MINUTES OF THE REGULAR MEETING

**OF THE**

**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**

**BOARD OF EDUCATION**

**APRIL 10, 2019**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Tschantz at 7:30 p.m. on Wednesday, April 10, 2019, in the Career Center.

Pledge of Allegiance was given by Emily Cromer and Madison Lunsford – Moment of Silence.

# ROLL CALL

Roll Call showed members Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz, and Mrs. Sue Williams were in attendance.

**APPROVAL OF AGENDA CORRECTIONS/ ADDITIONS/DELETIONS**

A motion by Mrs. Herman was seconded by Mr. Steiner to approve the April 10, 2019 agenda, corrections, additions, and deletions.

1. ***SUPERINTENDENT’S CONSENT AGENDA***
2. *Certified Employment*

*Addition of 13. Employment of Marty Stoller for RAMTEC work and training at $22.92 per hour/ supplemental/as needed/per time sheets, not to exceed 30 hours, effective April 10, 2019 through June 30, 2019*

*Addition of 14. Employment of Marty Stoller for RAMTEC work and training at $22.92 per hour/ supplemental/as needed/per time sheets, not to exceed 30 hours, effective July 1, 2019 through August 31, 2019*

*B. Classified Employment*

*2. Employment of the following persons as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2019-2020 school year:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***NAME*** | ***POSITION*** | ***CONTRACT*** | ***DAYS*** | ***CLASS*** | ***STEP*** |
| *Markley, Brenda* | *Account Clerk II* | *C* | *190 days + 10 holidays*  *(was 12 month)* | *NB II (was NB I)* | *24* |
| *Roman, Andrea* | *Account Clerk I* | *New 1 (was New 2)* | *12 month* | *NB Acct. Clerk I (7/11)* | *9* |

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Joint Vocational School District Board of Education

APPROVAL OF AGENDA CORRECTIONS/ ADDITIONS/DELETIONS- (Con’t)

*Addition of 6. Resignation of Brenda Markley, Account Clerk I, to accept the position of Account*

*Clerk II effective July 1, 2019*

*Addition of 7. Resignation of Brenda Markley, Account Clerk II, for the purpose of retirement effective at the end of the day on April 3, 2021*

1. ***REGULAR AGENDA***
2. *Grants and Agreements*

*Addition of 3. Approval of a Legal Notice – Invitation to Bid for bidding instructions for the Culinary and Auto Technology lab renovations.*

*Addition of 4. Approval of a Legal Notice – Invitation to Bid for advertising and posting on the WCSCC website for the Culinary and Auto Technology lab renovations.*

*Addition of 5. Approval of an agreement with Kent State University for the College Credit Plus program for the 2019-2020 school year.*

*Addition of 6. Approval of an agreement with The University of Akron for the College Credit Plus program for the 2019-2020 school year*

*Addition of 7. Approval of an agreement with North Central State College for the College Credit Plus program for the 2019-2020 school year*

*Addition of 8. Approval of an agreement with Stark State College for the College Credit Plus program for the 2019-2020 school year*

1. *Documents and Materials*

*4. Approval of the following overnight field trip request (copies available):*

*Addition of b. Approximately 4-18 students, 2 advisors, and 0 parents to attend*

*FFA – Ag Mechanics*

*Ohio FFA State Convention*

*State Leadership Conference and Competition*

*Ohio State Fairgrounds – Columbus, OH*

*May 1-3, 2019*

*6. Approval of the following job descriptions (copies available):*

*Addition of j. Proctor – Business Entrepreneurship*

*Addition of k. Teaching Assistant – Precision Machining/CNC*

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APPROVAL OF AGENDA CORRECTIONS/ ADDITIONS/DELETIONS- (Con’t)

*Addition of l. Teaching Assistant – Hospitality*

*Addition of m. Teaching Assistant – Animal Care*

*Addition of n. Teaching Assistant – Generic*

*Addition of o. Aide - Generic*

Roll call vote on the motion was as follows: Mrs. Herman, yes; Mr. Steiner, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

# PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Becky Crain, Linda Hall, Teresa Morgan, Beverly Squirrell.

Mr. Frank Besancon entered @ 7:38 p.m.

