

**MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
NOVEMBER 15, 2017**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Denning at 7:30 p.m. on Wednesday, November 15, 2017, in the Career Center.

Pledge of Allegiance was given by Hailey Miller and Kevin Hart – Moment of Silence

ROLL CALL

Roll Call showed members Mr. Larry Acker, Dr. Janice Gallagher, Mr. Phillip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Douglas Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, Mr. Doug Zook and Mr. Curt Denning were in attendance.

Mr. Frank Besancon was unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Dr. Roadruck was seconded by Mrs. Williams to approve the November 15, 2017 agenda, corrections, additions, and deletions.

OPENING

F. Student and Staff Recognition

*Addition to 5. Home Schooled
Colten Lester, Welding Technologies, WCSCC Achievement Award*

SUPERINTENDENT'S CONSENT AGENDA

A. Certified Employment:

Addition of 5. Employment of Dawn Tresch as a long-term high school substitute in Practical Nursing at the same salary and benefits she is currently receiving on her certified contract at AE-1/Step 21 effective 11/13/17

B. Classified Employment:

Addition of 1. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

| <i>LAST</i> | <i>FIRST</i> | <i>AREA</i> | <i>CLASS</i> | <i>STEP</i> | <i>HOURLY RATE</i> | <i>EFFECTIVE</i> |
|--------------|----------------|-------------------------------------|------------------------|-------------|--------------------|------------------|
| <i>Gorey</i> | <i>Rachael</i> | <i>Child Care Aide, Literacy Ed</i> | <i>Classified Aide</i> | <i>1</i> | <i>\$8.20</i> | <i>11/15/17</i> |

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

NEW VI. ITEMS OF DISCUSSION

A. *First reading of the following revised/new/deleted board policies:*

| NUMBER | STATUS | TITLE |
|---------------|---------------|---|
| 2271 | Revised | College Credit Plus |
| 2464 | Revised | Gifted Education and Identification |
| 4120.05 | New | Employment of Substitute Educational Aides |
| 5136 | Revised | Personal Communication Devices |
| 5136.01 | Reject | Electronic Equipment |
| 5200 | Revised | Attendance |
| 5330 | Revised | Use of Medications |
| 5530 | Revised | Drug Prevention |
| 6233 | Revised | Amenities and Participants at Meetings and/or Other Occasions |
| 7540.03 | Revised | Student Education Technology Acceptable Use and Safety |
| 7540.04 | Revised | Staff Technology Acceptable Use and Safety |
| 7540.05 | Revised | District-Issued Staff Email Account |
| 7540.06 | New | District-Issued Student Email Account |
| 8600.04 | Revised | Bus Driver Certification |
| 9141 | Delete | Business Advisory Council |

New B. Monday, January 15, 2017 is recommended for the Organizational Meeting at 7:00p.m. with Regular Meeting to immediately follow. There will be no reception or recognition at this meeting.

New C. Board discussion

NEW VII. EXECUTIVE SESSION

A. *Executive Session (for the purpose of consideration of the employment and discipline of public employees)*

NEW VIII. NEW BUSINESS

Addition of A. Superintendent recommends that the Board approve a 3 day suspension without pay starting November 27, 2017 for Joan Kanne, AE Nursing Coordinator

Addition of B. Superintendent recommends that the Board approve a 10 day suspension without pay starting November 27, 2017 for Andrew Cerniglia, CTE Supervisor

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

NEW IX. EXECUTIVE SESSION

New A. Executive Session (for the purpose of consideration of the evaluations of the Superintendent and Treasurer)

NEW X. MOTION TO ADJOURN

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mrs. Williams, Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Keri Merickel, Amber Long, Warren Caskey, Celia O'Hearn, Jennifer Rue, Rich Grimes, Bill Peters, Gary Wimer and Rodney Martell

OUTSTANDING BUSINESS PARTNER

1. Wooster Community Hospital Health Point

STUDENT AND STAFF RECOGNITION

Updates given from:

