

**MINUTES OF THE REGULAR MEETING  
OF THE  
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**November 21, 2018**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, November 21, 2018, in the Career Center.

Pledge of Allegiance was given by Autumn Schuring and Cameron Yoder -Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mr. Frank Besancon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Susie Lawson, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, and Mr. Kurt Steiner were in attendance.

Mr. Philip Keener was unable to attend.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Dr. Roadruck was seconded by Mr. Stavnezer to approve the November 21, 2018 agenda, corrections, additions, and deletions.

***IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)***

***A. Certified Employment***

*Remove from 3. Employment of the following for 2018-2019 supplemental positions per the negotiated agreement:*

<b><i>OTHERS</i></b>		
<i>HSTW Academic Co-Chair</i>	<i>1.0%</i>	<i>Kelly Calderone</i>
<i>HSTW Academic Co-Chair</i>	<i>1.0%</i>	<i>Jennifer Majka</i>
<i>HSTW Career Tech Chair</i>	<i>2.0%</i>	<i>Gregg Gillespie</i>
<i>HSTW Student Support Services</i>	<i>2.0%</i>	<i>Jenny Baechle</i>

*Addition of 5. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:*

<b><i>LAST</i></b>	<b><i>FIRST</i></b>	<b><i>SUBSTITUTE TEACHING AREA(S)</i></b>	<b><i>EFFECTIVE</i></b>
<i>Unrue</i>	<i>Tammy</i>	<i>HS Academic/Career Tech Teacher – Long Term Sub in Social Studies Only</i>	<i>11/21/18</i>

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AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

*B. Classified Employment*

*Addition to 3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:*

<i>LAST</i>	<i>FIRST</i>	<i>SUB AREA</i>	<i>STEP</i>	<i>HOURLY RATE</i>	<i>EFFECTIVE DATE</i>
<i>Stroud</i>	<i>Sherri</i>	<i>Administrative Assistant</i>	<i>6</i>	<i>\$11.64</i>	<i>11/30/18</i>

*Addition of 4. Resignation of Shelly Martin, AA – Attendance and Receptionist, effective November 20, 2018*

**V. REGULAR AGENDA**

*B. Resolutions (Roll Call)*

*Addition of 1. Approval of a Wayne County Transportation Coalition Resolution to support the annual review and amendments to the coordinated plan (copies available)*

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes, and Mr. Steiner, yes.

The motion was carried

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

None

**STUDENT AND STAFF RECOGNITION**

Updates given from:

Chippewa High School: Matthew Rodriguez, Principal

Waynedale High School: Richard Roth, Principal

1. Board Member Recognition

Doug Stuart, WCSCC Board Member, recognition from the General Assembly of the State of Ohio (Ohio Senate)

2. Staff Excellence Awards

Rich Grimes, Powerline Technologies Instructor

Barb Moline, Aspire Instructor

Taryn Wolf, AE Financial Aid

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STUDENT AND STAFF RECOGNITION – (Con't)

3. Adult Education Student Recognition

Karla Duarte, Aspire/ESOL  
Nichole Graves, Aspire

4. Chippewa Student Recognition

Lindsey Barnett, Patient Care Technologies, WCSCC Student of the Month  
Sam Yoak, Precision Machining, WCSCC Student of the Month  
Angela Cancarevic, Practical Nursing, WCSCC Perseverance Award  
Autumn Schuring, Hospitality, WCSCC Achievement Award

5. Waynedale Student Recognition

Marcy Leighty, RAMTEC CNC & Advanced Manufacturing, WCSCC Student of the Month  
Cameron Yoder, RAMTEC CNC & Advanced Manufacturing, WCSCC Student of the Month  
Nancy Caballero, Medical Assisting, WCSCC Perseverance Award  
Ashlei Farnsworth, Culinary Arts, WCSCC Achievement Award

6. Other High School Recognition

Mikayla Morrow, Early Childhood Education & Care, elected Recording Secretary for the Educators Rising Executive Committee  
Maddie Brooks, Early Childhood Education & Care, elected Vice-President of Competitions and Community Service for the Educators Rising Executive Committee

Don Noble entered at 8:03.

**BOARD MINUTES**

A motion by Mr. Stavnezer was seconded by Mr. Besancon to approve the minutes from the October 17, 2018 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stavnezer, Mr. Besancon, Mr. Acker, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Steiner – all say yes.

The motion was carried.

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**BOARD COMMITTEE REPORTS**

Finance and Legislative Committee

**SUPERINTENDENT'S REPORT**

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Permanent Improvement Consideration for Spring/Summer 2019
- D. Important Upcoming Dates and Times

<b>EVENT</b>	<b>DATE</b>	<b>DAY</b>	<b>LOCATION</b>	<b>TIME</b>
OSU/Michigan Tailgate Party	11/21/18	W	WCSCC – Heritage Room	TBD
Open House	11/29/18	Th	WCSCC	4:45 – 7:45 p.m.
Career Tech Tuesday Visits	12/11/18	T	WCSCC	
WCSCC Board of Education Meeting	12/19/18	W	G101/ Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mr. Acker, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner– all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mr. Stuart was seconded by Mr. Besancon to approve the Treasurer's Consent Agenda as follows:

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for October 2018
  - 2. Approval of the Financial Reports for October 2018

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TREASURER’S CONSENT AGENDA – (Con’t)

3. Approval of the FY19 Amended Appropriations
4. Approval to pay an invoice to FileMaker for a two-year renewal for both high school and adult education for both the 18-19 and 19-20 school years. The purchase order was done after the date of this invoice totaling \$3,315.50.
5. Approval to accept the following donations:
  - a. Steel rims to be used by the Truck Mechanics program from Sparks Tire, with an approximate value of \$300
  - b. Water bottles to be used by the RAMTEC program from GoJo/RSnB, with an approximate value of \$200

Roll call vote on the motion was as follows: Mr. Stuart, Mr. Besancon, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mrs. Tschantz was seconded by Mr. Stavnezer to approve the Superintendent’s Consent Agenda as follows:

A. Certified Employment

1. Resignation of Carol Ball, General Interest Instructor, effective October 4, 2018
2. Approval for Angela Ramsay to be paid 1/7 of her salary for teaching zero period during the 2018-2019 school year
3. Employment of the following for 2018-2019 supplemental positions per the negotiated agreement:

<b>CTSO</b>		
FFA Advisor – Agriculture	1.0%	Kenneth Carraway
<b>OTHERS</b>		
Banquets	\$100/event	Kathy Hanna
Breakfast Banquets	\$50/event	Kathy Hanna
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Begue	Jeffrey	Adult Education Certified - LETA			\$22.00	11/12/18
Lenhoff	Tracy	Adult Education Certified	II	0	\$17.27	11/21/18
Perry	Shelly	Adult Education Certified	III	12	\$27.80	10/15/18
Stephenson	Deborah	Adult Education Certified	II	0	\$17.27	11/21/18
Tagliaferro	Helen	Adult Education Certified	II	0	\$17.27	11/21/18

5. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Unrue	Tammy	HS Academic/Career Tech Teacher – Long Term Sub in Socail Studies Only	10/18/18

B. Classified Employment

1. Rescind the employment of the following classified individual to substitute in area indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Ickes	Mary Ann	Aide/Monitor	2	\$10.34	10/18/18

2. Employment of the following person as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2018-2019 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Bowman	Holly	Bus Driver	0	\$18.31	11/21/18

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Edington	Denise	Aide/Monitor	0	\$9.74	10/18/18
		Administrative Assistant	5	\$11.30	10/18/18
Nussbaum	Connie	Aide	2	\$10.34	11/01/18
Stroud	Sherri	Administrative Assistant	6	\$11.64	11/21/2018

4. Resignation of Shelly Martin, AA – Attendance and Receptionist, effective November 20, 2018

C. Consultant Contracts

1. Ramsier Financial Services, Retirement Planning Today, on or about October 11 & 18, 2018, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about October 16 & 23, 2018, \$25 per student

D. Volunteers

E. Approval to remove the following from inventory

Roll call vote on the motion was as follows: Mrs. Tschantz, yes; Mr. Stavnezer, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Mr. Stavnezer to approve the following Grants and Agreements:

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GRANTS AND AGREEMENTS – (Con't)

1. Approval of a Memo of Agreement with Dental One, Inc. – Dental Works, Medina for the purpose of providing an externship component for the Adult Dental Assisting Program
2. Approval of an Affiliation Agreement with Health Partners of Western Ohio for the purpose of providing an externship component for the Adult Medical Assisting Program

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Stavnezer, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

**RESOLUTION #18-9 APPROVAL OF A WAYNE COUNTY TRANSPORTATION COALITION RESOLUTION TO SUPPORT THE ANNUAL REVIEW AND AMENDMENTS TO THE COORDINATED PLAN.**

A motion by Mr. Besancon was seconded by Mr. Acker to approve a Wayne County Transportation Coalition Resolution to support the annual review and amendments to the coordinated plan.

WHEREAS, people with specialized transportation needs have rights to mobility. Older adults, individuals with limited incomes and people with disabilities rely heavily, sometimes exclusively, on public and specialized transportation services to live independent and fulfilling lives. These services which are provided by public and private transportation systems and human service agency programs are essential for travel to work and medical appointments, to run essential errands, or simply to take advantage of social or cultural opportunities; and

WHEREAS, under the FAST Act, projects funded by Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program must be included in a locally developed, coordinated public transit-human services transportation plan; and

WHEREAS, the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program provides operating and capital assistance funding to provide transit and purchase of services to private nonprofit agencies, and to qualifying local public bodies that provide specialized transportation services to elderly persons and to people with disabilities; and



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RESOLUTIONS - (Con't)

WHEREAS, a Planning Committee with participation by seniors, individuals with disabilities, representatives of public, private, and non-profit transportation and human services providers and participation by other members of the public met on October 16 and commented on the plan online, and

WHEREAS, public meetings were held on October 29,30, 21, and on November 1, 8, 12 and 14 with input from seniors, individuals with disabilities, and other members of the public, and

WHEREAS, the Planning Committee reviewed the Locally Coordinated Human Services Transportation Plan and updated the timelines and information about transportation providers and services, to be submitted to the State of Ohio Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE WAYNE COUNTY TRANSPORTATION COALITION:

That this resolution takes effect immediately upon its adoption.

Roll call vote on the motion was as follows: yes; Mr. Besancon, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Besancon was seconded by Mr. Acker to approve the following documents and materials:

1. Approval of the revised Course of Study for Precision Machining
2. Approval of the revised Course of Study for Interactive Media
3. Approval of the revised Career/Technical Student Organization (CTSO) Guidelines Manual
4. Approval of the following job description:
  - a. Lead Custodian

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DOCUMENTS AND MATERIALS – (Con’t)

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Noble, Mr. Acker, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Dr. Roadruck, Mr. Stuart, Mr. Stavnezer, Mrs. Tschantz, Mrs. Williams and Mr. Steiner – all say yes.

**NEW BUSINESS**

None

**ITEMS OF DISCUSSION**

A. First reading of the following revised/new/deleted board policies:

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
0131	Revised	Legislative
0141.2	Revised	Conflict of Interest
0164	Revised	Notice of Meetings
0165.1	Revised	Regular Meetings
0165.2	Revised	Special Meetings
0165.3	Revised	Recess/Adjournment
0166	Revised	Executive Session
0168	Revised	Minutes
0169.1	Revised	Public Participation
1240.01	Revised	Non-reemployment of the Superintendent
1422	Revised	Nondiscrimination and Equal Employment Opportunity
1541	Revised	Termination and Resignation
1662	Revised	Anti-Harassment
2111	Revised	Parent and Family Involvement
2260	Revised	Nondiscrimination and Access to Equal Educational Opportunity
2370.01	New	Blended Learning
3122	Revised	Nondiscrimination and Equal Employment Opportunity
3140	Revised	Termination and Resignation Termination
3362	Revised	Anti-Harassment
4122	Revised	Nondiscrimination and Equal Employment Opportunity

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ITEMS OF DISCUSSION (Con't)

4140	Revised	Termination and Resignation
4162	Revised	Drug and Alcohol Testing of CDL License Holders and other Employees who perform safety Sensitive Functions
4362	Revised	Anti-Harassment
5517	Revised	Anti-Harassment
5517.02	Revised	Sexual violence
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.02	Revised	In-School Discipline
5610.03	Revised	Emergency Removal of Students
5611	Revised	Due Process Rights
6320	Revised	Purchases
6325	Revised	Procurement – Federal Grants/Funds
6423	Revised	Use of Credit Cards
6424	New	Purchasing Cards
8141	Revised	Mandatory Reporting of Misconduct by Licensed Employees
8403	New	School Resource Officer

B. Board discussion

**EXECUTIVE SESSION**

A motion by Dr. Roadruck was seconded by Mr. Stuart to go into Executive Session at 8:15 p.m. for the purpose of consideration of the discipline of a public employee and consideration of the evaluation of the Superintendent and Treasurer.

Dr. Crain and Mary Workman left at 8:20 p.m.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Stuart, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson; Mr. Noble, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; Mrs. Williams, yes, and Mr. Steiner, yes.

The motion was carried

President Steiner called the Board back into Regular Session at 8:35 p.m.

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**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mr. Stuart to adjourn the November Regular Board Meeting at 8:35 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. Acker, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner – all say yes.

The motion was carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer