

**MINUTES OF THE REGULAR MEETING  
OF THE  
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
SEPTEMBER 23, 2015**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, September 23, 2015, in the Career Center.

Pledge of Allegiance given - Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Doug Stuart, Mrs. Sue Williams, Mr. Doug Zook, and Mr. Kurt Steiner in attendance.

Mr. Denning and Dr. Gallagher were unable to attend the meeting.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Mrs. Susie Lawson was seconded by Mr. Stuart to approve the September 23, 2015 agenda, corrections, additions, and deletions.

**IV. SUPERINTENDENT’S CONSENT AGENDA**

**A. Certified Employment**

*Revision to 9.* Employment of the following personnel as Extra Help Tutors for the 2015-2016 school year as needed, per time sheets, per the negotiated agreement:

<b>LAST</b>	<b>FIRST</b>	<b>STEP</b>	<b>HOURLY RATE</b>
Stebbins	Sandy	6 Masters	\$27.30

*Revision to 11.* Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>DAYS</b>	<b>EFFECTIVE</b>
Fields	Kevin	Adult Education Certified – Supplemental	AE1	Step 9 \$174.72 per day	70 days at 6.25 hour per day	09/24/15

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con’t)

*Revision to 13.* Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE AREA(S)	STEP	HOURLY RATE	EFFECTIVE DATE
Johns	Aimee	School Nurse (RN)	5	\$22.60	09/01/15

B. Classified Employment

*Revision to 4.* Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Murzin	Stephanie	Classified Sub – Cashier/Cook	2	\$10.34	9/23/15
Stafford	Erika	Classified Sub – Aide/Monitor	2	\$10.34	9/23/15

V. REGULAR AGENDA

B. Resolutions

*Add Item 2.* Approval of a resolution authorizing the execution and delivery of a bus lease agreement between the Board of Education of the Orrville City School District and the Board of Education of the Wayne County Schools Career Center

C. Documents and Materials

*Add Item 3.b.* Approval of the following overnight field trip requests:

*b. Approximately 8 students and 2 advisors*

HOSA – Health Occupations Students of America  
 Fall Leadership Conference  
 Recreation Unlimited Campus – Delaware, OH  
 October 26-27, 2015

*Add Item 6.* Approval of the Emergency Operation Plan

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

VI. NEW BUSINESS

*Remove A. (Replaced with Resolution 2)* Approve the lease of an Orrville bus, at a cost of \$1 per year, for transportation of Adult Basic & Literacy Education (ABLE), English for Speakers of Other Languages (ESOL), and Families Learning Together (FLT) students

*Revision to B.* Approval of a quote from Hagen Well Service, for a total of \$16,475, to plug gas well #3 on WCSCC grounds. This price includes plug and abandon existing well in accordance with Ohio Department of Natural Resources (ODNR) rules and regulations

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Stuart, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

1. Reno Contipelli of the Ohio Schools Boards Association, recognized WCSCC for Outstanding School Board Members of NE Region and recognized Doug Stuart for his service.

**BOARD MINUTES**

A motion by Mrs. Grim was seconded by Mr. Noble to approve the minutes from the August 5, 2015, Special Board Meeting and the August 19, 2015, Regular Board Meeting.

Voice call vote on the motion was as follows: Mrs. Grim, Mr. Noble, Mr. Acker, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Facilities Committee  
Finance & Legislative Committee Reports  
Personnel Committee

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Williams was seconded by Mr. Keener to approve the Superintendent's Report as follows:

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SUPERINTENDENT'S REPORT – (Con't)

- A. Director's Report
- B. Principal's Report
- C. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Parent Teacher Conference	10/1/15	WCSCC	4:00 - 8:00 p.m.
Staff In-Service Day	10/16/15	WCSCC	
End of 1 <sup>st</sup> 9 Weeks	10/16/15	WCSCC	
WCSCC Board of Education Meeting	10/21/15	G101	7:00 p.m. reception/ 7:30 p.m. meeting
Advisory Committee Meetings	11/5/15	WCSCC Commons	4:45 – 7:00 p.m.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Keener, Mr. Acker, Mrs. Grim, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mr. Acker was seconded by Mr. Stuart to approve the Treasurer's Consent Agenda as follows:

