. Resolutions (Roll Call):**

1. Approval of the resolution regarding employee evaluations due to the COVID-19 crisis for the 2019-2020 school year (**Exhibit H**)

*Motion to approve Resolution 1. (Roll Call)*

2. Approval of the resolution regarding distance learning due to the COVID-19 crisis for the 2019-2020 school year (**Exhibit I**)

*Motion to approve Resolution 2. (Roll Call)*

**C. Documents and Materials (Voice):**

1. Approval of the following revised/new/deleted board policies. Note: These were listed for approval in March versus listed as first reading. This serves as the second reading and approval. (copies available):

| NUMBER  | STATUS  | TITLE   |
|---------|---------|---|
| 1520    | Revised | Employment of Administrators  |
| 2464    | Revised | Gifted Education and Identification                                   |
| 3120    | Revised | Employment of Professional Staff                                      |
| 3120.04 | Revised | Employment of Substitute Teachers                                     |
| 3120.05 | Revised | Employment of Personnel in Summer School and Adult Education Programs |

|         |         |  |
|---------|---------|--|
| 3120.08 | Revised | Employment of Personnel for Co-Curricular/Extra-Curricular Activities                                      |
| 4120    | Revised | Employment of Classified Staff   |
| 4120.08 | Revised | Employment of Personnel for Co-Curricular/Extra Curricular Activities                                      |
| 4124    | Revised | Employment Contract  |
| 4162    | Revised | Drug and Alcohol Testing of CDL License Holders and other Employees who perform Safety-Sensitive Functions |
| 6107    | Revised | Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures                 |
| 2413    | Revised | Career Advising  |

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL)**

- A. Motion to approve and accept the lowest acceptable bid for construction of the Livestock Learning Center. This will be presented at the board meeting.

***Motion to approve item A. (Roll Call)***

- B. Motion to approve and accept the lowest acceptable bid for the renovation of the Animal Science and Diesel Mechanics lab. This will be presented at the board meeting.

***Motion to approve item B. (Roll Call)***

- C. Approval of the following Adult Education Tuition Rates for the 2020-2021 school year:

|                                     |                 |               |
|-------------------------------------|-----------------|---------------|
| Office Technology Programs          | \$6.25 per hour | (no increase) |
| Licensed Practical Nursing Programs | \$7.75 per hour | (no increase) |
| Medical Assisting                   | \$6.25 per hour | (no increase) |
| Industrial Training Programs        | \$12 per hour   | (no increase) |
| Cosmetology                         | \$6.25 per hour | (no increase) |
| Dental Assisting                    | \$6.25 per hour | (no increase) |
| Law Enforcement Training Academy    | \$7.75 per hour | (no increase) |

***Motion to approve item C. (Roll Call)***

**VII. ITEMS OF DISCUSSION**

- A. First reading of the following revised/new/deleted board policy:

| NUMBER | STATUS  | TITLE                              |
|--------|---------|------------------------------------|
| 6325   | Revised | Procurement – Federal Grants/Funds |

B. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, May 20, 2020.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**