Green Local Schools: Dean Frank, Superintendent and Nate Gaubatz, HS Principal
Dalton Local Schools: Tim Saxer, Superintendent and Chris Black, Principal

1. High School Staff Excellence Awards

Lottie Peters, Custodian
Ashley Repp, VOSE Coordinator

2. CTSO Officers

Hailey Miller, IT Media, Ohio BPA President
Kevin Hart, Electronics & Computer Networking, North Central Region Skills USA
President

3. Dalton Student Recognition

James Kelly, Powerline Technologies, WCSCC Student of the Month
Autumn Mutko, Medical Assisting, WCSCC Student of the Month
Brittany Miller, Hospitality, WCSCC Achievement Award

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STUDENT AND STAFF RECOGNITION – (Con't)

4. Smithville Student Recognition
Haley McConnell, Animal Care & Management, WCSCC Student of the Month
Adam Baltic, Construction Technologies, WCSCC Student of the Month
Trisha Ramga, Medical Assisting, WCSCC Perseverance Award
Victoria Carmany, Animal Care & Management, WCSCC Achievement Award
5. Home Schooled/Private Schools
Matthew Krause, Engineering Technologies, WCSCC Student of the Month
Colton Lester, Welding Technologies, WCSCC Achievement Award
Kagan Schafer, Criminal Justice, WCSCC Student of the Month
6. Adult Education Excellence Awards
Beverly Cahill, Practical Nursing Instructor
7. Adult Education Student Recognition
Carmina Galguera, ESOL, Exceptional Student Award
Wade Lawson, Welding, Exceptional Student Award

BOARD MINUTES

A motion by Mr. Stuart was seconded by Mr. Keener to approve the minutes from the October 18, 2017 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Keener, Mr. Acker, Dr. Gallagher, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, Mr. Zook, Mr. Denning, – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance and Legislative Committee

SUPERINTENDENT'S REPORT

A motion by Mr. Acker, was seconded by Mrs. Tschantz to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report

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TREASURER'S CONSENT AGENDA – (Con't)

4. Approval to accept the following donations:
- a. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

| BUSINESS | LEVEL | AMOUNT |
|--------------------------------|--------------|--------------------------|
| BCI Buckeye Division | Bronze | \$500 |
| Clear Picture, Inc. | Bronze | \$500 |
| D&S Distribution | Bronze | \$500 |
| Magni-Power | Bronze | \$500 |
| Morrison Welding | Honorary | \$250 |
| Pallotta Ford, Inc. | Silver | \$1,500 |
| SH Distributing, Inc. | Bronze | \$500 |
| Subway | Honorary | \$150 |
| Ventrac | Bronze | \$500 |
| Wayne Co. Community Foundation | Platinum | \$3,000 |
| Wooster Brush | Gold | \$2,000 |
| Wooster Community Hospital | Platinum | \$3,000 in kind donation |
| Wooster Glass Company, Inc. | Silver | \$1,500 |
| | TOTAL | \$14,400 |

- b. \$1,000 from Downtown Vacation Bible School for use in the Aspire program
- c. 71 commercial grade solenoids and 50 GAST relays from RIGAS to be used in the Electronics & Computer Networking program for training purposes, with an approximate value of \$960
- d. Three push lawn mowers and one rototiller from Jason Morrow to be used in Ag Mechanics for training purposes, with an approximate value of \$200
- e. \$667.20 from Western Branch Diesel to be used for lab supplies for training purposes in the Truck Mechanics program
- f. 68 CNC CAT40 Tool Holders from LuK USA to be used for three Samsung machining centers in RAMTEC, with an approximate value of \$1,700
- g. 20 assorted fleece jackets and men's sweaters for distribution to students in need of warm clothing that meets our dress code, with an estimated value of \$200

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TREASURER'S CONSENT AGENDA - (Con't)

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Stuart, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Zook was seconded by Mrs. Williams to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Employment of the following personnel as Extra Help Tutors for the 2017-2018 school year as needed, per time sheets, per the negotiated agreement:

| LAST | FIRST | STEP | HOURLY RATE |
|--------|-------|-----------|-------------|
| Plybon | Linda | 0 Masters | \$21.93 |

2. Employment of the following for 2017-2018 school year supplemental position per the negotiated agreement:

| WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS | |
|---|------------------|
| 3.0% (of Class 1, Step 1 Base) | Kimberly Huffman |

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018:

| LAST | FIRST | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|---------|----------|---------------------------|-------|------|-------------|-----------|
| Lovejoy | Bobby Jo | Adult Education Certified | IV | 4 | \$24.68 | 11/6/17 |

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2017-2018 school year:

| LAST | FIRST | SUBSTITUTE TEACHING AREA(S) | EFFECTIVE |
|----------|-------|--|-----------|
| Freeland | Tara | HS Career Tech Teacher – Long-Term in Cosmetology | 11/15/17 |
| Poehler | Misty | HS Academic/Career Tech Teacher – Long-Term in Language Arts | 11/15/17 |

5. Employment of Dawn Tresch as a long-term high school substitute in Practical Nursing at the same salary and benefits she is currently receiving on her certified contract at AE-1/Step 21 effective 11/13/17

B. Classified Employment

1. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

| LAST | FIRST | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|-------|---------|------------------------------|-----------------|------|-------------|-----------|
| Gorey | Rachael | Child Care Aide, Literacy Ed | Classified Aide | 1 | \$8.20 | 11/15/17 |

C. Consultant Contracts

D. Volunteers

E. Approval to remove the following from inventory:

1. Disposal of a non-functioning feeding tube machine, serial #0000-975
2. Disposal of a non-functioning feeding tube machine, serial #0000-976
3. Disposal of a non-functioning IV pump, serial #0000-9489
4. Disposal of 2 non-functioning IV pumps, no tags
5. Disposal of a non-functioning Aqua-K machine, serial #0000-973
6. Disposal of an outdated ostomy model, serial #0000-1003

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

Roll call vote on the motion was as follows: Mr. Zook, yes; Mrs. Williams, yes; Mr. Acker, Yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr Stuart, yes; Mrs. Tschantz, yes; and Mr. Denning, yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mr. Noble to approve the following Grants and Agreements:

1. Approval of a clinical agreement between the WCSCC Practical Nursing Programs and Danbury Woods
2. Approval of a rental contract with All Events Rental for WCSCC Prom
3. Approval to enter into a contract with WQKT/WKVX for advertising during high school basketball (was approved as football in October) game broadcasts (an approximate total of 33 games) for a maximum total of \$1,452 to be paid from the Carl D. Perkins grant
4. Approval of an Agreement of Articulation with The University of Akron College of Health Professions to collaborate to create a seamless learning progression of technical and academic skills from the WCSCC Adult LPN program to an Associate of Science – Medical Assisting Technology
5. Approval of an Agreement of Articulation with The University of Akron College of Health Professions to collaborate to create a seamless learning progression of technical and academic skills form the WCSCC Adult Medical Assisting Technology program to an Associate of Science – Medical Assisting Technology
6. Approval of an agreement with The Village Network for truancy issues, effective 11/1/17-7/31/17. Eligible students will be serviced through the TANF Title XX Wayne County Vulnerable Youth Grant.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Noble, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

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RESOLUTION

None

DOCUMENTS AND MATERIALS

A motion by Mr. Steiner was seconded by Dr. Roadruck to approve the following documents and materials:

1. Approval of the following overnight field trip request:

- a. Approximately 16 students, 2 advisors, and 0 parents to attend*
FFA – Landscape and Turf Management
State FFA Landscape/Nursery Career Development Event and Trade Show
Greater Columbus Convention Center - Columbus, OH
January 16-17, 2018

2. Approval of the following revised/new board policies:

| NUMBER | STATUS | TITLE |
|---------|---------|--|
| 2464 | Revised | Gifted Education and Identification |
| 5330.02 | Revised | Procurement and Use of Epinephrine Auto Injectors in Emergency Situations |
| 5340 | Revised | Student Accidents |
| 8660 | Deleted | Incidental Transportation of Students by Private Vehicle |
| 8740 | Revised | Bonding |

Voice call vote on the motion was as follows: Mr. Steiner, Dr. Roadruck, Mr. Acker, Dr. Gallagher, Mr. Keener, Mr. Lawson, Mr. Noble, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, Mr. Zook and Mr. Denning – all say yes.

ITEMS OF DISCUSSION

A. First reading of the following revised/new/deleted board policies:

| NUMBER | STATUS | TITLE |
|---------|---------|--|
| 2271 | Revised | College Credit Plus |
| 2464 | Revised | Gifted Education and Identification |
| 4120.05 | New | Employment of Substitute Educational Aides |
| 5136 | Revised | Personal Communication Devices |
| 5136.01 | Reject | Electronic Equipment |
| 5200 | Revised | Attendance |
| 5330 | Revised | Use of Medications |

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ITEMS OF DISCUSSION – (Con't)

| | | |
|---------|---------|---|
| 5530 | Revised | Drug Prevention |
| 6233 | Revised | Amenities and Participants at Meetings and/or Other Occasions |
| 7540.03 | Revised | Student Education Technology Acceptable Use and Safety |
| 7540.04 | Revised | Staff Technology Acceptable Use and Safety |
| 7540.05 | Revised | District-Issued Staff Email Account |
| 7540.06 | New | District-Issued Student Email Account |
| 8600.04 | Revised | Bus Driver Certification |
| 9141 | Delete | Business Advisory Council |

B. Monday, January 15, 2017 is recommended for the Organizational Meeting at 8:00 p.m. with Regular Meeting to immediately follow. There will be no reception or recognition at this meeting.

C. Board discussion

EXECUTIVE SESSION

A motion by Mrs. Williams was seconded by Mrs. Lawson to go into executive session at 8:43 p.m. for the purpose of consideration for the employment or discipline of a public employee. Andrew Cerniglia, Joanne Kanne and Matt Brown were in attendance. Andrew Cerniglia and Joanne Kanne left at 9:16.

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mrs. Lawson, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mr. Zook, yes; and Mr. Denning, yes

The motion was carried.

President Denning called the Board back into Regular Session at 9:40 p.m.

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NEW BUSINESS

A. APPROVAL OF DISCIPLINE OF PUBLIC EMPLOYEE

A motion by Mrs. Lawson was seconded by Mr. Zook to approve a 3 day suspension without pay starting November 27, 2017 for Joan Kanne, AE Nursing Coordinator.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Zook, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

B. APPROVAL OF DISCIPLINE OF PUBLIC EMPLOYEE

A motion by Mr. Zook was seconded by Mr. Keener to approve a 10 day suspension without pay starting November 27, 2017 for Andrew Cerniglia, CTE Supervisor.

Roll call vote on the motion was as follows: Mr. Zook yes; Mr. Keener, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Denning, yes.

The motion was carried.

EXECUTIVE SESSION

A motion by Mrs. Williams was seconded by Mrs. Tschantz to go into Executive Session at 9:42 for the purpose of evaluations of the Superintendent and Treasurer. Dr. Crain and Mary Workman were not in attendance.

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mrs. Tschantz, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Denning, yes.

The motion was carried.

President Denning called the Board back into regular session at 10:15 p.m.

ADJOURNMENT

A motion by Mr. Zook was seconded by Mr. Acker to adjourn the November Regular Board Meeting at 10:15 p.m.

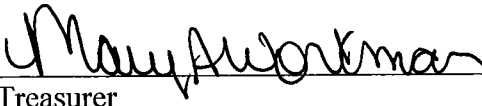
Voice call vote on the motion was as follows: Mr. Zook, Mr. Acker, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Denning – all say yes.

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The motion was carried.



President



Treasurer