

**MINUTES OF THE REGULAR MEETING  
OF THE  
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MARCH 18, 2015**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, March 18, 2015, in the Career Center.

Pledge of Allegiance given by Alyssa Croskey and Joshua Fleming – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mr. Curt Denning, Dr. Janice Gallagher, Mrs. Janice Grim, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Doug Stuart, Mrs. Sue Williams, Mr. Doug Zook, and Mr. Kurt Steiner in attendance.

Mr. Keener was unable to attend the meeting.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Mr. Denning was seconded by Mr. Stuart to approve the March 18, 2015 agenda, corrections, additions, and deletions.

**A. Certified Employment**

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2014-2015 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Wiggam	Kathryn	Carrer Services Advisor	IV AE Hourly Scale	0	\$22.29	3/23/15

Roll call vote on the motion was as follows: Mr. Denning, yes; Mr. Stuart, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

None

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**PUBLIC HEARING**

A Public Hearing was held to consider the revised 2015-2016 School Year Calendar.

**STUDENT AND STAFF RECOGNITION**

1. Pam Vorkapich, SkillsUSA Advisor, WCSCC Staff Excellence Award
2. Chris Boyan, Supplemental Coordinator, WCSCC Staff Excellence Award
3. Alyssa Croskey, Early Childhood Education & Care, WCSCC Student of the Month from Orrville
4. Joshua Fleming, Precision Machining, WCSCC Student of the Month from Orrville
5. Clinton Murphy, Landscape & Plant Technologies, WCSCC Achievement Award from Orrville
6. Hailey Kessinger, Early Childhood Education & Care, WCSCC Perseverance Award from Orrville
7. Breanna Jaeger, Medical Assisting, WCSCC Student of the Month from Rittman
8. Sarah Ralston, Medical Office Management, WCSCC Student of the Month from Rittman
9. Morgan Frazier, Animal Care & Management, WCSCC Achievement Award from Rittman
10. Ashley Mathys, Early Childhood Education & Care, WCSCC Perseverance Award from Rittman

Mr. Dave Sovocol gave an update on Orrville City Schools and Mr. Nick Evans gave an updated on Rittman Exempted Village Schools

Mr. Besancon arrived @ 7:47 p.m.

**BOARD MINUTES**

A motion by Mrs. Lawson was seconded by Dr. Gallagher to approve the minutes from the February 18, 2015, Regular Board Meeting.

Voice call vote on the motion was as follows: Mrs. Lawson, Dr. Gallagher, Mr. Acker, Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Finance & Legislative Committee Reports

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**SUPERINTENDENT’S REPORT**

A motion by Mr. Besancon was seconded by Mr. Noble to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Important Upcoming Dates and Times

<b>EVENT</b>	<b>DATE</b>	<b>LOCATION</b>	<b>TIME</b>
End of 3 <sup>rd</sup> 9 Weeks	3/20/15		
Spring Break	3/30/15- 4/3/15	NOTE: March 30, March 31, and April 1 will be used as make-up for calamity days	
Student of the Month Luncheon	4/7/15	Heritage Room	12-1:00 p.m.
Career Tech Tuesday	4/7/15	WCSCC	School Day
BPA Walk-a-Thon	4/10/15	WCSCC – outside if weather permits	Activity Period 8:15-9:00 a.m.
BPA End-of-Year Awards	4/13/15	Commons	7:00 p.m.
National Honor Society Induction Ceremony	4/14/15	Commons	6:30 p.m.
SkillsUSA State Contest	4/14/15- 4/15/15	Columbus, OH	
WCSCC Prom	4/18/15	Grand March @ WCSCC Prom @ Genesis Party Center	5:00 p.m. 6:30-11:00 p.m.
Waiver Day – No School for Students	4/20/15		
Dinner With Your Teacher	4/21/15	WCSCC	Staff 5:30-7:30 p.m.
April Board of Education Meeting	4/22/15	G101	7:00 p.m. Reception/7:30 p.m. Meeting

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SUPERINTENDENT'S REPORT – (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Noble, Mr. Acker, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mrs. Lawson, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Dr. Gallagher was seconded by Mr. Stuart to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2015
2. Approval of the Financial Reports for February 2015
3. Approval to accept the following donations:
  - a. Three polo shirts and three fleece pullovers from People to People Ministries to our Dean of Students Office to assist students from economically disadvantaged families to be in compliance with dress code, valued at approximately \$30
  - b. \$1,500 from the North East Ohio Pork Producers to the Culinary Arts Student Activities Account
  - c. \$836.38 from the Wayne County Community Foundation (part of the Edward, Arlene & Kaye Maibach Fund) for annual contribution for traditional student programs
  - d. Donation of \$5,238 from the Wayne County Community Foundation (part of the Wayne County Schools Career Center Fund) for annual contribution for equipment

Roll call vote on the motion was as follows: Dr. Gallgher, yes; Mr. Stuart, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Acker was seconded by Mrs. Williams to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Approval to pay for coursework for Jenny Baechle for licensure for Transition to Work Endorsement, up to \$8,112.64
2. Approval of the following part-time Certified Teaching Assistant for the 2014-2015 school year per Board Policy and the negotiated agreement:

