

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**OCTOBER 16, 2013**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Keener at 7:30 p.m. on Wednesday, October 16, 2013, in the Career Center.

Pledge of Allegiance given by Rebekah Rose and Kristina Gray - Moment of Silence

**ROLL CALL**

Roll call showed members Mr. Frank Besancon, Mr. Curt Denning, Mr. Bill Gantz, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Doug Zook in attendance.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Dr. Roadruck was seconded by Mr. Steiner to approve the October 16, 2013 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: members Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Besancon, yes; Mr. Denning, yes; Mr. Gantz, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Keener, yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

Sean Havalotti, Keri Merickel, Pam Vorkapich, Chris Boyan, Brett Gough, Lyn Boggs, and Deb McDonald.

**STUDENT AND STAFF RECOGNITION**

Updates given by Richard Roth, Principal at Waynedale and Shawn Braman, Principal at Chippewa.

1. Greg Foster, Building & Grounds Aide, WCSCC Staff Excellence Award
2. Lianne Britton, Medical Assisting, WCSCC Student of the Month from Chippewa
3. Rebekah Rose, Cosmetology, WCSCC Student of the Month from Chippewa
4. Madison Lemon, Early Childhood Education & Care, WCSCC Student Success Story from Chippewa
5. Kyle Kramer, Truck Mechanics, WCSCC Extra Help Student of the Month from Chippewa

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STAFF RECOGNITION – (Con't)

6. Taylor Casey, Early Childhood Education & Care, WCSCC Student of the Month from Waynedale
7. Kristina Gray, Practical Nursing, WCSCC Student of the Month from Waynedale
8. Bradley Wardell, Practical Nursing, WCSCC Student Success Story from Waynedale
9. Henry Miller, Truck Mechanics, WCSCC Extra Help Student of the Month from Waynedale

**BOARD MINUTES**

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve the minutes from the September 18, 2013, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mrs. Lawson, Mr. Besancon, Mr. Denning, Mr. Gantz, Mrs. Grim, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mrs. Williams, Mr. Zook, and Mr. Keener – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Finance & Legislative Committee Reports

**EXECUTIVE SESSION**

A motion by Mr. Denning was seconded by Mr. Gantz to go into Executive Session at 7:57 p.m. for the purpose of discussing compensation of a public employee.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mr. Gantz, yes; Mr. Besancon, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Keener, yes.

The motion was carried.

President Keener called the Board back into Regular Session at 8:15 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report

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SUPERINTENDENT'S REPORT – (Con't)

3. Important Upcoming Dates and Times

- a. U.S. Congressman Jim Renacci will be visiting WCSCC on Thursday, October 17<sup>th</sup>. He will be talking to senior students, Student Ambassadors, and touring the building. Visit was cancelled and will be rescheduled.
  - b. October 18<sup>th</sup> will be a Staff In-Service Day.
  - c. Sarah Lowry, U.S. Senator Sherrod Brown's NE Regional Representative, will be having lunch with several CTSO/Club Presidents and Student Ambassadors and touring the building on October 23<sup>rd</sup>.
  - d. OGT testing will take place from October 28<sup>th</sup> through November 1<sup>st</sup>.
  - e. FFA National Conference will take place from October 30<sup>th</sup> through November 2<sup>nd</sup>.
  - f. WCSCC will be hosting a Leadership Wooster luncheon in the Heritage Room on November 6<sup>th</sup>.
  - g. Advisory Committee meetings will be held on Thursday, November 7<sup>th</sup> beginning with a social hour at 4:45 p.m.
4. Update on JVSD Governance meeting with Wayne County Superintendents and Treasurers.
5. Brief presentation on wireless technology by Cheryl Boyer.

Dr. Roadruck left @ 8:45 p.m.

