

**MINUTES OF THE ORGANIZATIONAL MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**JANUARY 12, 2017**

The Wayne County Joint Vocational School District Board of Education was called to order for the annual Organizational Meeting by President Pro Tempore Denning at 7:00 p.m. on Thursday, January 12, 2017 in the Career Center.

Mr. Zook was unable to attend the meeting.

**OATH OF OFFICE**

Norway Local Schools	Mr. Kurt Steiner	Three Year Term
Northwestern Local Schools	Mr. Philip Keener	Three Year Term
Orrville City Schools	Dr. Gregory Roadruck	Three Year Term
**Dr. Gregory Roadruck arrived late and was given the Oath of Office @ 7:08 p.m.**		
Southeast Local Schools	Mrs. Sue Williams	Three Year Term
Tri-County Educational Service Center	Mrs. Ann Tschantz	Three Year Term
Triway Local Schools	Mr. Don Noble	Three Year Term
**Mr. Don Noble was given the Oath of Office on January 11, 2017**		
Wooster City Schools	Mr. Larry Acker	Three Year Term

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mr. Frank Besancon, Dr. Janice Gallagher, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, and Mr. Curt Denning in attendance.

**APPROVAL OF THE JANUARY 12, 2017 ORGANIZATIONAL AGENDA  
CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the January 12, 2017, Organizational agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stuart, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

**ELECTION OF PRESIDENT**

A motion by Mrs. Lawson was seconded by Mr. Steiner to nominate Mr. Denning for the office of the President.

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ELECTION OF PRESIDENT – (Con't)

A motion by Mr. Acker was seconded by Mr. Stuart to close the nominations and cast the ballots for Mr. Denning as President.

Roll call vote on the motion was as follows: Mr. Acker, yes; Mr. Stuart, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, abstained

The motion was carried.

Mr. Denning was given the Oath of Office by the Treasurer and assumed the Chair.

**ELECTION OF VICE-PRESIDENT**

A motion by Mrs. Lawson was seconded by Mr. Stuart to nominate Dr. Gallagher for the office of the Vice-President.

A motion by Mr. Besancon as seconded by Mr. Acker to close the nominations and cast the ballots for Dr. Gallagher as Vice-President.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

Dr. Gallagher was given the Oath of Office by the Treasurer.

Dr. Roadruck entered @ 7:08 p.m. and given the Oath of Office.

**DATE, TIME, AND PLACE - REGULAR BOARD MEETINGS**

A motion by Mr. Steiner was seconded by Mr. Stuart to establish the date, time, and place of the Regular Board Meetings, excluding the January Regular Board Meeting as follows:

WAYNE COUNTY JVSD  
2017 Proposed Regular Board Meetings  
Date and Time

Thursday                      7:00 p.m.                      January 12  
Organizational and Regular Meetings

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DATE, TIME, AND PLACE - REGULAR BOARD MEETINGS -- (Con't)

Wednesday	7:30 p.m.	February 15
Wednesday	7:30 p.m.	March 15
Wednesday	7:30 p.m.	April 19
Wednesday	7:30 p.m.	May 17
Wednesday	7:30 p.m.	June 21
Wednesday	7:30 p.m.	July 19
Wednesday	7:30 p.m.	August 16
Wednesday	7:30 p.m.	September 20
Wednesday	7:30 p.m.	October 18
Wednesday	7:30 p.m.	November 15
Wednesday	7:30 p.m.	December 20

All meetings will be in the Board Room in the Administration Building unless notified in advance of a change of location.

\*Tentative Organizational and Regular Meeting Thursday, January 11, 2018 at 7:00 p.m.\*

Voice call vote on the motion was as follows: Mr. Steiner, Mr. Stuart, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mrs. Tschantz, Mrs. Williams, and Mr. Denning – all say yes.

The motion was carried.

**APPOINTMENT OF BOARD COMMITTEES**

President Denning appointed the following Board Committees:

1. Communications, Community Relations & Retention Committee  
Chair: Sue Williams  
Asst. Chair: Ann Tschantz
2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher
3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning

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APPOINTMENT OF BOARD COMMITTEES – (Con't)

4. Finance and Legislative Committee

Chair: Susie Lawson  
Asst. Chair: Doug Stuart

5. Personnel Committee

Chair: Gregory Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart

6. Student Services Committee

Chair: Doug Zook  
Asst. Chair: Philip Keener

7. Technology and Assessment Committee

Chair: Don Noble  
Asst. Chair: Larry Acker

**BOARD ITEMS**

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve the Board Items as follows:

- A. Approval of Board Membership in the Ohio School Boards Association for 2017, including subscriptions to the Briefcase and School Management News, for approximate cost of \$3,256
- B. Approval to set the Board Service Fund to the amount of \$20,000 beginning January 1, 2017.