LAST	FIRST	CONTRACT	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Schemrich	Helen	New 1 (45 days at 5.75 hrs not to exceed 29.5 hrs/week)	Bachelor	0	\$18.99	3/23/15

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Menchaca	Julia	Instructor – Supplemental ABLE, Adult Literacy	BA/BS	5	\$16.00	3/10/15
Peters	Bill	Instructor – Supplemental	Masters +	15	\$37.97	3/11/15

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Wiggam	Kathryn	Carrer Services Advisor	IV AE Hourly Scale	0	\$22.29	3/23/15

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

B. Classified Employment

1. Resignation of Nancy Brown, Bus Driver, for the purpose of retirement effective June 1, 2015
2. Approval of student workers for Culinary Events at minimum wage, which is currently \$8.10 per hour. These are separate from our 12 student worker slots.
3. Approval of the employment of the following person as Classified Personnel, part-time/hourly/regularly scheduled/per time sheets, with a maximum of 29.5 hours per week, for the 2014-2015 school year:

LAST	FIRST	POSITION	CLASS	STEP	HOURLY RATE	EFFECTIVE
Woodruff	Lisa	Cook/Cashier – Casual Labor	I	4	\$10.97	3/30/15

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

Roll call vote on the motion was as follows: Mr. Acker, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mr. Besancon was seconded by Mr. Denning to approve the following Grants and Agreements:

1. Approval of a \$500 Corporate Sponsor to the Orrville Area YMCA that will allow many wellness opportunities for WCSCC staff
2. Approval to enter into an agreement with the Orrville Area YMCA to allow Exercise Science and Sports Medicine students to use the pool 2-3 hours/day, 2 days/week, for 7-8 weeks at a net cost of \$100/week and swim lessons for 20 students at a cost of \$15 per student for 6 weeks

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GRANTS AND AGREEMENTS (Con't)

3. Approval to accept an initial grant in the amount of \$125,000 from the Board of Wayne County Commissioners through the Department of Job and Family Services of Wayne County for the WCSCC Alternative Education Program
4. Approval to apply for a renewal grant in the approximate amount of \$15,000 from the Dollar General for Adult Basic & Literacy Education & Families Learning Together programs

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the following agreement:

5. Approval of an agreement for shared services between the Wayne County Schools Career Center and the Tri-County Educational Service Center

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**RESOLUTION #15-3 AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION**

A motion by Mr. Stuart was seconded by Mr. Denning to approve of the Resolution #15-3 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Denning, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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**RESOLUTION #15-4 2015 OSBA BUSINESS HONOR ROLL**

A motion by Mrs. Grim was seconded by Mr. Noble to approve Resolution #15-4 for 2015 OSBA Business Honor Roll

- a. LukUSA
- b. Spurgeon Chevrolet
- c. Morrison Custom Welding
- d. Magni-Power
- e. Drug Free Clubs of America as our Special School Project: LukUSA, Tekfor, Wooster Community Hospital, Wooster Brush, Wooster Motor Ways, Cedar Lane Farms, Magni-Power, Ventrac, Wayne Savings Community Bank, Wooster Hydrostatics, Pallotta Ford Lincoln, Wooster Glass, Morrison Custom Welding, and Lowe & Young, Inc.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Noble, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Besancon was seconded by Mrs. Lawson to approve the following documents and materials:

1. Approval of the following overnight field trip requests:
  - a. SkillsUSA  
*Approximately 30 students and 10 advisors to attend*  
Ohio State Championships and Leadership Conference  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
3/13-3/13/15
  - b. Family, Career and Community Leaders of American (FCCLA)  
*Approximately 8 students and 2 advisors to attend*  
State Competition  
Columbus Fairgrounds – Columbus, OH  
4/22-4/24/15
  - c. Business Professionals of America (BPA)  
*Approximately 7 students and 2 advisors to attend*  
National Leadership Conference and Competition  
Anaheim Marriott Convention Center – Anaheim, Ca  
5/5-5/11/15



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DOCUMENTS AND MATERIALS – (Con't)

2. Approval of the following job descriptions:
  - a. Teacher, Business Administration/Entrepreneurship
  - b. Adult & Community Education Human Resource and Assessment Coordinator
3. Approval of the Course of Study for Criminal Justice

Voice call vote on the motion was as follows: Mr. Besancon, Mrs. Lawson, Mr. Acker, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**NEW BUSINESS**

None

**ITEMS OF DISCUSSION**

- A. First reading of the revised Adult & Community Education Student Handbook
- B. Board discussion: Dr. Crain reviewed the revised procedures for Professional Leave/Meal Reimbursement.

**EXECUTIVE SESSION**

A motion by Mr. Stuart was seconded by Mrs. Lawson to go into Executive Session at 8:30 p.m. for the purpose of consideration of the employment of a public employee and to discuss a legal dispute and possible court action with no action to be taken.

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

President Steiner called the Board back into Regular Session at 8:48 p.m.

**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mr. Stuart to adjourn the March Regular Board Meeting at 8:48 p.m.

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ADJOURNMENT – (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. Acker, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

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President

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Treasurer