



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, December 20, 2017
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the December 20, 2017 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Public Hearing to consider the proposed 2018-2019 School Year Calendar (copies available) (**Voice**)
- F. Motion to approve the minutes from the November 15, 2017 Regular Meeting (**Exhibit B**) (**Voice**)
- G. Board Committee Reports (**Exhibit C**)
 - 1. Communications, Community Relations & Retention Committee
Chair: Sue Williams
Asst. Chair: Ann Tschantz
Staff Liaison: Kip Crain
 - 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich
 - 3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Douglas Zook
 Asst. Chair: Philip Keener
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit D)**

- B. Principal’s Report **(Exhibit E)**

- C. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Winter Break	12/21/17 -1/2/18			
End of Second Nine Weeks	1/12/18	F		
Martin Luther King Jr. Day	1/15/18	M		
WCSCC Board of Education Meeting	1/15/18	M	G101/Board Room	8:00 p.m. Organizational Meeting with Regular Meeting to Follow
Career Tech/RAMTEC Tuesday	1/16/18	T	WCSCC	

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for November 2017 **(Exhibit F)**
2. Approval of the Financial Reports for November 2017 **(Exhibit G)**
3. Approval of the State of Ohio 2018 Minimum Wage increase to \$8.30/hour effective January 1, 2018 **(Exhibit H)**
4. Approval to accept the following donation:
 - a. 1997 Freightliner scrap truck from North End Garage for a learning tool for the Truck Mechanics program to disassemble, reassemble, or to scrap, with an approximate value of \$2,500 (vehicle cannot be re-titled and at no time can any of the parts or components of this vehicle be sold in whole format or in pieces, but can be scrapped when no longer useful)
 - b. Height gage, micrometers, and tooling from Wanda Wagner to be used in the Precision Machining program for training purposes, with an approximate value of \$125
 - c. Sandvik Coromat 1” Stick Threader Toolholder & 14 Threading Carbide Inserts from Wayne Machine, Inc. to be used in the RAMTEC program for training purposes, with an approximate value of \$300

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval for unpaid leave beginning December 21, 2017 as requested by Aaron Miller for the remainder of the school year or until his State Teachers Retirement System disability insurance goes into effect, whichever occurs first
2. Employment of the following personnel as Extra Help Tutor for the 2017-2018 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Hornacek	Shannon	1 Bachelors	\$20.79

- Employment of the following for 2017-2018 school year supplemental positions per the negotiated agreement:

OTHERS		
HSTW Academic Co-Chair (Curriculum Mapping)	1.0%	Kelly Calderone-Davis
HSTW Academic Co-Chair (Curriculum Mapping)	1.0%	Jennifer Majka
HSTW Career Tech Chair (Quality Program Standards)	2.0%	Gregg Gillespie
HSTW Student Services (Student Centered Culture)	2.0%	Jenny Baechle
Parking Lot Monitor	\$12/hour	Brett Gough

- Employment of the following certified individual(s) to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Sloan	Jessica	HS Academic/Career Tech Teacher	12/20/17
Wertz	Jessica	HS Academic/Career Tech Teacher	12/20/17

B. Classified Employment

- Resignation of Michelle Peck, Cafeteria Monitor, effective at the end of the day on Friday, November 17, 2017
- Approval of the following grant funded pay scale for ASPIRE, ESOL, FLT employees with contracts between July 1, 2017 and June 30, 2017. The Classified Aide scale has been updated to meet the new minimum wage standard effective January 1, 2018:

ASPIRE/ESOL/FLT GRANT FUNDED PROGRAMS				
Pay Scale				
Step	Classified Aide	Classified Office	Instructor BA/BS	Instructor MA
1	\$8.30	\$9.80	\$14.00	\$16.00
2	\$8.40	\$10.20	\$14.50	\$16.50
3	\$8.60	\$10.60	\$15.00	\$17.00
4	\$8.80	\$11.00	\$15.50	\$17.50
5	\$9.00	\$11.40	\$16.00	\$18.00
6	\$9.20	\$11.80	\$16.50	\$18.50
7	\$9.40	\$12.20	\$17.00	\$19.00
8	\$9.60	\$12.60	\$17.50	\$19.50
9	\$9.80	\$13.00	\$18.00	\$20.00
10	\$10.00	\$13.40	\$18.50	\$20.50
11	\$10.20	\$13.80	\$19.00	\$21.00
12	\$10.40	\$14.20	\$19.50	\$21.50
13	\$10.60	\$14.60	\$20.00	\$22.00
14	\$10.80	\$15.00	\$20.50	\$22.50
15	\$11.00	\$15.40	\$21.00	\$23.00

A step raise will be awarded any year an hourly employee works 80 or more hours or when an hourly employee works between 1-79 hours for three consecutive years in which there was not a step raise awarded until the cap is reached.

3. Approval of the revision of the following classified contracts for ASPIRE/ESOL/FLT Grant Funded programs, part-time/hourly, as needed, effective 1/1/18 due to revision of pay scale to meet minimum wage:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Calderon	Antonia	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.30	1/1/18
Chupp	Teresa	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.30	1/1/18
Danner	Sara	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.30	1/1/18
Gorey	Rachael	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.30	1/1/18

4. Employment of the following classified individuals to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Freeland	Tara	Aide	3	\$10.65	11/13/17
Wertz	Jessica	Admin. Asst.	5	\$11.30	12/20/17
		Aide/Monitor	0	\$9.74	12/20/17

C. Consultant Contracts:

1. Ramsier Financial Services, Retirement Planning Today, on or about January 30 & February 6, 2018, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about January 25 & February 1, 2018, \$25 per student
3. Greg Thompson, Adult Child & Infant CPR, on or about January 10, 2018, \$220
4. Greg Thompson, Adult Child & Infant CPR, on or about March 14, 2018, \$220
5. Greg Thompson, Adult Child & Infant CPR, on or about May 16, 2018, \$220

D. Volunteers (**none**)

E. Approval to remove the following from inventory:

1. Approval to dispose of various books due to age and lack of use (copies available)
2. Approval to dismantle and recycle of various unusable computer/electronic items from inventory (copies available)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of a Bridge Agreement for Deposit of Public Funds with Huntington National Bank for the period commencing on 12/15/2017 and through 12/7/2020 (copies available)
2. Approval of a school/institutional membership renewal with the Wooster Area Chamber of Commerce for 2018 for a cost of \$370
3. Approval of a clinical agreement between the WCSCC Practical Nursing Programs and Pegasus Farm (copies available)
4. Approval of an agreement with The Village Network for truancy issues, effective 11/1/17-7/31/17. Non-TANF eligible students will be serviced at \$14.25 per 15-minute billable unit up to \$5,000 total through the contract period (copies available).
5. Approval of a grant for \$20,000 from the Wayne County Community Foundation Women's Fund for the purpose of coordinating a Women's Empowerment Community workshop series. Over half of the grant funds are awarded back to the participants to assist them in reaching their goals.
6. Approval of a Workforce & Economic Development Training Agreement with Stark State College to provide instructors and supplies for OPOTA Radar/Lidar training on or about December 16, 2017 (copies available)
7. Approval of a Workforce & Economic Development Training Agreement with Stark State College to provide instructors and supplies for OPOTA driving training on or about April 7 & 8, 2018 (copies available)
8. Approval of an Agreement of Articulation between WCSCC Secondary Medical Assisting program and WCSCC Post-Secondary Medical Assisting program to collaborate a seamless learning progression of technical and academic skills from the secondary level to the adult level thus qualifying the students to sit for the Certified Medical Assisting exam

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. APPROVAL OF THE WAYNE COUNTY TRANSPORTATION COALITION RESOLUTION 11152017 SUPPORTING THE WAYNE COUNTY LOCALLY COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN **(Exhibit I)**

Motion to approve Resolution 1. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the following overnight field trip request (copies available):

- a. Approximately 1 student, 0 WCSCC advisors (ODE Sponsored Event – Kevin Williams), and 0 parents to attend
 SkillsUSA
 Regional Officers Training Institute (ROTI)
 SkillsUSA National Headquarters in Washington DC
 January 14-19, 2018

2. Approval of the following revised/new board policies:

NUMBER	STATUS	TITLE
2271	Revised	College Credit Plus
2464	Revised	Gifted Education and Identification
4120.05	New	Employment of Substitute Educational Aides
5136	Revised	Personal Communication Devices
5136.01	Reject	Electronic Equipment
5200	Revised	Attendance
5530	Revised	Drug Prevention
6233	Revised	Amenities and Participants at Meetings and/or Other Occasions
7540.03	Revised	Student Education Technology Acceptable Use and Safety
7540.04	Revised	Staff Technology Acceptable Use and Safety
7540.05	Revised	District-Issued Staff Email Account
7540.06	New	District-Issued Student Email Account
8600.04	Revised	Bus Driver Certification
9141	Delete	Business Advisory Council

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Appointment of _____ to serve as President Pro-Tempore for the 2018 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing

Motion to approve Item A. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
2340	Revised	Field and Other District Sponsored Trips
5330	Revised	Use of Medications

9140	Revised	Advisory Committees
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- B. Discussion of Wayne County JVSD 2018 Regular Board Meetings – Date and Time (copies available)
- C. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of discussion, with the Board’s legal counsel, regarding disputes involving the Board of Education and
- B. for the purpose of matters required to be kept confidential by Federal law or rules of State statutes) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

NOTE: The next Organizational Meeting will be held on Monday, January 15, 2018 at 8:00 p.m. with the Regular Meeting immediately following.