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for August 2015
  - 2. Approval of the Financial Reports for August 2015
  - 3. Approval of the FY16 Permanent Appropriations
  - 4. Approval to accept the following donations:
    - a. Various supplies from the New Life Clinic in Mount Easton, OH for use in the medical Assisting program, with an approximate value of \$350
    - b. Donations from the following businesses and organizations for the Drug Free Clubs of America program

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TREASURER’S CONSENT AGENDA – (Con’t)

BUSINESS	LEVEL	AMOUNT
D&S Distribution, Inc.	Bronze	\$500
Wooster Glass Company	Silver	\$1,500
	<b>TOTAL</b>	<b>\$2,000</b>

Roll call vote on the motion was as follows: Mr. Acker, yes; Mr. Stuart, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mr. Noble was seconded by Mrs. Grim to approve the Superintendent’s Consent Agenda as follows:

A. Certified Employment

1. Approval of the revised Adult & Community Education Daily Salary Schedule
2. Approval of the revised Instructor’s Contract for Adult & Community Education
3. Kimberly Huffman, Social Studies Instructor, moved to Class VI, Step 19 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
4. Mindy Hartzler, AAA Tutor, moved to Class VI, Step 17 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
5. Ashley Repp, Special Education Coordinator, moved to Class VI, Step 7 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
6. Employment of the following for 2015-2016 supplemental positions per the negotiated agreement:

<b>Others</b>		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Kimberly Huffman

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

Dual Enrollment	1.5%	Jennifer Majka
Dual Enrollment	1.5%	Kelly Miller

7. Employment of the following for 2015-2016 school year supplemental positions per the negotiated agreement:

<b>WCSCC RESIDENT EDUCATOR PROGRAM MENTORS</b>	
3.0%	Scott Brown
3.0%	Gregg Gillespie
3.0%	Kathy Hanna
3.0%	Shannon Hornacek
3.0%	Kimberly Huffman
3.0%	Amber Long
3.0%	Jennifer Majka
3.0%	Amy Tietz
3.0%	Bruce Woodruff
3.0%	Liala Zimmerman
<b>PARKING LOT MONITORS</b>	
\$12.00 per hour	Jeff Mehling
<b>EPEC CHAIR</b>	
1.5%	Deb McDonald

8. Approval for John Miller as Certified Teaching Consultant for 200 hours @ Masters - \$25.05/hr. effective August 18, 2015 for the 2015-2016 school year
9. Employment of the following personnel as Extra Help Tutors for the 2015-2016 school year as needed, per time sheets, per the negotiated agreement:

<b>LAST</b>	<b>FIRST</b>	<b>STEP</b>	<b>HOURLY RATE</b>
Black	Dannielle	1 Masters	\$21.66
Davis	Dan	0 Bachelors	\$18.99

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

Ehlert-Mowery	Donna	8 Masters	\$29.56
Gerber	Mark	4 Masters	\$25.05
Gillespie	Gregg	5 Masters	\$26.17
Nichols	Julia	2 Bachelors	\$20.65
Plank	Deb	0 Bachelors	\$18.99
Stebbins	Sandy	6 Masters	\$27.30
Squirrell	Bev	0 Masters	\$20.87

10. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Demiter	Cynthia	Adult Education Certified	IV	10	\$29.47	09/24/15
Flinner	Susan	Instructor, ABLE Adult Literacy, FLT Rotary	Masters	1	\$16.00	09/24/15
Immel	Jessica	Adult Education Certified – Supplemental	AE2	10	\$30.49	08/24/15
Johns	Aimee	Adult Education Certified	III	2	\$20.68	09/24/15
Kurfiss	Sonya	Adult Education Certified	IV	7	\$26.97	09/24/15
Marion	Vanessa	Adult Education Certified	II	2	\$18.10	08/10/15
Nussbaum	Connie	Adult Education Certified	IV	10	\$29.47	09/24/15
Orient	Monica	Adult Education Certified	IV	5	\$25.43	09/24/15
Steiner	Florence	Adult Education Certified	IV	10	\$29.47	09/24/15
Tylka	Jann	Adult Education Certified	III	7	\$23.98	09/24/15
Zuercher	Timothy	Instructor, ABLE, Adult Literacy	BA/BS	1	\$14.00	09/24/15

11. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

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LAST	FIRST	AREA	CLASS	STEP	DAYS	EFFECTIVE
Fields	Kevin	Adult Education Certified – Supplemental	AE1	Step 9  \$174.72 per day	70 days at 6.25 hour per day	09/24/15

12. Amend the previously approved contracts for the following certified personnel for Adult & Community Education for the 2015-2016 school year:

LAST	FIRST	AREA	CLASS	STEP	# OF DAYS
Tresch	Dawn	Adult Education Nursing	AE1	19	159

13. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Johns	Aimee	School Nurse (RN) Step 5, \$22.60	09/01/15
Munn	Sarah	Academic and Career Tech	09/23/15
Stafford	Erika	Academic and Teaching Assistant	09/23/15
Wohlheter	Karen	Career Tech - Cosmetology	09/23/15

14. Employment of the following certified individuals to substitute in area(s) indicated, effective August 18, 2015 (unless otherwise noted) for the 2015-2016 school year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	RATE	DEGREE	EFFECTIVE DATE
Gagnon	Beth	Nursing	V	15	\$37.97	MSN	
Halloran	Dianne	Nursing	IV	6	\$26.19	BSN	
Hughes	Karen	Nursing	IV	9	\$28.62	BSN	
Johns	Aimee	Nursing	III	2	\$20.68	AND	
Manos	Stacey	Nursing	V	11	\$33.73	MSN	



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Miller	Kimberly	Nursing	IV	8	\$27.78	BSN	
O’Brien	Katherine	Nursing	IV	8	\$27.78	BSN	
Steiner	Florence	Nursing	IV	10	\$29.47	BSN	
Tylka	Jann	Nursing	III	7	\$23.98	AND	
Widmer	Jody	Nursing	IV	8	\$27.78	BSN	7/1/15 retroactive

B. Classified Employment

1. Approval of the revised Casual Labor Wage Scale
2. Approval of the revised Classified Substitute Hourly Wage Scale
3. Approval of the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2015-2016 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Gasser	Jerry	Bus Driver II	0	\$17.27	8/18/15

4. Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Murzin	Stephanie	Classified Sub – AA	5	\$11.30	9/23/15
		Classified Sub – Cook/Cashier	2	\$10.34	9/23/15
		Classified Sub – Aide/Monitor	0	\$9.74	9/23/15
Stafford	Erika	Classified Sub – AA	5	\$11.30	9/23/15
		Classified Sub – Aide/Monitor	2	\$10.34	9/23/15

5. Employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2015-2016 year:

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LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Hill	Lindsey	Child Care Aide, FLT Rotary	Classified Aide	8	\$9.40	09/08/15

C. Consultant Contracts (none)

D. Volunteers

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) for the 2015-2016 school year:

LAST	FIRST	BACKGROUND INFORMATION
Beane	Donald	Returning ABLE Volunteer for Wooster; retired from College of Wooster
Boyer	Lloyd	Returning ABLE Volunteer for Wooster; retired from Wooster City Schools
Conner	Betty	Wooster ABLE Day Volunteer; retired from College of Wooster
Ditch	Barbara	Returning ABLE Day Volunteer; retired from Wayne Co. Children Services
Fate	Douglas	Returning ABLE Volunteer for Rittman; retired from Aircraft Braking Systems Corp.
Schmid	Cathy	Returning ABLE Volunteer for Wooster; works at People to People Ministries
Weber	Myron	Returning ABLE Volunteer for Rittman; employed at Andreas Furniture
Wolck	Barbara	Returning ABLE Volunteer for Wooster; works at Books in Stock

