

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**August 18, 2021**

Prior to the start of the meeting, the District Records Commission – Board President and Treasurer met to consider district records.

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stavnezer at 7:35 p.m. on Wednesday, August 18, 2021 in the Career Center

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Brent Brown, Mr. Mike Davis, Mr. TJ DeAngelis, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz were in attendance.

Mrs. Lisa Gwin, Dr. Gregory Roadruck, and Mr. Kurt Steiner were unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

A motion by Mrs. Herman was seconded by Mr. Davis to approve the August 18, 2021 Agenda, corrections, additions, and deletions as follows:

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

**A. Certified Employment**

*Addition of 10.* Resignation of Lyle Shoup, Construction Technologies Instructor – Green Local, effective at the end of the day on August 20, 2021

*Addition of 11.* Employment of Theodore Naumoff, Construction Technologies Instructor – Green Local, Class II, Step 8, per the negotiated agreement for 174 days (prorated from 184 days), effective August 20, 2021 for the 2021-2022 school year

**B. Classified Employment**

*Removal of 3.* Employment of Julie Underwood as a substitute Administrative Assistant and Aide/Monitor at a rate of \$12.60/hour per Step 8 of the Classified Substitute Hourly Wage Scale effective 8/13/2021

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

*Addition of 11.* Approval of the College of Wooster agreement for Student Teacher Tyler Chumita for Math

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APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS – (Con't)

*Addition of 12.* Approval of the Ohio State University agreement for Student Teacher Keara Knepshield for Animal Science

C. Documents and Materials **(Voice)**

*Removal of 6.* Approval of the Memo of Understanding for Ryley Poling, Long-term Sub (copies available)

*Removal of 7.* Approval of the Memo of Understanding for Business Entrepreneurship Evaluations with Association (copies available)

**VI. NEW BUSINESS (ROLL CALL)**

*Addition of D.* Approval of the Memo of Understanding for Riley Poling, Long-term Sub (copies available)

***Motion to approve Item D. (Roll Call)***

*Addition of E.* Approval of the Memo of Understanding for Business Entrepreneurship Evaluations with Association (copies available)

***Motion to approve Item E. (Roll Call)***

*Addition of F.* Approval of the revised list of student fees for the 2021-2022 school year. Animal Science 1 and 2 fees are now \$10 lower due to a now optional item (was previously a required item). (copies available)

***Motion to approve Item F. (Roll Call)***

Roll call vote on the motion was as follows: Mrs. Herman; yes, Mr. Davis; yes, Mr. Brown; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**PUBLIC PARTICIPATION / INTRODUCTION OF GUEST**

None

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**BOARD MINUTES**

A motion by Mr. Keener was seconded by Mr. Stuart to approve the minutes from the July 21, 2021 Regular Meeting.

Voice call vote on the motion was as follows: Mr. Keener, Mr. Stuart, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

**SUPERINTENDENT’S REPORT**

A motion by Mr. Brown was seconded by Mr. Noble to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Safety Protocol Update / County Vaccinations
- D. Permanent Improvement Levy Renewal  
(November Levy, Chairs Noble & Steiner)
- E. OACTE Updates
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Labor Day – No School	9/6/21	M		
Fair Day – No School	9/13/21	M		
Waiver Day – No School	9/14/21	T		
Community Appreciation Day	9/18/21	S	WCSCC	11 a.m. – 3:00 p.m.
WCSCC Board of Education Meeting	9/22/21	W	G101/Board Room	7:30 p.m. Regular Meeting

Voice call vote on the motion was as follows: Mr. Brown, Mr. Noble, Mr. Davis, Mr. DeAngelis, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the Treasurer’s Consent Agenda as follows:

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for July 2021

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TREASURER'S CONSENT AGENDA – (Con't)

2. Approval of the Financial Reports for July 2021

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mr. Keener; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Herman; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mrs. Herman was seconded by Mrs. Lawson to approve the Superintendent's Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Approval for all part-time bargaining unit staff who attend Convocation Day on August 11, 2021 to receive up to 5 hours of pay at their regular rate of pay, per time sheets, for Public School Works Training and morning sessions
2. Revision to the resignation of Michael Morabito, Graphic Design & Photography Instructor, for the purpose of retirement effective at the end of the day on August 31, 2021 (*was September 1, 2021*)
3. Natthaphon Bunphithak, moved to Class 3, Step 16 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
4. Dawn Gummo, moved to Class 7, Step 10 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
5. Employment of the following for the 2021-2022 school year as supplemental positions per the negotiated agreement:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