Note: This fund is to be used by Board Members for expenses incurred in the performance of their duties. This is the same amount as the last five years. The Service Fund may be set to a maximum of \$20,000.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mrs. Lawson, abstained; Mr. Acker, yes; Mr. Besancon, no; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, abstained, Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

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**RESOLUTION #17-1 - APPROVAL OF STANDING AUTHORIZATIONS**

A motion by Mrs. Williams was seconded by Mr. Keener to approve the standing authorizations as follows:

- A. *Authorize the Treasurer to Request Advances:* The Treasurer is authorized to request advances from the County Auditor during the year as available.
- B. *Authorize the Treasurer to Invest Monies:* The Treasurer is authorized to invest monies falling in the inactive or interim status as available during the year.
- C. *Authorize the Treasurer to Pay All Bills within the Limits of the Appropriations Resolution:* The Treasurer is authorized to pay all bills within the limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received, and when goods received or serviced performed are acceptable.
- D. *Authorize Treasurer to Make Fund-to-Fund Advances, Advance Returns and Transfers:* The Treasurer is authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports presented at the next regular meeting.
- E. *Authorize Superintendent and Treasurer to Apply for and Accept Grant Funds and to Enter Into Agreements:* The Superintendent and Treasurer are authorized to apply for, enter into and/or accept/participate in Federal, State or Local Grants or agreements. In addition, the Treasurer is authorized to appropriate funds for grants awarded to the school district.
- F. *Authorize Superintendent and Treasurer to Attend Professional Meetings:* The Superintendent and Treasurer are authorized to attend meetings, including in-service and professional development, that pertain to their responsibilities as the district's Chief Executive Officer and Chief Financial Officer, respectively.
- G. *Authorize Superintendent to Send Employees to Professional Meetings:* The Superintendent is authorized to send employees to professional meetings within the amount of appropriations.
- H. *Authorize Superintendent or Treasurer to Accept Donations:* The Superintendent or Treasurer is authorized to accept all donations to the school district on behalf of the Board of Education.

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RESOLUTION #17-1 - APPROVAL OF STANDING AUTHORIZATIONS – (Con't)

- I. *Appoint Superintendent as Purchasing Agent:* The Superintendent is hereby appointed the district's Purchasing Agent.
- J. *Authorize Superintendent to Hire Staff Between Board Meetings:* The Superintendent is authorized to hire staff between Board meetings.
- K. *Authorize Superintendent to Accept Resignations Between Board Meetings:* The Superintendent is authorized to accept resignations between Board meetings.

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Denning, yes.

The motion was carried.

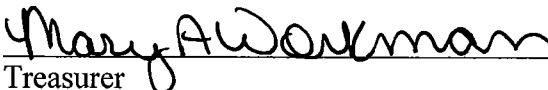
**ADJOURNMENT**

A motion by Dr. Roadruck was seconded by Mr. Noble to adjourn the January 2017 Organizational Meeting @ 7:14 p.m.

Voice call vote on the motion was as follows: Dr. Roadruck, Mr. Noble, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Denning – all say yes.

The motion was carried.

  
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President

  
\_\_\_\_\_  
Treasurer

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**JANUARY 12, 2017**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Denning at 7:14 p.m. on Thursday, January 12, 2017, in the Career Center.

Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mr. Frank Besancon, Dr. Janice Gallagher, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, and Mr. Curt Denning in attendance.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Mr. Besancon was seconded by Dr. Gallagher to approve the January 12, 2017 agenda, corrections, additions, and deletions.

**TREASURER'S CONSENT AGENDA**

*A. Finance*

*5. Approval to accept the following donation:*

*Addition of c. Electric panel and display board from JLG for use in the RAMTEC Robotics program, with an approximate value of \$5,350*

**SUPERINTENDENT'S CONSENT AGENDA**

*A. Certified Employment*

*Correction to 8. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 year:*

<i>LAST</i>	<i>FIRST</i>	<i>TEACHING AREA(S)</i>	<i>CLASS</i>	<i>STEP</i>	<i>RATE</i>	<i>DEGREE</i>	<i>EFFECTIVE</i>
<i>Stephens</i>	<i>Samantha</i>	<i>Nursing</i>	<i>IV</i>	<i>6</i>	<i>\$26.19</i>	<i>BSN</i>	<i>1/11/17</i>

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS\_-(Con't)