E. Approval to remove the following from inventory for the purpose of trade-in for engines needed in the Auto Technologies program:

1. 1996 Audi WAUGA84A4TN110809
2. 1998 Toyota Camry 4T1BG22K2WU259147

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F. Approval to dispose of the following items:

1. Various/miscellaneous items
2. 21 books: Computers in the Medical Office, 2009
3. 18 books: Keeping Financial Records for Business, 2006
4. 6 books: Professional Office Procedures, 2009
5. 291 books: American Government, McGruder's, 2007
6. 75 books: The Americans, McDougall Holt, 2008

Roll call vote on the motion was as follows: Mr. Noble, yes; Mrs. Grim, yes; Mr. Acker, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

Mr. Besancon entered @ 8:03 p.m.

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the following Grants and Agreements:

1. Per the Ohio Department of Education (ODE), Cameron Cline and Hope Leiby will be taken out of EMIS for their time from August 18, 2015 through May 25, 2016 at the Wayne County Schools Career Center and will be contracted directly with Northwestern Local Schools
2. Approval to request services, choose vendors, and enter into contracts for Category 1 and Category 2 services such as the following: local and long distance telephone service, wireless voice service, managed wireless, and Internet access to meet the requirements of the Universal Service Fund/Schools and Libraries Division Program for the next funding year. The program, also known as "e-rate", currently provides us with an 80% discount on these services.
3. Approval of a Partner Agreement with Learning Resources Network, Inc. (LERN) for the purpose of providing an online course platform designed to support asynchronous, teacher-led, noncredit online education to Adult & Community Education students

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GRANTS AND AGREEMENTS – (Con't)

4. Approval to apply for a renewal grant in the approximate amount of \$40,000 from the Orrville United Way for the Adult Basic & Literacy Education & Families Learning Together programs
5. Approval for WCSCC to host the SkillsUSA Regional Competition at WCSCC on Saturday, February 27, 2016, with an inclement weather date of Saturday, March 5, 2016

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Besancon, yes; Mrs. Grim, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**RESOLUTIONS**

**1. RESOLUTION #15-6 - PARTICIPATION IN THE 2015 STARK COUNTY ESC BUS BID CONSORTIUM**

A motion by Mr. Besancon was seconded by Mr. Acker to approve Resolution #15-6 for participation in the 2015 Stark County ESC Bus Bid Consortium for the purchase of a new 72 passenger bus during FY216

**A RESOLUTION TO PARTICIPATE AND AUTHORIZE THE STARK COUNTY SCHOOLS' COUNCIL OF GOVERNMENTS TO ADVERTISE AND RECEIVE BIDS FOR INTEGRATED SCHOOL BUS UNITS.**

WHEREAS, the Wayne County Joint Vocational School District Board of Education wishes to advertise and receive bids for the purchase of 1 - 72 passenger conventional integrated school bus units.

THEREFORE, BE IT RESOLVED the Wayne County Joint Vocational School District Board of Education wishes to participate and authorize the Stark County Schools' Council of Governments to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of 1 – 72 passenger conventional integrated school bus units.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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RESOLUTIONS – (Con’t)

**2. RESOLUTION #15-7 – SCHOOL VEHICLE LEASE AGREEMENT**

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve Resolution #15-7 for authorizing the execution and delivery of a vehicle lease agreement between the Board of Education of the Orrville City School District and the Board of Education of the Wayne County Schools Career Center

**A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A SCHOOL VEHICLE LEASE AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE ORRVILLE CITY SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF THE WAYNE COUNTY SCHOOLS CAREER CENTER.**