**STUDENT AND STAFF RECOGNITION**

Updates given from:

Northwestern Superintendent, Jeff Layton

Norwayne Superintendent, Karen O’Hare.

1. Adult & Community Education Staff Excellence Awards

Greg Chandler, Public Safety Coordinator

1. High School Staff Excellence Awards

Heather Lessiter, Communications & District Events Specialist

Pam Tarleton, Head Cook

1. Northwestern Student Recognition

Emily Cromer, Practical Nursing, WCSCC Student of the Month

Jared Martin, Engineering Technologies, WCSCC Student of the Month

Steven Diaz, Graphic Design & Photography, WCSCC Perseverance Award

Mikayla Linscott, Patient Care Technologies, WCSCC Achievement Award

1. Norwayne Student Recognition

Madison Lunsford, Early Childhood Education & Care, WCSCC Student of the Month

Amyra Bowman, Medical Assisting, WCSCC Student of the Month

Faith Inman, Medical Assisting, WCSCC Perseverance Award

Austin Hartzler, Criminal Justice, WCSCC Achievement Award

1. Dr. Crain will be receiving the 2019 Ohio ACTE Administrator of the year award at the July 2019 Ohio ACTE Conference.

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# BOARD MINUTES

A motion by Mrs. Herman was seconded by Mrs. Williams to approve the minutes from the March 20, 2019 Regular Board Meeting.

Voice call vote on the motion was as follows: Mrs. Herman, Mrs. Williams, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart and Mr. Tschantz – all say yes.

The motion was carried.

**SUPERINTENDENT’S REPORT**

A motion by Mr. Stavnezer, was seconded by Mrs. Herman to approve the Superintendent’s Report as follows:

1. Director’s Report
2. Principal’s Report
3. Updates on Superintendent’s Advisory Committees
4. Important Upcoming Dates and Times

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EVENT** | **DATE** | **DAY** | **LOCATION** | **TIME** |
| Spring Break | 4/15-4/19/19 | M-F |  |  |
| Waiver Day | 4/22/19 | M |  |  |
| Dinner With Your Teacher | 4/23/19 | T | WCSCC | 5:30 p.m.-7:30 p.m. |
| WCSCC Board of Education Meeting | 5/15/19 | W | G101/Board Room | 7:00 p.m. Reception  7:30 p.m. Regular Meeting |
| AG Day | 5/16/19 | Th | WCSCC |  |

Voice call vote on the motion was as follows: Mr. Stavnezer, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the Treasurer’s Consent Agenda as follows:

1. Finance
2. Approval of the list of purchase orders and budgetary check register for March 2019

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TREASURER’S CONSENT AGENDA – (Con’t)

1. Approval of the Financial Reports for March 2019

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mr. Noble was seconded by Mr. Keener to approve the Superintendent’s Consent Agenda as follows:

1. Certified Employment
2. Resignation of Jessica Wiandt, Science Instructor, effective at the end of the day on

August 10, 2019

1. Resignation of Shannon Hornacek, Science Instructor, effective at the end of the day on August 3, 2019
2. Resignation of Gregg Gillespie, Landscape and Turf Management Instructor, effective at the end of the day on August 12, 2019
3. Andrew Cerniglia, ITS Supervisor, new three year contract effective August 1, 2019 through July 31, 2022, Step 10, 225 days
4. Jeff Schleich, CT Supervisor, new one year contract effective August 1, 2019 through July 31, 2020, Step 17, 225 days
5. Employment of the following person as full-time Certified Personnel as per Board Policy and the negotiated agreement effective July 1, 2019 through August 30, 2019:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **CONTRACT** | **CLASS** | **STEP** |
| Merickel, Keri | C | 4 | 41 |

