

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
FEBRUARY 15, 2017

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Denning at 7:30 p.m. on Wednesday, February 15, 2017, in the Career Center.

Pledge of Allegiance was given by Alexis Hartman and Savannah Hartzler – Moment of Silence.

ROLL CALL

Roll Call showed members Dr. Janice Gallagher, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, Mr. Doug Zook, and Mr. Curt Denning in attendance.

Mr. Acker and Mr. Besancon were unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mr. Keener was seconded by Dr. Roadruck to approve the February 15, 2017 agenda, corrections, additions, and deletions.

SUPERINTENDENT'S REPORT

New E. The Stark County Schools Council of Governments has finalized a one year Natural Gas Extension for July 2018-June 2019 with Direct Energy. They intend to maintain current low prices.

TREASURER'S CONSENT AGENDA

A. Finance

3. New Exhibit H only

REGULAR AGENDA

C. Documents and Materials

Addition of 3. Approval of the Adult & Community Education RAMTEC Facility Rental Agreement for Company Training

Addition of 4. Approval of the Adult & Community Education RAMTEC Facility Rental Agreement for Educational Partners

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS_-- (Con't)

Roll call vote on the motion was as follows: Mr. Keener, yes; Dr. Roadruck, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Pam Vorkapich, Keri Merickel, Michelle Hedberg, and Bill Peters

CONSIDERATION OF THE POSSIBLE RE-EMPLOYMENT OF DR. KIP CRAIN, SUPERINTENDENT, EFFECTIVE AUGUST 1, 2017:

1. Public Input – None
2. Board Discussion - None

CONSIDERATION OF THE POSSIBLE RE-EMPLOYMENT OF LYNN MOOMAW, DIRECTOR OF OPERATIONS AND ADULT EDUCATION, EFFECTIVE AUGUST 1, 2017:

1. Public Input – None
2. Board Discussion - None

OUTSTANDING BUSINESS PARTNER

1. Tekfor, Inc. Mike Roden was in attendance.

STUDENT AND STAFF RECOGNITION

Updates given from:

Norwayne Local Schools: Karen O'Hare, Superintendent

Northwestern High School: Jeff Layton, Superintendent and Mike Burkholder, Principal

1. **High School Staff Excellence Award**

Lesia Krites, Culinary Arts Teaching Assistant

Gary Wimer, Electronics & Computer Networking Instructor

2. **Adult Education Staff Excellence Award**

Josi Weaver-Kranz, AE Career Services Coordinator

3. **Adult Education Student Recognition**

Angelica Cuevas, ESOL, Exceptional Student of the Month

Heather Coleman, Medical Billing & Coding Office Specialist, Most Dedicated Student of the Month

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STUDENT AND STAFF RECOGNITION – (Con't)

4. Northwestern Student Recognition

Dylan Stephenson, Welding Technologies, Student of the Month
Mary Wetmore, Powerline Technologies, Student of the Month
Leaira Peterson, Early Childhood Education & Care, Achievement Award
Alexis Hartman, Practical Nursing, Perseverance Award

5. Norwayne Student Recognition

Victoria Sauer, Electronics & Computer Networking, Student of the Month
Noah Hedrick, Engineering Technologies, Student of the Month
Dustie Hoyt, Automotive Technologies, Achievement Award
Savannah Hartzler, Practical Nursing, Perseverance Award

BOARD MINUTES

A motion by Mr. Noble was seconded by Mr. Stuart to approve the minutes from the January 12, 2017, Organizational Meeting and the January 12, 2017, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Noble, Mr. Stuart, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, and Mr. Denning – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance & Legislative Committee

EXECUTIVE SESSION

A motion by Mrs. Lawson was seconded by Mrs. Williams to go into Executive Session at 8:43 p.m. for the purpose of consideration of the employment and/or compensation of a public employee.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Williams, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

President Denning called the Board back into Regular Session at 9:00 p.m.

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SUPERINTENDENT'S REPORT

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. RAMTEC Update
- D. Important Upcoming Dates and Times

| EVENT | DATE | DAY | LOCATION | TIME |
|---|--------------|-----|---------------------------------|---|
| Parent Teacher Conferences | 2/16/17 | Th | WCSCC | 4:00-7:00 p.m. |
| No School | 2/17/17 | F | | |
| No School – President's Day | 2/20/17 | M | | |
| SkillsUSA Regional Contest | 2/25/17 | S | Polaris Career Center | |
| Ag Mechanics & Power Technologies Diagnostics Contest | 3/3/17 | F | University of Northwestern Ohio | |
| BPA State Contest | 3/15-3/17/17 | W-F | Columbus | |
| WCSCC Board of Education Meeting | 3/15/17 | W | G101/Board Room | 7:00 p.m. reception/ 7:30 p.m. meeting |
| Spring Advisory Committee Meetings | 3/23/17 | Th | WCSCC | 4:45-7:00 p.m. |

- E. The Stark County Schools Council of Governments has finalized a one year Natural Gas Extension for July 2018 – June 2019 with Direct Energy. They intend to maintain current low prices.

Voice call vote on the motion was as follows: Dr. Roadruck, Mr. Stuart, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, and Mr. Denning – all say yes.

The motion was carried.

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TREASURER'S CONSENT AGENDA

A motion by Mr. Keener was seconded by Mr. Steiner to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for January 2017
2. Approval of the Financial Reports for January 2017
3. Approval of the FY17 Amended Appropriations
4. Approval to accept the following donation:
 - a. Tooling from Wayne Machine, Inc. for use in the RAMTEC CNC program, valued at approximately \$3,000
 - b. Hoyer lift and batteries from West View Manor for use in various medical programs, valued at approximately \$1,500

Roll call vote on the motion was as follows: Mr. Keener, yes; Mr. Steiner, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Zook was seconded by Mrs. Lawson to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Resignation of Kaylee Cottom, Long Term Substitute, effective at the end of the day on February 2, 2017
2. Resignation of Joan Kanne, AE Practical Nursing Instructor, in order to accept the position of Practical Nursing Coordinator, effective February 6, 2017
3. Resignation of Beverly Cahill, AE Practical Nursing Instructor and Tutor, effective at the end of the day on February 21, 2017
4. Resignation of Richard Swartz, Adult Education Instructor, for the purpose of retirement, effective January 31, 2017

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

5. Employment of the following for 2016-2017 supplemental position per the negotiated agreement:

| OTHERS | | |
|------------------------|------|-----------|
| Curriculum Development | 2.5% | Amy Tietz |

6. Revision of the following contract for Certified Personnel for the 2016-2017 school year:

| NAME | CONTRACT | TITLE | CLASS | STEP |
|-------------|--|--|-------|------|
| Kanne, Joan | 11 th 1 (157 days) – was 152 days | Practical Nursing Coordinator (was AE PN Instructor) | AE3 | 19 |

7. Revision of the following Adult & Community Education contract:

| LAST | FIRST | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|------------|--------|---------------------------|-------------|-----------|-----------------------|-----------|
| Richardson | Robert | Adult Education Certified | III (was V) | 7 (was 3) | \$23.98 (was \$22.60) | 12/09/16 |

8. Approval of the following grant funded pay scale for ABLE, ESOL, FLT employees with contracts between July 1, 2016 and June 30, 2017. Classified Aide scale updated to be above the new minimum wage standard effective January 1, 2017:

| ABLE/ESOL/FLT GRANT FUNDED PROGRAMS | | | | | |
|-------------------------------------|-----------------|-------------------|------------------|---------------|--|
| Pay Scale | | | | | |
| Step | Classified Aide | Classified Office | Instructor BA/BS | Instructor MA | |
| 1 | \$8.20 | \$9.40 | \$14.00 | \$16.00 | |
| 2 | \$8.40 | \$9.80 | \$14.50 | \$16.50 | |
| 3 | \$8.60 | \$10.20 | \$15.00 | \$17.00 | |
| 4 | \$8.80 | \$10.60 | \$15.50 | \$17.50 | |
| 5 | \$9.00 | \$11.00 | \$16.00 | \$18.00 | |
| 6 | \$9.20 | \$11.40 | \$16.50 | \$18.50 | |
| 7 | \$9.40 | \$11.80 | \$17.00 | \$19.00 | |
| 8 | \$9.60 | \$12.20 | \$17.50 | \$19.50 | |

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

| | | | | |
|----|---------|---------|---------|---------|
| 9 | \$9.80 | \$12.60 | \$18.00 | \$20.00 |
| 10 | \$10.00 | \$13.00 | \$18.50 | \$20.50 |
| 11 | \$10.20 | \$13.40 | \$19.00 | \$21.00 |
| 12 | \$10.40 | \$13.80 | \$19.50 | \$21.50 |
| 13 | \$10.60 | \$14.20 | \$20.00 | \$22.00 |
| 14 | \$10.80 | \$14.60 | \$20.50 | \$22.50 |
| 15 | \$11.00 | \$15.00 | \$21.00 | \$23.00 |

A step raise will be awarded any year an hourly employee works 80 or more hours or when an hourly employee works between 1-79 hours for three consecutive years in which there was not a step raise awarded until the cap is reached.