WHEREAS, this Board desires to enter into a lease agreement for the purpose of obtaining transportation services to ensure adult Orrville residents and their pre-school resident children have the opportunity to obtain comprehensive and appropriate instruction in English literacy, which instruction is available through the Wayne County Career Center Board of Education’s literacy programming; and

WHEREAS, the Board is willing to enter into a Lease Agreement for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Schools Career Center, Wayne County, Ohio, that:

Section 1. Approval and Execution of Lease Agreement. The President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District a Lease Agreement between the Board of Education of the Orrville City School District and the Board of Education of the Wayne County Schools Career Center (“Lease Agreement”), substantially in the form now on file with the Treasurer. The form of the Lease Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the Board of Education and that are permitted by law and shall be approved by the Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the Board of Education, shall be conclusively evidenced by the signing of the Lease Agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

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RESOLUTIONS – (Con't)

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Stuart was seconded by Mrs. Williams to approve the following documents and materials:

1. Approval of the following revised/new board policies:

<b>SECTION</b>	<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2271	Revised	College Credit Plus
Policy	2413	New	Career Advising
Policy	3412	Revised	Establishment and Change of Classification
Policy	5114	Revised	Nonimmigrant Students and Foreign-Exchange Students
Policy	5340	Revised	Student Accidents

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DOCUMENTS AND MATERIALS – (Con't)

Policy	5350	Revised	Student Suicide
Policy	8390	Revised	Animals on District Property
Policy	8400	Revised	School Safety

2. Approval of the following job descriptions
  - a. Marketing Coordinator, Adult & Community Education
  - b. Adult Education Practical Nursing (AEPN) Tutor
3. Approval of the following overnight field trip request:
  - a. *Approximately 26 students, 2 advisors, and 4 parents to attend (pending BCI/FBI background checks)*  
FFA – Ag Mechanics and Power Technologies  
National Farm Machinery Expo  
Kentucky State Fairgrounds – Louisville, KY  
February 11-14, 2016
  - b. *Approximately 8 students, 2 advisors*  
HOSA – Health Occupations Students of America  
Fall Leadership Conference  
Recreation Unlimited Campus – Delaware, OH  
October 26-27, 2015
4. Approval of the 2015-2016 Human Resources Flow Chart with names
5. Approval of the 2015-2016 Human Resources Flow Chart with positions
6. Approval of the Emergency Operation Plan

Voice call vote on the motion was as follows: Mr. Stuart, Mrs. Williams, Mr. Acker, Mr. Besancon, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

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**NEW BUSINESS**

**A. HAGEN WELL SERVICE**

A motion by Mr. Zook was seconded by Mrs. Lawson to approve a quote from Hagen Well Service, for a total of \$16,475, to plug gas well #3 on WCSCC grounds. This price includes plug and abandon existing well in accordance with Ohio Department of Natural Resources (ODNR) rules and regulations.

Roll call vote on the motion was as follows: Mr. Zook, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

**ITEMS OF DISCUSSION**

- A. The board discussed the possibility of renting 12 acres of WCSCC property to an adjoining farm. The Facilities Committee will research and report back to the Board.
- B. First reading of the revised Adult & Community Education Program Handbook.
- C. Board discussion. Mrs. Grim thanked Linda Hall for articles published in the Daily Record.

**EXECUTIVE SESSION**

A motion by Mr. Besancon was seconded by Mr. Stuart to go into Executive Session at 8:16 p.m. for the purpose of consideration of employment of public employee. (Dr. Crain and Mrs. Workman were not present)

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stuart, yes; Mr. Acker, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

President Steiner called the Board back into Regular Session at 9:04 p.m.



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**ADJOURNMENT**

A motion by Mrs. Williams was seconded by Mr. Zook to adjourn the September Regular Board Meeting at 9:04 p.m.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Zook, Mr. Acker, Mr. Besancon, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, and Mr. Steiner – all say yes.

The motion was carried.

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President

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Treasurer