1. Employment of the following persons as full-time Certified Personnel as per Board Policy and the negotiated agreement for 184 days, unless otherwise noted, for the 2019-2020 school year:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **CONTRACT** | **CLASS** | **STEP** |
| Andrasik, Sarah | 2 of 2 | 2 | 10 |
| Arko, Andy | C | 2 | 28 |
| Baechle, Jenny | C | 6 | 7 |
| Bartel, Lori | C | 4 | 20 |
| Bauman, Taylor | 2 of 2 | 1 | 4 |
| Brown, Scott | C | 4 | 35 |
| Bunphithak, Natthaphon | New 2 | 2 | 14 |
| Calderone-Davis, Kelly | C | 6 | 15 |
| Carraway, Kenneth | 2nd 1 | 1 | 11 |
| Caskey, Warren | 2 of 2 | 5 | 16 |
| Davis, Dan | C | 5 | 15 |
| Ehlert-Mowery, Donna | C | 6 | 19 |
| Garver, Krista | New 2 | 1 | 9 |
| Gerber, Mark | C | 5 | 23 |
| Gough, Brett | 2 of 2 | 4 | 22 |
| Grimes, Rich | C | 2 | 27 |
| Gummo, Dawn | C | 6 | 8 |
| Hackworth, Tracy | C | 4 | 18 |
| Hanna, Kathy | C | 3 | 23 |
| Harlan, Jim | C | 7 | 31 |
| Hawkins, Anita | C | 4 | 35 |
| Hoefges-Fetty, Betty | C | 6 | 25 |
| Huffman, Kimberly | C | 6 | 23 |
| Immel, Jessica | 3rd 1 | 5 | 12 |
| Keener, Julie | New 2 | 6 | 10 |
| Kerling, Peter | 2nd 1 | 1 | 11 |
| Layfield-Bower, Michelle | C | 6 | 23 |
| Long, Amber | New 2 | 4 | 14 |
| Majka, Jennifer | ***New C*** | 5 | 12 |
| Martell, Rod | C | 3 | 21 |
| McConahay, Benjamin | 3rd 1 | 1 | 9 |
| McDonald, Debra | C | 7 | 26 |
| Mehling, Jeff | New 2 | 2 | 10 |
| Miller, Kelly | ***New C*** | 7 | 14 |
| Morabito, Mike | 2 of 2 | 5 | 33 |
| Morgan, Theresa | C | 5 | 21 |
| Nichols, Julia | C | 4 | 25 |
| Nicholson, Andrew | C | 6 | 23 |
| Peters, William | C | 7 | 21 |
| Plybon, Linda | C | 5 | 37 |
| Ramsay, Angela | New 2 | 4 | 12 |
| Repp, Ashley | C | 6 | 11 |
| Repp, Audrey | 2 of 2 | 7 | 14 |

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|  |  |  |  |
| --- | --- | --- | --- |
| Ritchey, Helena | New 2 | 4 | 12 |
| Romano, Lauren | 2 of 2 | 3 | 5 |
| Rue, Jennifer | 2 of 2 | 7 | 6 |
| Schaefer, Mathew | 2nd 1 | 4 | 6 |
| Seal, Chris | 2 of 2 | 2 | 12 |
| Seenes, Amanda | 2 of 2 | 3 | 8 |
| Shetler, Richard | 2 of 2 | 5 | 23 |
| Shoup, Lyle | 2nd 1 | 1 | 8 |
| Skelley, Samantha | 2nd 1 | 5 | 5 |
| Squirrell, Beverly | C | 7 | 15 |
| Starlin, Danielle | New 2 | 2 | 13 |
| Stoller, Marty | 3rd 1 | 1 | 12 |
| Tabellion, Joann | New 2 | 4 | 24 |
| Tietz, Amy | C | 5 | 17 |
| Tietz, Brad | C | 5 | 19 |
| Tresch, Dawn | 2nd 1 | 3 | 14 |
| Urbach, Liz | New 2 | 4 | 8 |
| Wimer, Gary | C | 5 | 35 |
| Woodruff, Bruce | C | 5 | 27 |
| Zimmerman, Liala | C | 7 | 28 |

