

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**August 16, 2023**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Doug Stuart at 7:30 p.m. on Wednesday, August 16, 2023, held in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, and Ann Tschantz was in attendance.

Greg Roadruck was unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

Roll Call Vote to Approve the August 16, 2023, Regular Board Meeting Agenda and Addendum (if there is one) as presented/amended.

**IV. SUPERINTENDENT’S CONSENT AGENDA**

**Addition to A.** Certified Employment

**Addition to 3.** Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Jacqueline Payne	Adult Education Certified Cosmetology Instructor	III	6	\$23.75	8/28/23

**Addition of 4.** Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Toray Green	Adult Education Certified - minimum of 840 hours per fiscal year	V	10	\$33.41	8/28/23

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APPROVAL OF AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con’t)

**Addition to F.** Approval of the following donations:

1. Donation of 900 pair of safety glasses from Ohio Ophthalmological Society for use in career tech labs, for students and visitors, valued at approximately \$3,000.
2. Donation of miscellaneous hardware from Rural King for use throughout the building, valued at approximately \$2,500.

**V. REGULAR AGENDA**

A. Grants and Agreements (Roll Call)

**Addition of 7.** Approval for the support of the Wayne County Board of Commissioners’ proposal to the natural Resources Conservation Service’s Regional Conservation Program (RCP), titled “Saving Wayne County’s Prime Farmland for Future Generations” (copies available)

**Addition of 8.** Approval for the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)

**Addition of 9.** Approval of a School Resource Officer (SRO) Agreement with the Wayne County Commissioners for the 2023-2024 school year (copies available)

C. Documents and Materials (Voice)

**Addition of 3.** Approval of the following overnight field trip request (copies available):

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
FFA	The Big E-National FFA Dairy Handlers Career Dev. Competition	Eastern States Exposition Center in Springfield, MA	9/15-9/17/23	1	1	0

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APPROVAL OF AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con't)

**VI. NEW BUSINESS (ROLL CALL)**

**Addition of C.** Approval to purchase a new 2024 Ford F250 work/plow truck for \$51,255 minus trade-in value of our current 2011 F250 work/plow truck from (copies of three quotes available):

White's Ford  
1780 North Main St.  
Orrville, OH 44667

Explanation: We would like to recommend the purchase of a new 2024 Ford F250 work/plow truck. White's Ford in Orrville is providing this vehicle on county pricing. The purchase price of this piece of equipment is \$51,255.00. This price does not include a trade value on the current 2011 F250 and plow we will be trading in. Right now, the lead times on fleet vehicle orders are unknown so most dealerships will not price a trade until they receive the trade vehicle. However, White's Ford did give us an estimate of \$9,000 - 10,000 trade value good until the end of the year. So, the total costs of the new truck are estimated to be about \$42,000.

*Motion to approve Item C. (Roll Call)*

**VII. ITEMS OF DISCUSSION**

**Addition of B.** Board Workshop Planning – topic will be Legal and Legislative Updates:

Please choose:  
1) 6 p.m. start?  
2) 6:30 p.m. start?

Motion by Susie Lawson, second by Jody Starcher

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

Deb McDonald, Kimberly Huffman.

**Public Participation:**

1. 30 total minutes for Public Participation (or 10 people for 3 minutes each)
2. 3 minutes maximum per person
3. Participants shall be professional and speak no more than one at a time.
4. Participants shall address no one other than Board President or Superintendent.

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PUBLIC PARTICPATION – (Con't)

**The following addressed the Board:**

Melissa Skrant, Adult Education Cosmetology Student, 7992 Prouty Rd addressed changes and concerns regarding the Adult Education Cosmetology Program.