<b>WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS</b>	
3.0% (of Class 1, Step 1 Base)	Dan Davis
3.0% (of Class 1, Step 1 Base)	Kimberly Huffman
3.0% (of Class 1, Step 1 Base)	Jennifer Majka
3.0% (of Class 1, Step 1 Base)	Kelly Miller
3.0% (of Class 1, Step 1 Base)	Linda Plybon
3.0% (of Class 1, Step 1 Base)	Angela Ramsay
3.0% (of Class 1, Step 1 Base)	Jennifer Rue
3.0% (of Class 1, Step 1 Base)	Beverly Squirrell
3.0% (of Class 1, Step 1 Base)	Amy Tietz
3.0% (of Class 1, Step 1 Base)	Liala Zimmerman

6. Employment of the following personnel as Extra Help Tutors for the 2021-2022 school year as needed, per time sheets, per the negotiated agreement:

<b>LAST</b>	<b>FIRST</b>	<b>STEP</b>	<b>HOURLY RATE</b>
Allen	Char	5 Masters	\$29.19
Bower	Michelle	0 Masters	\$23.27
Ehlert	Donna	8 Masters	\$32.96
Plybon	Linda	4 Masters	\$27.93
Schaefer	Mathew	1 Bachelors	\$22.06
Smilan	Jennifer	2 Bachelors	\$23.03
Squirrell	Beverly	6 Masters	\$30.44

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Pfahler	Wanda	School Nurse	IV	20	\$40.40	08/18/21

8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Bernhart	Erin	Adult Education Certified	IV	10	\$30.06	08/18/21
Darr	Wade	Adult Education Certified	IV	4	\$25.17	08/01/21
Shepline	Daniel	Adult Education Certified	II	11	\$24.08	08/01/21

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

9. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Mobley	Laurie	Adult Education Certified minimum of 840 hours per fiscal year	III	10	\$26.72	08/18/21

10. Resignation of Lyle Shoup, Construction Technologies Instructor – Green Local, effective at the end of the day on August 20, 2021
11. Employment of Theodore Naumoff, Construction Technologies Instructor – Green Local, Class II, Step 8, per the negotiated agreement for 174 days (prorated from 184 days), effective August 20, 2021 for the 2021-2022 school year

B. Classified Employment

1. Approval for all part-time bargaining unit staff who attend Convocation Day on August 11, 2021 to receive up to 5 hours of pay at their regular rate of pay, per time sheets, for Public School Works Training and morning sessions.
2. Revision to the employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2021-2022 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Moffitt	Melinda	AA IT-TRC	New 1	214 days + 10 holidays (prorated from 225 days + 11 holidays) <i>(was 225 days + 11 holidays)</i>	2 (7/11)	5	07/26/2021
Wagner	John	Custodian	New 1	229 days + 10 holidays (prorated from 12 month) <i>(was 12 month)</i>	3 (7/11)	7	08/02/2021

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

3. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2021-2022 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Dressler, Ronald	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Various items from IT to be removed from inventory and sent to Buildings & Grounds for recycling

F. Approval of the following donations:

1. Donations received from the following business/organizations for the WCSCC Drug Free Club Program:

BUSINESS	LEVEL	AMOUNT
The Wooster Brush Company	Silver	\$1000
	<b>TOTAL</b>	<b>\$1,000</b>

Roll call vote on the motion was as follows: Mrs. Herman; yes, Mrs. Lawson; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mr. Stuart was seconded by Mr. Noble to approve the following Grants and Agreements:

1. Approval of the revisions/additions to the 2021-2022 Staff Resource Manual
2. Approval of the 2021-2022 Employment Services Contract with the Tri-County Educational Service Center
3. Approval of an Affiliation Agreement with Twin Springs Medical Center for clinical learning experiences

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GRANTS AND AGREEMENTS – (Con't)

4. Approval of an Affiliation Agreement with Copley Health Care for clinical learning experiences
5. Approval of an Affiliation Agreement with Southern Health Partners, Inc. for clinical learning experiences
6. Approval of an Affiliation Agreement with Bloomington Medical Services Community Healthcare for clinical learning experiences
7. Approval to request services, choose vendors, and enter into contracts for Category 1 & 2 services such as managed wireless and Internet access to meet requirements of the Universal Service Fund/School and Libraries Division Program for the next funding year. The program, also known as “E-Rate”, currently provides us with various discounts based on our enrollment, school setting status, and National School Lunch Program data.
8. Approval of a Memo of Understanding with The Counseling Center of Wayne and Holmes Counties for the 2021-2022 school year for securing the services of a professional counselor/therapist to provide behavioral healthcare services effective 8/1/2021-7/31/2022. Billed on a quarterly basis at a rate of \$14,360, for a total annual amount of \$57,440
9. Approval of a three year Standard Rental Service Agreement contract with Cintas
10. Approval of a School Resource Officer (SRO) agreement with the Wayne County Commissioners
11. Approval of the College of Wooster agreement for Student Teacher Tyler Chumita for Math
12. Approval of the Ohio State University agreement for Student Teacher Keara Kneppshield for Animal Science

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mr. Noble; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Herman; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mrs. Tschantz; yes, Mr. Stavnezer; yes.

The motion was carried.

**RESOLUTIONS**

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following Resolution:

1. Resolution with the Stark County Schools’ Council Cooperative advertising and receiving bids for integrated school bus units

WHEREAS, the Wayne County Joint Vocational School District School Board of Education wishes to advertise and receive bids for the purpose of 1 – 77/78 Passenger Conventional integrated school bus units.



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RESOLUTIONS – (Con't)

THEREFORE, BE IT RESOLVED, the Wayne County Joint Vocational School District Schools Board of Education wishes to participate and authorize the Stark County Schools' Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of 1 – 77/78 Passenger Conventional integrated school bus units.

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mrs. Herman; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Keener was seconded Mrs. Tschantz to approve the following Documents and Materials:

1. Approval of the WCSCC Practical Nursing & Patient Care Technology Faculty Handbook
2. Approval of the WCSCC AE Law Enforcement Training Academy Student Handbook Program Addendum
3. Approval of the WCSCC AE Nurse Aide (NATCEP) Student Handbook Program Addendum
4. Approval of the Certificate of Records Disposal (WCSCC Destroy Document)
5. Approval of the following job descriptions:
  - a. AA Student Services
  - b. AA Student Intervention
6. Approval of Safety Protocols as recommended by Safety Protocol Task Force

Voice call vote on the motion was as follows: Mr. Keener, Mrs. Tschantz, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Mr. Stuart, and Mr. Stavnezer – all say yes.

The motion was carried.

**NEW BUSINESS**

A motion by Mrs. Herman was seconded by Mrs. Lawson to approve the following New Business:

- A. Approval of the revised Classified Substitute Handbook

Roll call vote on the motion was as follows: Mrs. Herman; yes, Mrs. Lawson; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

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NEW BUSINESS - (Con't)

A motion by Mr. Brown was seconded by Mrs. Herman to approve the following New Business:

B. Approval of the revised Certified Substitute Handbook

Roll call vote on the motion was as follows: Mr. Brown; yes, Mrs. Herman; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the following New Business:

C. Approval of the revised Classified Substitute Hourly Rates

Roll call vote on the motion was as follows: Mr. Lawson; yes, Mr. Keener; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Herman; yes, Mr. Noble; yes, Mr. Doug Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following New Business:

D. Approval of the Memo of Understanding for Riley Poling, Long-term Sub

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mrs. Herman; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following New Business:

E. Approval of the Memo of Understanding for Business Entrepreneurship Evaluations with Association

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mrs. Herman; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

A motion by Mr. Stuart was seconded by Mr. Keener to approve the following New Business.

F. Approval of the revised list of student fees for the 2021-2022 school year. Animal Science 1 and 2 fees are now \$10 lower due to a now optional item (was previously a required item).

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NEW BUSINESS – (Con't)

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mr. Keener; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Herman; yes, Mrs. Lawson; yes, Mr. Noble; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**ITEMS OF DISCUSSION**

A. Board Discussion

**EXECUTIVE SESSION**

A motion by Mrs. Tschantz was seconded by Mrs. Herman to go into Executive Session at 8:09 p.m. for the purpose of employment, discipline, or promotion of a public employee.

Roll call vote on the motion was as follows: Mrs. Tschantz; yes, Mrs. Herman; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Mr. Stuart; yes, and Mr. Stavnezer; yes.

The motion was carried.

President Dan Stavnezer called the meeting back to order at 8:24 p.m.

**ADJOURNMENT**

A motion by Mrs. Herman was seconded by Mrs. Tschantz to adjourn the August Regular Board Meeting at 8:25 p.m.

Voice call vote on the motion was as follows: Mrs. Herman, Mrs. Tschantz, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Stuart, and Mr. Stavner – all say yes.

The motion was carried.

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President

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Treasurer