1. Employment of the following part-time Certified Teaching Assistants for the 2019-2020 school year as per Board Policy and the negotiated agreement:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **CONTRACT** | **CLASS** | **STEP** |
| O'Hearn, Celia | C (182 days at 5.75 hrs/up to 29.5 hrs/wk) | II | 7 |
| Schemrich, Helen | C (182 days at 5.75 hrs/up to 29.5 hrs/wk) | II | 10 |

1. Employment of the following Certified Personnel for Adult & Community Education, full- time, regularly scheduled, pending sufficient enrollment, per time sheets for the 2019-2020 school year:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **LAST** | **FIRST** | **AREA** | **CLASS** | **STEP** | **HOURLY RATE** | **EFFECTIVE** |
| Blackie | Robin | Adult Education Certified  minimum of 840 hours/maximum of 1400 hours per fiscal year | II | 15 | $26.58 | 07/01/19 |
| Spreng | Amy | Adult Education Certified  minimum of 840 hours/maximum of 1400 hours per fiscal year | II | 10 | $22.92 | 07/01/19 |

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Wiggam | Kathryn | Adult Education Certified  minimum of 840 hours/maximum of 1400 hours per fiscal year | IV | 5 | $25.43 | 07/01/19 |

1. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per calendars for the 2019-2020 school year:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **LAST** | **FIRST** | **AREA** | **CLASS** | **STEP** | **HOURLY RATE** | **EFFECTIVE** |
| Hartzler | Emily | Adult Education Certified -  120 days @ 7 hrs/day | V | 4 | $27.43 | 07/01/19 |
| Phillips | Anna | Adult Education Certified -  184 days @ 7 hrs/day | IV | 7 | $26.97 | 07/01/19 |
| Weaver-Kranz | Josi | Adult Education Certified -  184 days @ 7 hrs/day | IV | 21 | $39.61 | 07/01/19 |

1. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **LAST** | **FIRST** | **AREA** | **CLASS** | **STEP** | **HOURLY RATE** | **EFFECTIVE** |
| Welch | Joy | Adult Education Certified | III | 5 | $22.60 | 04/10/19 |

1. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

|  |  |  |  |
| --- | --- | --- | --- |
| **LAST** | **FIRST** | **SUBSTITUTE TEACHING AREA(S)** | **EFFECTIVE** |
| Drozdz | Joseph | HS Academic/Career Tech Teacher | 03/28/19 |

1. Employment of Marty Stoller for RAMTEC work and training at $22.92 per hour/ supplemental/as needed/per time sheets, not to exceed 30 hours, effective April 10, 2019 through June 30, 2019
2. Employment of Marty Stoller for RAMTEC work and training at $22.92 per hour/ supplemental/as needed/per time sheets, not to exceed 30 hours, effective July 1, 2019 through August 31, 2019

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

1. Classified Employment
2. Resignation of Carolyn Goodrich, Adult & Community Education Administrative Assistant, for the purpose of retirement at the end of the day on June 30, 2019
3. Employment of the following persons as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2019-2020 school year.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME** | **POSITION** | **CONTRACT** | **DAYS** | **CLASS** | **STEP** |
| Auble, Tammy | Admin Assistant | 2nd 1 | 215 days + 11 holidays | 3 (7/11) | 6 |
| Becker, Deb | Account Clerk II | C | 12 month | NB Acct. Clerk II (7/11) | 22 |
| Bottomley, Matthew | Custodian | C | 12 month | 3 | 31 |
| Cooper, Diana | Supt. Admin. Asst. | C | 12 month | NB  Superintendent AA | 21 |
| Dalessandro, Chris | IT Specialist | C | 220 days + 11 holidays | 6 | 22 |
| Dalessandro, Yvette | Custodian | New 2 | 12 month | 3 (7/11) | 7 |
| Douglass, Crystal | Admin Assistant | New 2 | 225 days + 11 holidays | 4 (7/11) | 9 |
| Engman, Connie | Dir. of Op. Admin. Asst. | New 2 | 12 month | NB Dir. of Ops. AA (7/11) | 15 |
| Grzybowski, Ed | IT Specialist | C | 220 days + 11 holidays | 6 | 17 |
| Haley, Jason | Safety & Security Monitor | C | 182 days + 10 holidays @  7 hrs/day | 6 | 17 |
| Hornfeck, Stacey | Admin Assistant | C | 200 days + 10 holidays | 5 (7/11) | 10 |
| Lessiter, Heather | Communications & District Events Specialist | New 2 | 190 days + 10 holidays | 5 (7/11) | 3 |
| Lingle, Don | Custodian-Lead Afternoon | C | 12 month | 4 (7/11) | 12 |
| Markley, Brenda | Account Clerk II | C | 190 days + 10 holidays | NB II | 24 |
| Martell, Melody | Asst to School Nurse | 2 of 2 | 190 days + 10 holidays | 6 (7/11) | 14 |
| Musser, Alisha | Admin Assistant | C | 220 days + 10 holidays | 3 (7/11) | 8 |
| Peters, Loretta | Custodian | C | 12 month | 4 | 36 |
| Pumphrey, Tammy | Admin Assistant | C | 190 days + 10 holidays | 4 | 23 |

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Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Roman, Andrea | Account Clerk I | New 2 | 12 month | NB Acct. Clerk I (7/11) | 9 |
| Ross, Alan | Transportation Specialist | C | 184 days + 10 holidays @  8 hrs/day | 6 (7/11) | 6 |
| Sears, Kathryn | Admin Assistant | C | 12 month | 4 (7/11) | 17 |
| Smith, Tom | Maintenance/Custodian | C | 12 month | 4 (7/11) | 17 |
| Tackett, Dale | Admin Assistant | C | 228 days + 11 holidays | 5 | 24 |
| Tackett, Sharon | Custodian | C | 12 month | 4 | 22 |
| Tarleton, Pam | Head Cook | C | 187 days + 10 holidays @  7 hrs/day | 4 | 22 |
| Turner, Rhonda | Account Clerk II | 2 of 2 | 12 month | NB Acct. Clerk II (7/11) | 12 |
| Wooddruff, Lisa | 7 Hour Cook | C | 182 days + 10 holidays @  7 hrs/day | 3 (7/11) | 7 |

1. Employment of the following persons as full-time Classified Personnel for Adult & Community Education as per Board Policy and negotiated agreement for the 2019-2020 school year.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME** | **POSITION** | **CONTRACT** | **DAYS** | **CLASS** | **STEP** |
| Neff, Andrea | Adult Ed AA | C | 229 days + 11 holidays @ 6 hrs/day | 4 | 32 |
| Wolf, Taryn | AE AA Financial Aide Clerk | C | 239 days + 11 holidays | 5 (7/11) | 12 |

1. Employment of the following person part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 school year:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME** | **POSITION** | **CONTRACT** | **DAYS** | **CLASS** | **STEP** |
| Barnhouse, Michael | Aide/Monitor | 2nd 1 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 2 |
| Beery, Norman | Aide/Monitor | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 9 |
| Bilinovich, Terez | Aide/Monitor | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 6 |
| Burkholder, Rick | Aide/Monitor | 2nd 1 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 5 |
| Dodds, Rebecca | Part-Time Cook | 2nd 1 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 4 |
| Haskins, Jacob | IT Evening Assistant | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 3 |
| Hobbs, Christine | Aide/Monitor | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 7 |
|  | 5.75 hrs/day |
| Krites, Lesa | Aide/Monitor | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 12 |
| Moffitt, Melinda | Aide/Monitor | 2nd 1 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 3 |
| Myers, Shelly | Snack Shack Monitor | 2 of 2 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 2 |
| Oser, Brenda | AE AA | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 12 |
| Rutter, Christina | Aide/Monitor | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 10 |
| Spangler, Brian | Cashier | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 6 |
| Stephenson, Deborah | Aide/Monitor | 2 of 2 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 3 |
| Tuttle, Stephanie | Aide/Monitor | 2nd 1 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 5 |
| Ware, Darlene | Cashier | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 8 |
| Woodward, Beth | PT Café Cook | 2 of 2 | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 2 |
| Yarman, Trina | Aide | C | Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk | I | 9 |

