

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

JUNE 21, 2017

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Denning at 7:30 p.m. on Wednesday, June 21, 2017, in the Career Center.

Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Curt Denning, Dr. Janice Gallagher, Mr. Phillip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz, and Mrs. Sue Williams were in attendance.

Mr. Doug Zook, Mr. Larry Acker and Dr. Greg Roadruck were unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mr. Keener was seconded by Mrs. Williams to approve the June 17, 2017 agenda, corrections, additions, and deletions.

IV. TREASURER'S CONSENT AGENDA

Addition of 8. Approval to accept the 5.4% increase on Health Care Coverage through the Stark County Council of Governments beginning July 1, 2017

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Williams, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Don Noble, yes; Mr. Steiner, Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Denning, yes.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

None.

Mr. Frank Besancon entered at 7:34

STUDENT AND STAFF RECOGNITION

1. WCSCC Teacher of the Year
Amy Tietz, Math Instructor

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BOARD MINUTES

A motion by Mr. Stuart was seconded by Mr. Steiner to approve the minutes from the May 17, 2017, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Steiner, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Don Noble, Mrs. Tschantz, Mrs. Williams, Mrs. Denning, – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance & Legislative Committee

SUPERINTENDENT'S REPORT

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Amy Tietz was selected by Administration to receive the WCSCC Teacher of the Year award for 2016-2017. The teacher received a gift card, personally from the Superintendent.
- D. Dan Davis, Science Teacher and Department Chair, will gave an update on Materials Science and performed an experiment
- E. Update on continuing coursework for science teacher's special education licensure
- F. RAMTEC Update
- G. We will discuss the annual Board Workshop during board discussion and determine date, time, and topics
- H. Important Upcoming Dates and Times

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SUPERINTENDENT'S REPORT – (Con't)

EVENT	DATE	DAY	LOCATION	TIME
SkillsUSA National Conference & Competition	6/19/17 – 6/24/17	M-S	Louisville, KY	
HOSA National Skills Contest	6/21/17 – 6/24/17	W-S	Orlando, FL	
WCSCC Board of Education Meeting	6/21/17	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting
Educators Rising Nationals	6/23-6/26/17	F-M	Phoenix, AZ	
FCCLA National Conference	7/2-7/7/17	S-F	Nashville, TN	
Board of Education Meeting	7/19/17	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. Regular Meeting

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stuart, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mr. Noble, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, and Mr. Denning – all say yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mr. Besancon was seconded by Mr. Steiner to go into Executive Session at 8:30 p.m. for the consideration of the appointment, employment, or compensation of a public employee

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Steiner, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

President Denning called the Board back into Regular Session at 8:56 p.m.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for May 2017

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TREASURER'S CONSENT AGENDA - (Con't)

2. Approval of the Financial Reports for May 2017
3. Approval of the FY17 Amended Appropriations
4. Approval of the FY18 Temporary Appropriations
5. Approval to accept the proposal for property, fleet, and liability insurance with Ohio School Plan as presented. The new premiums are \$49,781. Ohio School Plan is endorsed by the OSBA, OASBO, and BASA.
6. Approval of the following Fund Transfer after July 1, 2017:

From:

001 General Fund	\$164,757
003 Permanent Improvement Fund	\$290,716
Total Transfers Out:	\$455,473

To:

034 OSFC Maintenance Fund	\$455,473
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7. Approval to accept the following donations:
 - a. 1999 Honda Accord from Karen James for use in the Auto Technologies program, valued at approximately \$1,897
 - b. 18 Antec computer cases from the City of Wooster for use in the Electronics and Computer networking program, valued at approximately \$1,260 (\$70 each)
 - c. \$4,000 from an anonymous component fund of the Wayne County Community Foundation, which will be used to purchase eight laptops for the ABLE programs
8. Approval to accept the 5.4% increase on Health Care Coverage through the Stark County Council of Governments beginning July 1, 2017

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Keener, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

10. Modification of the following contracts for Certified Personnel for the 2016-2017 school year:

NAME	CONTRACT	CLASS	STEP
Immel, Jessica	2 nd 1 (222 days – was 220 days) – should have read (222 days – was 211 days)	AE3	11

11. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed effective 2016-2017 year;

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Mehling	Jeff	Adult Education Certified – Supplemental	III	14	\$29.49	6/8/17

12. Modification of the following Certified Personnel for Adult & Community Education contract, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Marty	Paul	Adult Education Certified	III	11 (was 12)	\$26.99	7/1/17
Mehling	Jeff	Adult Education Certified – Supplemental	III (was II)	14	\$29.49	7/1/17

13. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Calderone-Davis	Kelly	Adult Education Certified – Supplemental	V	9	\$31.80	7/1/17
Demiter	Cynthia	Adult Education Certified	II	0	\$17.27	7/1/17
Demiter	Cynthia	Adult Education Certified	IV	10	\$29.47	7/1/17

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SUPERNTENDENT'S CONSENT AGENDA – (Con't)

Fields	Kevin	Adult Education Certified - Supplemental	III	10	\$26.20	7/1/17
Gigax	Larry	Adult Education Certified	IV	0	\$22.29	7/1/17
Good	John	Adult Education Certified	II	8	\$21.61	7/1/17
Gorfi	Amanda	Adult Education Certified	IV	3	\$23.97	7/1/17
Howard	Angela	Adult Education Certified	II	1	\$17.57	7/1/17
Howard	Angela	Adult Education Certified	IV	10	\$29.47	7/1/17
Koehler	Cheryl	Adult Education Certified	II	0	\$17.27	7/1/17
Lavy	Stacey	Adult Education Certified	II	0	\$17.27	7/1/17
Moline	Barbara	Adult Education Certified	II	0	\$17.27	7/1/17
Moser	Keith	Adult Education Certified	III	5	\$22.60	7/1/17
O'Brien	Katherine	Adult Education Certified	IV	8	\$27.78	7/1/17
Richardson	Robert	Adult Education Certified	III	8	\$24.70	7/1/17
Ritz	Debora	Adult Education Certified	IV	9	\$28.62	7/1/17
Roberts	Stephanie	Adult Education Certified	II	0	\$17.27	7/1/17
Savel	Jordan	Adult Education Certified	II	2	\$18.10	7/1/17
Shaw- Johnson	Mary	Adult Education Certified	II	0	\$17.27	7/1/17
Stephens	Samantha	Adult Education Certified	II	0	\$17.27	7/1/17
Stephens	Samantha	Adult Education Certified	IV	6	\$26.19	7/1/17
Stoller	Wendy	Adult Education Certified	IV	1	\$22.59	7/1/17

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SUPERNTENDENT’S CONSENT AGENDA – (Con’t)

B. Classified Employment

1. Resignation of Crystal Douglass, Part-Time AA to IT/TRC, for the purpose of accepting the position of AA – IT/TRC, effective June 30, 2017
2. Resignation of Yvette Dalessandro, FLT Aide, for the purpose of accepting the position of Custodian, effective May 25, 2017
3. Resignation of Travis Bauman, Student IT Helper, effective at the end of the day on June 2, 2017
4. Approval to employ up to 12 student workers for the 2017-2018 school year part time/as needed/per time sheets, not to exceed 29.5 hours per week, per the Student Worker pay Scale
5. Employment of the following classified individual, part-time hours as needed:

LAST	FIRST	AREA	HOURLY RATE	EFFECTIVE DATE
Allenbaugh	Lori	Payroll Mentor	\$25.00	7/1/17

6. Modification of the following contract for the 2017-2018 school year, effective July 1, 2017:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Hornfeck, Stacey	Admin Assistant	2 of 2	220 + 10 holidays (was 225 + 11 holidays)	5 (7/11)	8	7/1/17
Martin, Shelly	Admin Assistant	C	212 + 10 holidays (was 220 + 10 holidays)	5(7/11)	14	7/1/17

7. Employment of the following persons as Classified Personnel for the 2016-2017 school year as per Board Policy and negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Turner, Rhonda	Acct Clerk II	New 1	17 days prorated for 6/8/17 thru 6/30/17	II (7/11)	10	6/8/17

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SUPERNTENDENT’S CONSENT AGENDA – (Con’t)

8. Employment of the following persons as full time Classified Personnel for the 2017-2018 school year as per Board Policy and negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Dalessandro, Yvette	Custodian	New 1	12 month	III	5	7/5/17
Douglass, Crystal	AA – IT/TRC	New 1	220 days + 11 holidays	IV	7	7/3/17
Turner, Rhonda	Acct Clerk II	New 1	12 month	II (7/11)	10	6/8/17

9. Employment of the following person as full time Classified Personnel for the 2016-2017 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Chupp, Melissa	Account Clerk I	5 days prorated for 6/26/17 thru 6/30/17	TBD	Acct. Clerk I (after 7/1/11)	8	6/26/17

10. Employment of the following person as full time Classified Personnel for the 2017-2018 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Chupp, Melissa	Account Clerk I	New 1	12 month	Acct. Clerk I (after 7/1/11)	8

11. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bower	Shannon	Child Care Aide, Literacy Ed	Classified Aide	8	\$9.60	7/1/17

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12. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Oser	Brenda	Part Time Front Office Clerk - AE	Classified Office	12	\$13.90 – up to 30 hours for training	6/1/17

C. Consultant Contracts (**none**)

D. Volunteers (**none**)

E. Approval to remove the following from inventory:

1. Frame and engine from a 2000 Ford Crown Victoria for trade-in for engines
2. Dispose of a 1999 Ford Taurus wagon for scrap
3. 1998 Lincoln for trade-in for engines
4. Dispose of a Whirlpool washer from Cosmetology
5. 30 copies of Math Matters 1: An Integrated Program, McGraw Hill, 2006, ISBN # 0-07-868174-X

Roll call vote on the motion was as follows: Mrs. Tschantz, yes; Mr. Noble, yes; Mr. Besancon yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

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REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Steiner was seconded by Mr. Besancon to approve the following Grants and Agreements:

1. Approval to enter into a pool rental contract with YMCA of Wooster/Ellen Shapiro Natatorium for Exercise Science and Sports Medicine lifeguarding class for a total cost of \$400
2. Approval to accept the milk pricing from Smith Dairy Enterprises for purchase of products for the school lunch program during the 2017-2018 school year
3. Approval to accept the bread pricing from Nickles Bakery for purchase of products for the school lunch program during the 2017-2018 school year
4. Approval of an Affiliation Agreement with the Family Practice Center of Wadsworth for clinicals
5. Approval for Adult & Community Education to apply for supplemental grants for both program enhancement and operation up to a maximum of \$10,000 each, as needed, for the 2017-2018 school year
6. Approval to accept a grant in the amount of \$10,000 from Dollar General for Adult Basic & Literacy Education Programs
7. Approval of an Authorized Test Center Agreement with Pearson Vue

Roll call vote on the motion was as follows: Mr. Steiner, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

RESOLUTION

None

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DOCUMENTS AND MATERIALS

A motion by Mr. Besancon was seconded by Mrs. Lawson to approve the following documents and materials:

1. Approval of the Emergency Operation Plan for High School
2. Approval of the Emergency Operation Plan for Adult Education
3. Approval of the revised Adult Education Practical Nursing Student Handbook Addendum
4. Approval of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
8510	Revised	Wellness

5. Approval of the following job descriptions:
 - a. AA – IT/TRC
 - b. Intervention Specialist
 - c. Account Clerk I Part-time
 - d. Account Clerk I
 - e. Account Clerk II
 - f. Front Office Clerk
6. Approval of the following textbooks:
 - a. Anatomy and Physiology, 2nd edition, Bizone, 2013, student workbook
 - b. Student Workbook for Modern Dental Assisting, 12th edition, Bird and Robinson

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Lawson, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

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NEW BUSINESS

LEADERSHIP WOOSTER SPONSORSHIP

A motion by Mr. Steiner was seconded by Mrs. Williams to approve the following sponsorship of Chris Boyan:

- A. Approval for sponsorship and support of Chris Boyan for the 2017-2018 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,000

Roll call vote on the motion was as follows: Mr. Steiner, yes; Mrs. Williams, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

2017-2018 STUDENT FEES

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the following:

- B. Approval of the list of student fees for the 2017-2018 school year

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Keener, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
0142	Revised	Qualifications and Terms of Office
2461	Revised	Recording of District Meetings Involving Students and/or Parents
3217	Revised	Weapons
4217	Revised	Weapons
5111.01	Replacement	Homeless Students
5111.03	New	Children and Youth in Foster Care
5200	Revised	Attendance

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ITEMS OF DISCUSSION – (Con't)

5460	Revised	Graduation Requirements
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5630.01	Revised	Positive Behavior Intervention and Supports and Limited use of Restraint and Seclusion
6325	Revised	Procurements – Federal Grants/Funds
6423	Revised	Use of Credit Cards
6700	Revised	Fair Labor Standards Act (FLSA)
7217	Revised	Weapons
7530.01	Revised	Wireless Communication Allowance and Staff Use of Wireless Communications Devices
8300	New	Continuity of Organizational Operations Plan
8305	New	Information Security
8310	Revised	Public Records
8320	Revised	Personnel Files
8330	Revised	Student Records
8340	Revised	Letters of Reference
8452	Revised	Automated External Defibrillators (AED)
8500	Revised	Food Service

B. Discussion of date, time, and topics for the annual Board Workshop

C. Board discussion

ADJOURNMENT

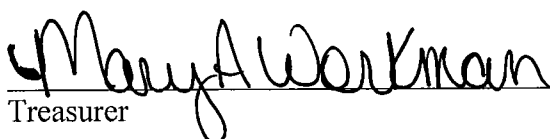
A motion by Mr. Besancon was seconded by Mr. Keener to adjourn the June Regular Board Meeting at 9:16 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Keener, Dr. Gallagher, Mrs. Lawson, Mr. Noble, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Denning – all say yes.

The motion was carried.



President



Treasurer