MINUTES OF THE REGULAR MEETING

OF THE

WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT

BOARD OF EDUCATION

October 17, 2018

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, October 17, 2018, in the Career Center.

Pledge of Allegiance was given by Jared Huebner and Danielle Williams -Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Larry Acker, Mr. TJ DeAngelis, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, and Mr. Kurt Steiner were in attendance.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mrs. Williams was seconded by Dr. Roadruck to approve the October 17, 2018 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mrs. Williams, yes, Dr. Roadruck, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson Mr. Noble, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Steiner, yes.

The motion was carried

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

None

OUTSTANDING BUSINESS PARTNER

Cleveland Clinic – Wooster

STUDENT AND STAFF RECOGNITION

Updates given from:
Orrville High School, Mr. Tim Adams, Principal
Rittman High School, Nick Evans, Principal

1. High School Staff Excellence Awards
   Taylor Bauman, Math Instructor

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STUDENT AND STAFF RECOGNITION – (Con't)

2. Orrville Student Recognition
   Jared Huebner, Criminal Justice, WCSCC Student of the Month
   A'Sani Williams, Graphic Design & Photography, WCSCC Student of the Month
   Blade Bishop, Truck Mechanics, WCSCC Perseverance Award
   Zack Walker, Carpentry, WCSCC Achievement Award

3. Rittman Student Recognition
   Troy Hartzler, Construction Technologies, WCSCC Student of the Month
   Jacob Ketler, IT Media, WCSCC Student of the Month
   Hailey Lambert, Dental Assisting, WCSCC Perseverance Award
   Alex Walters, Auto Technologies, WCSCC Achievement Award

4. Other Schools
   Danielle Williams, IT Media, Perry High School, WCSCC Student of the Month
   Jacob Hartzler, Construction Technologies, Home Schooled, WCSCC Student of the Month
   Breanna Rogers, Practical Nursing, Ontario High School, WCSCC Perseverance Award

5. Adult Education Excellence Awards
   Dan Holderman, Industrial Maintenance Electrical Instructor

6. Adult Education Student Recognition
   Mariam Olugbemiro, Aspire, Exceptional Student Award

Frank Besancon entered at 7:39.

Lisa Gwin entered at 7:44

BOARD MINUTES

A motion by Mr. Stavnezer was seconded by Mr. Stuart to approve the minutes from the September 17, 2018 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stavnezer, Mr. Stuart, Mr. Acker, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mrs. Tschantz, Mrs. Williams and Mr. Steiner – all say yes.

The motion was carried.

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BOARD COMMITTEE REPORTS
Finance and Legislative Committee

SUPERINTENDENT'S REPORT
A motion by Mr. Stuart was seconded by Mr. Keener to approve the Superintendent's Report as follows:

A. Director's Report

B. Principal's Report

C. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Staff In-Service Day	10/19/18	F	WCSCC	
Fall Advisory Committee Meetings	10/25/18	Th	WCSCC	4:45 p.m. – 6:45 p.m.
Sophomore Visits	11/15/18, 11/16/18, 11/19/18	Th, F, M	WCSCC	
WCSCC Board of Education Meeting	11/21/18	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Open House	11/29/18	Th	WCSCC	4:45 – 7:45 p.m.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Keener, Mr. Acker, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner– all say yes.

The motion was carried.

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TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Tschantz to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for September 2018

2. Approval of the Financial Reports for September 2018

3. Approval of the October 2018 Five Year Forecast

4. Approval to accept the following donations:

   a. Frito Lay snacks to be used by Business Professionals of America students from Frito Lay, with an approximate value of $20
   b. 2 – 24x36" surface plates to be used by CNC-RAMTEC students from Tekfor, with an approximate value of $400
   c. 1,500 lbs. of scrap metal to be used by Welding students from Morrison Custom Welding, with an approximate value of $270
   d. Miscellaneous dental items for use by Dental Assisting students for training purposes from Dr. Sutton, with an approximate value of $6042

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Tschantz, yes Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Acker was seconded by Mrs. Keener to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Approval of the re-employment of Lynn Moomaw as Director of Operations & Adult Education effective August 1, 2019 and ending on July 31, 2021

2. Approval of the updated Bargaining Unit Members and Full-time Certified Staff Seniority List effective October 17, 2018

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

3. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.

4. Employment of the following for 2018-2019 school year supplemental positions per the negotiated agreement:

WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS	
3.0% (of Class 1, Step 1 Base)	Michelle Bower
3.0% (of Class 1, Step 1 Base)	Warren Caskey
3.0% (of Class 1, Step 1 Base)	Kimberly Huffman
3.0% (of Class 1, Step 1 Base)	Amber Long
3.0% (of Class 1, Step 1 Base)	Rod Martell
3.0% (of Class 1, Step 1 Base)	Kelly Miller
3.0% (of Class 1, Step 1 Base)	Andy Nicholson
3.0% (of Class 1, Step 1 Base)	Angela Ramsay
3.0% (of Class 1, Step1 Base)	Jennifer Rue
3.0% (of Class 1, Step 1 Base)	Amy Tietz
3.0% (of Class 1, Step 1 Base)	Liala Zimmerman

5. Employment of the following for 2018-2019 supplemental positions per the negotiated agreement:

Others		
HSTW Academic Studies Co-Chair	1.0%	Kelly Calderone
HSTW Academic Studies Co-Chair	1.0%	Jennifer Majka
HSTW Career Technical Studies Chair	2.0%	Gregg Gillespie
HSTW Student Services Chair	2.0%	Jenny Baechle
Dual Enrollment	1.5%	Kelly Calderone
Dual Enrollment	1.5%	Kimberly Huffman

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

6. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Clutter	Jason	Adult Education Certified – Supplemental	IV	10	$29.47	07/01/18
Forrer	James	Adult Education Certified	II	8	$21.61	10/17/18
Kalikasingh	Kristy	Adult Education Certified	II	0	$17.27	10/01/18
Lovejoy	Bobbi Jo	Adult Education Certified – Supplemental	IV	11	$30.36	07/01/18
O'Brien	Katherine	Adult Education Certified	II	0	$17.27	10/01/18
Steiner	Florence	Adult Education Certified	II	0	$17.27	10/01/18
Wentzel	Leanna	Adult Education Certified – Supplemental	V	14	$36.86	07/01/18

7. Helen Tagliaferro, Adult Practical Nursing Instructor, moved to Class V, Step 13, $35.79 hourly rate due to completion of Master of Science in Nursing effective 10/17/18

8. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Swansiger	Michael	HS Career Tech Teacher – Long Term Sub in Welding Only	10/17/18

9. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	DEGREE	HOURLY RATE	EFFECTIVE
Demiter	Cynthia	HS Nursing	IV	16	$35.19	BSN	07/01/18
Howard	Angela	HS Nursing	IV	16	$35.19	BSN	07/01/18
Luke	Carolyn	HS Nursing	IV	18	$37.34	BSN	07/01/18
O'Brien	Katherine	HS Nursing	IV	14	$33.17	BSN	07/01/18

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10. Revision to the employment of the following individual(s) to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Perry	Michele	HS Academic/Career Tech Teacher - Long Term Sub in Language Arts Only	08/14/18 *(was 09/20/18)*
Sloan	Jessica	HS Academic/Career Tech Teacher	08/14/18 *(was 09/20/18)*

11. Revision of the employment of the following individual(s) to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	DEGREE	HOURLY RATE	EFFECTIVE
Pawlicki	Mary	School Nurse	IV	5	BSN	$25.43	08/14/18 *(was 08/21/18)*
Widmer	Jody	Nursing	IV	17	BSN	$36.25	07/01/18 *(was 09/20/18)*

B. Classified Employment

1. Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 17, 2018

2. Approval of the Bargaining Unit Members and Part-Time Classified Staff Seniority List effective October 17, 2018

3. Resignation of Shelly Butterbaugh, Classroom Aide, effective at the end of the day on November 2, 2018

4. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Ickes	Mary Ann	Aide/Monitor	2	$10.34	10/18/18

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5. Revision to the employment of the following classified individual(s) to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Perry	Michele	Aide/Monitor	0	$9.74	08/14/18 *(was 09/20/18)*
		Admin. Asst.	5	$11.30	08/14/18 *(was 09/20/18)*
		Cashier/Cook	2	$10.34	08/14/18 *(was 09/20/18)*

C. Consultant Contracts

1. Tami Custer, Floral Arranging – Six Week Basic Training Course, on or about October 15 – November 19, 2018, $165 per student
2. Tami Custer, Floral Arranging – Thanksgiving Centerpiece, on or about November 14, 2018, $24 per person
3. Tami Custer, Floral Arranging – Live Pine, on or about December 12, 2018, $24 per person

D. Volunteers

1. Approval of the following volunteers for Aspire and English for Speakers of Other Languages (ESOL) for the 2018-2019 school year:

LAST	FIRST	BACKGROUND INFORMATION
Burris	Lucas	New Aspire Volunteer; previously with Seeds of Literacy-Cleveland
Conner	Betty	Returning Aspire Volunteer; retired from College of Wooster
Ditch	Barbara	Returning Aspire Volunteer; retired from Wayne County Children's Services
Fox	Justin	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Gold	Andrew	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Graves	Catherine	Returning Aspire Volunteer
Lief	Brian	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Patel	Ajay	New Aspire/ESOL Volunteer for Orrville Site

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Aedan	Pettit	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Studentsplit
Rae	Miki	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Shiach	Nick	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Stoll	James	Returning Aspire Volunteer at Orrville Site
Todd	Jackson	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student

E. Approval to remove the following from inventory

1. Various computer items from IT to be dismantled by Buildings and Grounds students, then sent for recycling

Roll call vote on the motion was as follows: Mr. Acker, yes; Mr. Keener, yes; Mr. Besancon, no; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Ms. Stuart was seconded by Mr. Noble to approve the following Grants and Agreements:

A. Grants and Agreements

1. Approval of membership to Ohio Technical Centers for 2018-2019 for a total of $1,250

2. Approval to enter into a contract with WQKT/WKVX for advertising during high school basketball game broad casts (an approximate total of 33 games) for a maximum total of $1,452 to be paid from the Carl D. Perkins grant
3. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center

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GRANTS AND AGREEMENTS - (Con't)

4. Approval of a contract with Hats Off Entertainment for disc jockey services for WCSCC Prom on April 6, 2019

5. Approval of an Affiliation Agreement with Medpro Group for the purpose of providing an externship component for the Adult Medical Assisting Program

6. Approval of a Memorandum of Understanding with OHuddle, Inc. to provide an array of services to vulnerable children

7. Approval of a Memorandum of Understanding with Goodwill Industries of Wayne and Holmes Counties, Inc.

8. Approval to apply for a Ohio School Safety Training Grant Application in the amount of $2,500

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Noble, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

RESOLUTION #18-8 APPROVAL OF THE RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS SERVICE FROM THE LOWEST RESPONSIBLE BID TO STARK COUNTY COG.

A motion by Mr. Acker was seconded by Mrs. Lawson to approve the resolution authorizing the purchase of competitive retail natural gas service from the lowest responsible bid submitted to Stark County Schools Council of Government for the period commencing July 2020 and terminating no later than June 2025

WHEREAS, the School District is a member of the Stark County Schools Council of Governments (the "Council"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive natural gas service commencing with the July 2020 billing cycle and terminating no later than the close of the June 2025 billing cycle, with bids to be submitted for one, two and three year periods (the "RFP"); and

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WHEREAS, the Council has sent notices to bid on the School District's natural gas supply along with other school district's natural gas supply to all competitive retail natural gas service providers licensed to sell natural gas in the state of Ohio; and

WHEREAS, the Council will select or has selected the lowest responsible bid submitted in response to the attached RFP; and

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides for competitive retail natural gas service for all of the School District's natural gas supply that is the result of a public and competitive RFP;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, COUNTY OF WAYNE, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the Council, to the conducting of an RFP process by the Council for competitive retail natural gas service commencing with the July 2020 billing cycle and terminating no later than the end of the June 2025 billing cycle, with bids to be submitted for one, two and three year periods on such terms and conditions as the Council deems appropriate.

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute a Master Supply Agreement between the School District and the lowest responsible bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive request for proposal.

Section 3. The Board of Education hereby directs the Treasurer to review the lowest responsible bid once received and the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

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RESOLUTION #18-8 (Con't)

Roll call vote on the motion was as follows: Mr. Acker, yes; Mrs. Lawson, yes; Mr. Besancon, no; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

DOCUMENTS AND MATERIALS

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the following documents and materials:

1. Approval of the revised Course of Study for Powerline Technologies

2. Approval of the revised High School Practical Nursing Program Course of Study

3. Approval of the following overnight field trip request

   a. *Approximately 25 students, 2 WCSCC advisors, and 0 parents to attend*
   SkillsUSA
   Fall Leadership Conference
   Hyatt Regency Greater Columbus Convention Center – Columbus, OH
   November 8-9, 2018

4. Approval of the following job description:

a. AE ICT Coordinator

5. Approval of the revised High School Practical Nursing Program Student Handbook

6. Approval of the revised Adult Practical Nursing Program Student Handbook

7. Approval of the revised Adult & Community Education Employee Handbook

8. Approval of the revised Adult & Community Education Salaried Schedule Staff Handbook Leave Policies

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mr. Acker, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Steiner – all say yes.

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NEW BUSINESS

A. **APPROVAL OF THE RE-EMPLOYMENT OF DR KIP CRAIN AS SUPERINTENDENT EFFECTIVE AUGUST 1, 2019 AND ENDING ON JULY 31, 2021**
A motion by Mrs. Williams was seconded by Dr. Roadruck to approve the re-employment of Dr. Kip Crain as Superintendent effective August 1, 2019 and ending on July 31, 2021

Roll call vote on the motion was as follows: Mrs. Williams, yes; Dr. Roadruck, yes; Mr. Acker, yes; Mr. Besancon, no; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Steiner, yes.

ITEMS OF DISCUSSION

A. Board Discussion – Superintendent/Treasurer Evaluations

ADJOURNMENT
A motion by Mrs. Lawson was seconded by Dr. Roadruck to adjourn the October Regular Board Meeting at 8:50 p.m.

Voice call vote on the motion was as follows: Mrs. Lawson, Dr. Roadruck, Mr. Acker, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mr. Noble, Mr. Stavnezer, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner – all say yes.

The motion was carried.

_____
President

_____
Treasurer