

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
DECEMBER 16, 2015

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, December 16, 2015, in the Career Center.

Pledge of Allegiance - Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Larry Acker, Dr. Janice Gallagher, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Douglas Stuart, Mrs. Sue Williams, Mr. Doug Zook, and Mr. Kurt Steiner in attendance.

Mr. Besancon and Mr. Denning were unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mrs. Susie Lawson was seconded by Mrs. Williams to approve the December 16, 2015 agenda, corrections, additions, and deletions.

I. OPENING

A. Public Participation/Introduction of Guests

Addition of 1. Public Hearing to consider a proposed revision to the 2016-2017 School Year Calendar

III. TREASURER'S CONSENT AGENDA

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item to be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

3. Approval to accept the following donations:

Addition of c. 2003 Nissan Altima, with an approximate value of \$2,964, from Emily Frantz for use in the Auto Technologies program

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con’t)

Addition of d. 1999 Saturn S-Series, with an approximate value of \$1,284, from Keith Matthews for use in the Auto Technologies program

IV. SUPERINTENDENT’S CONSENT AGENDA

A. Certified Employment

Revision of 3. “Long-Term” removed from Substitute Teaching Area(s):

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Barbera	Dominic	HS Academic/Career Tech Teacher	12/17/15
Beadle	Michael	HS Academic/Career Tech Teacher	12/17/15
Panchumarti	Amelia	HS Academic/Career Tech Teacher	12/17/15
Razzano	Lois	HS Academic/Career Tech Teacher	12/17/15
Smith	Shirley	HS Career Tech Teacher - COS	12/17/15
Stinemez	April	HS Academic/Career Tech Teacher	12/17/15
Sweeney	Karen	HS Academic/Career Tech Teacher	12/17/15
Torgler	Matthew	HS Academic/Career Tech Teacher	12/17/15
Wood	Jennifer	HS Academic/Career Tech Teacher	12/17/15

Removal from 3. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Martin	Kaitlyn	HS Academic/Career Tech Teacher	12/21/15

Addition of 4. Employment of the following for 2015-2016 school year supplemental positions per the negotiated agreement:

WCSCC RESIDENT EDUCATOR PROGRAM MENTORS	
3.0%	Shelly Perry

Addition of 5. Employment of the following certified personnel, part-time/supplemental/hourly, as needed, for the 2015-2016 school year:

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Widmer	Jody	HS Certified – Nursing/Clinical Facilitator	IV	0	\$22.29	12/1/15

V. REGULAR AGENDA

A. Grants and Agreements

Addition of 3. Approval of an agreement with Harris/Day Architects Inc. for construction documents, permits, and management of project for lab renovations, and moving of the labs, for Precision Machining, Buildings & Grounds, and Construction Technologies.

VII. ITEMS OF DISCUSSION

Addition of D. Stark County COG – Bronze Plan: Any employees not currently qualifying for insurance will be able to purchase the Bronze Plan as provided by the Stark County COG.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Williams, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Public Hearing to consider a proposed revision to the 2016-2017 School Year Calendar

CONSIDERATION OF THE POSSIBLE RE-EMPLOYMENT OF DR. KIP CRAIN, SUPERINTENDENT EFFECTIVE AUGUST 1, 2016

1. Public input
2. Board discussion

STUDENT AND STAFF RECOGNITION

1. High School Staff Excellence Award
Stacey Hornfeck, Health Technologies Administrative Assistant
Alisha Musser, Guidance Administrative Assistant
2. Adult Education Student Recognition
Londa Gammel, AE Medical Billing and Coding, Exceptional Student of the Month

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BOARD MINUTES

A motion by Mr. Keener seconded by Mrs. Williams to approve the minutes from the November 30, 2015, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Keener, Mrs. Williams, Mr. Acker, Dr. Gallagher, Mrs. Grim, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Facilities Committee
Finance & Legislative Committee Reports

SUPERINTENDENT'S REPORT

A motion by Mrs. Grim was seconded by Mr. Noble to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Straight A Grant Application
- D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Winter Break	12/21/15- 1/3/16		No School
End of Second Nine Weeks	1/8/16		
Career Tech Tuesday	1/12/16		
CENTS Show and Nursery/Landscape Contest	1/11- 1/13/16	Columbus	
Guidance Breakfast – All Wayne County Counselors Invited	1/13/16	Heritage Room	8:30 – 10:00 a.m.
Board of Education Organizational and Regular Meeting	1/13/16	G101/Board Room	7:00 p.m. (with reception)
Martin Luther King Jr. Day	1/18/16		No School

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SUPERINTENDENT'S REPORT – (Con't)

Voice call vote on the motion was as follows: Mrs. Grim, Mr. Noble Mr. Acker, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mrs. Williams to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for November 2015
2. Approval of the Financial Reports for November 2015
3. Approval to accept the following donations:
 - a. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

BUSINESS	LEVEL	AMOUNT
Lowe & Young, Inc.	Donation	\$250
Scot Industries, Inc.	Bronze	\$500
	TOTAL	\$750

- b. Open House drawing prizes from local businesses and vendors totaling \$337
 - c. 2003 Nissan Altima, with an approximate value of \$2,964, from Emily Frantz for use in the Auto Technologies program
 - d. 1999 Saturn S-Series, with an approximate value of \$1,284, from Keith Matthews for use in the Auto Technologies program

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Williams, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Grim was seconded by Mr. Acker to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Approval of X-Option pay for Kelly Miller, Business Entrepreneurship Instructor, at adjusted student total of 35 per Negotiated Agreement Memo of Understanding dated 12/3/15. Total X-Option pay for 2015-2016 school year is \$5,692.52.
2. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Boman	Wendy	Adult Education Certified	IV	9	\$28.62	12/17/15
Gorfi	Amanda	Adult Education Certified	IV	2	\$23.27	11/21/15
Stoller	Marty	Adult Education Certified	II	7	\$20.98	12/17/15
Widmer	Jody	Adult Education Certified	IV	0	\$22.29	12/1/15

3. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Barbera	Dominic	HS Academic/Career Tech Teacher	12/17/15
Beadle	Michael	HS Academic/Career Tech Teacher	12/17/15
Panchumarti	Amelia	HS Academic/Career Tech Teacher	12/17/15
Razzano	Lois	HS Academic/Career Tech Teacher	12/17/15
Smith	Shirley	HS Career Tech Teacher - COS	12/17/15
Stinemez	April	HS Academic/Career Tech Teacher	12/17/15
Sweeney	Karen	HS Academic/Career Tech Teacher	12/17/15
Torgler	Matthew	HS Academic/Career Tech Teacher	12/17/15
Wood	Jennifer	HS Academic/Career Tech Teacher	12/17/15

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Employment of the following for 2015-2016 school year supplemental positions per the negotiated agreement:

WCSCC RESIDENT EDUCATOR PROGRAM MENTORS	
3.0%	Shelly Perry

5. Employment of the following certified personnel, part-time/supplemental/hourly, as needed, for the 2015-2016 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Widmer	Jody	HS Certified – Nursing/Clinical Facilitator	IV	0	\$22.29	12/1/15

B. Classified Employment

1. Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	POSITION	STEP	HOURLY RATE	EFFECTIVE DATE
Campbell	Carol	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Collins	Betty	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Krebs	Ashley	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Jameson	Constance	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Graff	Lora	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15

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Henry	Zachary	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Jones	Jessica	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Krettler	Lisa	Admin. Asst.	5	\$11.30	11/3/15
		Aide/Monitor	0	\$9.74	11/3/15
		Cashier/Cook	2	\$10.34	11/3/15
Metsker	Lorna	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Mozingo	Alice	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Odenkirk	Teresa	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Roberts	Stephanie	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Rommel	Carol	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Smith	Brittainee	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Tello	Consuelo	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Teter	Mary	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Troublefield	Pamela	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15
Wellert	Cassandra	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15

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West	Teresa	Admin. Asst.	5	\$11.30	12/17/15
		Aide/Monitor	0	\$9.74	12/17/15
		Cashier/Cook	2	\$10.34	12/17/15

C. Consultant Contracts

1. Deborah's Garden Market, Twig Windows, on or about January 11, 2016, \$10 per student
2. Deborah's Garden Market, Totally Terrific Terrariums, on or about February 8, 2016, \$10 per student
3. Deborah's Garden Market, Seed for Thought, on or about March 14, 2016, \$10 per student
4. Deborah's Garden Market, Living Wreath, on or about April 11, 2016, \$10 per student
5. Deborah's Garden Market, Container Gardening Made Easy, on or about May 9, 2016, \$10 per student
6. Deborah's Garden Market, Designing and Planting to Attract Butterflies, on or about June 13, 2016, \$10 per student
7. Dennis Lipp, Painting for the Fun of It, on or about January 25 – March 7, 2016, \$300
8. OSU Extension Service, Kitchen Basics 101, on or about May 10, 2016, \$70
9. Greg Thompson, Adult Child & Infant CPR, on or about January 27, 2016, \$220
10. Greg Thompson, Adult Child & Infant CPR, on or about March 30, 2016, \$220
11. Greg Thompson, Adult Child & Infant CPR, on or about May 25, 2016, \$220

D. Volunteers (none)

E. Approval to dispose of the following items (none)

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the following Grants and Agreements:

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GRANTS AND AGREEMENTS – (Con't)

1. Approval of a Purchase of Training contract with the Wayne County Job & Family Services (WCJFS) to provide Type B Child Care Provider training effective November 1, 2015 – September 30, 2016 up to a cost of \$9,000
2. Approval of a Professional Services Contract with Stark State College for the Adult Diploma Program
3. Approval of an agreement with Harris/Day Architects Inc. for construction documents, permits, and management of project for lab renovations, and moving of the labs, for Precision Machining, Building & Grounds, and Construction Technologies

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Keener, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

RESOLUTIONS

None

DOCUMENTS AND MATERIALS

None

NEW BUSINESS

APPOINT THE CURRENT BOARD PRESIDENT PRO-TEMPORE FOR THE 2016 ORGANIZATIONAL MEETING AND TO SET FIRST ITEM OF BUSINESS

A motion by Mr. Acker was seconded by Dr. Gallagher to appoint the current Board President Pro-tempore for the 2016 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing

Roll call vote on the motion was as follows: Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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ITEMS OF DISCUSSION

A. First reading of the following revised/new administrative guidelines and/or board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2271	Revised	College Credit Plus
Policy	2413	New	Career Advising
Policy	3412	Revised	Establishment and Change of Classification
Policy	5114	Revised	Nonimmigrant Students and Foreign-Exchange Students
Policy	5340	Revised	Student Accidents
Policy	5350	Revised	Student Suicide
Policy	8390	Revised	Animals on District Property
Policy	8400	Revised	School Safety

B. Discussion of proposed 2016 Board of Education meeting dates

C. Board discussion: The Board discussed holding a Special Board Meeting to discuss the RAMTEC Project. It was decided that it would be part of the January 13, 2016, Board Meeting.

D. Stark County COG – Bronze Plan: Any employee not currently qualifying for insurance will be able to purchase the Bronze Plan as provided by the Stark County COG

ADJOURNMENT

A motion by Mr. Noble was seconded by Mrs. Lawson to adjourn the December Regular Board Meeting at 8:52 p.m.

Voice call vote on the motion was as follows: Mr. Noble, Mrs. Lawson, Mr. Acker, Dr. Gallagher, Mrs. Grim, Mr. Keener, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

President

Treasurer