*B. Classified Employment*

Addition of 3. Resignation of Celia O'Hearn, Aide/Monitor, for the purpose of accepting the position of Certified Teaching Assistant, effective at the end of the day on January 16, 2017

Addition of 4. Employment of the following persons part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2016-2017 school year:

<i>NAME</i>	<i>POSITION</i>	<i>CONTRACT</i>	<i>DAYS</i>	<i>CLASS</i>	<i>STEP</i>
<i>O'Hearn, Celia</i>	<i>Animal Care/Feeding</i>	<i>New 1</i>	<i>Part time/hrly/as needed/per time sheets</i>	<i>I</i>	<i>5</i>

REGULAR AGENDA

GRANTS AND AGREEMENTS

*Addition of 6. Approval of an agreement with Stark State College for the College Credit Plus program for the 2017-2018 school year*

RESOLUTIONS

*Revision to 1. Approval of a resolution regarding travel related to official duties while serving the Ohio School Boards Association (OSBA) for Susie Lawson*

*Revision to 2. Approval of a resolution regarding travel related to official duties while serving the Ohio School Boards Association (OSBA) for Doug Stuart*

Roll call vote on the motion was as follows: Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

None

APPROVAL OF 2018 TAX BUDGET

A motion by Mr. Keener was seconded by Dr. Gallagher to approve the 2018 Tax Budget as presented.



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**APPROVAL OF 2018 TAX BUDGET – (Con't)**

Roll call vote on the motion was as follows: Mr. Keener, yes, Dr. Gallagher, yes; Mr. Acker, yes; Mr. Besancon, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

**BOARD MINUTES**

A motion by Mr. Steiner was seconded by Dr. Gallagher to approve the minutes from the December 21, 2016, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Steiner, Dr. Gallagher, Mr. Acker, Mr. Besancon, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Denning – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Finance & Legislative Committee

**SUPERINTENDENT'S REPORT**

A motion by Mr. Noble was seconded by Mrs. Williams to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
End of 2 <sup>nd</sup> Nine Weeks	1/13/17	F		
Martin Luther King Jr. Day	1/16/17	M	No School	
CENTS Show & FFA Nursery/Landscape Contest	1/17/17	T	Columbus	
FCCLA Region 2 Competition	2/2/17	Th	Tallmadge High School	
Culinary Affair with Pork	2/8/17	W	WCSCC/Culina ry Arts	8:30 a.m.- 1:30 p.m.



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TREASURER'S CONSENT AGENDA – (Con't)

4. Approval to establish the following funds:

019-9516 WDJFS-Temporary Assistance for Needy Families  
019-9617 WDJFS-Temporary Assistance for Needy Families

5. Approval to accept the following donation:

- a. Oxygen tubing and aerosol machines from Ida Sue School for use in the nursing programs with an approximate value of \$100
- b. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

BUSINESS	LEVEL	AMOUNT
BCI Buckeye Division	Bronze	\$500
FirstMerit	Bronze	\$500
LuK	Platinum	\$3,000
Magni-Power	Bronze	\$500
Tekfor	Platinum	\$3,000
Ventrac	Bronze	\$500
Wayne Savings Community Bank	Bronze	\$500
Wooster Brush	Gold	\$2,000
Wooster Community Hospital	Platinum	\$3,000 in kind donation
<b>TOTAL</b>		<b>\$13,500</b>

- c. Electric panel and display board from JLG for use in the RAMTEC Robotics program, with an approximate value of \$5,350

Roll call vote on the motion was as follows: Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Dr. Gallagher to approve the Superintendent's Consent Agenda as follows:

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SUPERINTENENT'S CONSENT AGENDA – (Con't)

A. Certified Employment

1. Approval of a supplemental contract for Lynn Moomaw, Director of Operations, related to the RAMTEC Construction Project in the amount of \$7,500 for the 2016-2017 school year
2. Resignation of Frances Gengo, Adult Education Instructor, effective December 15, 2016
3. Resignation of Keri Merickel, Adult Education Instructor, effective January 4, 2017
4. Reduction of zero period pay by ½ for Pamela Vorkapich due to zero period only being in effect the first semester of the school year, effective January 17, 2017 for the 2016-2017 school year
5. Adjustment of extended time for Jackie Shrock for the 2016-2017 school year from 6 days for High School and 19 days for Adult Education to 3.5 days for High School and 3.5 days for Adult Education
6. Approval of the following part-time Certified Teaching Assistant for the remainder of the 2016-2017 school year per Board Policy and negotiated agreement:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
O'Hearn, Celia	New1 (89.5 days at 5.75 hrs/up to 29.5 hrs/wk)	Bachelors - \$18.99/hr	0	1/17/17

