

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**AUGUST 15, 2012**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stuart at 7:30 p.m. on Wednesday, August 15, 2012, in the Career Center.

**ROLL CALL**

Roll Call showed members Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Douglas Zook in attendance.

Mr. Frank Besancon and Mrs. Susan Marlar entered the meeting before Executive Session.

Mr. Don Noble was unable to attend the meeting.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

Introduced Lynette Boggs and Linda Hall as guests.

**BOARD MINUTES**

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve the minutes from the July 18, 2012, Regular Board Meeting and the August 7, 2012, Special Board Meeting.

Voice call vote on the motion was as follows: Dr. Roadruck, Mrs. Lawson, Mr. Denning, Mrs. Grim, Mr. Keener, Mr. Reynolds, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

Frank Besancon entered at 7:40 p.m.

Susan Marlar entered at 7:46 p.m.

**BOARD COMMITTEE REPORTS**

Janice Grim shared with the Board on the services provided by the Tri-County Educational Service Center.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

BOARD COMMITTEE REPORTS – (Con't)

Susie Lawson – Finance & Legislative Committee Report.

President Stuart sought feedback on presentation by Dr. Caster, OSBA.

**EXECUTIVE SESSION**

A motion by Mr. Besancon was seconded by Mr. Denning to go into Executive Session at 7:47 p.m. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

President Stuart called the Board back into Regular Session at 8:11 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Marlar was seconded by Mrs. Grim to approve the Superintendent's Report as follows:

1. Director's Report

An Update was also provided on the changes to the food service program.

2. Principal's Report

3. Important Upcoming Dates and Times

- a. Student/Parent Orientation will be held on Wednesday, August 15<sup>th</sup> from 1-6:30 p.m.
- b. Convocation Day will be held Thursday, August 16<sup>th</sup> with refreshments at 7:30 a.m. and welcome and guest introductions at 8 a.m. All Board members are invited and encouraged to attend this morning meeting. The morning presentation will be done by 9 a.m.
- c. Community Appreciation Day will be Saturday, September 15<sup>th</sup> from Noon-3 p.m. There will be a SkillsUSA car show, health fair, kiddy tractor pull, kiddy carnival, manicures, face painting, and many other exciting events.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**SUPERINTENDENT'S REPORT – (Con't)**

Voice call vote on the motion was as follows: Mrs. Marlar, Mrs. Grim, Mr. Besancon, Mr. Denning, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mr. Besancon was seconded by Mr. Denning to approve the Treasurer's Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for July 2012.
- c. Approve the following Purchase Orders over \$5,000:
  - 1) WCSCC Adult Ed/Pell, Pell Grant Awards transferred for education costs for September 2012, \$50,000.
  - 2) WCSCC Adult Ed/Direct Loans, Direct Loan Awards transferred for education costs for September 2012, \$50,000.
  - 3) Central Restaurant Products, various cafeteria supplies, \$11,053.38.
  - 4) Advanced Technology Consultant, system maintenance, \$5,750.
  - 5) Marianna Inc., junior Cosmetology kit supplies, \$9,195.50.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Keener was seconded by Mrs. Williams to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- a) Aaron Miller, Construction Technologies Instructor, moved to Class IV, Step 12 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement.
- b) Betty Hoefges, Guidance Counselor, moved to Class VI, Step 18 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement.
- c) Dawn Gummo, Math Instructor, moved to Class 5, Step 1 due to the completion of required coursework/semester hours and certification/licensure requirements per the negotiated agreement.
- d) Resignation of Andrea Weigand, Adult Practical Nursing Instructor, effective August 1, 2012.
- e) Resignation of Paul Brockett, Principal, effective at the end of the day on August 14, 2012.
- f) Resignation of Matt Brown, Student Services Supervisor, effective at the end of the day on July 30, 2012.
- h) Employment of the following for 2012-2013 supplemental positions per the negotiated agreement:

**2012-2013 Supplemental Position**

**CTSO**

Rod Martell	3.0%	SkillsUSA Assistant
Scott Brown	6.0%	First Semester – Extra Period of Instruction
Kimberly Huffman	3.0%	Mentor
Liala Zimmerman	3.0%	Mentor
Joanne Tabellion	3.0%	Mentor
Lynette Boggs	3.0%	Mentor
Jamie Collins	3.0%	Mentor

- i) Approval of the employment of the following certified personnel as Extra Help Tutors for the 2012-2013 school year on an as needed basis, per time sheets. Pay based on the appropriate placement on the Certified Salary Schedule for Teacher Assistants/Tutors per the negotiated agreement:

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
Jill Parker	8 Masters	\$28.97
Barb Nichols	4 Masters	\$24.60
Donna Ehlert	8 Masters	\$28.97
Lori Bartel	3 Bachelors	\$21.05

- j) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2012-2013 year:
- 1) Jared Fetter, Trade & Industry Apprenticeship Instructor, Step 2, \$17.00 hourly.
  - 2) Lourdes Rico Somohano, Adult Education Instructor, Step 7, \$14.00 hourly.
  - 3) Noah Wellman, Trade & Industry Apprenticeship Instructor, Step 2, \$17.00 hourly.
- k) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled as needed per time sheets , effective 2012-2013 year:
- 1) Cheryl Redfern, Assessment Coordinator, Step 15, \$27.00 hourly.
  - 2) Lee Zerrer, Instructor, FLT Rotary, Step 1, \$11.00 hourly.
- l) Approval of the following individuals to substitute in area(s) indicated for the 2012-2013 school year. All approvals are pending receipt of certifications and BCI/FBI:

Last	First	Teaching Area
Bosler	Stan	AYA
Howell	Aaron	AYA
Krites	Lesa	Culinary Arts
Mowery	Amanda	AYA
Reed	Elaine	Academic
Rowe	Connie	Drafting Occupations

2. Classified Employment

- a. Resignation of Kathy Sears, Adult Education Part-Time Receptionist, for the purpose of accepting the position of Administrative Assistant to the Principal effective July 23, 2012.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- b. Resignation of Rhonda Goodrich, FLT Child Care Aide, effective July 13, 2012.
- c. Resignation of Judy Harland, ABLE and FLT Program Aide, effective June 7, 2012.
- d. Resignation of Brenda Porter, FLT Child Care Aide, effective August 2, 2012.
- e. Resignation of Joy Stoller, FLT Child Care Aide, effective August 2, 2012.
- f. Approval of the employment of Kathy Sears, AA to Principal, Class IV/Step 10, effective July 24, 2012, for the 2012-2013 year, per 7/11 Salary Schedule.
- g. Approval of the employment of Christina Rutter, Cafeteria Monitor, part time/hourly/as needed/per time sheets/regularly scheduled, \$10.60 an hour per the Casual Labor Salary Schedule, pending receipt of BCI/FBI background checks.
- h. Approval of the employment of Norman Beery, Aide, part time/hourly/as needed/per time sheets/regularly scheduled, up to 5.75 hours per day, \$9.98 an hour per the Classroom Aides Salary Schedule, pending receipt of BCI/FBI background checks.
- i. Approval of the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule, for the 2012-2013 school year:
  - Nancy Brown, Bus Driver, Step 21
  - Chester Mullett, Bus Driver, Step 7
  - Aaron Miller, Bus Driver, Step 4
- j. Approval of the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled as needed per timesheets, effective 2012-2013 year:
  - 1) Shannon Bower, Child Care Aide, FLT Rotary, Step 3, \$8.10 hourly.
  - 2) Deborah Kay Rinehart, Child Care Aide, FLT Rotary, Step 4, \$8.30 hourly.
  - 3) Kayla Zimmerer, Child Care Aide, FLT Rotary, Step 4, \$8.30 hourly.
- k. Approval of the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2012-2013 year:
  - 1) Edward Hartman, Classroom Aide, Step 3, \$10.20 hourly.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

1. Employment of the following individuals to substitute in the area(s) indicated for the 2012-2013 school year. All approvals are pending receipt of necessary certifications and BCI/FBI background checks:

Last	First	Sub Area
Schar	Deborah	Administrative Assistant

3. General Employment

- a. Approval of a 100% paid insurance premium holiday, minus the cost of the increase in premium, for all new and current full time certified and classified employees for the months of July, August and September 2012.

4. Contracts

- a. Approve the following Consultant Contract:

- 1) Counseling Center, Life Skills Training for Adult Practical Nursing Students, on or about August 13, 2012, \$52.50.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mr. Zook, yes.

The motion was carried.

1. **CERTIFIED EMPLOYMENT**

- g. A motion by Mr. Besancon was seconded by Mr. Denning to approve the employment of Matt Brown, Principal, Step 7, effective July 31, 2012 and for the 2012-2015 school years. Insurance individual/board split at the same rate as the certified negotiated agreement.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, no.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**GRANTS AND AGREEMENTS**

A motion by Mrs. Marlar was seconded by Mr. Zook to approve the following Grants and Agreements:

- a. Approval of a No-Cost Instructional Television and Technology Services Agreement for participation with WVIZ/PBS ideastream.
- b. Approval to appoint Cheryl Boyer as the 2012-2013 Instructional Television and Technology Advisory Council Representative for WCSCC.
- c. Approval of the First Amendment to the Affiliation Agreement between The University of Akron and the Wayne County Schools Career Center for an increase in compensation to the school.
- d. Approval for a Sports Training Facility Lease Agreement between the Wayne County Schools Career Center and the Wooster City School District for 9 months of classroom rent at \$525 per month (\$4,725 total) for Exercise Science and Sports Medicine for the 2012-2013 school year.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mrs. Williams was seconded by Dr. Roadruck to approve the following documents and materials:

- a. Approval of the job description for Monitor-Cafeteria/and other areas.
- b. Approval of the revisions to the Evaluation Timeline Planning Chart.
- c. Approval of the 2012-2013 Human Resources Flow Chart with names.
- d. Approval of the 2012-2013 Human Resources Flow Chart with positions.



Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con't)

Voice call vote on the motion was as follows: Mrs. Williams, Dr. Roadruck, Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Reynolds, Mr. Steiner, Mr. Stuart, and Mr. Zook – all say yes.

The motion was carried.

**SPECIAL BOARD MEETING**

A motion by Mr. Keener was seconded by Mr. Zook to set Special Board Meeting on August 22, 2012 at 6:30 p.m. and on September 5, 2012 at 7:30 p.m. to discuss personnel.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

**ADJOURNMENT**

A motion by Mr. Zook was seconded by Mr. Keener to adjourn the August Regular Board Meeting at 8:40 p.m.

Voice call vote on the motion was as follows: Mr. Zook, Mr. Keener, Mr. Besancon, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mrs. Marlar, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

---

President

---

Treasurer