



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

518 West Prospect Street  
Smithville, Ohio 44677

High School: 330-669-7000  
High School Fax: 330-669-7001  
Adult Education: 330-669-7070  
Adult Ed Fax: 330-669-7071  
Website: www.wcsc.org

*Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!*

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, December 16, 2015**  
**7:30 p.m.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the December 16, 2015 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Consideration of the possible re-employment of Dr. Kip Crain, Superintendent effective August 1, 2016:
  - 1. Public input
  - 2. Board discussion
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Award  
Stacey Hornfeck, Health Technologies Administrative Assistant  
Alisha Musser, Guidance Administrative Assistant
  - 2. Adult Education Student Recognition  
Londa Gammel, AE Medical Billing and Coding, Exceptional Student of the Month
- G. Motion to approve the minutes from the November 30, 2015 Regular Meeting **(Exhibit B) (Voice)**

H. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee  
Chair: Janice Grim  
Asst. Chair: Sue Williams  
Staff Liaison: Kip Crain
2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher  
Staff Liaison: Jeff Schleich
3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning  
Staff Liaison: Lynn Moomaw
4. Finance and Legislative Committee  
Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman
5. Personnel Committee  
Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart  
Staff Liaison: Matt Brown
6. Student Services Committee  
Chair: Douglas Zook  
Asst. Chair: Philip Keener  
Staff Liaison: Matt Brown
7. Technology and Assessment Committee  
Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT'S REPORT (VOICE)**

- A. Director's Report (**Presentation at Meeting**)
- B. Principal's Report (**Exhibit D**)
- C. Straight A Grant Application (update to be presented at Board meeting)

D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Winter Break	12/21/15-1/3/16		No School
End of Second Nine Weeks	1/8/16		
Career Tech Tuesday	1/12/16		
CENTS Show and Nursery/Landscape Contest	1/11-1/13/16	Columbus	
Guidance Breakfast – All Wayne County Counselors Invited	1/13/16	Heritage Room	8:30 – 10:00 a.m.
Board of Education Organizational and Regular Meeting	1/13/16	G101/Board Room	7:00 p.m. (with reception)
Martin Luther King Jr. Day	1/18/16		No School

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action. *The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for November 2015 **(Exhibit E)**
2. Approval of the Financial Reports for November 2015 **(Exhibit F)**
3. Approval to accept the following donations:
  - a. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

BUSINESS	LEVEL	AMOUNT
Lowe & Young, Inc.	Donation	\$250
Scot Industries, Inc.	Bronze	\$500
	<b>TOTAL</b>	<b>\$750</b>

- b. Open House drawing prizes from local businesses and vendors totaling \$337 (copies available)

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Approval of X-Option pay for Kelly Miller, Business Entrepreneurship Instructor, at adjusted student total of 35 per Negotiated Agreement Memo of Understanding dated 12/3/15. Total X-Option pay for 2015-2016 school year is \$5,692.52.
2. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Boman	Wendy	Adult Education Certified	IV	9	\$28.62	12/17/15
Gorfi	Amanda	Adult Education Certified	IV	2	\$23.27	11/21/15
Stoller	Marty	Adult Education Certified	II	7	\$20.98	12/17/15
Widmer	Jody	Adult Education Certified	IV	0	\$22.29	12/1/15

3. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Barbera	Dominic	HS Academic/Career Tech Teacher	12/17/15
Beadle	Michael	HS Academic/Career Tech Teacher	12/17/15
Martin	Kaitlyn	HS Academic/Career Tech Teacher	12/21/15
Panchumarti	Amelia	HS Academic/Career Tech Teacher	12/17/15
Razzano	Lois	HS Academic/Career Tech Teacher	12/17/15
Smith	Shirley	HS Career Tech Teacher - COS	12/17/15
Stinemez	April	HS Academic/Career Tech Teacher	12/17/15
Sweeney	Karen	HS Academic/Career Tech Teacher	12/17/15
Torgler	Matthew	HS Academic/Career Tech Teacher	12/17/15
Wood	Jennifer	HS Academic/Career Tech Teacher	12/17/15

B. Classified Employment

1. Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

<b>LAST</b>	<b>FIRST</b>	<b>POSITION</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE DATE</b>
Campbell	Carol	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Collins	Betty	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Krebs	Ashley	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Jameson	Constance	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Graff	Lora	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Henry	Zachary	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Jones	Jessica	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Krettler	Lisa	Admin. Asst.	5	\$11.30	11/3/15
		Aide/Monitor	0	\$9.74	11/3/15
		Cashier/Cook	2	\$10.34	11/3/15
Metsker	Lorna	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Mozingo	Alice	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Odenkirk	Teresa	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Roberts	Stephanie	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Rommel	Carol	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15

Smith	Brittainee	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Tello	Consuelo	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Teter	Mary	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Troublefield	Pamela	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Wellert	Cassandra	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
West	Teresa	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15

C. Consultant Contracts

1. Deborah’s Garden Market, Twig Windows, on or about January 11, 2016, \$10 per student
2. Deborah’s Garden Market, Totally Terrific Terrariums, on or about February 8, 2016, \$10 per student
3. Deborah’s Garden Market, Seed for Thought, on or about March 14, 2016, \$10 per student
4. Deborah’s Garden Market, Living Wreath, on or about April 11, 2016, \$10 per student
5. Deborah’s Garden Market, Container Gardening Made Easy, on or about May 9, 2016, \$10 per student
6. Deborah’s Garden Market, Designing and Planting to Attract Butterflies, on or about June 13, 2016, \$10 per student
7. Dennis Lipp, Painting for the Fun of It, on or about January 25 – March 7, 2016, \$300
8. OSU Extension Service, Kitchen Basics 101, on or about May 10, 2016, \$70
9. Greg Thompson, Adult Child & Infant CPR, on or about January 27, 2016, \$220
10. Greg Thompson, Adult Child & Infant CPR, on or about March 30, 2016, \$220
11. Greg Thompson, Adult Child & Infant CPR, on or about May 25, 2016, \$220

D. Volunteers (none)

E. Approval to dispose of the following items (none)

***Motion to approve the Superintendent’s Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

A. Grants and Agreements (**Roll Call**)

1. Approval of a Purchase of Training contract with the Wayne County Job & Family Services (WCJFS) to provide Type B Child Care Provider training effective November 1, 2015 – September 30, 2016 up to a cost of \$9,000 (copies available)
2. Approval of a Professional Services Contract with Stark State College for the Adult Diploma Program (copies available)

*Motion to approve Grants and Agreements (Roll Call)*

B. Resolutions (**Roll Call**) (none)

C. Documents and Materials (**Voice**) (none)

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval to appoint the current Board President Pro-tempore for the 2016 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing

*Motion to approve Item A. (Roll Call)*

**VII. ITEMS OF DISCUSSION**

- A. First reading of the following revised/new administrative guidelines and/or board policies:

<b>SECTION</b>	<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2271	Revised	College Credit Plus
Policy	2413	New	Career Advising
Policy	3412	Revised	Establishment and Change of Classification
Policy	5114	Revised	Nonimmigrant Students and Foreign-Exchange Students
Policy	5340	Revised	Student Accidents
Policy	5350	Revised	Student Suicide
Policy	8390	Revised	Animals on District Property
Policy	8400	Revised	School Safety

- B. Discussion of proposed 2016 Board of Education meeting dates (copies available)

- C. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The Organizational Meeting will be held on Wednesday, January 13, 2016 at 7:00 p.m. with the Regular Meeting immediately following.**