

**MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
SEPTEMBER 20, 2017**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Denning at 7:30 p.m. on Wednesday, September 20, 2017, in the Career Center.

Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Dr. Janice Gallagher, Mr. Phillip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Douglas Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, Mr. Doug Zook and Mr. Curt Denning were in attendance.

Mr. Larry Acker was unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mr. Zook was seconded by Mrs. Williams to approve the September 20, 2017 agenda, corrections, additions, and deletions.

II. SUPERINTENDENT'S REPORT (VOICE)

New E. The Stark County Schools Council of Governments has finalized a one-year Natural Gas Extension for July 2019-June 2020 with Direct Energy. They intend to maintain current low prices.

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

A. Finance

Addition of 7. Approve the following Change Fund for the 2017-2018 school year:

*Change Fund
\$ 250.00*

Dale Tackett – Customer Service

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

A. Certified Employment

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Addition to 4. Employment of the following for 2017-2018 supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Kimberly Huffman
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller

B. Classified Employment

Revision to 1. Resignation of Melnee Benfield, Families Learning Together Child Care Aide, effective August 13, 2017 (was 2018)

Roll call vote on the motion was as follows: Mr. Zook, yes; Mrs. Williams, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Denning, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Keri Merickel and Theresa Morgan

STUDENT AND STAFF RECOGNITION

1. High School Staff Excellence Award
Debbie Becker, Account Clerk
Melissa Chupp, Account Clerk
Brenda Markley, Account Clerk
Rhonda Turner, Account Clerk

BOARD MINUTES

A motion by Mr. Stuart was seconded by Mr. Besancon to approve the minutes from the August 9, 2017 Special Meeting and the August 16, 2017 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, Mr. Denning, – all say yes.

The motion was carried.

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BOARD COMMITTEE REPORTS

Finance & Legislative Committee

SUPERINTENDENT'S REPORT

A motion by Mr. Keener, was seconded by Mr. Noble to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. RAMTEC Update
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/5/17	Th	WCSCC	4:00 p.m. – 8:00 p.m.
WCSCC Board of Education Meeting	10/18/17	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Staff In-Service Day	10/20/17	F	WCSCC	8:00 a.m. – 3:00 p.m.
Fall Advisory Committee Meetings	10/26/17	Th	WCSCC	4:45 p.m. start

- E. The Stark County Schools Council of Governments has finalized a one-year Natural Gas Extension for July 2019-June 2020 with Direct Energy. They intend to maintain current low prices.

Voice call vote on the motion was as follows: Mr. Keener, Mr. Noble, Mr. Besancon, Dr. Gallagher, Mrs. Lawson, Mr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook and Mr. Denning – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the Treasurer's Consent Agenda as follows:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for August 2017

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TREASURER'S CONSENT AGENDA - (Con't)

2. Approval of the Financial Reports for August 2017
3. Approval of the FY18 Permanent Appropriations
4. Approval of a new budget for Student Activity Account for RAMTEC Robotics & Automation
5. Approval of a new budget for Student Activity Account for RAMTEC CNC & Advanced Manufacturing
6. Approval to accept the following donations:
 - a. 2003 Volvo truck/4v4nc9gh63n336017 from R.G. Drage for use in the Truck Mechanics program, with an approximate value of \$3,500
 - b. 1990 Freightliner FLD/1FUWDCXB8LP391801 from R.G. Drage for use in the Truck Mechanics program, with an approximate value of \$3,500
 - c. Five tool carts from HMC Holding/Homak for use in the Truck Mechanics program, with an approximate value of \$3,329.95
7. Approval of Change Fund for Dale Tackett (customer service) in the amount of \$250.00 for the 2017-2018 school year

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Resignation of Pamela Vorkapich, Practical Nursing Instructor, for the purpose of retirement effective at the end of the day on October 31, 2017
2. Julie Keener, Business Entrepreneurship Instructor, moved to Class VI, Step 8 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2017-2018 school year

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

3. Approval for John Miller as Hourly Certified Teaching Assistant for the 2017-2018 school year:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
Miller, John	3 rd 1 (as needed/per time sheets, not to exceed 200 hrs total AND not to exceed 29.5 hrs/week)	Masters - \$26.32/hr	4	08/21/17

4. Employment of the following for 2017-2018 supplemental positions per the negotiated agreement:

CTSO		
SkillsUSA Assistant	1.5%	Angela Ramsay

OTHERS		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Kimberly Huffman
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller

5. Employment of the following personnel as Extra Help Tutors for the 2017-2018 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Allen	Charlotte	1 Masters	\$22.76
Majka	Jennifer	3 Masters	\$25.13
McMorrow	Michael	0 Masters	\$21.93
Squirrell	Beverly	2 Masters	\$23.95

6. Revision of the following contract for Certified Personnel for Adult & Community Education, full-time/regularly scheduled, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	DAILY RATE	DAYS	EFFECTIVE
Pfahler	Wanda	AE PN Instructor	AE1	10	\$202.20	104 (was 106) (pro-rated from 120 days)	08/17/17

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

7. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STDP	HOURLY RATE	EFFECTIVE
Dalessandro	Andrew	Adult Education Certified	II	2	\$18.10	09/21/17
Boggs	Michael	Adult Education Certified	III	14	\$29.49	08/24/17
Franck	Rebecca	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	5	\$16.00	08/29/17
Halvorsen	Aleck	Adult Education Certified	IV	7	\$26.97	09/21/17
Hildebrand	Terri	Adult Education Certified	II	4	\$19.20	08/14/17
Merickel	Keri	Adult Education Certified – Supplemental	III	15	\$30.37	09/21/17
Salisbury	Laura	Instructor, Aspire, Adult Literacy, Literacy Ed, ESOL	Bachelors	5	\$16.00	09/11/17
Tabellion	Joann	Adult Education Certified – Supplemental Medical Assisting Director	IV	9	\$28.62	09/21/17
Vaughn	Luke	Adult Education Certified	II	7	\$20.98	09/11/17
Wilson	Robert	Adult Education Certified	III	15	\$30.37	09/20/17

8. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Bilinovich	Terez	HS Career Tech Teacher – Cosmetology Only	07/01/17
Chmura	Theresa	HS Academic/Career Tech Teacher – Long Term in Business Only	07/01/17
Grow	Kyle	HS Academic/Career Tech Teacher	07/01/17
Troxell	Crystal	HS Academic/Career Tech Teacher	07/01/17

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

B. Classified Employment

1. Resignation of Melnee Benfield, Families Learning Together Child Care Aide, effective August 13, 2017
2. Employment of the following person as Classified Personnel for the 2017-2018 school year as per Board Policy and Negotiated Agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Myers, Shelly	Casual Labor	New 1	Part time/hourly/per time sheets/reg sched/as needed up to 29.5 hrs/wk	\$10.32/hr	0	09/07/17
Woodward, Beth	Casual Labor	New 1	Part time/hourly/per time sheets/reg sched/as needed up to 29.5 hrs/wk	\$10.32/hr	0	10/11/17

3. Employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Calderon	Antonia	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.20	09/05/17
Pittman	Robbie	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.20	09/05/17
Smith	Desiree	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.20	09/05/17

4. Employment of the following classified individuals to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Christman	Robbin	Aide/Monitor	0	\$9.74	07/01/17
Cicconetti	Shannon	Aide/Monitor	0	\$9.74	07/01/17
		Admin. Asst.	5	\$11.30	07/01/17
Dressler	Ron	Aide/Monitor	0	\$9.74	07/01/17
		Custodian	9	\$12.72	07/01/17
Fisher	Barbara	Aide/Monitor	0	\$9.74	07/01/17

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Hamman	Jesse	Admin. Asst.	5	\$11.30	07/01/17
		Aide/Monitor	0	\$9.74	07/01/17
Hughes	Melissa	Admin. Asst.	5	\$11.30	07/01/17
Johnson	Elizabeth	Cook/Cashier	2	\$10.34	07/01/17
Keener	John	Aide/Monitor	0	\$9.74	07/01/17
		Cook/Cashier	2	\$10.34	07/01/17
		Custodian	9	\$12.72	07/01/17
Long	Karen	Aide/Monitor	0	\$9.74	07/01/17
Miller	Brent	Admin. Asst.	5	\$11.30	07/01/17
		Aide/Monitor	0	\$9.74	07/01/17
Miller	Catherine	Admin. Asst.	5	\$11.30	07/01/17
		Aide/Monitor	0	\$9.74	07/01/17
Miller	Debra	Aide/Monitor	0	\$9.74	07/01/17
Miller	Elizabeth	Aide/Monitor	0	\$9.74	07/01/17
Neldon	Nancy	Aide/Monitor	0	\$9.74	07/01/17
Perry	Michelle	Admin. Asst.	5	\$11.30	07/01/17
		Aide/Monitor	0	\$9.74	07/01/17
		Cook/Cashier	2	\$10.34	07/01/17
Razzo	Lois	Aide/Monitor	0	\$9.74	07/01/17
Reed	Elaine	Aide/Monitor	0	\$9.74	07/01/17
		Cook/Cashier	2	\$10.34	07/01/17
Shaffer	Margaret	Aide/Monitor	0	\$9.74	07/01/17
Stutzman	Connie	Admin. Asst.	5	\$11.30	07/01/17
		Aide/Monitor	0	\$9.74	07/01/17
		Custodian	9	\$12.72	07/01/17
Swartz	Stephen	Aide/Monitor	0	\$9.74	07/01/17
Tope	Daniel	Aide/Monitor	0	\$9.74	07/01/17
Tope	Jettie	Aide/Monitor	0	\$9.74	07/01/17
Whitman	Michael	Aide/Monitor	0	\$9.74	07/01/17
Yablonski	Barbara	Admin. Asst.	5	\$11.30	07/01/17
		Aide/Monitor	0	\$9.74	07/01/17

C. Consultant Contracts (none)

D. Volunteers (none)

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DOCUMENTS AND MATERIALS-(Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mrs. Williams, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mr. Zook and Mr. Denning – all say yes.

NEW BUSINESS

A. **REVISION TO THE ADULT EDUCATION HOURLY RATE SCHEDULE**

A motion by Mrs. Tschantz was seconded by Mr. Keener to approve the revision to the Adult Education Hourly Rate Schedule.

Roll call vote on the motion was as follows: Mrs. Tschantz, yes; Mr. Keener, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.
The motion was carried.

ITEMS OF DISCUSSION


A. The Board discussed the change of format for the upcoming Capital Conference.

ADJOURNMENT


A motion by Mr. Besancon was seconded by Mr. Noble to adjourn the September Regular Board Meeting at 8:11 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Noble, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook and Mr. Denning – all say yes.

The motion was carried.



President



Treasurer