

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

JANUARY 14, 2015

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:44 p.m. on Wednesday, January 14, 2015, in the Career Center.

Pledge of Allegiance – Movement of Silence.

ROLL CALL

Roll Call showed members Mr. Larry Acker, Mr. Curt Denning, Dr. Janice Gallagher, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, and Mr. Doug Zook in attendance.

Mr. Besancon was unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mrs. Grim was seconded by Dr. Roadruck to approve the January 14, 2015 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Dr. Roadruck, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Barb Nichols

APPROVAL OF 2016 TAX BUDGET

A motion by Mr. Denning was seconded by Mr. Acker to approve the 2016 Tax Budget as presented.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

BOARD MINUTES

A motion by Mr. Noble was seconded by Mr. Acker to approve the minutes from the December 17, 2014, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Noble, Mr. Acker, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stuart, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance & Legislative Committee Reports

BOARD MEMBER RECOGNITION MONTH

Board Members were recognized for their service

SUPERINTENDENT'S REPORT

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

A. Director's Report

Director of Operations and Adult Education would like to announce our receipt of the ODE Adult Career Education Planning Grant, as well as represent WCSCC on the team and provide continuing grant updates as meetings take place in the near future:

Dear Adult Career Education Team,

I am pleased to inform you that our proposal to the Ohio Department of Education for the ODE Adult Career Education Planning Grant was selected as the regional winner. Stark State College received the call this morning. As Project Director, Pete Kropp will be coordinating the planning efforts and team across the next six months. We are very excited about the award and the opportunity it will create for interrupted-enrollment adults to receive a State-issued High School Diploma and industry credential from SSC.

We look forward to working with each of you as we move forward to design this innovative education pathway.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S REPORT – (Con't)

Every good wish,

L. Caroline Maloney
Asst. Director, Strategic Grants
Stark State College

B. Principal's Report

The Wayne County Commissioners approved our sub-grant agreement from Wayne County Jobs and Family Services for \$125,000. It will be used to cover a portion of the costs of one guidance counselor and the intervention counseling services we are receiving from the shared service agreement with the Village Network.

Mrs. Williams entered at 7:56 p.m.

C. Superintendent gave a brief update on the status of program changes

D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Martin Luther King Jr. Day	1/19/15	No School	
BPA Regional Awards	2/5/15	Wooster Grace Brethren Church	9:45 a.m.
Parent Teacher Conferences	2/12/15	WCSCC	4:00-7:00 p.m.
No School	2/13/15		
No School–President's Day	2/16/15		
February Board Meeting	TBD	WCSCC – G101	
SkillsUSA Regional Competition	2/28/15	WCSCC	All Day (Snow Date 3/7/15)
End of 3 rd 9 Weeks	3/20/15		

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stuart, Mr. Acker, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mr. Keener, Mr. Noble, Dr. Roadruck, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Keener to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2014
2. Approval of the Financial Reports for December 2014
3. Approval of the FY15 Amended Appropriations
4. Approval to accept the following donations:
 - a. 1 - Optical comparator, 1 - Mitutoyo B710 CMM, 2 – hardness testers, and 2 file cabinets from Moog/Flo-Tork for use in Precision Machining, with an approximate value of \$19,000

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Grim was seconded by Mrs. Williams to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Resignation of Beverly Cahill, AE Nursing Instructor, for the purpose of retirement effective March 31, 2015
2. Employment of the following for 2014-2015 supplemental positions per the negotiated agreement:

Others		
Dual Enrollment	1.5%	Kimberly Huffman
Dual Enrollment	1.5%	Sandy Stebbins

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Ackerman	Donald	Instructor – ABLE, Adult Literacy	BA/BS	1	\$14.00	1/14/15
Otto	Jason	Instructor – ABLE, Adult Literacy	Masters	1	\$16.00	1/14/15
Redmond	Amy	Instructor – ABLE, Adult Literacy, FLT Rotary	Masters	1	\$16.00	1/6/15
Ritchey	Timothy	Adult Education Certified – Supplemental	AE3	3	\$26.10	12/15/14

4. Employment of the following certified individuals to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	DEGREE	EFFECTIVE
Martell	Melody	Medical/ Nursing	III	3	\$21.30/hr	LPN	12/1/14

