

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**OCTOBER 15, 2014**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Noble at 7:30 p.m. on Wednesday, October 15, 2014, in the Career Center.

Pledge of Allegiance by Hope Twinem and Hannah Ayers – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mrs. Sue Williams, and Mr. Doug Zook, in attendance.

Mr. Stuart was unable to attend the meeting.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Dr. Roadruck was seconded by Mr. Keener to approve the October 15, 2014 agenda, addendum, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Mr. Steiner, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

None

**PUBLIC HEARING – 2014-2015 SCHOOL YEAR CALENDAR**

A Public Hearing was conducted to consider the revision to the 2014-2015 school year calendar in order to meet new state standards for 1,068 scheduled student hours.

**STUDENT AND STAFF RECOGNITION**

1. Kathy Hanna, Hospitality Instructor, WCSCC Staff Excellence Award
2. Kevin Wilson, AE Industry Coordinator, WCSCC Staff Excellence Award
3. Jeanette Eberle, Modular Medical Office Billing & Coding Student, WCSCC Adult & Community Education Most Dedicated Student of the Month
4. Sabrina Heilman, Practical Nursing, WCSCC Student of the Month from Norwayne
5. Brandon Clark, Ag Mechanics & Power Technologies, WCSCC Student of the Month from Norwayne

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STUDENT AND STAFF RECOGNITION – (Con't)

6. Allie Davis, Practical Nursing, WCSCC Perseverance Award from Norwayne
7. Chance Ennis, Powerline Technologies, WCSCC Extra Help Student of the Month from Norwayne
8. Hope Twinem, Dental Assisting, WCSCC Student of the Month from Northwestern
9. Hannah Ayers, Early Childhood Education & Care, WCSCC Student of the Month from Northwestern
10. Jeremy Morris, Automotive Technologies, WCSCC Extra Help Student of the Month from Northwestern

Karen O'Hare, Norwayne Superintendent and Jeff Layton, Norwestern Superintendent both gave updates.

Frank Besancon entered @ 7:36 p.m.

**BOARD RECOGNITION**

Dr. Greg Roadruck will be presented the Veteran Board Member Award for 25 years of service at the Ohio School Boards Association's Capital Conference's Third General Session on Wednesday, November 12, 2014 at 10:30 a.m.

**BOARD MINUTES**

A motion by Mr. Besancon was seconded by Mr. Steiner to approve the minutes from the September 17, 2014, Regular Board Meeting and the October 6, 2014, Special Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Steiner, Mr. Acker, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mrs. Williams, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Finance and Legislative Committee

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report

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SUPERINTENDENT'S REPORT – (Con't)

C. Presentation and brief review of 2014

D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Leadership Wooster @ WCSCC	11/5/14	WCSCC-G101 & Heritage Room	8 a.m. start
Advisory Committee Meetings	11/6/14	WCSCC (begin in the Commons)	4:45-7 p.m.
Board of Education Meeting	11/19/14	WCSCC-G101	7:00 p.m. reception/ 7:30 p.m. meeting
Sophomore Visitations	11/20/14, 11/21/14, 11/24/14	WCSCC	9:30 a.m. – 1:00 p.m.
Thanksgiving Break	11/27- 11/28/14		
Open House	12/4/14	WCSCC	5:30-7:30 p.m.

Voice call vote on the motion was as follows: Mrs. Lawson, Mrs. Williams, Mr. Acker, Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for September 2014
2. Approval of the Financial Reports for September 2014
3. Approval of the October 2014 Five Year Forecast
4. Approval of the FY15 Amended Appropriations
5. Approve of a new budget for Student Activity Account 979A

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TREASURER'S CONSENT AGENDA – (Con't)

6. Resolution #14-6: Approval to establish new Fund 014 – Shared Services effective October 10, 2014. The purpose of the fund is to track all costs and revenues associated with a shared services agreement between the WCSCC and the Tri-County Educational Service Center for Treasurer Services. The use of the fund is contingent upon approval of the Auditor of State.
7. Approval to accept the following donation:
  - a. An assortment of polo shirts and fleece pullovers of various sizes to our Dean of Students' Office from People to People Ministries. The donation will be used to assist students from economically disadvantaged families to be in compliance with dress code. Approximate value is \$270

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Reynolds, yes; Mr. Steiner, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Steiner was seconded by Mr. Keener to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Resignation of Vanessa Marion, Adult Education Certified, effective October 9, 2014
2. Approval of the updated Bargaining Unit Members and Full-Time Certified Staff Seniority List effective October 15, 2014
3. Liala Zimmerman, Student Support Coordinator, moved to Class VII, Step 23 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2014-2015 school year
4. FY14 Administrative bonus for Lynn Moomaw, Matt Brown, Jeff Schleich, Lynette Boggs, and Andrew Cerniglia as specified in the Administrative Handbook