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Besancon, Mr. Denning, Mr. Gantz, Mrs. Grim, Mr. Noble, Mr. Reynolds, Mr. Steiner, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Keener – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mr. Denning was seconded by Mr. Gantz to approve the Treasurer's Consent Agenda as follows:

1. Finance
  - a. Approve the list of purchase orders for the month
  - b. Approve the Financial Reports for September 2013
  - c. Approval of the Five Year Forecast

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TREASURER'S CONSENT AGENDA – (Con't)

- d. Approval of a purchase order for cost of repair/supplies purchased by Green Local School District for WCSCC buses, for a total of \$11,870.65 for FY12 in order to comply with the Green Local Schools and WCSCC Shared Services Agreement.
- e. Approval to accept the following donations:
  - 1) Donation of feeding tubes, feeding supplies, etc. for use in Practical Nursing from Ida Sue School, with a value of approximately \$50.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mr. Gantz, yes; Mr. Besancon, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Keener, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Besancon was seconded by Mr. Steiner to approve the Superintendent's Consent Agenda as follows:

- 1. Certified Employment
  - a. Approval of the updated Bargaining Unit Members and Full-Time Certified Staff Seniority List effective October 16, 2013.
  - b. Resignation of Jamie Collins, Science Instructor, effective at the end of the day on October 12, 2013.
  - c. Kathy Hanna, Hospitality Instructor, moved to Class III, Step 17 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement.
  - d. Employment of the following individual as a long-term substitute in the area indicated for the 2013-2014 school year, effective October 7, 2013. Approval is pending receipt of certification and BCI/FBI:

Ryan Fernandes, Science

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- e. Approval of X-Option pay for Certified Personnel per the negotiated agreement and list provided:

<b>Instructor</b>	<b>Program</b>	<b>Total Payment</b>
Long, Amber	Animal Care	\$7,367.43
	Carpentry/Construction	
Martell, Rod	Tech	\$7,367.43
Perry, Shelly	Dental Assisting	\$4,999.33
	Electronics & Comp.	
Wimer, Gary	Networking	\$7,367.43
Rue, Jennifer	Interactive Media	\$7,367.43
Merickel, Keri	Medical Assisting	\$7,367.43
Tabellion, Joann	Patient Care Technologies	\$6,314.94
Smucker, John	Truck Mechanics	\$7,104.31
Mehling, Jeff	Welding	\$7,367.43
Edington, Sarah	Cosmetology	\$7,367.43
Wellert, Craig	Ag. Mechanics	\$7,367.43
Shetler, Rich	Auto Technologies	\$7,367.43
Caskey, Warren	Criminal Justice	\$7,367.43
Arko, Andy	Culinary Arts	\$6,841.19
McDonald, Deb	Early Childhood	\$6,314.94
Gillespie, Gregg	Landscape and Plant Tech	\$4,209.96
	Graphic Design &	
Morabito, Mike	Photography	\$6,578.06
Steiner, Bruce	Precision Machining	\$7,367.43
Grimes, Rich	Powerline Technologies	\$4,999.33

- f. Employment of the following for 2013-2014 Supplemental Positions per the negotiated agreement:

**2013-2014 Supplemental Position**

Barb Nichols	2.0%	HSTW Centralized Data Chair
Kelly Calderone-Davis	1.0%	HSTW Common Core Co-Chair
Jennifer Casteel	1.0%	HSTW Common Core Co-Chair
Gregg Gillespie	1.0%	HSTW CTE Performance Co-Chair
Deb McDonald	1.0%	HSTW CTE Performance Co-Chair

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**Other Additions**

Anita Hawkins .75% Business Professionals of America (BPA)  
 Co-Advisor  
 Jennifer Rue .75% Business Professionals of America (BPA)  
 Co-Advisor

- g. Approval of Linda Dews as Intervention Specialist substitute on October 3, 2013 at a rate of \$25.00/hr., Class V, BSN.
- h. Employment of the following substitute teachers for the 2013-2014 school year, effective October 17, 2013:

Last Name	First Name	Long-term substitute Teaching Area(s)	Effective Contract Date
Falla	Jennifer		October 17, 2013
Razzano	Lois	School Speech-Language Pathologist	October 17, 2013
Rhoads	Rebecca	Intervention Specialist	October 17, 2013
Metheney	Jeremy		October 17, 2013
Graham	Zachary		October 17, 2013
Davis	Mary	Intervention Specialist	October 17, 2013
Hydeg	Joseph		October 17, 2013
Pinnick	Jeffrey		October 17, 2013
Baker	Ashley	Music	October 17, 2013
Merickel	Jeff		October 17, 2013
Wood	Jennifer		October 17, 2013
Gray	Kaisha		October 17, 2013

- i. Employment of the following individuals to substitute in area(s) indicated for the 2013-2014 school year, effective October 17, 2013:

Last	First	Sub Area	Step	Rate	Degree
Wadsworth	Joni	School Nurse	1	\$22.00/hr	RN

- j. Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2013-2014 year:

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- 1) Dawn Gummo, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly, effective October 17, 2013 - Supplemental
  - 2) Tracy Todich, Adult Education Instructor, RN, Step 7, \$25.00 hourly, effective September 18, 2013
  - 3) Amanda Uhler, Adult Practical Nursing Instructor, BSN, Step 1, \$23.00 hourly, effective September 5, 2013
- k. Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, 2012-2013 year.
- 1) Approval of the employment of Keri Merickel at LPN/other, Step 9 Medical/Nursing Schedule effective March 11, 2013 through June 30, 2013, supplemental.
  - 2) Approval of the employment of Melanie Miller at LPN/other, Step 6 of the Medical/Nursing Schedule effective March 11, 2013 to June 30, 2013.
- l. Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, 2013-2014 year:
- 1) Approval of the employment of Misty Green at Masters, Step 1 of the Medical/Nursing Schedule effective September 18, 2013.
  - 2) Approval of the employment of Keri Merickel at LPN/other, Step 9 Medical/Nursing Schedule effective July 1, 2013, supplemental.
  - 3) Approval of the employment of Melanie Miller at LPN/other, Step 7 of the Medical/Nursing Schedule effective July 1, 2013.
2. Classified Employment
- a. Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 16, 2013.
  - b. Resignation of Tom Nadelin, Maintenance Manager, for the purpose of retirement effective at the end of the day on January 3, 2014.
  - c. Employment of Sean Havalotti, Maintenance Manager, Step 2 of the Manager Salary Schedule, effective November 11, 2013 and prorated one year for 180 days plus 9 holidays.

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- d. Resignation of Ed Hartmann, Aide, effective at the end of the day on September 27, 2013.
- e. Approval of a medical leave of absence for Lola Hatfield, AA Media Center, beginning October 7, 2013 through the end of the school year.
- f. Approval of the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed effective 2013-2014 year:
  - 1) Bethany Jasin, Child Care Aide, FLT Rotary, Step 6, \$9.00 hourly, effective October 17, 2013
- g. Employment of the following individuals to substitute in area(s) indicated for the 2013-2014 school year, effective October 17, 2013:

Last	First	Sub Area
Falla	Jennifer	Classified
Wood	Jennifer	Classified
Crouse	Beth	Classified

3. Consultant Contracts: none

4. Volunteers:

Volunteers for Adult Basic & Literacy Education (ABLE)

Donald Beane      Returning ABLE Volunteer for Wooster; retired from College of Wooster

Lloyd Boyer      Returning ABLE Volunteer for Wooster; retired from Wooster City Schools

Donald Clement      ESOL Volunteer for Wooster; retired teacher; former ESOL instructor

Douglas Fate      Returning ABLE Volunteer for Rittman; retired from Aircraft Braking Systems Corp

Max Fischer      Returning ESOL Volunteer for Wooster; retired from Wooster City Schools

Marc Harvey      Returning ABLE Volunteer for Orrville; employee of Living Water Community Church

Bethany Jasin      Returning ESOL Volunteer for Wooster

Cathy Schmid      Returning ABLE Volunteer for Wooster; works at People to People Ministries



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Myron Weber	Returning ABLE Volunteer for Rittman; employed at Andreas Furniture
Barbara Wolck	Returning ABLE Volunteer for Wooster; works at Books in Stock
Leah Bowers	Returning ABLE Volunteer for Wooster; College of Wooster Student
Allison Chin	Returning ABLE Volunteer for Wooster; College of Wooster Student
Devin Johns	Returning ABLE Volunteer for Wooster; College of Wooster Student
Tricia Hall	Returning ABLE Volunteer for Wooster; College of Wooster Student

5. Approval to remove the following from inventory: none

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Steiner, yes; Mr. Denning, yes; Mr. Gantz, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Keener, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Mrs. Grim to approve the following Grants and Agreements:

- a. Approval of a Business Associate Agreement with Summa Wadsworth-Rittman Hospital.
- b. Approval to enter into a contract with WQKT/WKVX for advertising during 28 high school basketball game broadcasts plus extras from November 2013 to February 2014 for a total of \$1,232.
- c. Approval for an institutional membership in the Ohio Association for Career and Technical Education (OACTE) for the FY14 school year at a cost of \$1,000.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Grim, yes; Mr. Besancon, yes; Mr. Denning, yes; Mr. Gantz, yes; Mr. Noble, yes; Mr. Reynolds, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Keener, yes.

The motion was carried.

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**RESOLUTION**

A motion by Mr. Denning was seconded by Mr. Gantz to approve the following Resolution #13-9 for electricity service:

A RESOLUTION AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENT FOR THE PERIOD COMMENCING JANUARY OF 2014 AND TERMINATING NO LATER THAN MAY 2017.

WHEREAS, the School District is a member of the Stark County Schools Council of Government (“Stark County”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, Stark County joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service for the PJM regional transmission organization (“PJM”) years 2014 to 2017; and

WHEREAS, Stark County has sent notices to bid on the School District’s electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio and registered with Ohio Power Company; and

WHEREAS, Stark County has selected the lowest responsible bid submitted in response to the attached the Request for Proposal on or before November 4, 2013; and

WHEREAS, this School District may review the lowest responsible bid and elect anytime up to November 6, 2013, to accept the lowest responsible bid with no obligation prior to that time; and

WHEREAS, the Superintendent or the Superintendent’s designee has reviewed the lowest responsible bid when the RFP is concluded and, if the lowest responsible bid provides for competitive retail electric service at a price below the current average utility cost per kWh for all of the School District’s electric load, and the Superintendent or its designee finds that the Stark County RFP was both public and competitive;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE Wayne County Joint Vocational SCHOOL DISTRICT, COUNTY OF Wayne, STATE OF OHIO, as follows:

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RESOLUTION – (Con't)

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute the Master Supply Agreement prepared by Stark County between the School District and the lowest responsible bidder in the Stark County Request for Proposal so long as the price is below the current average utility cost per kWh , and the Superintendent or his appointee finds the Stark County Request for Proposal was both public and competitive;

Section 2. This Board hereby directs the Treasurer to review the Master Supply Agreement and determine if the School District has sufficient funds to certify the this resolution assuming that the executed Master Supply Agreement will be at a price equal to or lower than the current average utility cost per kWh.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mr. Gantz, yes; Mr. Besancon, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Reynolds, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Keener, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Zook was seconded by Mr. Noble to approve the following documents and materials:

- a. Approval of the following overnight field trip request:

<u>DATE</u>	<u>STAFF</u>	<u>EVENT/LOCATION</u>
11/14-11/15/13	Pam Vorkapich	SkillsUSA Fall Leadership Conference Hyatt Regency Greater Columbus Convention Center – Columbus, OH
10/30-11/1/13	Craig Wellert	National FFA Convention – Ag Mechanics Kentucky State Fairgrounds Louisville, KY
10/30-11/1/13	Amber Long	National FFA Convention – Animal Care Kentucky State Fairgrounds Louisville, KY

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DOCUMENTS AND MATERIALS – (Con't)

b. Approval of the following revised/new policy:

Section	Number	Status	Title
Policy	4213	Revised (2 <sup>nd</sup> read)	Student Supervision & Welfare

c. Approval of the Adult & Community Education Student Handbook

Voice call vote on the motion was as follows: Mr. Zook, Mr. Noble, Mr. Besancon, Mr. Denning, Mr. Gantz, Mrs. Grim, Mrs. Lawson, Mr. Reynolds, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**ITEMS OF DISCUSSION**

1. First reading of the Adult & Community Education Continuous Improvement Plan FY14-17.

2. First reading of the following revised/new policy:

Section	Number	Status	Title
Policy	2280	New (1 <sup>st</sup> read)	Preschool Program

3. Directions for evaluation of Superintendent and Treasurer.

4. Board discussion.

**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mr. Noble to adjourn the October Regular Board Meeting at 9:12 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Noble, Mr. Denning, Mr. Gantz, Mrs. Grim, Mrs. Lawson, Mr. Reynolds, Mr. Steiner, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Keener – all say yes.

The motion was carried.

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President

\_\_\_\_\_  
Treasurer