7. Approval of the adjustment of X-Option pay for Amber Long, Animal Care & Management Instructor, to 100% of X-Option total for the first semester of the school year and 25% of X-Option total for the second semester of the school year due to the addition of a Teaching Assistant, per the negotiated agreement
8. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	RATE	DEGREE	EFFECTIVE
Stephens	Samantha	Nursing	IV	6	\$26.19	BSN	1/11/17

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SUPERINTENENT'S CONSENT AGENDA – (Con't)

9. Employment of the following certified personnel for Adult & Community Education, full time/regularly scheduled:

LAST	FIRST	AREA	SALARY	DAYS	CLASS	STEP	EFFECTIVE
McClish	Tammy	Medical Assisting Director/ AE Medical Assisting Instructor	\$16,849.50	75	AE3	10	1/3/17

B. Classified Employment

1. Resignation of Barb Houmard, Student Activities Liaison, for the purpose of retirement effective at the end of the day on May 31, 2017
2. Resignation of Amy Spreng, Precision Machining Aide, effective at the end of the day on January 20, 2017
3. Resignation of Celia O'Hearn, Aide/Monitor, for the purpose of accepting the position of Certified Teaching Assistant, effective at the end of the day on January 16, 2017.
4. Employment of the following persons part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2016-2017 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
O'Hearn, Celia	Animal Care/Feeding	New 1	Part time/hrly/as needed/per time sheets	I	5

C. Consultant Contracts

1. Deborah's Garden Market, Happy, Healthy Houseplants, on or about January 9, 2017, \$10 per student
2. Deborah's Garden Market, Terra Cotta & Grapevine Wreath, on or about February 13, 2017, \$22.50 per student
3. Deborah's Garden Market, Let's Get Humming, on or about March 13, 2017, \$15 per student

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SUPERINTENENT'S CONSENT AGENDA – (Con't)

4. Deborah's Garden Market, Happy Easter Herb Basket, on or about April 10, 2017, \$17.50 per student
5. Deborah's Garden Market, Mother's Day Memories, on or about May 8, 2017, \$20 per student
6. Deborah's Garden Market, The Natives Are Restless, on or about June 12, 2017, \$10 per student
7. Dennis Lipp, Painting for the Fun of It, on or about January 23-March 6, 2017, \$300
8. Greg Thompson, Adult Child & Infant CPR, on or about February 1, 2017, \$220
9. Greg Thompson, Adult Child & Infant CPR, on or about April 5, 2017, \$220
10. Greg Thompson, Adult Child & Infant CPR, on or about June 7, 2017, \$220

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mrs. Williams was seconded by Dr. Gallagher to approve the following Grants and Agreements:

1. Approval of membership renewal in the Ohio Education Policy Institute for the membership year beginning January 1, 2017. OEPI provides research and the facts concerning taxation and school funding for a cost of approximately \$1,000

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GRANTS AND AGREEMENTS – (Con't)

2. Approval of an agreement for shared services, for Treasurer of each organization, between the Wayne County Schools Career Center and the Tri-County Educational Service Center from August 1, 2017 through July 31, 2019
3. Approval of school/institutional membership renewal with the Wooster Area Chamber of Commerce for 2017 for a cost of \$350
4. Approval to continue membership in the Ohio School Boards Association Legal Assistance Fund for 2017 for a cost of \$250, which is the same as last year's cost
5. Approval to accept a grant in the amount of \$1,850 from the Wayne County Community Foundation for the purpose of an ABLE math course
6. Approval of an agreement with Stark State College for the College Credit Plus program for the 2017-2018 school year

Roll call vote on the motion was as follows: Mrs. Williams, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

**RESOLUTIONS**

**RESOLUTION #17-2 TRAVEL RELATED TO OFFICIAL DUTIES WHILE SERVING OHIO SCHOOL BOARD ASSOCIATION (OSBA) FOR SUSIE LAWSON**

A motion by Mr. Stuart was seconded by Mr. Keener to approve Resolution #17-2 regarding travel related to official duties while serving the Ohio School Boards Association (OSBA) for Susie Lawson

Whereas, the Wayne County Joint Vocational School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Wayne County Joint Vocational School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of

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RESOLUTIONS – (Con't)

information to school districts to provide better and more effective public service to public schools; and

Whereas, Wayne County Joint Vocational School District Board Member Susie Lawson will serve as a member of the Board of Trustees, Federal Relations Network, Audit Committee, Regional Executive Committee, VISA Team, and Legislative Platform Committee for the OSBA in the year of 2017; therefore

