

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
JANUARY 15, 2013

The Wayne County Joint Vocational School District Board of Education was called to order for the annual Organizational Meeting by President Tempore Stuart at 7:30 p.m. on Tuesday, January 15, 2013 in the Career Center.

Mr. Doug Zook was unable to attend the meeting.

The following newly appointed and reappointed Board Members were given the Oath of Office by the Treasurer:

Dalton Local Schools	Mr. Curt Denning	Two Year Term
Green Local Schools	Mr. Frank Besancon	Two Year Term
Rittman Exempted Village Schools	Mr. Doug Stuart	Two Year Term
Tri-County Educational Service Center	Mrs. Susie Lawson	Two Year Term
Wooster City Schools	Mr. Bob Reynolds	Two Year Term
Wooster City Schools	Mr. Bill Gantz	One Year Term

Mr. Doug Zook will be given the Oath of Office prior to the start of the next board meeting.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Curt Denning, Mr. Bill Gantz, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, and Mrs. Sue Williams in attendance.

ELECTION OF PRESIDENT

A motion by Mr. Besancon was seconded by Dr. Roadruck to nominate Mr. Keener for the office of the President.

A motion by Mrs. Grim was seconded by Mr. Denning to close the nominations and cast the ballots for Mr. Keener as President.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Denning, yes; Mr. Besancon, yes; Mr. Gantz, yes; Mr. Keener, abstained; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

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ELECTION OF PRESIDENT – (Con't)

The motion was carried.

Mr. Keener was given the Oath of Office by the Treasurer and assumed the Chair.

ELECTION OF VICE-PRESIDENT

A motion by Mrs. Lawson was seconded by Mr. Stuart to nominate Mr. Noble for the office of the Vice-President.

A motion by Dr. Roadruck as seconded by Mrs. Williams to close the nominations and cast the ballots for Mr. Noble as Vice-President.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Denning, yes; Mr. Gantz, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Mr. Steiner, yes; and Mr. Stuart, yes.

The motion was carried.

Mr. Noble was given the Oath of Office by the Treasurer.

DATE, TIME, AND PLACE - REGULAR BOARD MEETINGS

A motion by Dr. Roadruck was seconded by Mrs. Grim to establish the date, time, and place of the Regular Board Meetings, excluding the January Regular Board Meeting as follows:

Mr. Besancon motioned, seconded by Mr. Stuart to amend the original motion to change the November 13th date to November 20th.

WAYNE COUNTY JVSD
2013 Regular Board Meetings
Date and Time

Tuesday	7:30 pm	January 15
Organizational and Regular Meetings		
Wednesday	7:30 pm	February 20
Wednesday	7:30 pm	March 20
Wednesday	7:30 pm	April 17
Wednesday	7:30 pm	May 15
Wednesday	7:30 pm	June 26 (Fourth Wednesday)

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DATE, TIME, AND PLACE - REGULAR BOARD MEETINGS – (Con't)

Wednesday	7:30 pm	July 17
Wednesday	7:30 pm	August 21
Wednesday	7:30 pm	September 18
Wednesday	7:30 pm	October 16
Wednesday	7:30 pm	November 20
Wednesday	7:30 pm	December 18

All meetings will be in the Board Room in the Administration Building unless notified in advance of a change of location.

Tentative Organizational and Regular Meeting January 15, 2014

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stuart, yes; Mr. Denning, yes; Mr. Gantz, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; and Mrs. Williams, yes.

The motion was carried.

APPOINTMENT OF BOARD COMMITTEES

A motion by Mr. Besancon was seconded by Mr. Steiner to appoint Mr. Reynolds as Curriculum Committee, Asst. Chair; Mr. Zook and Mr. Keener to Student Services Committee, Chair and Asst. Chair; and Mr. Gantz to Technology and Assessment Committee, Asst. Chair. Mr. Keener made the following Committee Appointments:

1. Communications, Community Relations & Retention Committee
Chair: Janice Grim
Asst. Chair: Sue Williams
2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Bob Reynolds
3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Curt Denning

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APPOINTMENT OF BOARD COMMITTEES – (Con't)

4. Finance and Legislative Committee
Chair: Susie Lawson
Asst. Chair: Doug Stuart
5. Personnel Committee
Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
6. Student Services Committee
Chair: Doug Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown
7. Technology and Assessment Committee
Chair: Don Noble
Asst. Chair: Bill Gantz
Staff Liaison: Cheryl Boyer

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Steiner, Mr. Denning, Mr. Gantz, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, and Mrs. Williams – all say yes.

The motion was carried.

BOARD ITEMS

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the Board Items as follows:

- A. Approval of Board Membership in the Ohio School Boards Association for 2013, including subscriptions to the Briefcase and Negotiator.

Note: This year's cost is \$3,500 for the membership plus an estimated cost of \$250.00 for the subscriptions for a total of \$3,750. Last year's total cost was \$3,549.

- B. Approval to continue membership in the O.S.B.A. Legal Assistance Fund.

Note: Cost is \$250 per year. This is the same as last year's cost.

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BOARD ITEMS – (Con't)

- C. Approval to set the Board Service Fund to the amount of \$20,000 beginning January 1, 2013.

Note: This fund is to be used by Board Members for expenses incurred in the performance of their duties. The Service Fund was set at \$20,000 during the 2012 calendar year. The Service Fund may be set to a maximum of \$20,000.

- D. Approval of list of meetings for Board Compensation.

The current list includes: OSBA Workshops (including the Capital Conference for members registered through the Career Center), Legal Seminars, Legislative Seminars, WCJVSD Board Retreats, HSTW State and National Meetings, Career/Tech State and National Conventions, and NSBA National Convention (currently 50% paid by the Career Center and 50% by the Home District).

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Denning, yes; Mr. Gantz, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; and Mr. Stuart, yes.

The motion was carried.

RESOLUTION #13-1 - APPROVAL OF STANDING AUTHORIZATIONS

A motion by Mr. Besancon was seconded by Mr. Gantz to approve the standing authorizations as follows:

- A. *Authorize the Treasurer to Request Advances:* The Treasurer is authorized to request advances from the County Auditor during the year as available.
- B. *Authorize the Treasurer to Invest Monies:* The Treasurer is authorized to invest monies falling in the inactive or interim status as available during the year.
- C. *Authorize the Treasurer to Pay All Bills within the Limits of the Appropriations Resolution:* The Treasurer is authorized to pay all bills within the limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received, and when goods received or serviced performed are acceptable.

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APPROVAL OF STANDING AUTHORIZATIONS – (Con't)

- D. *Authorize Treasurer to Make Fund-to-Fund Advances, Advance Returns and Transfers:* The Treasurer is authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports presented at the next regular meeting.
- E. *Authorize Superintendent and Treasurer to Apply for and Accept Grant Funds and to Enter Into Agreements:* The Superintendent and Treasurer are authorized to apply for, enter into and/or accept/participate in Federal, State or Local Grants or agreements. In addition, the Treasurer is authorized to appropriate funds for grants awarded to the school district.
- F. *Authorize Superintendent and Treasurer to Attend Professional Meetings:* The Superintendent and Treasurer are authorized to attend meetings, including in-service and professional development, that pertain to their responsibilities as the district's Chief Executive Officer and Chief Financial Officer, respectively.
- G. *Authorize Superintendent to Send Employees to Professional Meetings:* The Superintendent is authorized to send employees to professional meetings within the amount of appropriations.
- H. *Authorize Superintendent or Treasurer to Accept Donations:* The Superintendent or Treasurer is authorized to accept all donations to the school district on behalf of the Board of Education.
- I. *Appoint Superintendent as Purchasing Agent:* The Superintendent is hereby appointed the district's Purchasing Agent.
- J. *Authorize Superintendent to Hire Staff Between Board Meetings:* The Superintendent is authorized to hire staff between Board meetings.
- K. *Authorize Superintendent to Accept Resignations Between Board Meetings:* The Superintendent is authorized to accept resignations between Board meetings.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Gantz, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

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ADJOURNMENT

A motion by Mr. Besancon was seconded by Mr. Noble to adjourn the January 2013 Organizational Meeting at 7:42 p.m.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Noble, yes; Mr. Denning, yes; Mr. Gantz, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Williams, yes.

The motion was carried.

President

Treasurer