**BOARD MINUTES**

Motion and then Voice Vote to Approve the Minutes from the July 19, 2023, Regular Meeting

Motion by Zachary Bolinger, second by Sanda Cerniglia  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**SUPERINTENDENT'S REPORT**

- A. Director's Report
- B. Principal's Report
- C. Updates on Superintendent's Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
In-Service Day	8/16/23	W	WCSCC	8:00 a.m. – 3:00 p.m.
Student Orientation	8/17/23	Th	WCSCC	3:00 p.m. – 6:00 p.m.
Convocation Day	8/18/23	F	WCSCC	8:00 a.m. – 3:00 p.m.
First Day of School for 2 <sup>nd</sup> Year Students	8/21/23	M	WCSCC	
Frist Day of School for 1 <sup>st</sup> Year Students	8/22/23	T	WCSCC	
Labor Day – No School	9/4/23	M		
Fair Day – No School	9/11/23	M		
Waiver Day – No School	9/12/23	T		
WCSCC Board of Education Meeting	9/20/23	W	G101/Board Room	7:30 p.m. Regular Meeting

Motion and then Voice Vote to approve the Superintendent's Report Items A-D

Motion by John Smith, second by Ann Tschantz  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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**TREASURER’S CONSENT AGENDA**

A. Finance

1. Approval of the list of purchase orders and budgetary check register for July 2023
2. Approval of the Financial Reports for July 2023

Motion and then Roll Call Vote to approve the Treasurer’s Consent Agenda Item A.

Motion by Don Noble, Second by Zachary Bolinger  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**SUPERINTENDENT’S CONSENT AGENDA**

NOTES:

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

A. Certified Employment

1. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

<b>NAME</b>	<b>SUBSTITUTE TEACHING AREA(S)</b>	<b>EFFECTIVE DATE</b>
Samantha Stephens	HS Academic/Career Tech Teacher	8/16/23

2. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

<b>NAME</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Terez Bilinovich	Adult Education Certified Cosmetology Instructor	III (was II)	9	\$26.86 (was \$23.50)	7/17/23

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SUPERINTENDANT’S CONSENT AGENDA – (Con’t)

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Emily Hartzler	Adult Education Certified Adult Diploma Program – Supplemental	V	8	\$32.59	8/1/23
Jacqueline Payne	Adult Education Certified Cosmetology Instructor	III	6	\$23.75	8/28/2023

4. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Toray Green	Adult Education Certified - minimum of 840 hours per fiscal year	V	10	\$33.41	8/28/23

B. Classified Employment

1. Revision to the employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2024 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Mark Kaufman	IT Help	New 1	Part-time/hrly/time shts/as needed up to 29.5 hrs/wk (was Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk)	I	0
Scott Viator	IT Help	2 <sup>nd</sup> 1	Part-time/hrly/time shts/as needed up to 29.5 hrs/wk (was Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk)	I	1

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

F. Approval of the following donations:

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SUPERINTENDANT'S CONSENT AGENDA – (Con't)

1. Donation of 900 pair of safety glasses from Ohio Ophthalmological Society for use in career tech labs, for students and visitors, valued at approximately \$3,000.
2. Donation of miscellaneous hardware from Rural King for use throughout the building, valued at approximately \$2,500.

Motion and then Roll Call Vote to approve the Superintendent's Consent Agenda Items A-F.

Motion by Susie Lawson, second by Jody Starcher

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**Regular Agenda**

**Grants and Agreements**

1. Approval to apply for a renewal grant in the approximate amount of \$34,000 from the Orrville Area United Way for the Aspire program.
2. Approval of the AAMC Uniform Clinical Training Affiliation Agreement with University Hospitals Health System, Inc.
3. Approval of an affiliation agreement with Heartland Behavioral Care
4. Approval to request services, choose vendors, and enter into contracts for Category 1 & 2 services such as managed wireless and Internet access to meet requirements of the Universal Service Fund/School and Libraries Division Program for the next funding year. The program, also known as "E-Rate", currently provides us with various discounts based on our enrollment, school setting status, and National School Lunch Program data.
5. Approval of an agreement with O'Huddle, Inc. for student mentoring continuation services effective 8/21/23-5/31/24 for up to \$25,000
6. Approval of the Memo of Understanding with Encompass Christian Counseling to provide school-based mental health services, specifically Case Management at WCSCC
7. Approval for the support of the Wayne County Board of Commissioners' proposal to the natural Resources Conservation Service's Regional Conservation Program (RCPP), titled "Saving Wayne County's Prime Farmland for Future Generations"
8. Approval for the Employment Services Contract Addendum with the Tri-County Educational Service Center

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GRANTS AND AGREEMENTS – (Con’t)

9. Approval of a School Resource Officer (SRO) Agreement with the Wayne County Commissioners for the 2023-2024 school year

Motion and then Roll Call Vote to approve Items 1-9 in Grants and Agreements

Motion by Lisa Gwin, second by Zachary Bolinger

Motion Carried.

Abstain: John Smith

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz

**Resolutions**

None

**Documents and Materials**

1. Approval of the revised Aspire Student Handbook
2. Approval of the following job descriptions:
  - a. School & Community Relations Coordinator
  - b. Marketing & Communications Manager
  - c. Communication & District Events Specialist
  - d. ADP Specialist At-Risk Students
3. Approval of the following overnight field trip request:

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
FFA	The Big E-National FFA Dairy Handlers Career Dev. Competition	Eastern States Exposition Center in Springfield, MA	9/15-9/17/23	1	1	0

Motion and then Voice Vote to approve Items 1-3 in Documents and Materials

Motion by Susie Lawson, second by Sandra Cerniglia

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz



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**NEW BUSINESS**

A. Approval of the following resolution:

**RESOLUTION** to Re-employ the Treasurer Mary Workman:

**WHEREAS**, the Treasurer's Employment Contract with the Board of Education is effective from August 1, 2019, through July 31, 2024; and

**WHEREAS**, the Board of Education has evaluated the Treasurer and has met with her and is desirous of re-employing her for a term of 5 years;

**NOW THEREFORE BE IT RESOLVED**, that the Treasurer be re-employed effective August 1, 2024, through July 31, 2029, consistent with the terms of the Employment Contract.

Motion and then Roll Call Vote on Item A. in New Business

Motion by Susie Lawson, second by Ann Tschantz

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

B. Approval of a Resolution authorizing the purchase of construction services for roofing improvements from Tremco/Weatherproofing Technologies, Inc. through participation in a contract of the Ohio Schools Council

Motion and then Roll Call Vote on Item B. in New Business

Motion by Lisa Gwin, second by John Smith

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

C. Approval to purchase a new 2024 Ford F250 work/plow truck for \$51,255 minus trade-in value of our current 2011 F250 work/plow truck from (copies of three quotes available):

White's Ford  
1780 North Main St.  
Orrville, OH 44667

Explanation: We would like to recommend the purchase of a new 2024 Ford F250 work/plow truck. White's Ford in Orrville is providing this vehicle on county pricing. The purchase price of this piece of equipment is \$51,255.00. This price does not include a trade value on the current 2011 F250 and plow we will be trading in. Right now, the lead times on fleet vehicle orders are unknown so most dealerships will not price a trade until they receive the trade vehicle. However, White's Ford did give us an estimate of \$9,000 - 10,000 trade value good until the end of the year. So, the total costs of the new truck are estimated to be about \$42,000.

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NEW BUSINESS – (Con't)

Motion and then Roll Call Vote on Item C. in New Business

Motion by Don Noble, second by Jody Starcher

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**ITEMS OF DISCUSSION**

A. The Board discussed the OSBA Northeast Regional Meeting, October 4, 2023, at the Galaxy restaurant in Wadsworth, and the OSBA Capital Conference with the K-12 Virtual Art Show & Student Achievement Fair. The Board also discussed Fair Day.

B. The Board Workshop will be held on 9/20/2023 at 6:30 p.m. The topic will legal and legislative updates.

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn at 7:59 p.m.

Motion by Lisa Gwin, second by John Smith

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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President

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Treasurer