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

1. Employment of the following person part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 school year:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME** | **POSITION** | **CONTRACT** | **DAYS** | **CLASS** | **STEP** |
| Bowman, Trevor | Casual Labor | 2 of 2 | Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only) | I | 4 |
| Haley, Jason | Casual Labor | C | Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only) | I | 7 |
| Johnson, Elizabeth | Casual Labor | New 2 | Part time/hrly/as needed/per time sheets not to exceed 200 hrs. (asst. w/ placement, enrollment and retention for both HS and AE) | I | 6 |
| Long, Amber | Animal Care/Feeding | C | Hrly/time shts as needed | I | 15 |
| O'Hearn, Celia | Animal Care/Feeding | 2 of 2 | Part time/hrly/as needed/per time sheets | I | 7 |
| Smith, Rocky | Casual Labor | C | Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only) | I | 5 |
| Tuttle, Stefanie | Casual Labor | New 2 | Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk | I | 1 |

*6.* Resignation of Brenda Markley, Account Clerk I, to accept the position of Account

Clerk II effective July 1, 2019

*7.* Resignation of Brenda Markley, Account Clerk II, for the purpose of retirement effective at the end of the day on April 3, 2021

C. Consultant Contracts

1. Volunteers:
2. Volunteers:
3. Approval of the following volunteers for Aspire and English for Speakers of Other Languages (ESOL) for the 2018-2019 school year:

|  |  |  |
| --- | --- | --- |
| **LAST** | **FIRST** | **BACKGROUND INFORMATION** |
| Brinkerhoff | Peggy | New Aspire Volunteer; retired from Waynedale High School |

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Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

1. Approval to remove the following from inventory:
2. 3D printer Dimension SST 1200ES due to bad systems processing CPU board
3. Various monitors to be sold at the next yard sale
4. EKG in poor condition and cannot be repaired
5. Broken centrifuge
6. Approval to accept the following donations:
   * + 1. Golf cart and trailer axle set from Josh Suttle for use in the Truck Mechanics program, with an approximate value of $650
       2. John Deere diesel power unit from Superior Diesel, Inc. for use in the Truck Mechanics program, with an approximate value of $2,500
       3. Additional donations received from the following businesses and organizations for the

Drug Free Clubs of America program:

|  |  |  |
| --- | --- | --- |
| **BUSINESS** | **LEVEL** | **AMOUNT** |
| Wooster Motor Ways – 3rd Quarter Donation | Gold | $500 |
|  |  |  |
|  | **TOTAL** | **$500** |

Roll call vote on the motion was as follows: Mr. Noble, yes; Mr. Keener, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mr. Stuart was seconded by Mr. Stavnezer to approve the following Grants and Agreements:

1. Approval of an End User License Agreement with Sirchie LiveScan for the purpose of a fingerprint taking process for the Criminal Justice program

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GRANTS AND AGREEMENTS– (Con’t)

1. Approval of a Cleveland Clinic Clinical Education Agreement
2. Approval of a Legal Notice – Invitation to Bid for bidding instructions for the

Culinary and Auto Tech lab renovations.

1. Approval of a Legal Notice – Invitation to Bid for advertising and posting on the WCSCC website for the Culinary and Auto Technology lab renovations.
2. Approval of an agreement with Kent State University for the College Credit Plus program for the 2019 – 2020 school year.
3. Approval of an agreement with the University of Akron for the College Credit Plus program for the 2019 – 2020 school year.
4. Approval of an agreement with North Central State College for the College Credit Plus program for the 2019 – 2020 school year.
5. Approval of an agreement with the Stark State College for the College Credit Plus program for the 2019 – 2020 school year.