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SUPERINTENENT’S CONSENT AGENDA – (Con’t)

5. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting due to the fact that calculations have to be made based enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November
6. Approval of the following additions to the 2014-2015 Supplemental Positions list per the negotiated agreement:

<b>HSTW</b>		
HSTW Classified Committee Chair	2.0%	Barb Houmard
HSTW Common Core Co-Chair	1.0%	Amanda Mowrey
HSTW Common Core Co-Chair	1.0%	Jennifer Majka
HSTW CTE Performance Co-Chair	1.0%	Amber Long
HSTW CTE Performance Co-Chair	1.0%	Shelly Perry
HSTW Student Services Co-Chair	1.0%	Linda Plybon
HSTW Student Services Co-Chair	1.0%	Beverly Squirrell

7. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2014-2015 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Smith	Katherine	Adult Education Certified	IV	4	\$24.68	10/1/14

8. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Edington	Brent	Adult Education Certified	V	2	\$25.10	10/14/14
Tylka	Jann	Adult Education Certified	III	5	\$22.60	10/1/14

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McDonald	Debra	Adult Education Certified - Supplemental	V	15	\$37.97	10/15/14
Miller	Kimberly	Adult Education Certified	IV	7	\$26.97	7/1/14

9. Employment of the following certified individuals to substitute in area(s) indicated, effective August 18, 2014 for the 2014-2015 school year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	RATE	DEGREE
Halloran	Dianne	Nursing	IV	5	\$25.43	BSN
Kurfiss	Sonya	Nursing	V	10	\$32.75	MSN
Miller	Kimberly	Nursing	IV	7	\$26.97	BSN

B. Classified Employment

- Resignation of Joshua Hackett, Casual Labor, effective October 3, 2014
- Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 15, 2014
- Approval of the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2014-2015 school year:

LAST	FIRST	AREA	STEP	HOURL Y RATE	EFFECTI VE DATE
Elser	Deborah	Bus Driver	0	\$17.27	10/1/14
Ross	Alan	Bus Driver	0	\$17.27	10/1/14

- Approval of the employment of the following persons as Classified Personnel, part-time/hourly/as needed/per time sheets, with a maximum of 29.5 hours per week (unless specifically noted) for the 2014-2015 school year:

NAME	POSITION	HOURL Y RATE	CLASS	STEP	EFFECTIVE DATE
Kogleman, Isaac	Casual Labor	\$9.74	I	0	7/1/14
Smith, Rocky	Casual Labor	\$9.74	I	0	7/1/14

- Employment of the following individuals to substitute in area(s) indicated for the 2014-2015 school year:

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LAST	FIRST	AREA	HOURLY RATE	STEP	EFFECTIVE DATE
Decker	Lori	Aide/Monitor	\$10.04	1	10/6/14
Decker	Lori	Cook	\$9.00		9/12/14
Decker	Lori	Cook	\$10.65	3	10/6/14
Decker	Lori	AA	\$11.30	5	10/6/14
Johnson	Beth	Aide/Monitor	\$10.65	3	10/6/14

C. Consultant Contracts

1. Ramsier Financial Services, Retirement Planning Today, on or about September 25 – October 7, 2014, \$25 per student

D. Volunteers:

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) the 2014- 2015 school year:

LAST	FIRST	BACKGROUND INFORMATION
Cooper	Diana	ABLE Volunteer, employed at WCSCC
Ditch	Barbara	ESOL Volunteer for Wooster; retired from Wayne County Children Services; previous tutor for Wooster City Schools
Jackson	Carole	Wooster ABLE Day Reading Volunteer; retired from Case Western Reserve University
Moeller	Cynthia	ESOL Volunteer for Orrville; last employed at Mennonite Central Committee

E. Approval to remove the following from inventory

1. American Pacemaker brand metal turning lathe with barcode tag #00012054 to be placed in storage until sale, with an approximate value of \$250-\$300.
2. Various items from IT that will be taken to Buildings and Grounds for dismantling and recycling:

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<b>Asset ID</b>	<b>Serial #</b>	<b>Type</b>	<b>Description</b>
3623	35039116	E 4300	Computer
3325	34951934	E 4300	Computer
	35407075	E 4300	Computer
3913	36717046	E 4500	Computer
3342	34951925	E 4300	Computer
2659	35404733	E 4300	Computer
3660	35039112	E 4300	Computer
	35407076	E 4300	Computer
3343	35039133	E 4300	Computer
3345	34951937	E 4300	Computer
3695	35039077	E 4300	Computer
3638	35039066	E 4300	Computer
3341	35039123	E 4300	Computer
3335	34951903	E 4300	Computer
2661	34951953	E 4300	Computer
3330	34951951	E 4300	Computer
3818	35039117	E 4300	Computer
2657	35404738	E 4300	Computer
3630	34951972	E 4300	Computer
3499	34951979	E 4300	Computer
3887	2UA8181FZW	HP Compaq	Computer
3453	35039083	E 4300	Computer
3717	34951936	E 4300	Computer
3718	34951932	E 4300	Computer
3639	34951960	E 4300	Computer
3631	34952000	E 4300	Computer
3642	35039114	E 4300	Computer
3422	35407079	E 4300	Computer
3346	34951901	E 4300	Computer
2249	W87310X3VUY	iMac 17	Computer
3705	17153HA000275	Im729	Monitor
3625	MUL7007A0103972	FPD1730	Monitor
3624	35039089	E4300	Computer
2286	34951973	E4300	Computer
6709	36717000	E4500	Computer
3386	36716996	E4500	Computer



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3891	36717038	E4500	Computer
3697	36716984	E4500	Computer
Old tag 11710	2ck53404jf	Z125	PDA
	Poweredge Rack Console	15FP	Monitor
3505	11751BA094802	Im729	Monitor
Old tag 08788	197100150068	SENS Pro 520	Computer

Roll call vote on the motion was as follows: Ms. Steiner, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

**REGULAR AGENDA:**

**GRANTS AND AGREEMENTS**

A motion by Mr. Besancon was seconded by Mr. Acker to approve the following Grants and Agreements:

1. Approval of a Use of Facilities Agreement with The University of Akron / Wayne College Boyer Gymnasium for the Senior Recognition Ceremony on May 19, 2015 from 7-10 p.m. for a cost of \$260
2. Approval of a Workforce and Economic Development Training agreement for OPOTA driving training with Stark State College
3. Approval of a Workforce & Economic Development Training agreement with Stark State College to provide supplies and instructors for OPOTA driving training

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Acker, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

**RESOLUTIONS**

None

**DOCUMENTS AND MATERIALS**

A motion by Mrs. Grim was seconded by Mr. Denning to approve the following Documents and Materials:

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DOCUMENTS AND MATERIALS – (Con't)

1. Approval of the 2014-2015 Human Resources Flow Chart
2. Approval of the following overnight field trip request:
  - a. SkillsUSA  
Fall Leadership Conference  
Columbus, OH 10/30 – 10/31/14  
Hyatt Regency Greater Columbus Convention Center
3. Approval of the revised Course of Study for the following:
  - a. Agriculture & Industrial Power Technology
  - b. Graphic Design & Photography
4. Approve the following textbook:
  - a. Electronics and Electrical Systems, 9<sup>th</sup> edition. 2012, Deere & Company ISBN # 0-86691-382-3
  - b. Media Arts and Design CourseMate with eBook. 2011, Botello/Reding, Cengage Learning. ISBN # 9781111643645
  - c. Bring Your A Game to Work by Eric Chester, 2013, The Center for Work Ethic Development. Denver, Colorado.
5. Approve the following job descriptions:
  - a. AE AA Administrative Team
  - b. AE AA PT Evening Nursing Office
  - c. AE AA Financial Aid Coordinator
  - d. AE AA Receptionist
  - e. AE Resource Coordinator
  - f. School and Community Relations Coordinator
  - g. Cook
  - h. Safety/Security Monitor

Voice call vote on the motion was as follows: Mrs. Grim, Mr. Denning, Mr. Acker, Mr. Besancon, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mrs. Williams, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

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**NEW BUSINESS**

None

**ITEMS OF DISCUSSION**

- A. Directions were given for the evaluation of Superintendent and Treasurer. Evaluations are due Friday, October 24, 2014. The Board will review at the November Board Meeting.
- B. Board discussion
1. Treasurer's contract
  2. OSBA
  3. Board member terms

**EXECUTIVE SESSION**

A motion by Mr. Besancon was seconded by Mr. Denning to go into Executive Session at 9:15 p.m. for the purpose of discussion of disputes involving the Board that are the subject of pending or imminent court action.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

President Noble called the Board back into Regular Session at 9:39 p.m.

**ADJOURNMENT**

A motion by Mrs. Williams was seconded by Dr. Roadruck to adjourn the October Regular Board Meeting at 9:39 p.m.

Voice call vote on the motion was as follows: Mrs. Williams, Dr. Roadruck, Mr. Acker, Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Reynolds, Mr. Steiner, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

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President

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Treasurer