- Employment of the following individual(s) to substitute in area(s) indicated for the 2016-2017 year:

| LAST | FIRST | TEACHING AREA(S) | CLASS | STEP | HOURLY RATE | DEGREE | EFFECTIVE |
|------|----------|-------------------|-------|------|-------------|--------|-----------|
| Wehn | Patricia | Practical Nursing | IV | 0 | \$22.29 | BSN | 02/16/17 |

B. Classified Employment

- Resignation of Kathy Keener, Aide/Monitor, effective at the end of the day on May 31, 2017
- Resignation of Kayla Zimmerer, Child Care Aide, effective January 11, 2017
- Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

| LAST | FIRST | SUB AREA | STEP | HOURLY RATE | EFFECTIVE DATE |
|---------|--------|----------|------|-------------|----------------|
| Burgett | Tricia | Aide | 0 | \$9.74 | 2/16/17 |

- Approval of the revision to the following classified contracts for ABLE/ESOL/FLT Grant Funded programs, part-time/hourly, regularly scheduled, effective January 1, 2017 due to revision of pay scale:

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| LAST | FIRST | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|-------------|----------------|---------------------------------|--------------------|------|-------------|-----------|
| Benfield | Melnee | Child Care Aide, Literacy Ed | Classified Aide | 15 | \$11.00 | 1/1/17 |
| Bower | China | Child Care Aide, Literacy Ed | Classified Aide | 4 | \$8.80 | 1/1/17 |
| Dalessandro | Yvette | Child Care Aide, Literacy Ed | Classified Aide | 6 | \$9.20 | 1/1/17 |
| Rinehart | Deborah Kay | Child Care Aide, Literacy Ed | Classified Aide | 8 | \$9.60 | 1/1/17 |

5. Approval of the revision to the following classified contracts for ABLE/ESOL/FLT Grant Funded programs, part-time/hourly, as needed, effective January 1, 2017 due to revision of pay scale, unless otherwise noted:

| LAST | FIRST | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|--------|-----------|---------------------------------|--------------------|------|-------------|-----------|
| Bower | Shannon | Child Care Aide, Literacy Ed | Classified Aide | 7 | \$9.40 | 1/1/17 |
| Hill | Lindsey | Child Care Aide, Literacy Ed | Classified Aide | 9 | \$9.80 | 1/1/17 |
| Spratt | Stephanie | Child Care Aide, Literacy Ed | Classified Aide | 1 | \$8.20 | 2/15/17 |

C. Consultant Contracts
None

D. Volunteers:

1. Approval of Cody Bennett, WCSCC Alumnus, as chaperone for the IT Media BPA State Leadership Conference, pending receipt of clean BCI and FBI background checks
2. Approval of the following volunteer for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2016-2017 school year:

| LAST | FIRST | BACKGROUND INFORMATION |
|--------|---------|--|
| Herman | Cynthia | Retired from East Holmes School District |

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

E. Approval to remove the following from inventory:

1. Approval to remove books from TRC inventory and donate to the AAUW/Kiwanis Book Sale
2. Various outdated, broken, and/or unusable items from IT

Roll call vote on the motion was as follows: Mr. Zook, yes; Mrs. Lawson, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Steiner was seconded by Mr. Noble to approve the following Grants and Agreements:

1. Approval of an agreement with Kent State University for the College Credit Plus program for the 2017-2018 school year
2. Approval to accept a grant in the amount of \$39,000 from the Orrville Area United Way for the Adult Basic & Literacy Education and Families Learning Together programs
3. Approval of a Partner Provider Agreement with the United Way of Wayne & Holmes Counties, Inc.
4. Approval of a Memorandum Agreement with Orrville Area United Way
5. Approval for Dr. Ross Campensa to be the medical director for the Emergency Medical Training program in Adult Education. Dr. Campensa is board certified in emergency medicine and is employed at the Aultman Orrville Hospital where he serves as Emergency Department Director. He also serves as the Medical Director for Green Fire Department.

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GRANTS AND AGREEMENTS – (Con't)

Roll call vote on the motion was as follows: Mr. Steiner, yes; Mr. Noble, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

RESOLUTIONS

RESOLUTION #17-5 PARTICIPATION IN THE COOPERATIVE PURCHASING PROGRAMS OF THE OHIO SCHOOLS COUNCIL

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve Resolution #17-5 Participation in the Cooperative Purchasing Programs of the Ohio Schools Council

WHEREAS, the **Wayne County Joint Vocational School** Board of Education is desirous of participating in certain of the cooperative purchasing programs of the Ohio Schools Council, a council of governments organization under the laws of the State of Ohio; and

WHEREAS, the **Wayne County Joint Vocational School** Board of Education has reviewed the Agreement and Bylaws of the of the Ohio Schools Council and agrees to abide by them;

NOW, THEREFORE, BE IT RESOLVED, that the **Wayne County Joint Vocational School** Board of Education authorizes its Superintendent to initial the Agreement and Bylaws of the Ohio Schools Council and for its Treasurer to pay the annual fee.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Roadruck, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

