

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

JULY 16, 2014

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Noble at 7:30 p.m. on Wednesday, July 16, 2014, in the Career Center.

Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Larry Acker, Mr. Curt Denning, Mrs. Janice Grim, Mrs. Susie Lawson, Mr. Don Noble, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, and Mrs. Sue Williams, in attendance.

Mr. Keener, Mr. Stuart, and Mr. Zook were unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mrs. Lawson was seconded by Mr. Denning to approve the July 16, 2014 agenda, addendum, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Denning, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; and Mr. Noble, yes.

The motion was carried.

BOARD MINUTES

A motion by Mr. Acker was seconded by Mrs. Williams to approve the minutes from the June 30, 2014, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Acker, Mrs. Williams, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, and Mr. Noble – all say yes.

The motion was carried.

Mr. Besancon entered at 7:34 p.m.

BOARD COMMITTEE REPORTS

Dr. Crain discussed Convocation Day

Mrs. Lawson discussed Board/Administrator Workshop

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PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

1. Brian Swope of Quandel provided an overview of the close out process of the WCSCC construction project

SUPERINTENDENT'S REPORT

A motion by Mrs. Grim was seconded by Mr. Denning to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Adult PN Day Graduation	7/18/14	West Hill Baptist Church	7:00 p.m.
Ohio ACTE Conference	7/30/14- 8/2/14	Hilton Easton, Columbus	
Board and Administrative Workshop	8/6/14	Board Room – G101	12:15 p.m. – 3:00 p.m. (lunch at 11:30 a.m.)
New Staff Orientation	8/12/14	TBD	8 a.m. – 3 p.m.
Student Orientation Day	8/13/14	WCSCC	7 p.m. – 6:30 p.m.
Convocation Day	8/14/14	Commons	8 a.m. – 3 p.m.
Staff In-service	8/15/14	WCSCC	8 a.m. – 3 p.m.
First Day for Juniors	8/18/14	WCSCC	
First Day for Seniors	8/19/14	WCSCC	
Board Meeting	8/20/14	Board Room – G101	7:00 reception / 7:30 meeting

Voice call vote on the motion was as follows: Mrs. Grim, Mr. Denning, Mr. Acker, Mr. Besancon, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mrs. Williams, and Mr. Noble – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mr. Denning to approve the Treasurer's Consent Agenda as follows:

- A. Finance
 1. Approval of the list of purchase orders and budgetary check register for June 2014

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TREASURER'S CONSENT AGENDA – (Con't)

2. Approval of the Financial Reports for June 2014
3. Approval to pay 50% of the arbitrator fee to Robert J. Vana, LLC, for a total cost of \$4,830.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mr. Acker, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, and Mr. Noble, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mrs. Grim to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Approval of the resignation of Michelle Hedberg, Adult Education Financial Aid full-time, to accept the position of Adult Education Office Technologies Teacher
2. Approval of the correction to Michelle Hedberg, Adult Education Office Technologies Teacher, to 6.25 hrs/day (.89) from 7 hrs/day approved June 30, 2014
3. Approval of the payment for substitutes and aides to attend orientation training at the start of the 2014-2015 school year. Certified staff will be paid at half the daily rate
4. Approval of the following part-time Certified Teaching Assistant for the 2014-2015 school year per Board Policy and the negotiated agreement:

NAME	FIRST	CONTRACT	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Mennell	Tiffany	New 1 (182 days at 5.75 hrs not to exceed 29.5 hrs/week)	Bachelor	0	\$18.60	8/14/14

5. Employment of the following certified personnel for Adult & Community Education, regularly scheduled, for the 2014-2015 year:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Engman	Connie	Adult & Community Education Resource Coordinator	II	3	\$18.64 (188 days @ 8 hrs/day)	7/1/14

6. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Cooper	Diana	Adult Education Certified	III	0	\$19.78	7/16/14
Elliott	Sandy	Adult Education Certified - Supplemental	V	12	\$34.74	7/1/14
Fields	Kevin	Adult Education Certified - Supplemental	III	1	\$20.08	7/15/14
Halloran	Dianne	Adult Education Certified	IV	5	\$25.43	7/7/14
McClain	Jerrie	Adult Education Certified	V	4	\$27.43	7/7/14

7. Employment of the following certified individuals to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Dressler	Ronald	Carpentry	7/17/14
Radabaugh	Abby	Language Arts/Science	7/17/14
Thompson	Deidre		7/17/14
Troyer	Samuel	Int. Business	7/17/14

B. Classified Employment

1. Resignation of Connie Engman, AE Administrative Assistant/Evening Resource Coordinator, for the purpose of accepting the position of Adult & Community Education Resource Coordinator, effective July 1, 2014
2. Resignation of Christina Rutter, Classroom Aide, for the purpose of accepting the position of Study Hall Monitor, effective July 8, 2014
3. Approval of the payment for substitutes and aides to attend orientation training at the start of the 2014-2015 school year. Classified staff will be paid at an hourly rate.

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Approval of the employment of Christina Rutter, Study Hall Monitor, for the 2014-2015 school year, part time/hourly/regularly scheduled/per time sheets/per schedule, not to exceed 29.5 hours per week at \$11/hour on Step 5 of the Casual Labor Wage Scale, effective August 14, 2014
5. Approval of the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2014-2015 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Brown	Nancy	Bus Driver	23	\$16.34	8/14/14
Keener	Kathy	Bus Driver	27	\$18.24	8/14/14
Mullett	Chester	Bus Driver	9	\$11.30	8/14/14

6. Employment of the following individuals to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	AREA	EFFECTIVE DATE
Flinn	Rita	Classified	7/17/14

C. Consultant Contracts

1. Dennis Lipp, Painting for the Fun of It, on or about September 29 – November 3, 2014, \$300
2. OSU Extension Service, Money 101, on or about October 9, 2014, \$70
3. OSU Extension Service, Digging Yourself Out of Debt, on or about November 13, 2014, \$70
4. OSU Extension Service, Start the New Year Right, on or about December 2, 2014, \$70
5. OSU Extension Service, Health & Safety in Family Child Care, on or about August 7 & 14, 2014, \$280
6. OSU Extension Service, Health & Safety in Family Child Care, on or about October 27 & November 3, 2014, \$280
7. OSU Extension Service, Kids in the Kitchen, on or about September 4, 2014, \$70

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8. OSU Extension Service, Help – The Holidays are Coming, on or about November 25, 2014, \$70
9. Greg Thompson, Adult Child & Infant CPR, on or about September 3, 2014, \$220
10. Greg Thompson, Adult Child & Infant CPR, on or about November 5, 2014, \$220
11. Greg Thompson, Adult Child & Infant CPR, on or about December 10, 2014, \$220

D. Volunteers (**none**)

E. Approval to remove the following from inventory:

1. Approval to remove various items from inventory, as they are no longer functioning or obsolete. They will be dismantled in electronics and buildings and grounds for recycling:

Model	Asset ID	Serial Number
Gateway 4300	3690	35407084
Gateway 4300	3326	34951952
Gateway 4300	3903	36407077
Gateway 4300	3636	35039096
Gateway 4300	3754	34951955
Gateway 4300	3748	34951975
Gateway 4300	3902	34951992
Gateway 4300	3751	34952002
Gateway 4300	3906	35039097
Gateway 4300	3278	35039087
Gateway 4300	2295	34951929
Gateway 4300	2289	34951902
Gateway 4300	3329	34951954
Gateway 4300	2280	34951962
Gateway 4300	7151	34951943
Gateway 4300	2278	34951893
Gateway 4300	2284	34951980
Gateway 4300	2275	34951997
Gateway 4300	3752	35039100
Gateway 4300	2294	34951912
Gateway 4300	3634	34951920
Gateway 4300	2279	34951965
Gateway 4300	3647	35404740
Gateway 4300	3643	34952001

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Gateway 4300	2273	34951911
Gateway 4300	2283	34951913
Gateway 4300	3275	34951970
Gateway 4300	2282	34951941
Gateway 4300	2276	34951933
Gateway 4300	2207	35404741
Gateway 4300	3755	34951906
Gateway 4300	2290	34951914
Gateway 4300	2293	34951974
Gateway 4300	3641	34951930
Gateway 4300	3338	34951990
Gateway 4300	2292	34951981
Gateway 4300		34770132
Gateway 4300	2291	34951926
Gateway 4300	6712	35039125
Gateway 4300	3644	34951991
Gateway 4300	3323	35039106
Gateway 4300	3763	34951948
Gateway 4300	3332	34951986
Gateway 4300	3628	35039103
Gateway 4300	3627	35039099
Gateway 4300	3928	34951968
Gateway 4300	3346	34951939
Gateway 4300	3281	35039064
Gateway 4300	3833	34951899
Gateway 4300	2269	94951977
Gateway 4300	3633	34951938
Gateway 4300	3750	34951944
Gateway 4300	3746	34951963
Gateway 4300	3510	35951999
Gateway 4300	3635	35039107
Gateway 4300	3648	35039092
Gateway 4300	3931	34951919
Gateway 4300	3340	34951910
Gateway 4300	3637	35039078
Gateway 4300	3753	34951908
Gateway 4300	3339	34951896
Gateway 4300	3646	35039128
Gateway 4300	3327	34951897
Gateway 4300	6807	34951989
Gateway 4300	6806	35039072
Gateway 4300	6810	35039109
Gateway 4300	6805	34951969

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Gateway 4300	6809	35039126
Gateway 4300	6817	35039108
Gateway 4300	6804	35039110
Gateway 4300	6803	34951964
Gateway 4300	6812	35039138
Gateway 4300	6815	35039122
Gateway 4300	6760	33072590
Gateway 4300	6813	35039102
Gateway 4300	6814	35039139
Gateway 4300	6808	35039065
Gateway 4300	6811	35039091
Gateway 4300	6781	35039121
Gateway 4300	6756	35039124
Gateway 4300	6816	35039067
Gateway 4300	6764	35039081
Gateway 4300	6821	35039071
Gateway 4300	3756	34952003
Gateway 4300	7383	34951983
Gateway 4300	3337	35407076
Gateway 4300	3743	34951995
Gateway 4300	2263	35407085
Gateway 4300	3749	34951916
Gateway 4300	3895	34951909
Gateway 4300	3333	34951978
Gateway D4500 Big	3927	36717010
Gateway D4500 Big	7124	36717002
Gateway D4500 Big	2400	36717005
Gateway D4500 Big	6602	36717016
Gateway D4500 Big	3916	36717022
Gateway D4500 Big	3917	36717005
Gateway D4500 Big	7125	36717013
Gateway D4500 Big	7123	36717017
Gateway D4500 Big	3921	36717018
Gateway D4500 Big	3925	36717007
Gateway D4500 Big	6331	36717024
Gateway D4500 Big	3924	36717014
Gateway D4500 Big	3918	36717020
Gateway D4500 Big	3840	36717012
Gateway D4500 Big	3926	36717003
Gateway D4500 Big	3922	36717025
Hp laserjet 5p	6727	Usfb314675
Hp office jet 9120	3528	Cn46b6202t
Hp business inkjet 2250tn	6769	Sg11a12120

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Gateway 4300		35407075
Gateway 4300	3623	35039116
Cisco Access Point 1131AG-A-K9		FTX1408N0EV
Cisco Access Point 1131AG-A-K9		FTX1408N0EU
Cisco Access Point 1131AG-A-K9		FTX1408N0F2
Cisco Access Point 1131AG-A-K9		FTX1408N0EQ
Cisco Access Point 1131AG-A-K9		FTX1408N0EX
Cisco Access Point 1131AG-A-K9		FTX1408N0EL
Cisco Access Point 1131AG-A-K9		FTX1408N0EM
Cisco Access Point 1131AG-A-K9		FTX1408N0F4
Cisco Access Point 1131AG-A-K9		FTX1408N0EV
Cisco Access Point 1131AG-A-K9		FTX1408N0ET
Cisco Access Point 1131AG-A-K9		FTX1408N0F6
Cisco Access Point 1131AG-A-K9		FTX1408N0F1
Cisco Access Point 1131AG-A-K9		FTX1408N0EG
Cisco Access Point 1131AG-A-K9		FTX1535N1DX
Cisco Access Point 1131AG-A-K9		FTX1408N0ER
cisco Access Point 1131AG-A-K9		FTX1408N0F8
Cisco Access Point 1131AG-A-K9		FTX1408N0FA
Cisco Access Point 1131AG-A-K9		FTX1408N0EZ
Cisco Access Point 1131AG-A-K9		FTX1535N1DW
Cisco Access Point 1131AG-A-K9		FTX1408N0EH
Cisco Access Point 1131AG-A-K9		FTX1408N0F3
Cisco Access Point 1131AG-A-K9		FTX1408N0EP

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Cisco Access Point 1131AG-A-K9		FTX1535N180
Cisco Access Point 1131AG-A-K9		FTX153EN1DY
Cisco Access Point 1131AG-A-K9		FTX1408N0EN
Cisco Access Point 1131AG-A-K9		FTX1408N0F5
Cisco Access Point 1131AG-A-K9		FTX1408N0EK
Cisco Access Point 1131AG-A-K9		FXT1408N0F7
Cisco Access Point 1131AG-A-K9		FTX1408N0EJ
Cisco Access Point 1131AG-A-K9		FTX1408N0F0
Cisco Access Point 1242AG-A-K9		FTX1408B0HN
Cisco Access Point 1242AG-A-K9		FTX1408B0HP
Cisco Access Point 1131AG-A-K9		FTX1408N0EW
Cisco Access Point 1242AG-A-K9		FTX1408B0HM
Cisco Access Point 1131AG-A-K9		FTX1408N0ES
Cisco Access Point 1131AG-A-K9		FTX1408N0F7
Cisco Access Point 1131AG-A-K9		FTX1535N1EA
Cisco Access Point 1131AG-A-K9		FTX1408N0EY

2. Approval to remove a Cisco 5500 Series Wireless Controller, inventory tag 7041, from inventory and donate it to TCCSA for use in configuration testing of wireless networks for the consortium, which includes the WCSCC. This unit was removed from service during our wireless upgrade at the beginning of June. Approximate value is \$1,500.

3. Approval to remove old books for Physical Education and Social Studies that are no longer in use at WCSCC to Boys Village

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Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Grim, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; and Mr. Noble, yes.

The motion was carried.

F. Certified Employment

A motion by Mr. Denning was seconded by Mrs. Lawson to approve the re-employment of Lynn Moomaw, Director of Operations and Adult Education, effective August 4, 2014 and ending on July 31, 2017.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, no; Mrs. Grim, yes; Mr. Reynolds, yes; Dr. Roadruck yes; Mr. Steiner, yes; Mrs. Williams, yes; and Mr. Noble, yes.

The motion was carried.

REGULAR AGENDA:

GRANTS AND AGREEMENTS

A motion by Mrs. Williams was seconded by Dr. Roadruck to approve the following Grants and Agreements:

1. Approval to enter into an Agreement from January 1, 2015 through December 31, 2015 with Smithville Village to provide a resource officer at the school district at a cost of approximately \$15,500
2. Approval to accept the bread bid from Nickles Bakery for purchase of products for the school lunch program during the 2014-2015 school year. This was the only bid received.
3. Approval to accept the milk bid from Smith Dairy Enterprises for purchase of products for the school lunch program during 2014-2015 school year. This was the only bid received.
4. Approval for the Pan Ohio Bike Ride (benefits American Cancer Society) to use the Wayne County Schools Career Center parking lot for a water stop on or about July 24, 2014
5. Approval of the Certificate of Project Completion for the Wayne County Schools Career Center construction project

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GRANTS AND AGREEMENTS – (Con't)

Roll call vote on the motion was as follows: Mrs. Williams, yes; Dr. Roadruck, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Mr. Steiner, yes; and Mr. Noble, yes.

The motion was carried.

RESOLUTIONS

None

DOCUMENTS AND MATERIALS

A motion by Mr. Steiner was seconded by Mrs. Lawson to approve the following Documents and Materials:

1. Approval of the revised Adult & Community Education Student Handbook
2. Approval of the Adult Practical Nursing addendum
3. Approve the following job description
 - a. Placement Coordinator
4. Approve the following textbooks:
 - a. Electrical, Level One, Pearson/NCCER, 2011. Prentice Hall.
 - b. Power Line Worker, Pearson/NCCER, 2011. Prentice Hall.

Voice call vote on the motion was as follows: Mr. Steiner, Mrs. Lawson, Mr. Acker, Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Reynolds, Dr. Roadruck, Mrs. Williams, and Mr. Noble – all say yes.

The motion was carried.

NEW BUSINESS

None

ITEMS OF DISCUSSION

- A. First reading of the revised High School Practical Nursing Handbook
- B. First reading of the following job descriptions
 1. Teaching Assistant – Cosmetology

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ITEMS OF DISCUSSION – (Con't)

2. Student Activities Liaison
3. Aide – Precision Machining
4. Adult & Community Education Resource Coordinator

C. Board discussion

EXECUTIVE SESSION

A motion by Mr. Denning was seconded by Mr. Besancon to go into Executive Session at 8:09 p.m. for the purpose of reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and for the purpose of discussion of disputes involving the Board that are the subject of pending or imminent court action.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mr. Besancon, yes; Mr. Acker, yes; Mrs. Grim, yes; Mrs. Lawson, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; and Mr. Noble, yes.

The motion was carried.

President Noble called the Board back into Regular Session at 8:21 p.m.

ADJOURNMENT

A motion by Mrs. Williams was seconded by Mr. Steiner to adjourn the July Regular Board Meeting at 8:22 p.m.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Steiner, Mr. Acker Mr. Besancon, Mr. Denning, Mrs. Grim, Mrs. Lawson, Mr. Reynolds, Dr. Roadruck, and Mr. Noble – all say yes.

The motion was carried.

President

Treasurer