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr Stavnezer, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin,, yes; Mrs, Herman, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

**RESOLUTION**

None

**DOCUMENTS AND MATERIALS**

A motion by Mr. Steiner, was seconded by Mr. Besancon to approve the Documents and Materials as follows.

1. Approval of the revised Adult & Community Education Student Handbook
2. Approval of the revised Adult & Community Education Employee Handbook
3. Approval of the revised Adult & Community Education Salaried Scheduled Handbook Leave Policies Addendum
4. Approval of the following overnight field trip request

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Documents and Materials – (Con’t)

* 1. *Approximately 2 students, 2 advisors, and 0 parents to attend*

BPA – Business Professionals of America

National Leadership Conference and Competition

Anaheim Convention Center – Anaheim CA

May 1-5, 2019

b. *Approximately 4-18 students, 2 advisors, and 0 parents to attend*

FFA – Ag Mechanics

Ohio FFA State Convention

State Leadership Conference and Competition

Ohio State Fairgrounds – Columbus, OH

May 1-3, 2019

1. Approval of the following textbook
2. Introductory Medical-Surgical Nursing, 12th Edition, 978-1-4963-5133 ISBN-13
3. Approval of the following job descriptions:
4. Evaluator and CTE Manager
5. Supervisor – Career Technical HS
6. Supervisor – Career Technical HS and AE
7. Supervisor of Academics
8. Technology Manager
9. Supervisor – ITS
10. Director of Operations
11. AA – Director of Operations and AE
12. Principal
13. Proctor – Business Entrepreneurship
14. Teaching Assistant – Precision Machining/CNC
15. Teaching Assistant – Hospitality
16. Teaching Assistant – Animal Care
17. Teaching Assistant – Generic
18. Aide – Generic

Voice call vote on the motion was as follows: Mr. Steiner, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried

**NEW BUSINESS**

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the following New Business:

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New Business – (Con’t)

1. Approval of the following Adult Education Tuition Rates for the 2019-2020 school year:

Office Technology Programs $6.25 per hour (no increase)

Licensed Practical Nursing Programs $7.75 per hour (no increase)

Medical Assisting                        $6.25 per hour (no increase)

Industrial Training Programs         $12 per hour (increase $4.25 aligning with

RAMTEC)

Cosmetology $6.25 per hour (no increase)

Dental Assisting                               $6.25 per hour (no increase)

Law Enforcement Training Academy $7.75 per hour (no increase)

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stavnezer, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mrs. Lawson, yes: Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

**ITEMS OF DISCUSSION**

1. First reading of the following revised/new/deleted board policies:

|  |  |  |
| --- | --- | --- |
| **NUMBER** | **STATUS** | **TITLE** |
| 0100 | Revised | Definitions |
| 5610 | Revised | Removal, Suspension, Expulsion, and Permanent Exclusion of Students |
| 5610.03 | Revised | Emergency Removal of Students |
| 6320 | Revised | Purchasing and Bidding |
| 6325 | Revised | Procurement – Federal Grants/Funds |
| 7540 | Revised | Technology |
| 7540.02 | Revised | Webb Accessibility, Content, Apps, and Services |
| 7540.04 | Revised | Staff Technology Acceptable Use and Safety |
| 7544 | New | Use of Social Media |
| 8400 | Revised | School Safety |
| 8500 | Revised | Food Services |

1. Board discussion

**EXECUTIVE SESSION**

A motion by Mrs. Lawson was seconded by Mr. Besancon to go into executive session at 8:38 p.m. for the purpose to discuss personnel.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

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Executive Session – (Con’t)

The motion was carried

President Ann Tschantz called the regular meeting back to order at 8:45 p.m.

## ADJOURNMENT

A motion by Mrs. Sue Herman was seconded by Mrs. Lawson to adjourn the April Regular Board Meeting at 8:45 p.m.

Voice call vote on the motion was as follows: Mrs. Herman, Mrs. Lawson, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Tschantz – all say yes.

The motion was carried.

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President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Treasurer