RESOLUTION #17-6 RELEASE DEVON PAWLUS FROM CONTRACTUAL OBLIGATIONS

A motion by Mrs. Lawson was seconded by Mr. Steiner to approve Resolution #17-6 Release Devon Pawlus from contractual obligations

WHEREAS, Devon Pawlus has been employed with the Career Center through the Tri-County Educational Service Center (the "ESC"); and

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RESOLUTIONS – (Con't)

WHEREAS, Mr. Pawlus is resigning from employment with the ESC, and will, therefore, no longer be working for the Career Center; and

WHEREAS, Mr. Pawlus's contract with the ESC requires Mr. Pawlus to repay any reimbursements costs the Board has paid to Mr. Pawlus for coursework, professional development and/or mileage, up to \$45,000 if Mr. Pawlus leaves the Career Center before July 31, 2019; and

WHEREAS, Mr. Pawlus' contract with the ESC required Mr. Pawlus to obtain all necessary licensure to perform his assigned teaching duties;

NOW, THEREFORE BE IT RESOLVED that the Board hereby accepts Mr. Pawlus' resignation and authorizes and directs the Superintendent to waive the requirement that Mr. Pawlus repay the Board for costs incurred as outlined in Mr. Pawlus' contract with the ESC. Such waiver does not impact the Board's right to recoup monies paid to Mr. Pawlus, if any, when Mr. Pawlus did not have a valid license issued by the Ohio Department of Education.

BE IT FURTHER RESOLVED that the Board agrees to pay to the ESC any and all legal outstanding expenses associated with Mr. Pawlus' employment up to and including the date of resignation, February 6, 2017.

This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Steiner, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the following documents and materials:

1. Approval of the following overnight field trip requests:
 - a. *Approximately 7 students, 3 advisors, and 0 parents to attend*
FCCLA
State Leadership Conference and Competition

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DOCUMENTS AND MATERIALS – (Con't)

- Penta Career Center & Nearby Hotel – Perrysburg, OH
March 10-11, 2017
- b. *Approximately 7 students, 1 advisors, and 0 parents to attend*
Key Club
2017 Ohio District Key Club Annual Leadership Conference
Embassy Suites Conference Center – Dublin, OH
March 10-12, 2017
- c. *Approximately 11 students, 2 advisors, and 1 parent to attend*
Business Professionals of America
BPA State Leadership Conference & Competition
Hyatt Regency & Greater Columbus Convention Center – Downtown Columbus,
OH
March 16-17, 2017
2. Approval of the following job descriptions:
- a. Teaching Assistant – Animal Care
 - b. Teaching Assistant – Auto Technologies
 - c. Teaching Assistant – Culinary Arts
 - d. Teaching Assistant – Hospitality
 - e. Teaching Assistant – Powerline Technologies
 - f. Aide – Ag Mechanics
 - g. Aide – Animal Care
 - h. Aide – Cosmetology
 - i. Aide – Early Childhood Education and Care
 - j. Aide – iLab
 - k. Aide – Landscape and Plant Technologies
 - l. Aide – Precision Machining
 - m. Aide – Truck Mechanics
 - n. Aide – Welding
3. Approval of the Adult & Community Education RAMTEC Facility Rental Agreement for Company Training
4. Approval of the Adult & Community Education RAMTEC Facility Rental Agreement for Educational Partners

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stuart, Dr. Gallagher, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, and Mr. Denning – all say yes.

The motion was carried.

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NEW BUSINESS

**A. ADDITIONAL PAYMENT OF COLLEGE FEES FOR BUSINESS
ENTREPRENEURSHIP SENIORS**

A motion by Mrs. Lawson was seconded by Mr. Zook to approval for additional payment of college fees, in addition to the previously approved amount up to \$2,000 each, to Stark State College for College Credit Plus coursework for the following Business Entrepreneurship seniors:

1. Kirsten Troyer, for an additional amount of \$545
2. Collen Schmale, for an additional amount of \$834.20

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Zook, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

ITEMS OF DISCUSSION


A. Board discussion

ADJOURNMENT

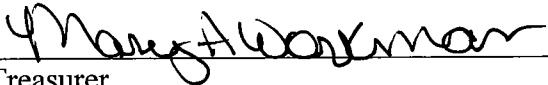
A motion by Mr. Noble was seconded by Mr. Keener to adjourn the February Regular Board Meeting at 9:17 p.m.

Voice call vote on the motion was as follows: Mr. Noble, Mr. Keener, Dr. Gallagher, Mrs. Lawson, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook, and Mr. Denning – all say yes.

The motion was carried.



President



Treasurer