B. Classified Employment

1. Resignation of Myrna Ramseyer, Cook, for the purpose of retirement effective at the end of the day on February 27, 2015
2. Employment of the following persons to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Gibson	Tyler	Classified Sub-Custodian	9	\$12.72	1/5/15

3. Employment of Crystal Douglass, Administrative Assistant for IT/TRC, for the 2014-2015 school year, part time/hourly/regularly scheduled/per time sheets, not to exceed 29.5 hours per week at \$10.34/hour on Class I, Step 2 of the Casual Labor Wage Scale, effective December 18, 2014
4. Employment of the following persons as Classified Personnel for Adult & Community Education, part-time/supplemental/hourly/as needed for the 2014-2015 year:

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Bower	China	Classified Aide, FLT Rotary	Classified Aide	2	\$8.20	1/1/15

C. Consultant Contracts

1. Dennis Lipp, Painting for the Fun of It, on or about February 9 – March 23, 2015, \$300 for 2 or less students or \$131.25 per student between 2-10 students
2. Ramsier Financial Services, Retirement Planning Today, on or about January 29 – February 5, 2015, \$25 per student

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mrs. Williams, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mr. Denning to approve the following Grants and Agreements:

1. Approval of membership renewal in the Education Tax Policy Institute for the membership year beginning January 1, 2015. ETPI provides research and the facts concerning taxation and school funding for a cost of \$1,000
2. Approval of a Purchase of Training contract with the Wayne County Job & Family Services (WCJFS) to provide Type B Child Care Provider training effective January 1, 2015 – December 31, 2015 - this contract will not exceed \$18,000
3. Approval to apply for a renewal grant in the approximate amount of \$70,000 from the United Way of Wayne and Holmes Counties for the Adult Basic & Literacy Education & Families Learning Together programs

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

GRANTS AND AGREEMENTS – (Con't)

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Denning, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

RESOLUTIONS

None

DOCUMENTS AND MATERIALS

None

NEW BUSINESS

NEW VENDOR

A motion by Mr. Acker was seconded by Mr. Noble to approve new vendor David Riley, Attorney at Law.

Roll call vote on the motion was as follows: Mr. Acker, yes; Mr. Noble, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

ITEMS OF DISCUSSION

A. First reading of the following revised/new administrative guidelines and/or board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2210	Revised	Curriculum Development
Policy	2430.02	New	Participation of Community/Stem-School Student in Extra-Curricular Activities
Policy	2430	Revised	District-Sponsored Clubs and Activities
Policy	2510	Revised	Adoption of Textbooks
Policy	5223	New	Selection of Instructional Materials and Equipment
Policy	5330.02	New	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

ITEMS OF DISCUSSION – (Con't)

Policy	5330	Revised	Use of Medications
Policy	5336	New	Care of Students with Diabetes
Policy	5830	Revised	Student Fund-Raising
Policy	6144	Revised	Investments
Policy	7540.02	Revised	District Web Page
Policy	7540.03	Revised	Student Education Technology Acceptable Use and Safety
Policy	7540.04	Revised	Staff Education Technology Acceptable Use and Safety
Policy	8325	New	Receiving Legal Documents
Policy	8330	Revised	Student Records
Policy	8400	Revised	School Safety
Policy	8500	Revised	Food Services
Policy	8510	Revised	Wellness (revised per NEOLA and 12.17.14 Wellness Committee Meeting)
Policy	8540	Revised	Vending Machines
Policy	8550	Revised	Competitive Food Sales
Policy	8660	Revised	Incidental Transportation of Students by Private Vehicle
Policy	9211	Revised	District Support Organizations

B. Board discussion

EXECUTIVE SESSION

A motion by Mrs. Lawson was seconded by Dr. Roadruck to go into Executive Session at 8:16 p.m. for the purpose of discussing compensation of a public employee.

Mrs. Workman, Treasurer and Dr. Crain, Superintendent were not present.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

President Steiner called the Board back into Regular Session at 8:43 p.m.

Page Sixteen
January 14, 2015

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

ADJOURNMENT

A motion by Mr. Denning was seconded by Mrs. Lawson to adjourn the January Regular Board Meeting at 8:43 p.m.

Voice call vote on the motion was as follows: Mr. Denning, Mrs. Lawson, Mr. Acker, Dr. Gallagher, Mrs. Grim, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

President

Treasurer