NOW BE IT RESOLVED that the Board of Education of the Wayne County Joint Vocational School District determines that Susie Lawson's service as a member of the Board of Trustees, Federal Relations Network, Audit Committee, Regional Executive Committee, OSBA Delegate to NSBA, and Legislative Platform Committee of the OSBA, and travel in that role, is related to her official duties as a member of the Board of Education of the Wayne County Joint Vocational School District; and

That any travel expenses paid for Susie Lawson's travel to OSBA conferences, seminars, and similar events during the year of 2017 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Wayne County Joint Vocational School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mrs. Lawson, abstain; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

**RESOLUTION #17-3 TRAVEL RELATED TO OFFICIAL DUTIES WHILE SERVING OHIO SCHOOL BOARD ASSOCIATION (OSBA) FOR DOUG STUART**

A motion by Mrs. Lawson was seconded by Mr. Steiner to approve Resolution #17-3 regarding travel related to official duties while serving the Ohio School Boards Association (OSBA) for Doug Stuart

Whereas, the Wayne County Joint Vocational School District is a member of the Ohio School Boards Association (OSBA); and



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RESOLUTIONS – (Con't)

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Wayne County Joint Vocational School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Wayne County Joint Vocational School District Board Member Doug Stuart will serve as a member of the Audit Committee, Small School District Advisory Council, OHSAA Committee, and Regional Executive Committee for the OSBA in the year of 2017; therefore

NOW BE IT RESOLVED that the Board of Education of the Wayne County Joint Vocational School District determines that Doug Stuart's service as a member of the Audit Committee, Small School District Advisory Council, OHSAA Committee, and Regional Executive Committee of the OSBA, and travel in that role, is related to his official duties as a member of the Board of Education of the Wayne County Joint Vocational School District; and

That any travel expenses paid for Doug Stuart's travel to OSBA conferences, seminars, and similar events during the year of 2017 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Wayne County Joint Vocational School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Steiner, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, abstain; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

**RESOLUTION #17-4 TRAVEL RELATED TO OFFICIAL DUTIES WHILE SERVING OHIO SCHOOL BOARD ASSOCIATION (OSBA) FOR SUE WILLIAMS**

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve Resolution #17-4 regarding travel related to official duties while serving the Ohio School Boards Association (OSBA) for Sue Williams

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RESOLUTIONS – (Con't)

Whereas, the Wayne County Joint Vocational School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Wayne County Joint Vocational School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Wayne County Joint Vocational School District Board Member Sue Williams will serve as a member of the Regional Executive Committee and OSBA Board Member Cabinet for the OSBA in the year of 2017; therefore

NOW BE IT RESOLVED that the Board of Education of the Wayne County Joint Vocational School District determines that Sue Williams' service as a member of the Regional Executive Committee and OSBA Board Member Cabinet of the OSBA, and travel in that role, is related to her official duties as a member of the Board of Education of the Wayne County Joint Vocational School District; and

That any travel expenses paid for Sue Williams' travel to OSBA conferences, seminars, and similar events during the year of 2017 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Wayne County Joint Vocational School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; Mrs. Williams, abstain; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Besancon was seconded by Dr. Gallagher to approve the following documents and materials:

1. Approval of the 2017-2018 School Year Calendar

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con't)

2. Approval of the following job descriptions:

- a. Aide – iLab /Extra Help
- b. Practical Nursing Coordinator

3. Approval of the following revised/new board policies:

NUMBER	STATUS	TITLE
2452	New	Disclosure of Security Policy and Crime Statistics (Cleary Law)
3113	Revised	Conflict of Interest
3223	New	Standards-Based School Counselor Evaluation
4113	Revised	Conflict of Interest
5223	New	Released Time for Religious Instruction
5320	Revised	Immunizations
5830	Revised	Student Fund-Raising
6325	New	Procurement – Federal Grants/Funds
6550	New	Travel Payment & Reimbursement
7540	Revised	Technology
7540.01	Revised	Technology Privacy
7540.02	Revised	Web Content, Services, and Apps
9700	Revised	Relations with Special Interest Groups

Voice call vote on the motion was as follows: Mr. Besancon, Dr. Gallagher, Mr. Acker, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook, and Mr. Denning – all say yes.

The motion was carried.

**NEW BUSINESS**

None

**ITEMS OF DISCUSSION**

A. Board discussion.

**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mr. Stuart to adjourn the January Regular Board Meeting at 7:49 p.m.

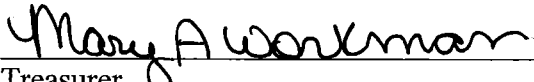
Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

ADJOURNMENT – (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. Acker, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, and Mr. Denning – all say yes.

The motion was carried.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer