

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
DECEMBER 17, 2014

Prior to the start of the meeting, the District Records Commission – Board President, Superintendent, and Treasurer – met to consider district records.

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Noble at 7:30 p.m. on Wednesday, December 17, 2014, in the Career Center.

Pledge of Allegiance - Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Larry Acker, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Doug Zook, in attendance.

Mr. Besancon, Mr. Denning, and Mr. Reynolds were unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the December 17, 2014 agenda, addendum, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Stuart, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

None

BOARD MINUTES

A motion by Mr. Keener was seconded by Mr. Acker to approve the minutes from the November 19, 2014, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Keener, Mr. Acker, Mrs. Grim, Mrs. Lawson, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

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BOARD COMMITTEE REPORTS

Finance and Legislative Committee

EXECUTIVE SESSION

A motion by Mrs. Williams was seconded by Mr. Stuart to go into Executive Session at 7:35 p.m. for the purpose of the employment and compensation of a public employee and for discussion of disputes involving the Board that are the subject of pending or imminent court action.

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mr. Stuart, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

Superintendent, Dr. Crain was present in Executive Session 7:35-7:53 p.m.
Treasurer, Mary Workman was present in Executive Session 7:35-7:53 p.m. and 8:24-8:29 p.m.

President Noble called the Board back into Regular Session at 8:29 p.m.

SUPERINTENDENT'S REPORT

A motion by Mrs. Williams was seconded by Mr. Steiner to approve the Superintendent's Report as follows:

A. Director's Report

B. Principal's Report

C. Program and Lab Changes

Superintendent gave an update on potential program, equipment, and lab changes for this year.

D. Home School Meetings

The administrative team is in the process of holding meetings with home school superintendents, treasurers, principals, and EMIS coordinators regarding Ohio's new CTE quality programming standards and CTE for 7th and 8th grades. A resolution has been provided for those not ready to implement the junior high CTE programming.

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SUPERINTENDENT'S REPORT – (Con't)

E. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Christmas Break	12/22/14 – 1/4/15	No School	
End of Second Nine Weeks	1/9/15		
Career Tech Tuesday	1/13/15	WCSCC	
January Board Meeting	1/15/15	G101	7:30 p.m. Organizational Meeting followed by the Regular Meeting
Martin Luther King Jr. Day	1/19/15	No School	
BPA Regional Awards	2/5/15	Wooster Grace Brethren Church	9:45 a.m.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Steiner, Mr. Acker, Mrs. Grim, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stuart, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for November 2014
2. Approval of the Financial Reports for November 2014
3. Approval to increase minimum wage to \$8.10 per hour for non-tipped employees on January 1, 2015 per the Ohio Department of Commerce

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TREASURER’S CONSENT AGENDA – (Con’t)

4. Approval to accept the following donations:
 - a. 1998 Flatbed Benson 48’ valued at \$9,500 from Peter Marcinak, Marcinak Enterprice Inc., for use in the Truck Mechanics program for driving and maintenance
 - b. Drawing prizes from local businesses and vendors for Open House totaling \$242.95
 - c. Four calculators: Casio fx-300ES with an approximate value of \$15, Scenerio SC-121 with an approximate value of \$15, Texas Instruments TI-30XIIS with an approximate value of \$15, and Texas Instruments TI-83 Plus with an approximate value of \$100 (total value of \$145) from Liala Zimmerman

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

SUPERINTENDENT’S CONSENT AGENDA

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the Superintendent’s Consent Agenda as follows:

A. Certified Employment

1. Resignation of Barb Nichols, AAA Tutor, for the purpose of retirement effective at the end of the day on May 29, 2015
2. Revision to the placement on the Certified Salary Schedule for Teacher Assistants/Tutors per the negotiated agreement for the following personnel as Extra Help Tutor for the 2014-2015 school year as needed, per time sheets:

LAST	FIRST	STEP	HOURLY RATE	EFFECTIVE
Stebbins	Sandy	5 Masters (was 5 Bachelors)	\$26.17 (was \$22.69)	12/1/14

3. Approval of 2014-2015 X-Option pay for the following Certified Personnel, retro-active to the first pay date in November:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

LAST	FIRST	TOTAL PAYMENT
Perry	Shelly	\$4,807.22
Peters	Bill	\$4,273.08
Smucker	John	\$7,477.89
Tabellion	Joann	\$5,875.49
Vorkapich	Pamela	\$5,608.42

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	RATE	EFFECTIVE
Hardman	Charles	Public Safety Services Coordinator	II	12	\$24.32/hr.	12/11/14
Ritchey	Timothy	Career Services Coordinator	III	3	\$182.67/day	12/15/14 (for 98 days)

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Gastier	Ann	Instructor – ABLE, Adult Literacy	Masters	1	\$16.00	12/1/14
Wehn	Patricia	Adult Education Certified	IV	10	\$29.47	12/1/14

B. Classified Employment

1. Employment of the following persons to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Luke	Richard	Classified Sub-Custodian	12	\$13.90	11/18/14

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2. Employment of the following persons as Classified Personnel for Adult & Community Education, part-time/supplemental/hourly/as needed for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Bower	China	Classified Aide, FLT Rotary	Classified Aide	1	\$8.00	1/5/15
McCully	Jenifer	Classified Aide, FLT Rotary	Classified Aide	3	\$8.40	1/5/15

C. Consultant Contracts

1. Greg Thompson, Adult Child & Infant CPR, on or about January 14, 2015, \$220
2. Greg Thompson, Adult Child & Infant CPR, on or about March 18, 2015, \$220
3. Greg Thompson, Adult Child & Infant CPR, on or about May 20, 2015, \$220

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Approval to remove various IT related items from inventory for disposal:

Description	Asset ID	Type	Serial #
Projector	3456	NP410	0101924fb
Monitor	3899	Im729	12452HA002074
Computer	3297	HP Compaq DC5800	2UA9271BW2
Computer	2620	HP Compaq DC5800	2UA9271BWS
Computer	3913	Gateway E-4500S	36717046
Projectors	3579	NEC NP410	0101779FB
Computer	3706	Gateway E-4500S	37616989
Computer	2256	Apple iMac	W87310Y9VUY
Computer	3712	Acer Veriton N282G	12801934592
Computer	3805	Gateway E-4300	34951927
Computer	7506	Gateway E-4500S	36717029
Computer	3806	Gateway E-4300	35039130
Computer	2212	Gateway E-4500S	36716991
Computer	3297	HP Compaq DC5800	2UA9271BW2

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Computer	3374	HP Compaq DC5700	2UA8181FY4
Printer	3784	HP Laserjet 2100	USGW055320
Printer	3486	HP Laserjet 1200	CNDX000931
Tech Other	7078	Cisco Wireless Lan Controller 4220	F0C1402F0B0
Server	2165 Old Tag	Dell Powervault 114T	IS060988800063
Battery Backup	12511 Old Tag	APC Backup RS 800	BR800BLK
Computer	3912	Gateway E-4500s	36717031
Computer	3383	Gateway E-4500s	36717048
Computer	3768	Gateway E-4500s	36717049
Computer	3910	Gateway E-4500s	36717051
Computer	3907	Gateway E-4500s	36717030
Computer	3990	Gateway E-4500s	36716999

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Stuart, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Steiner, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

REGULAR AGENDA:

GRANTS AND AGREEMENTS

A motion by Mrs. Grim was seconded by Mr. Acker to approve the following Grants and Agreements:

1. Approval of a clinical agreement with the Cleveland

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Acker, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

RESOLUTIONS

None

DOCUMENTS AND MATERIALS

A motion by Mr. Steiner was seconded by Dr. Roadruck to approve the following Documents and Materials:

1. Approval of the Certificate of Records Disposal (RC-3)

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DOCUMENTS AND MATERIALS – (Con't)

2. Approval of the 2015-2016 School Calendar in order to meet with new State standards for 1,068 scheduled student hours
3. Approval of the revised Physical Exam/Immunization Form to be used for Patient Care Technology
4. Approve the following job descriptions:
 - a. Dean of Students
 - b. AA-Information Technology/Technology Resource Center
 - c. AE Career Transition Coordinator

Voice call vote on the motion was as follows: Mr. Steiner, Dr. Roadruck, Mr. Acker, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

NEW BUSINESS

BOARD PRESIDENT PRO-TEMPORE

A motion by Mrs. Lawson was seconded by Mrs. Grim to appoint the current Board President Pro-tempore for the 2015 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing. Dr. Roadruck amended the motion and was seconded by Mr. Stuart to include the date and time of the Organizational Meeting as January 14, 2015 at 7:30 p.m. with the Regular Board Meeting to follow.

Roll call vote on the motion was as follows: Dr. Roadruck yes; Mr. Stuart, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Steiner, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

RESOLUTION #14-7 TO RE-EMPLOY THE TREASURER

A motion by Mr. Acker was seconded by Mrs. Lawson to approve Resolution #14-7 to Re-employ the Treasurer

RESOLUTION to Re-employ the Treasurer:

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RESOLUTION #14-7 TO RE-EMPLOY THE TREASURER – (Con't)

WHEREAS, the Treasurer's Employment Contract with the Board of Education is effective from August 1, 2012 through July 31, 2015; and

WHEREAS, the Board of Education has evaluated the Treasurer and has met with her and is desirous of re-employing her for a term of 4 years;

NOW THEREFORE BE IT RESOLVED, that the Treasurer be re-employed effective August 1, 2015 through July 31, 2019 consistent with the terms of the Employment Contract

Roll call vote on the motion was as follows: Mr. Acker, yes; Mrs. Lawson, yes; Mrs. Grim, yes; Mr. Keener, yes; Dr. Roadruck yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Noble, yes.

The motion was carried.

ITEMS OF DISCUSSION

A. Board discussion

ADJOURNMENT

A motion by Dr. Roadruck was seconded by Mr. Keener to adjourn the December Regular Board Meeting at 9:13 p.m.

Voice call vote on the motion was as follows: Dr. Roadruck, Mr. Keener, Mr. Acker, Mrs. Grim, Mrs. Lawson, Mr. Steiner, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Noble – all say yes.

The motion was carried.

President

Treasurer