

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
OCTOBER 18, 2017

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Denning at 7:30 p.m. on Wednesday, October 18, 2017, in the Career Center.

Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Dr. Janice Gallagher, Mr. Phillip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Douglas Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, Mr. Doug Zook and Mr. Curt Denning were in attendance.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Dr. Roadruck was seconded by Mr. Steiner to approve the October 18, 2017 agenda, corrections, additions, and deletions.

IV. SUPERINTENDENT'S CONSENT AGENDA

A. Certified Employment

Addition to 11. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018:

<i>LAST</i>	<i>FIRST</i>	<i>AREA</i>	<i>CLASS</i>	<i>STEP</i>	<i>HOURLY RATE</i>	<i>EFFECTIVE</i>
<i>Hendricks</i>	<i>Kenneth</i>	<i>Adult Education Certified</i>	<i>II</i>	<i>12</i>	<i>\$24.32</i>	<i>10/14/17</i>

V. REGULAR AGENDA

C. Documents and Materials

1. Approval of the following overnight field trip request:

Addition of b. Approximately 2 students, 1 advisor, and 1 parent to attend BPA Fall Leadership Conference Drury Inn & Suites/Columbus Convention Center Columbus, OH October 31-November 1, 2017

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

VIII. EXECUTIVE SESSION

A. Executive Session (for the purpose of consideration of employment, discipline, of a public employee)

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Steiner, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

None

Mr. Besancon entered at 7:40.

Larry Acker entered at 7:44

STUDENT AND STAFF RECOGNITION

1. High School Staff Excellence Awards
Tracy Brown, School Nurse
Melody Martell, School Nurse Assistant
JoAnn Tabellion, Patient Care Technologies Instructor
2. Chippewa Student Recognition
Jenny Crist, Early Childhood Education, WCSCC Student of the Month
Ashley Spicer, Dental Assisting, WCSCC Student of the Month
Zoey McKay, Business Entrepreneurship, WCSCC Perseverance Award
Zach Kramer, Ag Mechanics, WCSCC Achievement Award

Chippewa Assistant Principal, Kate Plant gave a brief update.

3. Waynedale Student Recognition
Maizie Frantz, Robotics & Automation, WCSCC Student of the Month
Richard Tuttle, Electronics & Computer Networking, WCSCC Student of the Month
Donnie Troyer, Criminal Justice, WCSCC Perseverance Award
Hannah Dotson, Interactive Media, WCSCC Achievement Award

Waynedale Principal, Richard Roth gave a brief update.

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

4. Adult Education Excellence Awards
 Lloyd Boyer, Aspire Volunteer

5. Adult Education Student Recognition
 Allyson Pamer, Dental Assisting, Exceptional Student Award
 Veronica Almeida, Aspire, Most Dedicated Student Award

BOARD MINUTES

A motion by Mr. Keener was seconded by Mr. Stuart to approve the minutes from the September 20, 2017 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Keener, Mr. Stuart, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, Mr. Denning, – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance and Legislative Committee

SUPERINTENDENT'S REPORT

A motion by Mr. Steiner, was seconded by Dr. Roadruck to approve the Superintendent's Report as follows:

- A. Director's Report

- B. Principal's Report

- C. RAMTEC Update

- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Staff In-Service Day	10/20/17	F	WCSCC	8:00 a.m. – 3:00 p.m.
Fall Advisory Committee Meetings	10/26/17	Th	WCSCC	4:45 p.m. start
WCSCC Board of Education Meeting	11/15/17	W	G101/Board Room	7:00 p.m. Reception / 7:30 p.m. Regular Meeting
Sophomore Visits	11/16/17, 11/17/17, 11/20/17	Th, F, M	WCSCC	9:30 a.m. – 1:00 p.m.
Thanksgiving Break – No School	11/23/17-11/27/17	Th-M		
Open House	11/30/17	Th	WCSCC	4:45 p.m. – 7:45 p.m.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

Voice call vote on the motion was as follows: Mr. Steiner, Dr. Roadruck, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook and Mr. Denning – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for September 2017
2. Approval of the Financial Reports for September 2017
3. Approval of the October 2017 Five Year Forecast
4. Approval to accept the following donations:
 - a. Document destruction services, certified destroyed form Richard Bowman, from Sanmandy Enterprises, LLC with an approximate value of \$150
 - b. Five wheels from Wooster Motor Ways to be used in Truck Mechanics Student Activity Account to create grills for students to sell as a fundraiser, with an approximate value of \$125
 - c. Two Allison AT542 transmissions from Western Branch Diesel to be used in Truck Mechanics for training purposes, with an approximate value of \$1,500
 - d. 2003 Chevy Impala from Clark Young to be used in Automotive Technologies, with an approximate value of \$1,830
 - e. 1,440 lbs. of 1018 steel bar stock, ¾" diameter by 36" long from Wayne Machine to be used in RAMTEC CNC & Advanced Manufacturing or Precision Machining for student projects, with an approximate value of \$260
 - f. Two Dowd draft welding tables with filters from Schaeffler (LuK USA) to be used in Automotive Technologies for indoor welding instruction and practice, with an approximate value of \$9,000

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA - (Con't)

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Williams was seconded by Mrs. Tschantz to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Revision to resignation of Pamela Vorkapich, Practical Nursing Instructor, for the purpose of Retirement effective at the end of the day on November 30, 2017 (was October 31, 2017)
2. Resignation of Jessica Immel, AE Practical Nursing Instructor, effective at the end of the day on October 18, 2017
3. Resignation of Daniel Tope, Substitute Teacher, effective at the end of the day on September 20, 2017
4. Resignation of Jettie Tope, Substitute Teacher, effective at the end of the day on September 20, 2017
5. Michelle Bower, Guidance Counselor, moved to Class VI, Step 21 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2017-2018 school year
6. Jennifer Rue, IT Media Instructor, moved to Class VI, Step 4 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2017-2018 school year.
7. Employment of Jessica Immel, Practical Nursing Instructor, Class V, Step 10, per the negotiated agreement for 140.5 days (prorated from 185 days), effective October 19, 2017 for the 2017-2018 school year
8. Approval of the updated Bargaining Unit Members and Full-Time Certified Staff Seniority List effective October 18, 2017

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA - (Con't)

9. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
10. Employment of the following personnel as Extra Help Tutors for the 2017-2018 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Shrock	Jackie	3 Masters	\$25.13

11. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Cahill	Beverly	Adult Education Certified	IV	15	\$34.17	10/19/17
Jones	Olivia	Adult Education Certified	IV	12	\$31.27	10/23/17
Hendricks	Kenneth	Adult Education Certified	II	12	\$24.32	10/14/17

12. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Bilinovich	Terez	HS Career Tech – Cosmetology	07/01/17

13. Employment of the following individual(s) to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	DEGREE	HOURLY RATE	EFFECTIVE
Welch	Joy	School Nurse & AE/HS Nursing/Medical Sub	III	5	Associate	\$22.60	07/01/17

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA - (Con't)

B. Classified Employment

1. Resignation of Rocky Smith, Welding Aide, effective at the end of the day on September 29, 2017
2. Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 18, 2017
3. Employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Chupp	Teresa	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.20	9/26/17
Danner	Sara	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.20	9/26/17

C. Consultant Contracts

1. Ramsier Financial Services, Retirement Planning Today, on or about October 12 & 19, 2017, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about October 17 & 24, 2017, \$25 per student

D. Volunteers

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2017-2018 school year:

LAST	FIRST	BACKGROUND INFORMATION
Beane	Donald	Returning Aspire Volunteer; retired from College of Wooster
Conner	Betty	Returning Aspire Volunteer; retired from College of Wooster
Ditch	Barbara	Returning Aspire Volunteer; retired from Wayne County Children's Services
Fate	Douglas	Returning Aspire Volunteer; retired from Meggit Aircraft Braking System

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA - (Con't)

Gold	Andrew	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Graves	Catherine	Returning Aspire Volunteer
King	Cullen	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Koenig	William	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Lief	Brian	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
O'Keeffe	Connor	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Schmid	Cathy	Returning ESOL Volunteer; works at People to People Ministries
Skillman	Thadius	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Stoll	James	New Aspire Volunteer at Orrville
Uchida	Hyuga	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Wescott	David	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Weyer	Simon	Aspire/ESOL Volunteer for Wooster classes; College of Wooster Student
Wolck	Barbara	Returning Aspire Volunteer; works at Books in Stock

E. Approval to remove the following from inventory:

1. Disposal of 26 2nd Edition Small Animal Care and Management books due to water and/or other damage, ISBN# 0-7668-1424-6 (Note: 3rd Edition now being used in class)

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mrs. Tschantz, yes; Mr. Acker, Yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Acker was seconded by Mr. Noble to approve the following Grants and Agreements:

1. Approval of an agreement with Genesis Conference and Party Center for hall rental and catering for WCSCC Prom on April 7, 2018
2. Approval of a special event agreement with Marty's Photography for formal photography for WCSCC Prom on April 7, 2018
3. Approval of a special event agreement with Marty's Photography for a photo booth for WCSCC Prom on April 7, 2018
4. Approval of a contract with Hats Off Entertainment for disc jockey services for WCSCC Prom on April 7, 2018
5. Approval to enter into a contract with WQKT/WKVX for advertising during high school football game broadcasts (an approximate total of 33 games) for a maximum total of \$1,452 to be paid from the Carl D. Perkins grant copies available
6. Approval of a Memorandum of Understanding with the Ohio Talent Development Network to serve as the conduit for job profiling, job matching, consultation, assessment, certifications, etc.
7. Approval of a Shared Services Agreement with Wooster City School District for Bus and Driver for Key Club Events

Roll call vote on the motion was as follows: Mr. Acker, yes; Mr. Noble, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

RESOLUTION

None

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the following documents and materials:

1. Approval of the following overnight field trip request:
 - a. *Approximately 25 students, 2 advisors, and 0 parents to attend*
SkillsUSA
Fall Leadership Conference at the Hyatt Regency Greater Columbus Convention Center, Columbus, OH
October 30-31, 2017
 - b. *Approximately 2 students, 1 advisors, and 1 parent to attend*
Business Professionals of America
BPA Fall Leadership Conference Drury Inn & Suites/Columbus Convention Center, Columbus OH
October 31-November 1, 2017
2. Approval of the following revised/new board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	3220	Revised	Evaluation of Staff

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Keener, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook and Mr. Denning – all say yes.

NEW BUSINESS

None

ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
2464	Revised	Gifted Education and Identification
5330.02	Revised	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations
5340	Revised	Student Accidents
8660	Deleted	Incidental Transportation of Students by Private Vehicle
8740	Revised	Bonding

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

B. Board discussion

EXECUTIVE SESSION

A motion by Mr. Besancon was seconded by Mrs. Lawson to go into executive session at 8:53 p.m. for the purpose of consideration for the employment or discipline of a public employee. Mr. Brown was in attendance.

Dr. Gallagher stepped out at 8:53 pm and returned at 8:55 pm.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Lawson, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

ADJOURNMENT

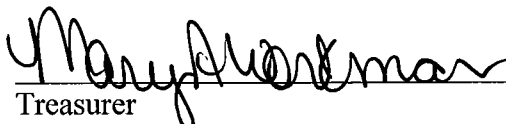
A motion by Mr. Noble was seconded by Mrs. Williams to adjourn the October Regular Board Meeting at 9:22 p.m.

Voice call vote on the motion was as follows: Mr. Noble, Mrs. Williams, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mr. Zook and Mr. Denning – all say yes.

The motion was carried.



President



Treasurer