



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, December 21, 2016
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the December 21, 2016 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Public Hearing to consider the proposed 2017-2018 School Year Calendar (copies available) **(Voice)**
- F. Motion to approve the minutes from the November 16, 2016 Regular Meeting **(Exhibit B) (Voice)**
- G. Board Committee Reports **(Exhibit C)**
 - 1. Communications, Community Relations & Retention Committee
Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain
 - 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

- 3. Facilities Committee
 Chair: Frank Besancon
 Asst. Chair: Curt Denning
 Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Douglas Zook
 Asst. Chair: Philip Keener
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

H. Executive Session (for preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit D)**
- B. Principal’s Report **(Exhibit E)**
- C. RAMTEC Update
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Winter Break	12/22/16-1/3/17			
Career Tech Tuesday	1/10/17	T	WCSCC	School Day
Wayne County Guidance Counselor Breakfast	1/11/17	W	Heritage Room	8:30-10:00 a.m.
End of Second Nine Weeks	1/13/17	F		
Martin Luther King Jr. Day	1/16/17	M		No School
CENTS Show and Nursery/Landscape Contest	1/17/17	M-W	Columbus	

WCSCC Board of Education Meeting	1/12/17	Th	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting
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Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for November 2016 **(Exhibit F)**
2. Approval of the Financial Reports for November 2016 **(Exhibit G)**
3. Approval of the State of Ohio 2017 Minimum Wage increase to \$8.15/hour effective January 1, 2017 **(Exhibit H)**
4. Approval to accept the following donations:
 - a. Oak lumber from Mike Hofstetter for use in the Construction Technologies program, valued at approximately \$25
 - b. Fanuc robot with controller from ArtiFlex Manufacturing for use in the RAMTEC Robotics Lab, valued at approximately \$10,000
 - c. Miscellaneous CNC tools from Wooster Brush for use in the RAMTEC program, valued at approximately \$25,000
 - d. \$500 from Dirtworx for use in the Construction Technologies program
 - e. Nine pairs of scrubs from Amy Waggaman for use in various medical programs, valued at approximately \$10/pair
 - f. Eight gently used scrub pants, of various sizes, from People to People Ministries for use in the Dean of Students office to assist students from economically disadvantaged families to be in compliance with dress code, valued at approximately \$80
 - g. Open House drawing prizes from local businesses and vendors totaling \$201.64 (copies available)

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Melody Martell, Adult Education Medical Assisting Program Director, effective January 1, 2016
2. Approval to pay Andrew Nicholson a 1% Stipend for Advisor/Coordinator of HOSA/Future Health Professionals Regional Competition, if held at WCSCC
3. Approval to pay stipends through the Ohio Department of Education Straight A All In Grant for completing duties as prescribed by the Grand Administration Team for each All In District Team, for a total of \$2,500:

- Dee Black = \$400
- Amanda Mowrey = \$400
- Chris Seal = \$400
- Beverly Squirrell = \$400
- Bruce Woodruff = \$900 for running the All In District Student Team

4. Employment of the following personnel as Extra Help Tutors for the 2016-2017 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Shaffer	Margaret	0 Bachelors	\$18.99

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Kalbfell	Regina	Adult Education Certified	II	0	\$17.27	12/09/16
Lavy	Stacey	Adult Education Certified	II	0	\$17.27	12/09/16
Miller	Mary Jane	Adult Education Certified	II	0	\$17.27	12/09/16
Reinhart	Margaret	Adult Education Certified	II	0	\$17.27	12/09/16

6. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Edgerton	Rhonda	HS Academic/Career Tech Teacher	12/22/16
Perry	Michelle	HS Academic/Career Tech Teacher – Long Term Sub in English Only	12/22/16
Poehler	Misty	HS Academic/Career Tech Teacher	12/22/16
Prochazka	Linda	HS Academic/Career Tech Teacher – Long Term Sub in Business Entrepreneurship Only	12/22/16
Salisbury	Laura	HS Academic/Career Tech Teacher	12/22/16
Shaffer	Margaret	HS Academic/Career Tech Teacher – Long Term Sub in Math Only	12/12/16
Stutzman	Connie	HS Academic/Career Tech Teacher	12/22/16

B. Classified Employment

1. Resignation of Margaret Shaffer, Aide/Monitor, for the purpose of accepting the position of Long Term Substitute in Math, effective December 9, 2016
2. Approval to pay \$60 to the East Central Ohio ESC for van driver training for Deborah Stephenson
3. Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Good	Heather	Aide	0	\$9.74	12/22/16
Lavy	Stacey	Aide	0	\$9.74	12/22/16

C. Consultant Contracts (none)

D. Volunteers:

1. Approval of the following volunteer for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2016-2017 school year:

LAST	FIRST	BACKGROUND INFORMATION
Schmid	Cathy	Returning ABLE Orrville Volunteer; employed at People to People Ministries

- E. Approval to remove computers from inventory and transfer to students who earned or purchased them for the 2015-2016 school year (copies available)

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of an agreement with Crossroads Hospice NE Ohio for clinicals (copies available)
2. Approval of an agreement with Brookedale Senior Living, Inc. for clinicals (copies available)
3. Approval to apply for a renewal grant in the approximate amount of \$70,000 from the United Way of Wayne and Holmes Counties for the Adult Basic & Literacy Education and Families Learning Together Programs
4. Approval of a Delegation of Payment Agreement with ACT, Inc. to provide job profiling training for Katie Wiggam and Josi Weaver-Kranz (copies available)
5. Approval to apply for a drug use prevention grant through the Wayne County Community Foundation to be used in support of the Drug Free Clubs of America program at WCSCC in the approximate amount of \$5,000-\$7,000
6. Approval of an Ohio Talent Development Network Memorandum of Understanding for workforce development training and resources (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolution (Roll Call) (none)

C. Documents and Materials (Voice)

1. Approval of the following overnight field trip requests (copies available):

- a. *Approximately 3 students, 1 advisor, and 0 parents to attend*
SkillsUSA
Regional Officer Training Institute (ROTI)
SkillsUSA National Headquarters – Washington, DC
January 15-20, 2017
- b. *Approximately 19 students, 3 advisors, and 0 parents to attend*
FCCLA
Ohio Association for the Education of Young Children (OAEYC)
Educators Rising Conference and Competition
Ohio Dominican University – Columbus, OH
March 16-17, 2017
- c. *Approximately 10 students, 3 advisors, and 0 parents to attend*
FCCLA
State Leadership Conference and Competition
Ohio Expo Center and State Fairgrounds – Columbus, OH
April 27-28, 2017
- d. *Approximately 18 students, 3 advisors, and 0 parents to attend*
FCCLA
Ohio Association for the Education of Young Children (OAEYC)
Early Childhood Conference
Kalahari Resort – Sandusky, OH
May 4-5, 2017

2. Approval of the following revised/new/deleted board policies (copy available):

NUMBER	STATUS	TITLE
0100	Revised	Definitions
0167.1	Revised	Use of Electronic Mail

0169.2	Revised	Open Meetings/Sunshine Law
1530	Revised	Evaluation of Directors and Other Administrators
1619	New	Group Health Plans
1619.01	Revised	Privacy Protections of Self-Funded Group Health Plans
2460	Revised	Special Education
3419	Revised	Group Health Plans
3419.01	Revised	Privacy Protections of Self-Funded Group Health Plans
3420	Revised/Deleted	Health Insurance Benefit
4419	Revised	Group Health Plans
4419.01	Revised	Privacy Protections of Self-Funded Group Health Plans
4420	Revised/Deleted	Health Insurance Benefit
6605	New	Crowdfunding
8330	Revised	Student Records

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval to appoint the current Board President Pro-tempore for the 2017 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing

Motion to approve Item A. (Roll Call)

- B. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School District Board of Education and the Wayne County Joint Vocational School Education Association (**Exhibit I**)

Motion to approve Item B. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
3113	Revised	Conflict of Interest
3223	New	Standards-Based School Counselor Evaluation
5223	New	Released Time for Religious Instruction
5830	Revised	Student Fund-Raising
6550	New	Travel Payment & Reimbursement
9700	Revised	Relations with Special Interest Groups

- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of consideration of the employment of a public employee and for matters required to be confidential by Federal law or regulations or State statutes)
(Roll Call)

IX. MOTION TO ADJOURN (VOICE)

NOTE: The Organizational Meeting will be held on Thursday, January 12, 2017 at 7:00 p.m. with the Regular Meeting immediately following.